



Otorohanga Community Board

MINUTES

21 December 2017

4.03pm

OTOROHANGA COMMUNITY BOARD

21 December 2017

Minutes of an Ordinary meeting of the Otorohanga Community Board held in the Council Chambers,
17 Maniapoto Street, Otorohanga on 21 November 2017 commencing at 4.03pm

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
APOLOGY		1
PUBLIC FORUM		4
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES – 26 October 2017		1
DECLARATION OF INTEREST		1
ITEM 42	MANAGEMENT OF CARAVAN PARK & MOTOR CAMP	1
ITEM 43	POTENTIAL USE OF BUILDING AT WATER RESERVOIR	2
ITEM 44	REQUEST FOR PROVISION OF SHADE STRUCTURES – OTOROHANGA WEIR	3
ITEM 45	OCB MATTERS REFERRED – 30 NOVEMBER 2017	3
	GENERAL	4

PRESENT

Mr. P McConnell (Chair), Mrs. K Christison, Mrs. EM Cowan, Mr. A Buckman, Mr. N Gadd, Mr. P Coventry

IN ATTENDANCE

His Worship the Mayor Max Baxter, Messrs DC Clibbery (Chief Executive), R Brady (Engineering Manager), M Lewis (Community Facilities Officer), CA Tutty (Governance Supervisor) and Ms. Trish Ambury (Land Management Officer)

APOLOGIES

No apologies were received.

WELCOME

The Chair declared the meeting open and welcomed those present.

CONFIRMATION OF MINUTES – 30 NOVEMBER 2017

Resolved that the minutes of the meeting of the Otorohanga Community Board held on 30 November 2017, as circulated, be approved as a true and correct record of that meeting.

Mrs Cowan / Mr Buckman

DECLARATION OF INTEREST

The Chair asked members whether they were aware of any situations where they could stand to make personal and/or monetary gains in any particular matter to be discussed at this meeting.

Mr. Gadd declared a conflict of interest in the matter relating to the Caravan Park and Motor Camp.

The Chief Executive expressed the opinion that other members may also have a conflict of interest in relation to matters in the agenda.

It was agreed that it is up to each individual members whether they feel they should express a conflict of interest.

ITEM 42 MANAGEMENT OF CARAVAN PARK AND MOTOR CAMP

The Land Management Officer referred members to her report seeking a decision on the management of the Otorohanga Caravan Park and Motor Camp. She highlighted the staff recommendation and asked members to take the remainder of the report as read.

The Land Management Officer then asked members whether they have any questions on the report.

Mrs. Christison asked what were the terms of the lease.

The Land Management Officer replied that it is three years plus two years.

Mrs. Christison expressed the opinion that the initial three years is quite a long term.

The Land Management Officer informed members that the lease contains the same conditions as the Otorohanga Kiwi House had and that there is a six month termination clause. She reported that there are considerable costs for the tenderer to invest in the lease should the initial period be for only one year.

The Chief Executive reported that to date Council has never had any major issues with the operation of the camping ground that would suggest the need for a shorter initial term.

Mr. Coventry expressed the opinion that the termination clause should give Council protection. Mrs. Christison requested that information be conveyed to the tenderer that the area adjacent to the predator proof fence is not ideal for parking.

Mrs. Cowan was advised that the rental is \$4000 per annum.

Mrs. Cowan reported that there is no reference to the camping ground regulations within the lease agreement and expressed the opinion that staff must ensure that these are followed.

The Land Management Officer replied that she has been through the appropriate Acts and Regulations with the tenderer to ensure that she understands what is required.

The Chair reported that it was the wish of the Board that the camp continue as a camping ground. He said members have been given the opportunity to ask questions and these have been answered.

Mrs. Cowan said she is concerned that the following issues are adhered to:

- 1) No ratepayer input into the running of the camping ground.
- 2) Visitor security.
- 3) Compliance with the various Acts and Regulations.

She said at this stage however, she wishes the tenderer every success.

The Chair also expressed all the best to the tenderer and staff in managing this facility.

Resolved that the Board revokes the resolution made in relation to this matter at the Boards meeting of 30 November 2017.

Mrs. Christison / Mr. Coventry

Resolved that a lease of the Otorohanga Caravan Park and Motor Camp site is awarded to the sole tender received for this lease, in accordance with the conditions of that tender.

Mrs. Cowan / Mr. Coventry

The Land Management Officer left the meeting.

ITEM 43 POTENTIAL USE OF BUILDING AT WATER RESERVOIR

The Chief Executive referred members to his report on the future use of the small wooden building adjacent to Councils water reservoirs on Thomson Avenue.

He said at the last meeting some members indicated that they wished to look at the building.

Members were informed that originally a sum of \$1500 was paid to purchase the building.

All members except Mr. Buckman felt that Council should accept the offer of \$2200 for the building and for it to be removed from the site.

Mr. Buckman was of the opinion that the building is situated on one of the best sites in Otorohanga and when renovated could be rented out for \$200 per week. He said the bones of the building are quite sound.

Resolved that the offer to purchase the building for \$2200, for it to be removed from the site, be accepted.

Mr. Gadd / Mrs. Christison

When put the motion was carried with 4 members in favour and 1 against.

ITEM 44 REQUEST FOR PROVISION OF SHADE STRUCTURES OTOROHANGA WEIR

The Chief Executive presented his report on a request for the provision of shade structures at the Otorohanga Weir on the Waipa River. He circulated photographs of the site for member's information.

The Chief Executive reported that a large number of people are using this area and that there is no natural shade available.

Mr. Buckman suggested that any structures be kept simple and to fit into the surroundings.

The Chief Executive asked whether there is a willingness of the Board to support the request.

It was suggested that the local Menzshed might be interested in helping with the erection of shade structures.

Resolved that the Board approves expenditure up to \$5000 for the provision of shade structures at the Otorohanga Weir and that Council's Community Facilities Officer investigate the best options available.

Mr. Gadd / Mr. Coventry

ITEM 45 MATTERS REFERRED – 30 NOVEMBER 2017

The Governance Supervisor took members through Matters Referred. He reported that it appeared those contained in the Agenda were not updated from the previous meeting.

D WILLIAMS – BOB HORSFALL MOUNTAIN BIKE TRACK

The Chair confirmed that this item was discussed at the last meeting of the Board and it agreed that a letter be forwarded to Mr. D Williams advising that the Board will consider his request for inclusion in the next estimates.

R PRESCOTT – KERB AND CHANNEL MERRIN AVENUE

The Engineering Manager reported that this item could be placed for consideration in the next estimates however, it is a question of how roading issues will be addressed in the future. He said there are other streets within the Community that only have kerb and channel on one side.

The Chair reported that he had looked at the existing situation and advised that the kerb and channel has not been completed in the middle portion. He said the applicant has grounds for the Board to look at the issue as there are a number of people living down this avenue. He said members are to remember that this is a street within the Otorohanga Community regardless of who owns the properties there.

The Chief Executive reported this matter needs to be part of broader discussion with Council and referred to a situation at Kawhia with unsealed roads. He said the discussion is for Council unless the Board funds the costs out of its own budget.

Mrs. Cowan suggested that the Board wait for Council to have a discussion on this matter.

The Chief Executive said the Board could make a recommendation to Council however, the decision is that of Council.

BOARD MEETING DATES

The Chair referred to the 2018 meeting dates and asked that consideration be given to ensure that the Board does not meet within the same week as Council.

It was suggested that perhaps the Board should meet two weeks prior to the Council meetings.

The Governance Supervisor undertook to revise the existing 2018 meeting dates taking into account the above.

GENERAL

HUIPUITEA AREA

Mr. Coventry reported that the area around Huipuitea is looking really good and expressed his thanks to all involved in the works there.

CHRISTMAS GREETINGS

Mrs. Cowan expressed Christmas greetings to members and staff.

MR. BUCKMAN

Mr. Buckman queried what the Board has achieved this year.

HIS WORSHIP

His Worship extended season's greetings to members and staff.

PROPOSED STOPBANK FOOTPATH

Mrs. Cowan referred to the proposed footpath strategy for the Otorohanga stopbanks and the possibility of funding. She said in order to support a funding application then the proposed footpath needs to create ways of connecting the Community. She said she hoped that this matter will progress.

FREEDOM CAMPERS

The Chair reported that freedom campers have been observed at Huipuitea Drive and asked if any members check this area. He said freedom campers have stopped there and people have asked them to move on.

The Community Facilities Officer queried whether more signage is required.

2017

The Chair referred to Mr. Beckman's question as to whether the Board has achieved much during 2017 and expressed the opinion that it had. He said, being a new Board it has provided a new perspective. The Chair felt that Board members are learning and so are Management and Staff as to what is required. He said all members are entitled to express their own opinions.

The Chair identified items such as the proposed stop bank walkway and the proposed Project Kiwiana playground.

With reference to the proposed Kiwiana Playground the Chair reported that he has forwarded a letter to the donors expressing the sincere thanks of the District and Community for their generous donation.

The Chair thanked everyone for their input and extended season's greetings.

Mrs. Cowan extended her thanks to the Chair and felt that the Board has now become a team.

MEETING CONCLUSION

The meeting ended at 4.57pm.

Signed: _____

Dated: _____

