



Otorohanga District Council

MINUTES

16 July 2019

10:00 am

Members of the Otorohanga District Council

His Worship the Mayor MM Baxter
Councillor K. Christison
Councillor R. Johnson
Councillor RA. Klos
Councillor P. McConnell
Councillor K. Phillips
Deputy Mayor D. Pilkington
Councillor A. Williams

Meeting Secretary Mr. CA Tutty

OTOROHANGA DISTRICT COUNCIL

16 JULY 2019

Minutes of an ordinary Meeting of the Otorohanga District Council held in the Council Chambers, 17 Maniapoto Street, Otorohanga on Tuesday 16 July 2019 commencing at 10am.

MINUTES

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PRESENT

His Worship the Mayor MM Baxter, Cr. D Pilkington (Deputy Mayor), Councillors RA Klos, K Christison, AJ Williams, K Phillips, R Johnson and P McConnell.

IN ATTENDANCE

Ms. T Winter (Chief Executive) Messrs, R Brady (Engineering Manager), G Bunn (Corporate Services Manager), A Loe (Environmental Services Manager), CA Tutty (Governance Supervisor), Ms. T Ambury (Community and Economic Development Manager) and Ms. N Martinsen (Customer Services Officer).

His Worship declared the meeting open and welcomed those present. He extended a special welcome to members of the press and Customer Services Officer Natasha Martinsen.

OPENING PRAYER

Councillor Phillips read the Opening Prayer.

PUBLIC FORUM

No members of the public were present at this meeting.

DECLARATION OF CONFLICTS OF INTEREST

His Worship asked members whether they had any declarations of conflicts of interest on matters to be discussed at this meeting.

No declarations of conflicts of interest were received.

CONFIRMATION OF MINUTES – OTOROHANGA DISTRICT COUNCIL – 18 JUNE 2019

Resolved that the minutes of the meeting of the Otorohanga District Council held on 18 June 2019, as amended, be approved as a true and correct record of that meeting and the resolutions contained therein be adopted.

Councillor Pilkington / Councillor Phillips

MATTERS ARISING

Councillor Pilkington referred to Item 374 Application for Temporary Road Closure – Hamilton Car Club, Rally of Waitomo, in particular the second paragraph and requested this sentence be amended to read – “Councillor Pilkington raised concerns about consultation and queried whether the two mail drops contain information as to how land owners can oppose the rally.”

CONFIRMATION OF MINUTES – OTOROHANGA COMMUNITY BOARD – 5 JUNE 2019

Resolved that the minutes of the meeting of the Otorohanga Community Board held on 5 June 2019, as circulated, be received and the recommendations contained therein be adopted.

Councillor McConnell / Councillor Christison

RECEIPT OF MINUTES – OTOROHANGA COMMUNITY BOARD – 3 JULY 2019

Resolved that the minutes of the meeting of the Otorohanga Community Board held on 3 July 2019, be received.

Councillor Phillips / Councillor McConnell

MATTERS ARISING

Councillor Pilkington referred to Item 94 Review of Otorohanga Cemetery Fees and Charges and asked when this resolution would be considered by Council, for adoption.

The Chief Executive replied that when the Minutes of the meeting are returned to Council for confirmation, this is the time the recommendations are either adopted or declined. She suggested that in the future such items affecting the whole District may be presented to Council in a separate report rather than wait for the confirmation of the Minutes, at a later meeting.

Councillor Pilkington referred to Item 96, Project Kiwiana Memorial Seat and new Display Panel and informed members that such assets are funded from targeted rates from the Otorohanga Community Board via the Otorohanga District Development Board.

ITEM 379 HIS WORSHIP THE MAYOR – VERBAL REPORT

His Worship presented a verbal report on activities he has carried out since the previous Council Meeting, these being

- a) Sincere thanks to Councillor Pilkington for chairing Council's June meeting during his absence.
- b) Attended the Regional Land Transport meeting on 1 July 2019, main areas of discussion being on the Draft Regional Speed Management Plan and enhanced Drug Impairment Driver Testing.
- c) 5 July 2019 along with the Chief Executive, met with the Waitomo District Council Mayor and Chief Executive and Harvey Brookes to determine ways to accelerate work on the proposed Hotel project.
- d) 6 July 2019 Chaired a Mayors Taskforce for Jobs meeting held in Wellington prior to the LGNZ National Conference, and their AGM held 9 July 2019

Resolved that His Worship the Mayor's verbal report be received.

Councillor Pilkington / Councillor McConnell

ITEM 380 CHIEF EXECUTIVE REPORT – 18 JUNE 2019 – 15 JULY 2019

The Chief Executive referred members to her report on the key focus areas during the past month. She asked whether members had any questions on the report.

The Chief Executive informed members that a Drug and Alcohol policy has been prepared in draft form, similar to that adopted by other Councils.

The Chief Executive further reported that approximately thirteen people attended a recent Candidates Information evening held in Kawhia. She said the Otorohanga Candidate Information evening is to be held tonight at 7pm.

Resolved that the Chief Executive's report be received.

His Worship / Councillor Christison

ITEM 381 OTOROHANGA DISTRICT ROAD NAMING POLICY

The Engineering Manager referred members to a report advising that in light of increased development activity within the District, the need for a Road Naming Policy has been identified.

The Engineering Manager referred members to clause 5.8.1 in particular, to the last bullet point and suggested that they may wish to discuss this point further.

During discussion the following points were highlighted.

- a) That the clause as written pertained to private roads only, but the intention was for it to be applicable to both Private and Public Roads.
- b) Need to have some basic guidelines to enable staff to process applications.
- c) Preference to a theme, in particular to a Maori theme.

- d) Introduction of a weighting system.

Resolved that the Otorohanga District Road Naming Policy, with the removal of the final bullet point in Clause 5.8.1 be adopted.

Councillor Phillips / Councillor Klos

ITEM 382 APPLICATION FOR TEMPORARY ROAD CLOSURE – TARGA NEW ZEALAND – TARGA RALLY NEW ZEALAND 2019

Council’s Engineering Representative Mrs. M Fleming attended the meeting and presented a report on an application received from Targa New Zealand for the road closure of various roads within the Otorohanga District, to enable the Club to hold the Targa Rally New Zealand 2019.

During discussion the following matters were highlighted:

- a) Ensure that side roads are included in the consultation with the stage named roads.
- b) That Council is made aware of any supportive or negative feedback the applicant receives.
- c) Introduction of a Bond, not such an issue on sealed roads.
- d) The enforcement of repairs to road furniture rather than the road surface.
- e) To make clear that pre and post inspections are carried out and any repair costs to the road furniture / surface is the responsibility of the applicant.
- f) Workshop to be held in August 2019 to consider the introduction of a Bond and to discuss the current application fee.

Resolved that the application for Temporary Road Closure of sections of Ngaroma, Mangatutu, Honikiwi and Harbour Roads

on Tuesday 29 October 2019; be granted with the following conditions imposed:

Purpose: Targa Rally New Zealand 2019

Date: Tuesday 29 October 2019

Details of Closure: The following roads will be affected at the stated times and for ease of identification a map and schedule of impacted side roads is attached to this report.

Ngaroma Road	0830 – 1300
Mangatutu Road	0940 – 1410
Honikiwi Road	1130 – 1600
Harbour Road	1215 – 1645

1. Emergency services have complete rite of passage during closure.
2. Targa New Zealand is to pay an application fee of \$400.00 towards the administration of the road closure to Otorohanga District Council.
3. Targa New Zealand is to pay for all advertising costs to the appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Targa New Zealand is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$10,000,000. This is required to indemnify Council against any damage to the property or persons as a result of rally activities during the road closure period.
5. Targa New Zealand is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.

6. Targa New Zealand is to liaise, and provide evidence of liaison with all operators, businesses and residents that may be affected by the road closures.
7. Targa New Zealand is to consult with all residents of all properties on the roads intending to be closed and also the residents on roads connecting with roads intending to be closed, including any, no exit roads. Two notifications via mail drop to residents are to be carried out. All initial notification mail drops to residents are to be approved by Council staff before distribution commences. The subsequent notification is to be completed no later than ten full days before the proposed closures.
8. Targa New Zealand is solely responsible for signposting and policing of roads to be closed, to ensure that only vehicles connected with the event have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and to ensure its removal thereafter.
9. Targa New Zealand must erect signs advising of the road closures at the start and end of the closed portions of the roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. Targa New Zealand representative is to meet with Council Engineering staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Councillor Klos / Councillor Johnson

ITEM 383 TE WAKA, WAIKATO REGIONAL ECONOMIC DEVELOPMENT AGENCY – ANNUAL REPORT

The Community and Economic Development Manager referred members to her report and the attached Annual Report for the Waikato Regional Economic Development Agency – Te Waka for the year ended 30 June 2019. She asked members whether they had any questions on the report.

Councillor Klos referred to the previous Waikato Plan and expressed some concern whether this organisation will be able to deliver what it proposes.

His Worship replied that the process has been frustrating however, the establishment of this group is to undertake regional economic development functions and services for the Waikato Region. He said it will do this in partnership with the regions Territorial Authorities, Regional Tourism Organisations, business leadership groups, Maori and Community members to provide a collaborative approach.

The Chief Executive suggested that the groups Chair and Chief Executive be invited to attend a future meeting of Council.

Resolved that the Community and Economic Development Managers report be received.

Councillor Klos / Councillor Johnson

ITEM 384 APPOINTMENT OF THE INDEPENDENT COMMISSIONER FOR NORTH KING COUNTRY DEVELOPMENTS HEARING

The Environmental Services Manager referred members to his report advising that the North King Country Developments Limited has lodged resource consent application for a 128 lot residential subdivision to be constructed on the vacant land situated between Thomson Avenue and Harper Avenue. He said the application is tentatively set down to be heard during the last week of September.

Resolved that Pursuant to Section 34A of the Resource Management Act 1991 independent commissioner **Alan Withy** be appointed as Hearing Commissioner for the purposes of hearing and making a decision on the resource consent application of North King Country Developments Ltd.

This delegation includes hearing and considering the submissions lodged on the resource consent application and dealing with any procedural issues prior to delivering the decision on the resource consent.

His Worship / Councillor Pilkington

ITEM 385 ENVIRONMENTAL HEALTH OFFICER / LIQUOR LICENCING INSPECTOR'S REPORT FOR JANUARY – JUNE 2019

The Environmental Services Manager referred members to the Environmental Health Officers / Licencing Inspectors report for the period January to June 2019.

Resolved that the Environmental Health Officer and Licencing Inspector's report for January – June 2019 be received.

Councillor Johnson / Councillor Pilkington

ITEM 386 MATTERS REFERRED FROM 18 JUNE 2019

Discussion was held on the schedule on Matters Referred dated 18 June 2019.

Following discussion it was agreed that

- A) Item dated 22 January 2019 (Road Naming Policy) be deleted
- B) Item dated 16 April 2019 (Bristle Grass) be deleted
- C) Item dated 16 April 2019 (Stormwater Flowchart) be deleted

Bristle Grass

The Environmental Services Manager informed members that the Waikato Regional Plan classifies a plant as a pest depending on the plants environmental risks and risks on production.

He said there is no plan in place around elimination of Bristle Grass, however an advisory group has been established.

It was suggested that feedback be obtained from the Waikato Regional Council and promotion to control Bristle Grass be placed on Social Media.

Totara Trees, Kahorekau Road, Arohena

Item dated 16 April 2019 (Kahorekau Road, Arohena) row of Totara Trees. Councillor Klos reported that it has been well documented that the Otorohanga District Council agreed to accept responsibility for this area of land and the trees.

The Engineering Manager advised that he will do further research on the area in order to provide a report to Council in August.

Additional Items:

- DNA testing of sediment levels in rivers - an invitation to be extended to Mr. Grant Blackie of the Waikato Regional Council to attend a future meeting.
- Motorhome Friendly Town status - a report be prepared on the contribution members of the NZMCA would bring to Otorohanga.
- Regional Economic Development - Chair and CEO of Te Waka to be invited to the August meeting

COUNCILLOR UPDATE

Councillor Klos

- Further information provided in support of the New Zealand Motor Caravan Association.
- Waipapa Reserve, comments on the tidiness of the area and wonderful reflections of the lake since trees were pruned by staff. Commend the staff involved
- Recent combined Council and Board workshops whereat it was suggested that her part of the Otorohanga District should talk to the Waipa District. This should not be encouraged as there are a number of high paying ratepayers within her Ward.

Councillor McConnell

- Provided further information on the provision of a dumpsite and suggesting there is a business person in Otorohanga happy to talk to the NZMCA which will make them aware of the current facilities around.

His Worship replied that the issue of inviting people into Community versus protecting one business owner should be considered carefully as to the greater good of the whole Community. He said a clear direction needs to be given to the NZMCA.

It was agreed that a report be prepared for consideration by Council on the contribution members of the NZMCA would bring to Otorohanga, in particular the economic benefits.

Councillor Johnson

- Extended thanks to Council's Corporate Services Manager for his efforts in assisting the Beattie Home Trust to provide a Dementia Facility in Otorohanga.

Councillor Christison

- Raised the matter of providing feedback to those persons who attend the Public Forum section of Council meetings.
- Extended thanks to the Chief Executive for her report on the recent Local Government NZ Conference in Wellington.

Councillor Pilkington

- On 20 June 2019 attended a Maniapoto Maori Trust Board (MMTB) forum which was a good relationship building exercise. She informed members that the MMTB is looking at hosting another meeting in relation to MMTB support on an application to the Provincial Growth Fund.

MEETING CLOSURE

The Meeting closed at 12.07pm