



Otorohanga District Council

# MINUTES

26 June 2018

10.00am

**Members of the Otorohanga District Council**

Mr. M Baxter (Mayor)  
Mrs. K Christison  
Mr. R Johnson  
Mrs. RA Klos  
Mr. P McConnell  
Mr. K Phillips  
Mrs. D Pilkington (Deputy Mayor)  
Mrs. A Williams

Meeting Secretary Mr. D Dowd

# OTOROHANGA DISTRICT COUNCIL

26 JUNE 2018

Minutes of the Meeting of the Otorohanga District Council held in the Council Chambers, 17 Maniapoto Street, Otorohanga on Tuesday 26 June 2018 commencing at 10.00am.

## MINUTES

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## **PRESENT**

Mr MM Baxter (Mayor), Mrs. DM Pilkington (Deputy Mayor), Councillors, RA Klos, RM Johnson, P McConnell, AJ Williams

## **IN ATTENDANCE**

Messrs DC Clibbery (Chief Executive), G Bunn (Corporate Services Manager), R Brady (Engineering Manager), (B' O'Callaghan (Finance Manager), Ms. T Ambury (Land Management Officer) and Mr. D Dowd (Executive Assistant)

## **APOLOGIES**

No apologies were received.

His Worship declared the meeting open and welcomed those present

## **OPENING PRAYER**

Councillor Klos read the Opening Prayer

## **PUBLIC FORUM**

No members of the public wished to address Council at the Public Forum section of this meeting.

## **CONFIRMATION OF MINUTES – OTOROHANGA DISTRICT COUNCIL – 15 MAY 2018**

**Resolved** that the Minutes of the meeting of the Otorohanga District Council held on 15 May 2018, as circulated, be approved as a true and correct record of that meeting and the resolutions contained within be adopted.

**Cr. Phillips / Cr. Pilkington**

## **MATTERS ARISING**

Councillor Williams requested that a correction be made in regards to signage on State Highway 31.

Councillor Pilkington requested that the spelling in the minutes of the **'Waipa Rerenoa River Restoration Project'** be corrected.

## **CONFIRMATION OF MINUTES - OTOROHANGA DISTRICT COUNCIL LONG TERM PLAN – 29 MAY 2018**

**Resolved** that the Minutes of the meeting of the Otorohanga District Council – Long Term Plan held on 29 May 2018, as circulated, be approved as a true and correct record of that meeting and the resolutions contained within be adopted.

**His Worship / Cr. Phillips**

## **MATTERS ARISING**

Councillor Pilkington asked who the owners are of the six sections around the Arohena Hall and whether these could be subdivided.

Councillor Klos informed members that these sections are owned by the Arohena Hall Society and that any consideration of subdividing would be up to this entity to undertake.

## **RECIPT OF MINUTES - KAWHIA COMMUNITY BOARD – 8 JUNE 2018**

**Resolved** that the Minutes of the meeting of the Kawhia Community Board held on 8 June 2018, as circulated, be received.

**Cr. Pilkington / Cr. Phillips**

## **MATTERS ARISING**

In reply to comments made on the District Licencing Authority decision not to grant the Kawhia Sports Club a special licence Councillor Johnson informed members that he was unsure of the specifics as to why the application was not granted.

He expressed the opinion that the outcome had nothing to do with the factor of bringing your own food to the event.

Councillor Pilkington expressed the opinion that she believed this was a factor in the outcome of the application.

Councillor Johnson said he was in support of Council staff who undertake duties in relation to the granting of Special Licences and informed members that the majority of licences in the Otorohanga District are processed and granted on first application. He said this only occurs because of the Environmental Health Officer's due dilligence which is a positive reflection on her ability to undertake this difficult job. He said this contractor has legal provisions to enforce and that this is fulfilled on each and every application.

Councillor Johnson informed members that the Supply of Liquor Act carries a clear 20 day notice for special licences and this is only ever waived in the event of a bereavement and associated wake. No other waivers will be provided for special licence applications.

Councillor Johnson clarified that his involvement in the granting of Special Licences is the last part of a long chain of processes and checks in accordance with the requirements of the Act. He expressed the opinion that there needs to be greater focus on making the public aware of these deadlines when applying for a special licence.

Councillor Pilkington informed members that the application by the Kawhia Sports Club was submitted within the 20 day time frame and queried what the official name of the Committee was.

In reply Councillor Johnson said that the official name was the 'District Licencing Committee' (DLC) which is headed by a Chairperson. He said that his position on the Committee was that of Deputy Chairperson.

Councillor Johnson informed members that the Environmental Health Officer is happy to assist the Community with guidance and to answer questions.

His Worship said that the rules are set in concrete in accordance with the Act and exceptions can not be made. He drew members attention to the importance of adhering to the clearly defined deadlines stipulated in relation to Special Licence applications.

Councillor Pilkington suggested that information be included in Councils Rates Newsletter to better inform the public of these regulations and associated requirements when applying for a Special Licence.

Councillor Pilkington requested that a correction be made to the Public Forum section of the meeting noting that the correct road name is 'Charlton Street', not Cowell Street.

The Engineering Manager informed members that he has personally checked the footpath and that the dimensions of this are correct.

Councillor Pilkington expressed the opinion that the footpath is a great asset, with the public being very happy with its installation.

#### **RECEIPT OF MINUTES – OTOROHANGA COMMUNITY BOARD – 20 MAY 2018**

**Resolved** that the Minutes of the meeting of the Otorohanga Community Board held on 20 May 2018, as circulated, be received.

**Cr. McConnell / Cr. Christison**

#### **MATTERS ARISING**

Councillor Pilkington drew members attention to Page 4, 'Happy Valley Milk' and advised that the line should read "The Chair advised that a Community Liason Group" not "Community Action Group". She informed members that this group is not about power in the granting of the Consent process but is more aligned to communication.

Councillor McConnell said that he attended the meeting of this group and that the group was a result of the Commissioners condition. He informed members that this meeting was well attended by Community members.

Councillor McConnell requested that the 'Sharing Place' be corrected to 'Sharing Shed'.

Councillor Klos requested further information about the Westridge Subdivision and queried if a meeting had been held with Mr. Sargent.

The Chief Executive informed members that limited earthworks had commenced and that further work is to be undertaken once a consent was granted. He informed members that there will initially be 43 sections for purchase, with planning being undertaken for a total of 60.

Councillor McConnel informed members that Mr. Sargent has been invited to address the Otorohanga Community Board in relation to the Subdivision.

Councillor Phillips said that the developer was preparing for further works in the Spring of 2018.

## **DECLARATION OF CONFLICTS OF INTEREST**

His Worship asked members if they were aware of any conflicts of interest that may exist in Items to be discussed at today's meeting.

No declaration of conflicts of interest were received.

## **ITEM 268 REPRESENTATION REVIEW FOR THE 2019 ELECTIONS**

The Chief Executive presented a report on the Representation Review for the 2019 Elections. He informed members that Council is required to go through the process stipulated by the Local Government Act in terms of conduct and formal representation of each local authority and Community Board at an interval of once every six years.

The Chief Executive informed members that Council is obliged to undertake this review prior to the 2019 elections taking place.

He informed members that there are a number of stages to this review of which a number of these having already been covered and decisions made.

The Chief Executive said two key decisions are the choice of electoral systems to use be it a 'first past the post' system and consideration on the establishment of Maori wards with both of these matters having previously been considered by the previous Council.

The Chief Executive informed members that the resolution made was to stay with the status quo which is a 'first past the post' system and not having Maori Wards with there being no opportunity to revisit these decisions within the timeframe provided. He informed members that these matters can however, be reviewed prior to the 2022 Local Government Elections.

The Chief Executive informed members that there is an option to begin the process of changing these two elements now however, these would not have effect until the 2022 Elections with a requirement of the Act for the process to begin at least two years prior to the Election.

His Worship presented a report for members information from Mr. S Wilson in regards to the Iwi Liaison Officer and requested that members read this report and to consider this while undertaking this review. He informed members that Mr. Wilson will attend the next Council meeting and conduct a workshop on this issue.

The Chief Executive said the key matters for consideration in today's meeting is whether the Electoral system is undertaken on a Ward system or 'at large' and secondly the form of Council with focus placed on having or removing Community Boards and the structure within.

The Chief Executive drew member's attention to Page 5 of the Agenda and said that The Local Electoral Act requires that each territorial authority has a Mayor, who is elected 'at large' by the electors of the District as a whole.

The Local Electoral Act also requires that each territorial authority must consist of between 6 and 30 members in total, including the Mayor.

The Chief Executive said a choice exists by breaking the District into Wards that each have dedicated representation or all by having all Elected Members elected 'at large' by the electors of the whole District.

The Chief Executive outlined the advantages of these systems and said that each area has different factors to be considered. He informed members that the Ward system must maintain a ratio of residents to Elected Members with a variance of no more or less than ten percent and that currently there is a fairly common ratio in existence across the District in all Wards.

He outlined that the District currently holds an approximate population of ten thousand people and that the Otorohanga Township which has approximately three thousand people within the boundary is clearly defined as a centre on its own demonstrating that it can support dedicated representation at a Council level.

The Chief Executive outlined the change that occurred at the last Election with the combining of the wards of Kawhia and Tihiroa to maintain the ratio of plus or minus ten percent with all other Wards currently meeting the requirement.

He then outlined the danger in having a larger number of Elected Members and confirmed that currently the numbers of representatives of Elected Members fill the requirements of the Act.

Councillor Phillips queried when the data was sourced.

In reply members were informed that the data is based on 2014 with an inter period update having been used to provide updated figures.

The Chief Executive said the Waikeria Prison expansion project will assist with raising the numbers of electors in the Wharepuhanga Ward which is currently lower than others. He said the report supports retaining the current system and maintaining the status quo.

Councillor Phillips queried if the formula is based on population or ratepayer numbers.

In reply it was confirmed that the formula is based on population.

Councillor Phillips requested advice on the Waitomo District electoral system of 'at large; representation.

The Chief Executive expressed the opinion that Waitomo has a larger number of smaller communities in comparison with Otorohanga and this model fits their requirements well.

Councillor Phillips queried whether the Waitomo District Council has a Community Board.

The Chief Executive informed members that Waitomo District Council do not have Community Board Representation however, they do have Advisory Community Groups.

Councillor Christison queried if this review is something that only Elected Members decide on is there an opportunity for this review to be undertaken at a Community level.

She was advised that Community consultation will take place with a thirty day consultation period at which time submissions will be invited.

Councillor Klos informed members that she had previously had experience with the 'at large' system through the Waikato District Health Board and expressed the opinion that it is extraordinary difficult for nominees living outside the major centres to get elected through this process. She said that the 'at large' system requires a wide spread profile and without wide scale publicity there is a gap between the nominee and the elector. She expressed the opinion that by introducing the 'At Large' model into the Otorohanga District this would relate directly to a loss of coverage on issues at a local community level and expressed fear that rural representation would suffer as a result.

Councillor Pilkington endorsed Councillor Klos' statement and said this is a significant issue and expressed her concern of fair representation of people in sparsely populated geographical areas.

Councillor Christison requested that wording be added to the Minutes of the reasoning for the decision making per the statements made by Councillor Klos and Councillor Pilkington to provide a better understanding of why the status quo was retained.

It was agreed to completely transcript this section of the meeting.

Councillor McConnell expressed the opinion that there needs to be a greater outreach to the Community not only through the minutes but on a much broader scale to better inform people as to why this important decision has been made. He felt that this issue is of extreme importance and that there is greater buy in from the Community when information is readily available. He felt that it is important to utilise all of Councils digital and external outlets to get the message out.

Councillor Phillips endorsed the comments of Councillor McConnell and felt that a change to the Ward system would bring a large amount of resistance from the Community. He said other organisations operate on a similar system to that in use by Council and that it was well regarded amongst the people.

Councillor Phillips expressed the opinion that he felt it imperative to begin discussions on Maori seats and wards for the 2022 Local Government Elections and not wait until the last minute.

His Worship informed members that the time has come to begin conversations and to explore the benefits and implications of Maori Seats and Wards with ongoing discussions to be had with Mr. Wilson. He said this will ensure members of our Community have appropriate representation and a say of what is going on in the District.

Councillor Johnson informed members that some Dairy companies have chosen to change to a more 'at large' structure to encourage wider and more varied representation at a higher calibre than that of the previous system. He said that is the other side of the argument for retaining the Ward system.

Councillor McConnell felt that it is important to consider the future and by looking into different options it provides a robust way to futureproof the District's representation.

Councillor Phillips stressed that it is important for nominees to understand that you are able to run for election in a ward other than that in which you live. He gave examples of previous Community members not understanding how the system works and therefore missing out on the opportunity to run for election.

Councillor Klos expressed the opinion that outside representation though possible often does not sit well with the ratepayer.

## **STAFF INTRODUCTION**

The Engineering Manager introduced new staff members, Mr. Jason Pike (Water Services Operator), Mr. Mohamad Khorami (Roading Engineer) and Mr. Andreas Senger (Roading Manager).

He said that these new members are multi skilled and bring a wealth of knowledge to the Council.

His Worship extended a warm welcome to the new staff and thanked them for taking the time to be introduced to the Councillors.

## **ITEM 268 REPRESENTATION REVIEW FOR THE 2019 ELECTIONS - CONTINUED**

The Chief Executive referred members to the continuation of the report addressing the matter for consideration in relation to Community Boards and the structure of these. He said this is an area where Council has considerable flexibility with no legislative requirements for having or not having Community Boards and in terms of the delegations given to these Boards. There is a large margin of scope.

He informed members that there are certain factors under the Local Government Act that are relevant and need to be considered with the establishment of a Community Board. He said there are five key items of criteria for consideration in regards to Community Boards and outlined these to members.

The Chief Executive said under these criteria Council could justifiably confirm that Community Boards continue for the Kawhia and Otorohanga Communities. The Chief Executive informed members that in 2006 the Kawhia Community Board was extended to include the Aotea Community.

His Worship asked the Chief Executive to inform members as to the history of where the Community Boards received the delegated fiscal authority.

The Chief Executive said that this decision was historical prior to him starting at Council , but he assumes that this decision came from a sense of localism.

The Corporate Services Manager confirmed that this authority was Historical in nature and that in 1998 a transition had only just been completed of the amalgamation of the three independent financial divisions. He explained that historically there were Otorohanga, Rural and Kawhia were separate local government entities and that all Council services were funded independently. He said that in the late 1990's District wide funding was implemented however the three local wide delegated authorities were kept.

The Corporate Services Manager said that the general operation of most Council's would be for the Boards to be allocated a discretionary fund and no other financial delegated authority.

Mrs Pilkington outlined the division of the Kawhia County Council and the defined boundaries of this entity.

The Chief Executives said that historically these areas have had their own identities and it has been decided over time to retain these through various levels of delegation to the Boards.

Councillor Pilkington said that the figures mentioned in relation to both the Community of Kawhia and Aotea are a reflection of the permanent population of these areas and not the number of ratepayers. She said over the years and prior to her time on Council, the Kawhia Community has changed from a high number of permanent residents to what is now a much higher percentage of holiday homes and residents who visit on weekends. These residents make up approximately seventy percent of the statistics. She said these people are still ratepayers who are entitled to and demand representation.

Councillor Klos queried if the residents of Kawhia and Aotea have an opportunity to engage with Councillors.

His Worship informed members that residents do have opportunity especially in times where there are large issues to discuss that are normally undertaken in a public meeting situation in the Kawhia Hall.

Councillor Pilkington informed members that these meetings are normally scheduled for a weekend, when the majority of the residents return to the area. She also informed members that residents of Aotea often hold Ratepayer meetings.

Councillor Klos queried if Councillors attend these meetings.

Councillor Pilkington informed members that it is at the discretion of the ratepayers to extend an invitation to Councillors.

Councillor Phillips queried if there is a strong mandate amongst the people living in Otorohanga to retain a Community Board. He felt that as part of the consultation process the question needs to be asked.

His Worship informed members that he attended a recent meeting at the Lyceum Club where those in attendance expressed concern at the possibility of having a rural Mayor and a rural Deputy Mayor. The feeling amongst members was that there

should be at least a mix of both urban and rural representation in these lead roles.

His Worship felt that older residents of Otorohanga would not want to change from the current representation format.

Councillor McConnell expressed the opinion that the overall decision is up to the people and he said the direction from the Community through the consultation process would provide clear guidance to the future.

The Chief Executive said one of the challenges faced was the lack of global understanding of what duties Council and Community Boards undertake. He said there is information that needs to be made available to better inform the Community.

Councillor Phillips queried if there is the ability in the Local Government Act for the co-opting of individuals.

His Worship replied that this is possible on Committees of Council such as the Audit and Risk Committee who have recently co-opted an external member. He said there is nothing prohibitive about the Board inducting advisors to assist with projects.

The Corporate Services Manager informed members that the submission process will be advertised in multiple different channels from Web to Social Media and printed publications to gain as much input from the Community by way of submissions.

Councillor Christison requested that notices be placed in School Newsletters and that the Otorohanga College be advised as a way of empowering students to take an interest in Local Government.

**Resolved** that the following resolutions be adopted in accordance with Sections 19H and 19J of the Local Electoral Act 2001:

1. That the Kawhia and Otorohanga Community Boards be retained.  
*Explanation: Council believes that the Community Boards provide a valuable linkage between Council and the Otorohanga and Kawhia communities.*
2. That the two subdivisions within the Kawhia Community Board be retained. In addition one further member is to be appointed by Council. The names of the Subdivisions, the boundaries of the Subdivisions, and the number of members to be elected by the Electors of each Subdivision are:

SUBDIVISION	BOUNDARIES OF EACH SUBDIVISION SHOWN ON .....	NO. OF ELECTED MEMBERS
Kawhia	SO 58099	3
Aotea	SO 374677	1
	<b>TOTAL</b>	4

3. That no subdivisions for electoral purposes are required within the Otorohanga Community.
4. That existing representation arrangements (4 community board members elected at large and 2 appointed members) be retained for the Otorohanga Community.
5. That Council (including the Mayor) shall have a total membership of eight persons.
6. That the Council (other than the Mayor) shall be elected by the electors of each Ward of the District.
7. That the names of the Wards, the boundaries of the Wards, and the number of members to be elected by the Electors of each Ward are:

WARD	BOUNDARIES OF EACH SUBDIVISION SHOWN ON .....	NO. OF MEMBERS
Kawhia/ Tihiroa	LG-018-2013-W-2	2
Kiokio/ Korakonui	LG-018-2013-W-3	1
Otorohanga	SO 374679	2
Waipa	SO 59039	1
Wharepuhunga	LG-018-2013-W-4	1
	<b>TOTAL</b>	7



- Council adopts resolution at meeting of 26<sup>th</sup> June determining proposed representation arrangements subject to Section 19H of the Local Electoral Act 2001.
- Council gives public notice of “initial” proposal and invites submissions within 14 days of resolution subject to Section 19M (1) of the LEA.
- Submissions close not less than 1 month after public notice subject to Section 19M(2)(d) of the LEA
- If no submissions are received then proposal becomes final and public notice is given that there are no submissions subject to Section 19Y(1) of the LEA.
- If submissions are received Council considers submissions and may amend proposal within six weeks of closing date for submissions subject to Section 19N(1)(a).
- Council gives public notice of its “final” proposal within six weeks of closing date for submissions subject to Section 19N(1)(b) of the LEA.
- Appeals and objections close not less than 1 month after the date of the public notice (above) subject to Sections 19O and 19P of the LEA.
- If no appeals or objections are received then proposal becomes final and public notice is given that there are no appeals/objections subject to Section 19Y(1)
- If Council receives appeals or objections these are forwarded along with other information to the Local Government Commission subject to Section 19Q and 19V(4)
- The Commission considers resolutions, submissions, appeals and objections and makes determination before 11<sup>th</sup> April in Election year subject to Section 19R of the LEA
- Determination subject to appeal to High Court on a point of law and must be lodged within 1 month of determination subject to Clause 2, Schedule 5 of the Local Government Act 2002.

#### **Mayor / Councillor Phillips**

#### **ITEM 269                    LONG TERM PLAN 2018-28**

The Finance Manager referred members to his report on the Long Term Plan and informed members that the process is now underway and Deolitte have now received the amended copy for review.

He informed members that only minor changes have been undertaken which mainly consist of tables in the document in relation to rounding of figures and other changes detailed in the report.

The Corporate Services Manager informed members that he had received a letter from the Chair of the Arohena Hall who requested to raise the fees in relation to use of the Hall. He said the hall has previously run at a loss and that this would be a way to gain a further \$1500 in addition to the previous request. The Corporate Services Manager said that due to a number of title amalgamations the uniform rate and rate adopted were the same however, less revenue was received by the Hall.

Councillor Klos queried if two words in the Long Term Plan could be changed. She requested that the words on Page 4, first bullet point of the Long Term Plan under the heading Submission Process be changed or removed from ‘In Town’ and said that this could be viewed as a barrier to development in the District.

His Worship said that some confusion between the District Plan and Long Term Plan exists.

The Chief Executive informed members that the Long Term Plan gives an indication as to what Council is going to undertake and not what Council is not going to do. He said the reference made speaks to the point of the subdivisions that Council is proposing to undertake in Otorohanga and that this has been budgeted for. He informed members that the Long Term Plan does not prevent Council from undertaking other activities.

Councillor Pilkington suggested that the words ‘In Town’ be deleted from the document, to which Councillors agreed.

The Chief Executive informed members that the Long Term Plan is written months previous to the adoption date and that contents reflected in this document reflect the actuality of that time.

Councillor Christison queried if the Council Loan is going to the Otorohanga Charitable Trust or the Medical Centre.

The District Accountant informed members that it is going to the Charitable Trust.

Councillor Johnson informed members that the proposed Medical Centre is to be called the Medical Hub.

**Resolved** that following policies or changes be adopted:

- Rates Remission Policy
- Revenue and Financing Policy
- That the words 'In Town' be removed from Page 4, Heading Submission Process
- That the words Medical Centre be changed to Otorohanga Charitable Trust for the Medical Centre
- Development Contributions Policy
- That the Arohena Hall rate increases to \$60 per unit
- Policy on the Remission and Postponement of Rates on Maori Freehold Land
- That the Long Term Plan 2018-2028 be adopted.

### **His Worship / Councillor McConnell**

Councillor Phillips thanked those staff who undertook work on the Long Term Plan Process.

His Worship also thanked those staff involved for the work undertaken and to the Community for making submissions on the Long Term Plan.

The Corporate Services Manager informed members that we received a submission from the Maniapoto Maori Trust Board on the Remission and Postponement Policy on Maori Freehold Land. The suggested changes have been included in the Policy. The changes are to wording only and have not changed the intent of the Policy.

### **ITEM 270 RATES RESOLUTION 2018/19**

The Corporate Services Manager took members through the Rates Resolution report.

He said that the one change is to be considered on the Arohena Hall. He informed members that once the figures are adopted there is no facility to change and that a test run has been undertaken to ensure that projections and revenue requirements meet expectations.

**Resolved** the Otorohanga District Council sets the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing 1 July 2018 and ending on 30 June 2019.

All rates and amounts are plus GST at the prevailing rate. (The prevailing rate is currently 15%)

#### **1. OTOROHANGA DISTRICT**

##### **a. General Rate**

A General Rate set under section 13 of the Local Government (Rating) Act 2002 of 0.0006038 cents in the dollar on the capital value of all rating units.

##### **b. Uniform Annual General Charge**

A Uniform Annual General Charge of \$422.73000 per rating unit, set under section 15 of the Local Government (Rating) Act 2002.

#### **2. OTOROHANGA RURAL**

##### **a. Rural Targeted Rate**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of 0.0000248 cents in the dollar on the capital value of all rating units within the Otorohanga District with the exception of the Otorohanga Community and Kawhia Community areas.

##### **b. Separate Uniform Targeted Rate**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$130.34000 per rating unit on all rating units within the Otorohanga District with the exception of the Otorohanga and Kawhia Community areas.

#### **3. OTOROHANGA COMMUNITY**

##### **a. Otorohanga Community Targeted Rate**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 on every rating unit within the Otorohanga Community area, assessed on a differential basis as described below:

- i. a rate of 0.0009071 cents in the dollar of capital value on every rating unit in the "commercial" category.
- ii. a rate of 0.0003628 cents in the dollar of capital value on every rating unit in the "residential" category.

b. Otorohanga Community Uniform Targeted Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$187.46000 per rating unit on all rating units within the Otorohanga Community area

**4. KAWHIA COMMUNITY**

a. Kawhia Community Targeted Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of 0.0004318 cents in the dollar of capital value on all rating units within the Kawhia Community area.

b. Kawhia Community Uniform Targeted Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$96.47000 per rating unit on all rating units within the Kawhia Community area

**5. TARGETED LOAN RATES**

a. Otorohanga Sewage Treatment Loan Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 e on every rating unit within the Otorohanga Community area, assessed on a differential basis as described below:

- i. a rate of 0.0002943 cents in the dollar of capital value on every rating unit in the “commercial” category.
- ii. a rate of 0.0001177 cents in the dollar of capital value on every rating unit in the “residential” category.

b. Otorohanga Water Supply Loan Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 on every rating unit within the Otorohanga Community area, assessed on a differential basis as described below:

- i. a rate of 0.0001292 cents in the dollar of capital value on every rating unit in the “commercial” category.
- ii. a rate of 0.0000517 cents in the dollar of capital value on every rating unit in the “residential” category.

c. Kawhia Water Supply

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of 0.0001168 cents in the dollar of capital value on all rating units within the Kawhia Community area.

d. Arohena Rural Water Supply

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of 0.0000617 cents in the dollar of capital value on all rating units within the Arohena Rural Water Supply Area.

e. Aotea Erosion Protection

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$387.53000 per rating unit on all rating units within the Aotea Community.

**6. TARGETED RATES**

a. Roothing

- i. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 made of 0.0008938 cents in the dollar of capital value on all rating units within the Otorohanga District.
- ii. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 made of \$320.95000 per rating unit on all rating units within the Otorohanga District.

b. Security Patrol

- i. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 made of 0.0007523 cents in the dollar of capital value on all rating units within the “Security Patrol Area” in the Otorohanga Community
- ii. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 made of \$377.58000 per rating unit on all rating units within the “Security Patrol Area” in the Otorohanga Community

c. Otorohanga CBD Development Rate

- i. A Targeted Rate of 0.0001049 cents in the dollar on the capital value of all rating units in the “commercial” category of the Otorohanga Community.
- ii. A Uniform Targeted Rate of \$144.83000 per rating unit on each rating unit units in the “commercial”

category of the Otorohanga Community.

d. Aotea Erosion Targeted Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$86.01000 per rating unit on all rating units within the Aotea Community.

e. District Halls

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 for all rating units within the defined hall areas as follows:

HALL SEPARATE RATING DISTRICT	RATE IN \$	RATING SYSTEM	UNIFORM ANNUAL CHARGE	
<b>Arohena</b>	<b>0.0000050</b>	<b>capital value</b>	<b>\$45.00</b>	<b>Per rating unit</b>
Kio Kio	0.000006	capital value	\$20.00	Per rating unit
Tokanui Crossroads	-		\$20.00	Per rating unit
Puketotara/ Ngutunui	0.000003	capital value	\$9.00	Per rating unit
Otewa	-		\$18.00	Per rating unit
Honikiwi	0.000013	capital value	-	

## 7. TARGETED REFUSE RATES

### Otorohanga Community

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$93.51000 per separately used or inhabited part on all rating units within the Otorohanga Refuse Collection Area.

### Kawhia Community

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$219.90000 in respect of each separately used or inhabited part of a rating unit in the Kawhia Refuse Collection Area.

## 8. TARGETED WATER RATES

### Otorohanga Community

- A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$380.15000 on every separately used or inhabited part of a rating unit within the Otorohanga Community which receives an ordinary supply of water from the Otorohanga Community Water Supply.
- A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$380.15000 on every separately used or inhabited part of a rating unit located outside the Otorohanga Community which receives an ordinary supply of water from the Otorohanga Community Water Supply.

### Kawhia Community

- A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$490.57000 on every separately used or inhabited part of a rating unit, which receives an ordinary supply of water within the Kawhia Community.

## 9. TARGETED SEWERAGE RATES

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$312.04000 for the first water closet or urinal and \$0 for the second to fourth, \$44.44000 for subsequent closets or urinals, on every separately used or inhabited part of a rating unit connected, either directly or through a private drain to the Otorohanga Community Sewerage Scheme.

## 10. TARGETED RATES FOR EXTRAORDINARY WATER SUPPLY

### Otorohanga Community

- A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.57 cents per cubic metre of water consumed in excess of 220 cubic metres, for each rateable rating unit within the Otorohanga Community on a metered supply.
- A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.76 cents per cubic metre of water consumed for each non-rateable separate rating unit within the Otorohanga Community with a minimum charge of \$308.12 per annum.
- A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$308.12 on every non-rateable

separate rating unit located inside the Otorohanga Community which receives a supply of water from the Otorohanga Community Water Supply.

- d. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.76 cents per cubic metre of water consumed for each separate rating unit whether rateable or non-rateable outside the Otorohanga Community on a metered supply.
- e. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$102.22 per meter for each separate rating unit whether rateable or non-rateable receiving an extraordinary supply from the Otorohanga Community Water Supply.

#### Kawhia Community

- a. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$1.01 cents per cubic metre of water consumed in excess of 220 cubic metres, for each rating unit, whether rateable or non-rateable, within the Kawhia Community on a metered supply.
- b. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$1.17 cents per cubic metre of water consumed in excess of 220 cubic metres, for each rating unit, whether rateable or non-rateable, outside the Kawhia Community on a metered supply, with a minimum charge of \$431.07.
- c. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$102.22 per meter for each separate rating unit whether rateable or non-rateable receiving an extraordinary supply from the Kawhia Community Water Supply.
- d. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$10.22 cents per cubic metre of water consumed between the period of 20 December 2016 and 20 February 2017, for each rating unit meeting the Peak Season Metered Water Charges criteria, within the Kawhia Community on a metered supply.

#### 11.

#### **RURAL WATER SUPPLIES**

- a. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.46 cents per cubic metre of water consumed, whether rateable or non-rateable, within the Arohena Rural Water Supply Area.
- b. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$377.78 per meter within the Arohena Rural Water Supply Area.
- c. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.43 cents per cubic metre of water consumed, whether rateable or non-rateable, within the Ranginui Rural Water Supply Area.
- d. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$1,800.00 for the first meter per property within the Ranginui Rural Water Supply Area.
- e. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$1.00 cents per cubic metre of water consumed, whether rateable or non-rateable, within the Tihiroa Rural Water Supply Area.
- f. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$400.00 per meter within the Tihiroa Rural Water Supply Area.
- g. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.56 cents per cubic metre of water consumed, whether rateable or non-rateable, within the Waipa Rural Water Supply Area.
- h. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$130.00 per meter within the Waipa Rural Water Supply Area

**That** the Council adopt the definitions for its differential categories set out in the funding impact statement contained in the 2018/28 Long Term Plan as its differential rating categories for the year.

**That** with the exception of water by meter charges, all rates will be payable in two equal instalments with the due dates for payment being:

Instalment One	31 August 2018
Instalment Two	25 January 2019

**That** water by meter charges will be payable in two instalments with the due dates for payment being:

Instalment One	31 August 2018
Instalment Two	25 January 2019

**That** the Council apply the following penalties as follows:

- a. A charge of 10 percent on so much of any instalment, excluding metered water charges, that has been assessed after 1 July 2018 and which is unpaid after the due dates below:

Instalment One	31 August 2018
----------------	----------------

- |                |                 |
|----------------|-----------------|
| Instalment Two | 25 January 2019 |
|----------------|-----------------|
- b. A charge of 5 percent on so much of any metered water charges instalment that has been assessed after 1 July 2018 as which is unpaid after the due dates below:
- |                |                 |
|----------------|-----------------|
| Instalment One | 31 August 2018  |
| Instalment Two | 25 January 2019 |
- c. A charge of 10 percent on so much of any rates, excluding metered water charges, assessed before 1 July 2018 that remain unpaid on 1 July 2018
- d. A further amount of 10 percent on any rates, excluding metered water charges, to which a penalty has been added under (c) if rates remain unpaid on 4 January 2018.

**That** rates shall be payable at any of the following places:

- a. The council offices, 17 Maniapoto Street, Otorohanga
- b. Using online banking or direct debit facilities established by the Council

**Councillor Williams / Councillor Pilkington**

**ITEM 271 ODC MATTERS REFERRED FROM 15 MAY 2018**

The Engineering Manager took members through matters referred.

**Bristle Grass**

The Engineering Manager informed members that he has held discussions with Councillor Johnson with regard to Bristle Grass and research is being undertaken to ensure that the right control products are used. He said that communication will be undertaken with the contractor and that consultation was conducted with Mr. Johnson as an advisor, not as a Councillor.

**School Bus Signs – Huirimu and Aotea Road**

The Engineering Manager informed members that the School Bus Signs have been erected.

**GENERAL**

**Waipa Catchment Committee**

Councillor Phillips reported on his attendance at a recent Waipa Catchment Committee meeting and informed members that a paper was distributed at this meeting containing information from those responsible for monitoring the Waipa River. He said this document highlighted trends and covered sediment loading in the river.

He said currently the trends on the Waipa River show a decrease in sediment with the data covering up to and including 2014. He informed members that the data after the Riparian planting is yet to be released.

Councillor Phillips informed members that an important issue raised was the error in detection of bacteria especially in Ecoli and said that this data is skewed. He informed members that new technology can track through DNA the origin of the bacteria.

**Economic Development – SWEAP**

Councillor Phillips referred to a recent meeting of SWEAP and thanked those who coordinated it. He felt that the sample group was good.

The Land Management Officer said that the same SWEAP event across other Districts yielded a similar result with a high attendance rate and great participation. She said that Otorohanga was the first meeting held.

Councillor Pilkington expressed the opinion that this event was very well attended and that she is looking forward to the proposed actions that will come as a result of this meeting.

The Land Management Officer said that a summary report will be ready for distribution by the end of October 2018 and a draft Action Plan is to follow.

Councillor Johnson informed members that a one on one meeting was held with the SWEAP group in regards to Beattie Home.

Councillor Pilkington said that there was also a one on one meeting held with the Otorohanga Kiwi House and the Otorohanga District Development Board. She said that she looks forward to discussions taking place with Kawhia.

### **Civil Defence**

Councillor Williams informed members of a recent Civil Defence meeting and outlined a large number of items that were discussed at this event. She outlined areas covered such as Welfare, Incident Response and other areas of concern.

She informed members that Microplasma Bovis was raised as an area of concern and that this issue has been identified to take between two and ten years to address.

### **Roading Contractor**

Councillor Pilkington queried where the Roothing Contract Tender is at.

The Engineering Manager informed members that the Tender has now been placed on TenderLink and advertised.

### **Zone 2**

Councillor Pilkington informed members of her attendance at a Zone 2 Meeting.

She informed members that the three waters review featured highly and that this change is going to be undertaken. She informed members that cross subsidisation will feature as a condition of any such change.

### **Special License Applications**

Councillor Pilkington queried how Council can better advertise the conditions and requirements of obtaining a Special Licence to members of the Community.

The Chief Executive informed members that a detailed article will be in Council's Rates Newsletter.

### **West Coast Catchment Meeting**

Councillor Pilkington reported on her attendance at a West Coast Catchment Meeting held on 24 May 2018.

### **Waikeria Prison**

Councillor Klos expressed the opinion that Council needs to know more about the undertakings at Waikeria Prison with regard to the expansion and suggested that at some stage a representative from Corrections attend a Council meeting to provide an update.

She reinforced that there will be a potential positive impact on the Otorohanga District and that a \$750 million dollar facility is being built. Councillor Klos referred to housing in Te Awamutu and Kihikihi and said that these properties are already being purchased leading to a future high demand for housing as construction begins.

She said there is a high level of emphasis placed on employing local people in the construction and operational areas of the prison.

Councillor Klos informed members that currently only five percent of prison staff live in Otorohanga and feels that the District needs to respond and take a lead in selling the District to new residents. Councillor Klos informed members of the 'fly over' being installed on the State Highway to cater for the increase traffic to the Prison.

Councillor Klos reported on her attendance with Mr. R Prescott at the Community Impact Forum and the positive work this group undertakes. Councillor Klos requested Council provide information on housing and other areas of interest for potential new residents. She informed members that the number of new staff is yet to be decided.

Councillor Klos said that the new Mental Health facility caters solely for the prison community with a total of one hundred beds.

### **Minutes and Agendas**

Councillor Christison queried if a notice can be circulated to the Community offering to join an email mailing list in receiving these. She identified a number of groups.

The Chief Executive informed members that this is a service that Council can provide.

### **District Plan**

Councillor Christison requested a time be allotted at the conclusion of Council meetings to progressively go through the District Plan.

The Chief Executive informed members that he already has a presentation to assist members on this.

### **Long Term Plan**

Councillor Christison referred to page 104 of the Long Term Plan and queried when the last survey was conducted.

The Chief Executive replied that the last survey was undertaken in 2014 and that this would be undertaken every six years. He informed members that this is a large survey covering Level of Service and that if you conduct this more often people get saturated with such things. He indicated that an eight to nine percent response was received. He said that the Survey is

worded to give rate payers multiple options and requires careful consideration in regards to it.

The Corporate Services Manager informed members that such a survey can now be undertaken online and that this survey is targeted to ratepayers only.

#### **Councillor Briefing**

Councillor Christison requested that in the Councillor weekly briefing that information be included covering service requests and other topics of interest occurring within the District.

The Chief Executive said that he considered individual service requests to be an operational matter.  
The Engineering Manager said that he is happy to speak with Elected Members when needed.

Councillor Christison clarified that she was seeking trends in issues in the District so that Councillors can better understand what is happening and queried if a monthly summary was run.

The Engineering Manager said that there is a monthly report run of lingering service requests that are promptly addressed.

The Corporate Services Manager said that this type of request could be factored into the Annual Plan as key performance targets. These are then reported on in the Annual Report of Council.

Councillor Klos requested that staff provide 4 – 5 critical measures and that a summary be provided on a six monthly basis.

His Worship requested that the Executive Assistant to broadly outline the trending issues of the week.

#### **Speed Limits**

Councillor McConnell made reference to speed limits being announced by Mr. Vercoe (Chair of The Waikato Regional Transport Committee) and felt that he was speaking on behalf of the District when little discussion has previously taken place.

His Worship clarified that messages are coming from Mr. Vercoe primarily because he is the Chair of The Waikato Regional Transport Committee. He expressed the opinion that the views expressed are not necessarily that of all those representatives around the table.

#### **Farmers Evening**

Councillor McConnell reminded members that the farmers evening (Oto Expo) is taking place at the Otorohanga Club. He encouraged all to attend and said that the format has changed to showcase the best our District has to offer providing extensive links to the Business and Farming Community of the District.

#### **Girl Guide Hall**

Councillor McConnell queried if there are any plans to refresh the former Girl Guides Hall.

The Chief Executive informed members that there is a plan and an associated budget. He said that a general tidy up will happen including a replacement of windows and external painting along with other minor correctional issues. He said the timeline of this would be in line with the proposed new Otorohanga Medical Hub.

Councillor McConnell queried if a mural could be painted to assist with blending the building into the surrounds with consultation of the Medical Centre.

Councillor Christison expressed the opinion that a potential competition could be held inviting the Community to submit designs and the winning design be placed on the building.

The Land Management Officer informed members that there was a great design presented to Council by a local Artist.

Councillor McConnell reinforced the message that the Girl Guide Hall will not be removed and is a Council facility.

Mental The meeting concluded at 1.56pm

**SIGNED:** \_\_\_\_\_

**DATED:** \_\_\_\_\_



