



Otorohanga Community Board

AGENDA

WEDNESDAY
2 OCTOBER 2019

4.00pm

Members of the Otorohanga Community Board

Board Member Alan Buckman
Councillor Katrina Christison
Board Member Liz Cowan
Board Member Neville Gadd
Councillor Paul McConnell (Chair)
Board Member Peter Coventry

OTOROHANGA COMMUNITY BOARD

WEDNESDAY 2 OCTOBER 2019

Notice is hereby given that an Ordinary meeting of the Otorohanga Community Board will be held in the Council Chambers, 17 Maniapoto Street, Otorohanga on Wednesday 2 October 2019 commencing at 4pm.

26 September 2019

Tanya Winter
CHIEF EXECUTIVE

AGENDA

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PRESENT

APOLOGIES

DECLARATION OF INTEREST

PUBLIC FORUM

CONFIRMATION OF MINUTES – 4 SEPTEMBER 2019

ITEM 112 CHAIRPERSONS REPORT (VERBAL)

ITEM 113 CHIEF EXECUTIVE REPORT 20 AUGUST – 16 SEPTEMBER 2019

TO: CHAIRPERSON & MEMBERS – OTOROHANGA COMMUNITY BOARD

FROM: CHIEF EXECUTIVE

DATE: 2 OCTOBER 2019

Relevant Community Outcomes

- Ensure services and facilities meet the needs of the Community
 - Foster an involved and engaged Community
-

Executive Summary

The purpose of this report is to inform Council of the key focus areas for the Chief Executive in the last month.

Staff Recommendation

It is recommended that the report is received.

Report Discussion

The following matters are highlighted for Council's attention:

1. Health, Safety and Wellbeing

This month there is a separate report on the agenda from Council's Health, Safety and Wellbeing Advisor, Tracey Stevenson. Tracey will attend the Council meeting to present her report and answer any questions.

2. CE Performance Agreement

The CE's Performance Committee met on 10 September 2019 with Pamela Peters, an independent consultant with experience in working with Councils and their Chief Executives. Under Schedule 7, Part 1, Clause 34(2) of the Local Government Act, Council must enter into a performance agreement with its Chief Executive. A draft performance agreement was considered and discussed at this meeting with the main discussion being around iwi and community engagement, leadership and development of staff, proactively supporting and encouraging economic development in the district and ensuring council's "business as usual" functions were delivered efficiently and effectively. The agreement will be finalised and presented to the new Council post-election to approve.

3. Ministry for the Environment Roadshow

The Government is proposing some changes to rules and regulations to protect our environment and transition to a sustainable, low-emissions future. These changes aim to support decisions and actions by everyone – individuals, communities, iwi/Māori, business, the primary sector, local and central government. Over the last couple of weeks they have progressively launched a number of consultations:

- *Action for healthy waterways*: A discussion document on national direction for our essential freshwater
- *Planning for successful cities*: A discussion document on a proposed national policy statement on urban development
- *Valuing highly productive land*: A discussion document on a proposed national policy statement for highly productive land
- *Hazardous substances assessments*: Improving decision-making: A discussion document on proposed improvements to the hazardous substances reassessment process
- *Proposed priority products and priority product stewardship scheme guidelines*

For further information <https://www.mfe.govt.nz/more/consultations>

This month the Ministry for the Environment, Ministry for Housing and Urban Development and Ministry for Primary Industry will be out and about undertaking workshops and public meetings across the country. Andrew Loe and I will attend the Hamilton workshop for Council staff on 23 September. If any Councillors would like to join us please advise us.

4. Iwi Relationships

On 8 September 2019 the Mayor and I were invited to attend the Nehenehenui Regional Management Committee hui to discuss how we might develop closer working relationships with iwi. The discussion was positive and future-focused. It was agreed that a closer working relationship needs to be inclusive of all iwi, and in order to achieve this it was decided that a working group be established comprising: Mayor and Chief Executive of Council, two reps from Nehenehenui RMC, two reps from Ngāti Hikairo, and two reps from Ngāti Raukawa. This working group has been tasked with developing options on how Iwi-Council relationships can be improved.

5. Other Meetings/Activities

- IANZ Audit
- All Staff meeting
- Ōtorohanga District Development Board meeting
- MagiQ HR software demo
- Incite Customer Service Awards
- ODDDB Service Agreement meetings
- Tour of Ōtorohanga Timber Company
- Beattie Home Trust
- Guest speaker at Ōtorohanga Friendship Club
- Drug and Alcohol Policy training
- Remuneration Policy meeting with Strategic Pay
- PWC meeting
- Kawhia Quiz Night
- Union negotiations
- Guest speaker at Ōtorohanga Rotary
- Ōtorohanga Community Board meeting
- Guest speaker at Ōtorohanga Lions
- Meeting with Peter Coventry and Barry Edwards
- Waikato CE Forum
- Nehenehenui RMC meeting
- Te Reo Māori lessons
- Chief Executive's Performance Committee
- Waikeria Prison monthly meeting
- Joint Council-Community Board workshop
- ODDDB AGM
- CouncilMARK (Dan Henderson, LGNZ)

Tanya Winter
CHIEF EXECUTIVE

ITEM 114 **UPDATE ON THE OTOROHANGA COMMUNITY BOARD WALK AROUND OTOROHANGA**

TO: **CHAIRPERSON & MEMBERS OTOROHANGA COMMUNITY BOARD**

FROM: **COMMUNITY FACILITIES OFFICER**

DATE: **2 OCTOBER 2019**

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
- Ensure services and facilities meet the needs of the Community
- Foster an involved and engaged Community

Executive Summary

On 7 March 2019, the Otorohanga Community Board walked around Otorohanga and compiled a document identifying areas of concern or possible improvement. This report provides further feedback to the Community Board on the steps taken since the previous report.

Staff Recommendation

It is recommended:

That the report be received

Report Discussion

Each item raised is recorded in the table below along with associated comments.

Item	Comments / Status as at 29/7/19	Service Request number
Planter box in the Village Green, replace rotten timber and repair / paint the planter.	Completed	1902077
Pou showing signs of fading and algae growth.	Local contractor to price the work. Awaiting a quote.	1902072
Expedite the completion of the memorial cannon and return them to the park.	Jared has now taken over this project.	1902073
Replant bare patches in Memorial Park	Bark has been renewed awaiting planting...	1902074
Millennium "Te Rohe Potae" sculpture base (raw pounamu) needs cleaning, plaque at the base to be replaced. Descriptive story panel needs cleaning.	Staff and designer are finalising the proof of the map in order to replace the sign.	1902075
Faded yellow line at the edge of the platform.	Update, arrangements have been made for ODC to complete this work with supervision from Kiwirail. Not done as yet.	1902079
Waipa River Bridge and the rail over bridge need cleaning and painting.	NZTA have done no further work since the last report. Some work has been done on the road marking at the Waipa River Bridge. Hand railing still to be done, brought up at last liaison meeting again.	
Crack Willow and Japanese Walnut growing on the banks of the Waipa River near the SH3 Bridge.	Contractor has been engaged to do this. Currently been delayed by weather	1902080

Dry gorse on railway bank above Sargent Place. Fire hazard?	There are still some live gorse bushes which were not removed, the fire hazard has been cleared and these plants will be sprayed by Kiwirail on their next planned circuit.	
Renewal of Otorohanga entry signs near the cemetery?	Contractor is currently making the new signs	1902076

Jared le Fleming
COMMUNITY FACILITES OFFICER

BOARD MEMBER UPDATE