



Application for Renewal of Manager's Certificate

Section 224, Sale and Supply of Alcohol Act 2012

To: Otorohanga District Council, PO Box 11, Otorohanga 3940
Phone: 07 873 4000 | Fax: 07 873 4300 | Web: www.otodc.govt.nz | Email: info@otodc.govt.nz

To the Secretary

District Licensing Committee at Otorohanga District Council

Application for the renewal of a manager's certificate is made in accordance with the details set out below:

Details of Applicant

Full Legal Name: _____ Male Female

Also known as (alias): _____

Residential Address: _____

Town: _____

Post Code: _____

Current Place of Employment: _____

Date of Birth: _____

Occupation: _____

Place of Birth: _____

Postal Address: _____

Town: _____

Post Code: _____

Contact Phone Number: _____

Mobile Number: _____

Email Address: _____

Drivers Licence No: _____

Criminal Convictions

State all criminal convictions if related to alcohol but not offences to which the Criminal Records (Clean Slate) Act 2004 applies) received since the certificate was issued or last renewed.

What steps has the applicant taken to manage the sale and supply of alcohol pursuant to the licence with the aim of contributing to the reduction of alcohol-related harm?

Does the applicant hold the Licence Controller Qualification (or a prescribed qualification within the meaning of section 218 of the Sale and Supply of Alcohol Act 2012)?

Yes No

If Yes, on what date was that qualification obtained? _____

Details of Certificate

Number: _____ Date of Expiry: _____

Dated at: _____ Date: _____

Signature of applicant: _____

Notes:

- 1 This application must be accompanied by the prescribed fee of \$316.25 (including GST).
- 2 This application must be filed with the District Licensing Committee before the certificate expired.
- 3 Where the applicant is presently employed as a manager, it should be filed with the District Licensing Committee for the district in which the applicant is employed. In all other cases, it should be filed with the District Licensing Committee for the district in which the applicant is residing.
- 4 Where a person holds the Licence Controllers Qualification (LCQ), a copy of the Qualification Certificate shall accompany this application.
- 5 If having completed the LCQ prior to 18 December 2013 the applicant will need to have completed the specified 'bridging test'.