



Ōtorohanga District Council

MINUTES

18 May 2021

11.02AM

ŌTOROHANGA DISTRICT COUNCIL

18 May 2021

Minutes of an Ordinary meeting of the Ōtorohanga District Council held at the St. David's Community Hall, Cnr Ranfurly and Turongo Street, Ōtorohanga on 18 May 2021 commencing at 11.02am.

Tanya Winter
CHIEF EXECUTIVE

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PRESENT

His Worship the Mayor MM Baxter, Councillors B. Ferguson, R. Dow, R. Johnson (Deputy Mayor), C. Jeffries, R. Klos and A. Williams.

IN ATTENDANCE

Ms. T Winter (Chief Executive), Messrs. G. Bunn (Group Manager Corporate), A Loe (Group Manager Environment), A Senger (Acting Group Manager Engineering), B O'Callaghan (Finance Manager), CA Tutty (Governance Supervisor) and Ms. T Ambury (Community and Economic Development Manager)

His Worship declared the meeting open and extended good morning to members and members in the public gallery.

APOLOGY

Resolved that the apology received from Cr. K Christison be sustained.

COUNCILLOR FERGUSON / COUNCILLOR DOW

REFLECTION / PRAYER / WORDS OF WISDOM

Cr. Klos recited the following words of wisdom –

A quote from M Ghandi - The golden rule of conduct is mutual toleration, seeing that we will never all think alike and we shall always see truth in fragments and from different points of vision.

A quote from H Keller - The only thing worse than being blind is having sight but no vision. Walking with a friend in the dark is better than walking alone in the light. What we have once enjoyed we can never lose.

DECLARATION OF CONFLICTS OF INTEREST

His Worship asked members whether they had any declarations of conflicts of interest.

No declarations of conflicts of interest were received.

PUBLIC FORUM

Mr. Chris Ramsey on behalf of the Hamilton Car Club spoke on Item 157 on the agenda in support of the Club's application for a temporary road closure on sections of Pekanui Road.

He highlighted the following points –

- The event supports communities / a contribution to a local school.
- Competitors come from outside the district requiring accommodation, food and supplies.
- It is a controlled environment with strict health and safety guidelines.
- Emergency access available to the road being closed.

CONFIRMATION OF MINUTES - ŌTOROHANGA DISTRICT COUNCIL – 20 APRIL 2021

Resolved that the Minutes of the meeting of the Ōtorohanga District Council held on 20 April 2021, as circulated, be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

COUNCILLOR KLOS / COUNCILLOR DOW

RECEIPT OF MINUTES - ŌTOROHANGA COMMUNITY BOARD – 6 MAY 2021

Resolved that the Minutes of the meeting of the Ōtorohanga Community Board held on 6 May 2021, as circulated, be received.

COUNCILLOR DOW / COUNCILLOR FERGUSON

RECEIPT OF MINUTES KĀWHIA COMMUNITY BOARD – 23 APRIL 2021

Resolved that the Minutes of the meeting of the Kāwhia Community Board held on 23 April 2021, as circulated, be received.

COUNCILLOR WILLIAMS / COUNCILLOR JEFFRIES

ITEM 155 HIS WORSHIP THE MAYOR - VERBAL REPORT

His Worship reported on activities he has participated in since the last meeting, these being –

- Attended LTP drop in sessions both in Ōtorohanga and Kāwhia.
- Attended ANZAC Day services in both Ōtorohanga and Kāwhia.
- Interviewed on MFM re Maori Wards on the 28th April.
- LGNZ Zone 2 meeting at Don Rowlands Centre 30th.
- Spoke at Lions on the 5th.
- Catch up with Fonterra LG representative on the 6th April.
- Rotorua half marathon on the 8th April.
- H&S workshop on the 11th April.
- ODDB Business Breakfast on the 13th April.
- Meeting with Michelle Hollands EDO for Ōtorohanga District Development Board.
- Saturday catchup with Barbara Kuriger and Christopher Luxton.

Resolved that His Worship the Mayor's verbal report be received.

HIS WORSHIP / COUNCILLOR JOHNSON

ITEM 157 APPLICATION FOR TEMPORARY ROAD CLOSURE – HAMILTON CAR CLUB – NGUTUNUI HILL CLIMB

The Acting Group Manager Engineering referred members to the Senior Engineering Assistants Report advising that subsequent to Item 149 – Application for Temporary Road Closure – Hamilton Car Club which they presented to Council at its meeting held on Wednesday 24th March 2021, following staff present the advertised consultation process required with affected parties and the findings from that request.

He asked members whether they had any questions in regard to the content of the report.

During discussion the following issues were raised;

- a) Event will provide economic benefit and be advantageous to the district.
- b) Applicant to provide more supporting information in particular their health and safety plan and consultation plan.
- c) Safety plan appears to be the same as that submitted in 2019.
- d) Confusion on which dates the event is to be held.
- e) Majority of the affected parties agree to the holding of the event.
- f) The Hamilton Car Club re-approach those objecting to the holding of the event and to provide evidence of this.
- g) A review be undertaken on Council's process.

Resolved that approval be given for the road closure to allow the Ngutunui Hill Climb to take place with the following conditions: -

The application for Temporary Road Closure from 0900 to 1700 on Sunday 20 June 2021 on sections of Pekanui Road, from its intersection with Ngutunui Road to its intersection with Okupata Road, Pirongia West Road and Te Rauamo Road, a 'T' intersection be approved with the following conditions imposed:

1. In keeping with the New Zealand Ministry of Health Legislation for the Management of COVID-19; any road closure granted, will be void, if the enforced level should become compromised by the staging of the event for which the closure has been granted.
2. Emergency Services have complete rite of passage at all times.
3. Hamilton Car Club is to pay an application fee of \$400.00 towards the administration of the road closure to Ōtorohanga District Council.

4. Hamilton Car Club is to pay for all advertising costs to the appropriate newspapers. Public notice advertisements are to be published in the King Country News.
5. Hamilton Car Club is responsible for obtaining public liability insurance, (and paying the cost thereof), to a minimum value of \$10,000,000. This is required to indemnify Council against any damage to the property or persons as a result of rally activities during the road closure period.
6. Hamilton Car Club is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
7. Hamilton Car Club is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.
8. Hamilton Car Club is to consult with all residents of all properties on the roads intending to be closed, and also, with the residents on roads connecting with the roads intending to be closed, including any no exit roads. Two mail-drops to residents are to be carried out. All initial mail-drops to residents are to be approved by Council staff before distribution commences. The subsequent mail-drop is to be completed no later than 10 full days before the proposed closures.
9. Hamilton Car Club is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the event have access to the road closures areas. This includes arranging the delivery, erection and staffing of all road closure barriers, and the removal thereof, after closure. All gates and entranceways are to be taped, and to ensure its removal thereafter.
10. Signs advising of the road closures are to be erected at the start and end of the closed portions of the roads, and on each intersecting road, two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Hamilton Car Club representative is to meet with the Council Engineering staff regarding the required signs format, size, location and quantity of signs, for approval before they are manufactured and erected.

COUNCILLOR FERGUSON / COUNCILLOR JEFFRIES

ITEM 156 FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2021

The Finance Manager presented highlights of the financial report for the year to date ending 31 March 2021.

During discussion the following points were raised;

- a) Operating expenses those shown as being under budget are not carried forward to the following year.
- b) As from 1 July 2021 a different way of financial reporting will be introduced.
- c) Tender processes – current procurement environment – workshop will be held with Councillors.
- d) Breakdown of the Reserve funds to be prepared.
- e) Confirmed that as of today the Council is debt free.

Resolved that the Financial Report for the period ended 31 March 2021 be received.

COUNCILLOR FERGUSON / COUNCILLOR JEFFRIES

ITEM 158 OLDER PERSONS HOUSING POLICY

The Community and Economic Development Manager summarised her report advising that Council at its meeting held on 16 February 2021, resolved to adopt as a draft the Older Person's Housing Policy for consultation. She confirmed that no submissions were received on the draft policy.

During discussion the following points were highlighted;

- a) Activity will not require ratepayer funding.
- b) Not in favour of providing emergency accommodation.
- c) Council staff obliged to provide a certain level of 'duty of care' to the tenants, but to also liaise with social service providers.
- d) Due to the expansion of the District consideration be given to providing additional accommodation.

Resolved that;

1. The Older Persons Housing Policy as attached in this report is adopted by Council.
2. Council staff commence preparing documentation and processes to implement the new policy as soon as practical.
3. Any potentially affected or interested parties, such as existing tenants, persons on the housing waiting list, or Social Services providers are informed of the new Policy being adopted.

COUNCILLOR DOW / COUNCILLOR JEFFRIES

ITEM 159 RECOMMENDATIONS FROM ŌTOROHANGA AND KĀWHIA COMMUNITY BOARDS

The Chief Executive presented recommendations received on behalf of the Ōtorohanga and Kāwhia Community Boards.

Ōtorohanga Community Board – 6 May 2021 – Lions Club Recognition of Work – Renaming the Domain to Ōtorohanga Lions Domain

Councillor Dow reported that the OCB supported and recognised the work carried out by the Lion's Club however consideration had not been given to renaming the domain – it would require consultation with the public.

Resolved that the recommendations noted in the report from the Ōtorohanga Community Board and Kāwhia Community Board be adopted by the Ōtorohanga District Council.

COUNCILLOR WILLIAMS / HIS WORSHIP

ITEM 160 CIVIL DEFENCE MANAGEMENT REPORT FOR OCTOBER 2020 TO MARCH 2021

The Group Manager Environment referred members to his report which is to provide Council with two quarterly updates on matters relating to civil defence emergency management (CDEM) in the Western Waikato Emergency Area. This includes matters arising at national, regional and district levels including emergency management activities under the shared services arrangement between Waipā, Ōtorohanga and Waitomo District Councils.

Resolved that the Civil Defence Emergency Management Reports for the periods October to December 2020 and January to March 2021 be received.

COUNCILLOR JEFFRIES / COUNCILLOR WILLIAMS

ITEM 161 BUILDING CONTROL REPORT FOR OCTOBER 2020 TO MARCH 2021

The Group Manager Environment referred members to the Building Control Manager's report on building control statistics covering the period 1 October 2020 to 31 March 2021.

Resolved that the Building Control activity report for the last quarter of 2020 and first quarter of 2021 be received.

COUNCILLOR JOHNSON / COUNCILOR KLOS

ITEM 162 PLANNING REPORT FOR OCTOBER 2020 TO MARCH 2021

The Group Manager Environment referred members to his report on Resource Consents granted under Delegated Authority for the period 1 October 2021 to 31 March 2021.

Resolved that the Planning Report for the second and third quarters of the financial year 2020/2021 be received.

COUNCILLOR JEFFRIES / COUNCILLOR JOHNSON

ITEM 163 ANIMAL CONTROL OFFICERS REPORT FOR OCTOBER 2020 TO MARCH 2021

The Group Manager Environment referred members to his report on Dog and Animal Control activities in the District for the period October 2020 to March 2021. Included in this report are the Dog and Animal Control fees for 2021/22 which must be adopted by Council.

Councillor Johnson referred to the very outdated reference to 'mule or ass' in the fees and charges.

Resolved that;

1. The report on Dog and Animal Control activities for the second and third quarters of financial year 2020/2021 be received.
2. The Dog and Animal Control fees for 2021/2022 be approved as detailed on the attached schedule.

COUNCILLOR JEFFRIES / COUNCILLOR FERGUSON

COUNCILLOR UPDATE

COUNCILLOR DOW

- Attended a Community Board function in Gore where an award was presented to the Ōtorohanga Community Board in respect to the Jim Barker Memorial Playground.
- Attended the Ōtorohanga Community Board meeting held 6 May 2020.

COUNCILLOR KLOS

- Attended LTP workshop at Arohena - Allowed for useful discussion. She felt there was a need to consult more with the district to encourage people to participate.

COUNCILLOR FERGUSON

- Attended some LTP workshops.
- Attended Governance health and safety workshop.

COUNCILLOR JOHNSON

- Attended one LTP workshop- expressed thanks to those staff who attended weekend workshops.
- Attended ZONE 2 meeting along with the Mayor and Chief Executive.
- This coming Friday will be the second meeting of Waipa Rural Water Supply Committee.
- Last evening attended the Local Branch of the Federated Farmers meeting – New chairman Mike Woodward.
- Advised that the Federated Farmers will be submitting on the LTP.

COUNCILOR WILLIAMS

- Attended a number of LTP workshops in particular at Kāwhia.
- Attended ANZAC day ceremonies.
- Attended a recent ZONE 2 meeting – Future for local government.
- Attended Governance health and safety workshop.
- Kāwhia yesterday had a meeting with Te Taiao O Kāwhia Moana – discussion was on how to restrict traffic on the beach.

COUNCILLOR JEFFRIES

- Attended LTP workshops mainly in Kāwhia.
- Attended Kāwhia Community Board Meeting 23 April 2021.
- Involved with the Kāwhia ANZAC Day activities.
- Attended the Governance health and safety workshop.
- Reported a concern has been expressed with the runoff from the Pine Forest into the Kāwhia Harbour.
- Suggested LTP information be sent to absentee property owners at Kāwhia.
- Attended a meeting of the Te Taiao O Kawhia Moana Steering Group on 4th May 2021 – Council may receive a request suggesting an amendment to its current Traffic Bylaw relating to vehicular beach access along the harbour foreshore from the boat ramp to Ocean Beach and beyond.
- Outlined application made to Jobs for Nature – 3-year programme – local people to be engaged.

ADJOURNMENT

Resolved that Council adjourn the meeting for lunch at 12.45pm.

MAYOR / COUNCILLOR WILLIAMS

RE-ADJOURNMENT

Resolved that Council re-adjourn the meeting at 1.32pm.

MAYOR / COUNCILLOR WILLIAMS

ITEM 164 RESOLUTION TO EXCLUDE THE PUBLIC

Resolved that;

- a) that the public be excluded from the following parts of the meeting, namely, -

ITEM 164 PROPERTY PURCHASE

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Reason for Confidentiality

	Grounds	Reason
	Section 48(1) of the Local Government Official Information and Meetings Act 1987, which permits the meeting to be closed to the public for business relating to the following grounds:	Subject to sections 6, 8 and 17 of the Local Government Official Information Act 1987, the withholding of the information is necessary to:
Purchase of Land	48(1a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. 48(1d) That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.	7(2i) Enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

- Section 7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

NOTE

Section 48(4) of the Local Government Official Information and Meeting Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)-

- (a) Shall form part of the minute of the local authority.

MAYOR / COUNCIILOR FERGUSON

MEETING CLOSURE

The meeting closed at 2.05pm.