

Ōtorohanga District Council

MINUTES

17 AUGUST 2021

10AM

Members of the Ōtorohanga District Council

His Worship the Mayor MM Baxter
Councillor K Christison
Councillor B Ferguson
Councillor R Johnson (Deputy Mayor)
Councillor C Jeffries
Councillor R Dow
Councillor RA Klos
Councillor A Williams

Meeting Secretary: Mr. CA Tutty (Governance Supervisor)

ŌTOROHANGA DISTRICT COUNCIL

17 August 2021

Minutes of an ordinary meeting of the Ōtorohanga District Council held in the Council Chamber, 17 Maniapoto Street Ōtorohanga on Tuesday 17 August 2021

Tanya Winter
CHIEF EXECUTIVE

ORDER OF BUSINESS:

PRESENT

IN ATTENDANCE

APOLOGY

REFLECTION / PRAYER / WORDS OF WISDOM

DECLARATION OF CONFLICTS OF INTEREST

PUBLIC FORUM

CONFIRMATION OF MINUTES ŌTOROHANGA DISTRICT COUNCIL 20 JULY 2021

CONFIRMATION OF MINUTES ŌTOROHANGA DISTRICT COUNCIL RISK & ASSURANCE 18 JUNE 2021

RECEIPT OF MINUTES – KĀWHIA COMMUNITY BOARD 25 JUNE & 23 JULY 2021

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PRESENT

His Worship the Mayor MM Baxter, Councillors R Johnson (Deputy Mayor) K.Christison, B.Ferguson, R Dow , C Jeffries, RA Klos and A Williams.

IN ATTENDANCE

Ms T Winter (Chief Executive) Messrs. R Brady (Group Manager- Engineering) G Bunn (Group Manager - Corporate), C Tutty (Governance Supervisor) and Ms T Ambury (Community and Economic Development Manager)

His Worship declared the meeting open and welcomed those present to the August meeting of Council.

REFLECTION / PRAYER / WORDS OF WISDOM

Councillor Dow recited Words of Wisdom these being—

Keep your thoughts positive because your thoughts become your words.

Keep your words positive because your words become your behaviour.

Keep your behaviour positive because your behaviour becomes your habits.

Keep your habits positive because your habits become your values.

Keep your values positive because your values become your Destiny.

DECLARATION OF CONFLICTS OF INTEREST

The Mayor asked members whether they had any declarations of conflicts of interest.

No declarations of conflicts of interest were received.

PUBLIC FORUM

No members of the public were present in the public forum section of this meeting.

CONFIRMATION OF MINUTES ŌTOROHANGA DISTRICT COUNCIL – 20 JULY 2021

Resolved that the minutes of the meeting of the Ōtorohanga District Council held 20 July 2021 be confirmed and the resolutions contained therein be sustained.

COUNCILLOR JOHNSON / COUNCILLOR WILLIAMS

ŌTOROHANGA DISTRICT COUNCIL - RISK & ASSURANCE COMMITTEE - 18 JUNE 2021

Resolved that the minutes of the meeting of the Ōtorohanga District Council – Risk& Assurance Committee meeting held 18 June 2021 be confirmed and the resolutions contained therein be sustained.

COUNCILLOR KLOS / COUNCILLOR JEFFRIES

RECEIPT OF MINUTES — KĀWHIA COMMUNITY BOARD - 25 JUNE & 23 JULY 2021

Resolved that the minutes of the meeting of the Kawhia Community Board held 25 June and 23 July 2021 be received.

COUNCILLOR JEFFRIES / COUNCILLOR WILLIAMS

ITEM 178 HIS WORSHIP THE MAYOR — VERBAL REPORT

His Worship reported on activities he has participated in since 26 July 2021 these being —

- 26 July 2021 - along with staff and some Elected Members attended a Cyber Security workshop in the Council Chambers.
- 27 July 2021 — attended a Mayoral Forum meeting with Minister Woods to highlight the housing initiative that is taking place in the Waikato.
- From 30 July 2021 until 1 August 2021— attended a festival for the future in Wellington as Chair of MTFJ and supporting his Rangitahi who were also in attendance.
- 2 August 2021— attended NKCDT meeting.
- 4 August 2021— Waitomo meeting with Mayor Gary Kircher in relation to carbon farming and the impact it has had on the Waitaki District.
- 5 August 2021 — Entity B Hui in Tāupo organised by Tanya and Day.
- 12 August 2021 — along with Cr. Ferguson met with local MP Barbara Kuriger and Scott Simpson.
- 10 August 2021 — Zoom meeting with Bruce Robertson
- 12 August 2021 — met with Kim Linklater (Wintec)
- 16 August 2021 — attended Waikato Plan Leadership meeting at the Waikato Regional Council offices

Resolved that His Worship the Mayor's verbal report be received.

HIS WORSHIP / COUNCILLOR FERGUSON

ITEM 179 REPRESENTATION REVIEW — INITIAL PROPOSAL FOR CONSULTATION

The Group Manager Corporate referred members to his report and advised he has received some professional advice which would effect some changes to the proposed recommendation in particular to compliance issues.

He asked members to take the report as read however highlighted a key point.

This being it is proposed Council would comprise of nine Councillors, seven elected by the ward system and Maori Ward Councillors elected at large.

During discussion the following issues were raised —

- The population per Councillor per ward is based on the 2018 census.
- Electors can only change from the general roll to the Maori roll every five years — this has created a barrier for Maori however this could change before the next election.
- What happens in regards to prisoners at the Waikeria Prison? – required to be on Electoral Roll.
- There is no option B to go out for consultation with — Council has to go out with a proposal calling for comment.
- Proposal consists of too many Councillors on Council- will have 18 elected members.
- Is this proposal similar to others whereby Council can state other options — yes this can be done.
- Not ideal Council will be different with extra Councillors around the table however may see a different alignment of Council by the 2025 elections.
- Proposal not just for the community at large but also Council staff.
- Confirmation that Maori will be elected at large over the whole district.

Resolved that

1. Council in accordance with sections 19H and 19J of the Local Electoral Act 2001, adopts as its initial proposal for the review of representation arrangements for the elections to be held on 8 October 2022:
 - a) Ōtorohanga District Council comprising of 9 councillors **elected** under the ward system, plus the Mayor elected at large, with all wards identified in Attachment 1.
 - b) Ōtorohanga District Council be divided into six wards, these being:
 - Kāwhia/Tihiroa Ward** (2 councillors)
 - Kiokio/Korakonui Ward** (1 councillor)
 - Ōtorohanga Ward** (2 councillors)
 - Waipā Ward** (1 councillor)
 - Wharepuhunga Ward** (1 councillor)
 - Ōtorohanga Māori Ward** (2 councillors) identified in Attachment 2
 - c) In accordance with section 19V(2) of the Local Electoral Act 2001, the population that each member of a general ward represents is within the range of 1,216 per councillor +/- 10% (1,094 – 1,338)
 - d) That in accordance with sections 19H, 19K and 19T of the Local Electoral Act 2001, the wards reflect the following identified communities of interest:

Ward Name	Boundaries of each Ward shown on
Kāwhia/Tihiroa Ward	LG-018-2013-W-2
Kiokio/Korakonui Ward	LG-018-2013-W-3
Ōtorohanga Ward	SO 374679
Waipā Ward	SO 59039
Wharepuhunga Ward	LG-018-2013-W-4
Ōtorohanga Māori Ward	This district-wide ward reflects the community of interest for Maori electors and those in the Maori community

- e) The Kāwhia and Ōtorohanga Community Boards be retained.

Explanation: Council believes that the Community Boards provide a valuable linkage between Council and the Ōtorohanga and Kāwhia communities
- f) The two subdivisions within the Kāwhia Community Board be retained. The names of the subdivisions and the number of members to be elected by the electors of each subdivision are;
 - Kāwhia** (3 members)
 - Aotea** (1 member)and 1 member representing the Kāwhia/Tihiroa Ward be appointed to the Board.
- g) No subdivisions for electoral purposes are required within the Ōtorohanga Community

h) Existing representation arrangements (4 community board members elected at large) be retained for the Ōtorohanga Community.

and 2 members representing the Ōtorohanga Ward be appointed to the Board.

2. That Council invites public submissions on the above initial proposal in the period 24 August to 24 September 2021.
3. That Council invites public submissions on the naming of the Ōtorohanga Maori Ward.

COUNCILLOR FERGUSON / COUNCILLOR CHRISTISON

Cr Dow voted against the recommendation.

ITEM 180 ŌTOROHANGA DISTRICT DEVELOPMENT BOARD ANNUAL REPORT

Mr. D Coull (Chair), M Hollands (General Manager) & E Freestone (Employment Coordinator) attended the meeting.

Mr. Coull advised that the report is a six-monthly update on the Board's activities during the past six months. He introduced the Board's newly appointed General Manager Michelle Hollands and Ōtorohanga Hub Employment Coordinator Elle Freestone.

Mr. Coull reported that at the Board's forth-coming AGM it will be undertaking a review of its governance functions.

His Worship referred to the great progress undertaken recently by the Board and extended Council's thanks to both Mrs. Hollands and Mrs. Freestone for the terrific job they are doing.

The following issues were raised during discussion these being —

- a) Proposed walkway at Kāwhia/Aotea — all the Board's energy is currently directed at the Ōtorohanga/Waitomo Cycle-way.
- b) How wide is the Board's brief — does this comprise low-cost housing, quality education throughout the District and the need for 'browsing' shops in Ōtorohanga.
- c) The Board's plan
- d) If the country goes into COVID 19 lockdown again — re-activate and re-engage support networks.
- e) Update on what the Employment Hub is doing — first nine months — 76 people in employment.
- f) What would happen should Central Government funding be stopped.
- g) Thanks extended to the Board for the assistance given to the Picnic and Piston Festival.

Resolved that the six-monthly report from the Chairperson of the Ōtorohanga District Development Board be received.

HIS WORSHIP / COUNCILLOR JEFFRIES

ITEM 181 ŌTOROHANGA COMMUNITY GRANTS FUND GUIDELINES

The Community & Economic Development Manager referred members to her report advising that the Ōtorohanga District Community Grants Fund is a contestable fund for community groups and organisations.

The fund provides community assistance for the 'not for profit' sector in order to create a strong social, environmental, economic and cultural base and to meet local needs, while contributing to the achievement of Council's Community Outcomes and supporting Council's priorities. She asked members whether they had any questions on the content of her report.

During discussion the following matters were raised —

- Proposed first round of applications will hopefully be in September 2021
- Councillors can assist in the promotion of the guidelines
- Individuals can apply however they need to come under an agreed umbrella organisation for accountability.
- Discussion on "one-off " or annual grant applications — could these not be submitted anytime throughout the year — could I-site be an umbrella organisation to administer a grant on behalf of an individual/group?

Resolved that

- 1) The Ōtorohanga Community Grants Fund Guidelines as attached to the report, with suggested amendments, is adopted by Council
- 2) Council staff commence advertising the opening of the first funding round after preparing all of the relevant documentation and processes to implement the new Fund and Guidelines
- 3) Any potentially affected or interested parties, including previous recipients of a Council grant are informed of the new Ōtorohanga Community **Grants Fund and Guidelines, should** they wish to apply.

COUNCILLOR CHRISTISON / COUNCILLOR WILLIAMS

ITEM 182 SPORT WAIKATO QUARTERLY REPORT.

The Community & Economic Development Manager spoke to the quarterly report on behalf of Sport Waikato for the period 1 April 2021 to 30 June 2021. She asked members whether they had any questions on the report.

During discussion the following points were raised —

- Funding for bikes/helmets given to schools — schools need to be set up to manage the maintenance of the bikes.
- Change of direction Sport Waikato more involved in enabling rather than funding and carrying out activities themselves.
- Ongoing issues with reports - need to demonstrate real results.

Community development - this is really hard to find.

Resolved that the Quarterly report from Sport Waikato be received.

HIS WORSHIP / COUNCILLOR FERGUSON

ITEM 183 APPOINTMENT OF AN INDEPENDENT COMMISSIONER — RURAL CONNECTIVITY GROUP TELECOMMUNICATIONS FACILITY

The Chief Executive referred to the Group Manager — Environment's report advising that the Rural Connectivity Group have lodged a land use consent application to establish and operate a telecommunications facility on Morrison Road at Aotea. The site chosen by the applicant is in close proximity to four dwellings which has resulted in the application being limited notified to the owners of those properties.

Resolved that

Pursuant to Section 34A of the Resource Management ACT 1991 Independent Commissioner Alan Withy be appointed as the Hearing Commissioner for the purposes of hearing and making a decision on the resource consent application RM210020 from Rural Connectivity Group. This delegation includes hearing and considering the submissions lodged on the resource consent application and dealing with any procedural issues prior to delivering a decision on the resource consent.

COUNCILLOR JEFFRIES / COUNCILLOR DOW

ITEM 184 FINANCIAL REPORT FOR THE MONTH ENDING 31 JULY 2021

The Group Manager Corporate referred to the Finance Manger's financial report for the month ending 31 July 2021.

He reported that-

- 1) overall there is a net surplus to the end of **July of \$5,696,500, up on the budgeted surplus of \$5,237,196 due** to various variances
- 2) Overall the Balance Sheet shows a healthy position at the end of July 2021, with total current assets of \$9,942,000 against total current liabilities of \$1,143,000 giving a working capital of \$8,799,000
- 3) In the Combined Cost of Services Statement, overall operating revenue is \$1,272,000 under budget.
- 4) Proposed Risk & Assurance Committee meetings to be held 1st & 11th September 2021.

Resolved that the financial report for the month ending 31 July 2021 be received.

COUNCILLOR JOHNSON / COUNCILLOR FERGUSON

ITEM 185 RECOMMENDATIONS FROM ŌTOROHANGA COMMUNITY BOARD

The Chief Executive referred members to resolutions noted in the report by the Ōtorohanga Community Board to be adopted by the Ōtorohanga District Council.

Resolved that Council adopt the following resolutions from the Ōtorohanga Community Board Meeting held 5 August 2021.

RECOMMENDATION 1

ITEM 73 SUMMARY OF PUBLIC SUBMISSIONS - LIONS CLUB RECOGNITION OF WORK –

RENAMING THE DOMAIN TO ŌTOROHANGA LIONS DOMAIN

Resolved that the Ōtorohanga Community Board recommend to Council that the Ōtorohanga Domain retain its current name and that a Naming Rights Policy of some description be prepared.

RECOMMENDATION 2

ITEM 72 REQUEST TO CLOSE A SECTION OF ALEX TELFER DRIVE FROM THE ŌTOROHANGA KIWI HOUSE

Resolved that

- 1) The report be received
- 2) The original discussion to engage and consult with the public be upheld with the addition of direct consultation with local Iwi
- 3) Public consultation take place over a two week period and the result of this consultation be brought back to the Ōtorohanga Community Board for further consideration.

COUNCILLOR DOW / COUNCILLOR CHRISTISON

COUNCILLOR UPDATE

Councillor Williams

- Attended a joint Civil Defence Committee meeting— update the process of carrying out reviews.

Councillor Dow

- Attended a regional Transport Committee meeting.
- Reported on a tractor event held on Tinker Smith's property.

Councillor Christison

- Attended OCB meeting held 17 August 2021.
- Congratulated Duncan Coull and Kim Ingham on their appointment to the Ōtorohanga College Board of Trustees.

Councillor Klos

- Attended a Waikeria Prison Liaison Committee meeting whereat Ōtorohanga housing received a bad wrap.

Councillor Ferguson

- Attended former Council employee Mike Wanden's farewell at the Ōtorohanga Club- enjoyed the evening.
- Briefing from the National Party.
- Referred to a recent tractor pull where there were approximately 60 entries — great day.

Councillor Jeffries

- 20 July 2021 Attended Council Workshop / Meeting.
- Concern at entrance to Kāwhia Township.
- Attended the North King Country J.P. associations AGM with guest speaker Jill Rogers (Counties Manukau District Commander), daughter of John and the late Councillor John Rogers, on her position as Area Commander, NZ Police Counties Manakau.

Councillor Johnson

- Attended LGNZ Zone 2 meeting in Tāupo.
- Attended District Licensing Committee Hearing.
- Attended Mike Wanden's farewell function.
- Attended the recent Tractor pull event — amazing.
- Extended congratulations and thanks to Council's Roading staff on the recent improvements to the carriageway at Toa's bridge.

His Worship

- His Worship reported following the recent resignation of Council's Group Manager Engineering Roger Brady this will be the last Council meeting he will be in attendance.
- He said Mr. Brady has been a wonderful help to him, respectful and courtesy. He thanked Mr. Brady what he has carried out for the District during his eight years with Council.
- Thanks was also extended to Cr Johnson for his written report on activities from the Zone 2 meeting held recently in Tāupo.

INTRODUCTION OF NEW STAFF

The Group Manger — Corporate introduced newly appointed Customer Services staff members Mrs. Tiffany Te Wao and Mrs. Anita Salaca. He said both employees are local and provided fresh faces to the reception area.

ITEM 186 RESOLUTION TO EXCLUDE THE PUBLIC

Resolved that

- a) that the public be excluded from the following parts of the proceedings of this meeting, namely,-
ITEM 187 Property Purchase
- b) The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each Matter to be Considered	Reason for Passing this Resolution in relation to each matter	Ground(s) under section 48(1) for the Passing of this Resolution
Property Purchase	Good reason to withhold exists under section 7	Section 48(1)(a)

- c) This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:
 - Section 7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

NOTE

Section 48(4) of the Local Government Official Information and Meeting Act 1987 provides as follows:
“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to th public, and the text of that resolution (or copies thereof)-

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minute of the local authority.

HIS WORSHIP / COUNCILLOR WILLIAMS

MEETING CLOSURE

The Meeting closed at 12.30pm