



**Otorohanga**

District Council

*Otorohanga - where kiwi can fly  
A dynamic, inclusive and unique district*

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# OPEN MINUTES

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## Kāwhia Community Board Te Poari Hapori o Kāwhia

Membership:	Chairperson	Upoko o te Poari Hapori o Kāwhia	Geoff Good
	Community Board Member	Mema o te Poari Hapori o Kāwhia	Hinga Whiu
	Community Board Member	Mema o te Poari Hapori o Kāwhia	Dave Walsh
	Community Board Member	Mema o te Poari Hapori o Kāwhia	Richard Harpur
	Councillor – Kāwhia-Tihiroa	Kaikaunihera - Kāwhia-Tihiroa	Kit Jeffries

Minutes of an ordinary meeting of the Kāwhia Community Board held in the Kāwhia Community Hall, Jervois Street, Kāwhia on Thursday, 4 May 2023 commencing at 4.00pm.

Tanya Winter  
**CHIEF EXECUTIVE**

3 May 2023

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**PRESENT**

Chairperson Geoff Good, Board Members Hinga Whiu (via Zoom), Dave Walsh and Richard Harpur, and Councillor Kit Jeffries

**IN ATTENDANCE**

Group Manager Regulatory & Growth Andrew Loe, Chief Advisor Ross McNeil, Executive Assistant Day Dowd and Manager Governance Kaia King.

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**OPENING FORMALITIES****COMMENCEMENT OF MEETING | TE TĪMATANGA O TE HUI**

Chairperson Good declared the meeting open at 4.00pm.

**OPENING PRAYER/REFLECTION/WORDS OF WISDOM | KARAKIA/HURITAO/WHAKATAUKĪ**

Board Member Whiu provided the opening prayer.

**APOLOGIES | NGĀ HŌNEA**

There were no apologies as all Board Members were present.

**LATE ITEMS | NGĀ TAKE TŌMURI**

There were no late items.

**DECLARATION OF CONFLICT OF INTEREST | TE WHAKAPUAKANGA PĀNGA TAHARUA**

There were no declarations.

**CONFIRMATION OF MINUTES | TE WHAKAŪ I NGĀ MENETI**

**RESOLVED K22:** That the open minutes of the Kāwhia Community Board meeting held on 2 March 2023, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Board Member Walsh | Board Member Harpur

**ELECTION OF A DEPUTY CHAIRPERSON**

Chairperson Good outlined the process and called for nominations before nominating Board Member Whiu.

**RESOLVED K23:** That Kāwhia Community Board appoints Hinga Whiu as the deputy chairperson of the Kāwhia Community Board.

Chairperson Good | Board Member Harpur

**PUBLIC FORUM | HUI TŪMATANUI**

No members of the public had requested to be heard.

**DECISION REPORTS | NGĀ PŪRONGO WHAKATAU****Item 13: Review of the Local Easter Sunday Shop Trading Policy 2017**

Council's Group Manager Regulatory and Growth A Loe outlined the legal requirements for review. He advised there are no shops in Kāwhia that would not be able to open under the existing Policy. In response to a query from Councillor Jeffries, Mr Loe confirmed the Policy applies to the entire Ōtorohanga District.

**RESOLVED K24:** That the Kāwhia Community Board recommend Ōtorohanga District Council conduct a review of the Local Easter Sunday Shop Trading Policy with a view to continuing the existing Policy without change.

Board Member Walsh | Councillor Jeffries

**INFORMATION ONLY REPORTS | NGĀ PŪRONGO MŌHIOHIO ANAKE****Item 14: Kāwhia/Aotea concept plan – project update**

Council's Chief Advisor, R McNeil provided an update on the updated scope and requested the Board's guidance on the first phase of community engagement. He noted the consultant team had suggested the community engagement commence on a long weekend to ensure maximum engagement. The event would be a half day with events so all ages can participate. Board Member Walsh agreed that a long weekend would be a good way to achieve maximum engagement. Councillor Jeffries spoke in support of the suggested approach and queried if the communication would be based on the rating database. Deputy Chairperson Whiu spoke in agreement with the long weekend approach.

Board Member Walsh spoke against the inclusion of the Ōpārau and Kāwhia harbour areas into the Kāwhia/Aotea concept plan. Councillor Jeffries spoke in support of including Ōpārau and Kāwhia harbour noting their community of interest would be Kāwhia. Deputy Chairperson Whiu spoke on the importance of staying within the boundaries of Kāwhia and Aotea. Mr McNeil advised the focus would still be on Kāwhia and Aotea but agreed there was a natural focus for Ōpārau and Kāwhia harbour residents. Board Member Walsh thought it should be the area they vote in which is the Kāwhia and Aotea areas. Deputy Chairperson Whiu spoke in support of being inclusive with surrounding communities. Board Member Harpur was concerned about diluting the feedback from the Kāwhia/Aotea communities but acknowledged the areas of interest of surrounding communities. Councillor Jeffries noted the feedback was information collection, but the decision would ultimately be the Board's and Council's. Chairperson Good noted that if limited to the Kāwhia and Aotea communities that would exclude local marae.

**RESOLVED K25:** That the Kāwhia Community Board notes the coverage area for the Kāwhia/Aotea Concept Plan includes the Ōpārau district and the extent of the Kāwhia harbour within the Ōtorohanga District.

Chairperson Good | Deputy Chairperson Whiu

Board Member Walsh requested his vote against the motion be recorded.

## PUBLIC EXCLUDED | TAKE MATATAPU

There were no reports.

## BOARD PROJECTS

### PROJECT 1: KĀWHIA STORYBOARDS

Deputy Chairperson Whiu advised the project was in the early information collection stage. The discussions were being held with Te Rūnanganui o Ngāti Hikairo on what information needs to be collected. She noted the intention was to bring a member of the Rūnanga to speak at the Board's June meeting.

## OTHER BUSINESS | ĒTAHI ATU TAKE

### BOARD MEMBER UPDATES

Councillor Jeffries spoke on the elected member workshop on Kāwhia wastewater needs assessment and the first community advisory group meeting for the Kāwhia and Aotea concept plan. He advised there was

nothing specific at the Ōtorohanga District Council meeting to bring to the Board's attention. He attended a community board workshop designed to upskill members. He also attended the ANZAC Day parade and service at Kāwhia noting his estimate of more than a couple of hundred people in attendance.

Councillor Jeffries queried progression on the discussions with Waikato Tainui on the historic pōhutakawa 'Tangi te Korowhiti'. Deputy Chairperson Whiu updated the Board on the discussions to date on funding for a permanent structure.

Board Member Harpur spoke in support of Otorohanga District Council renewing the Local Government New Zealand membership. He also spoke about receiving many comments on the detour signage for the road closure. He noted the seat on the corner of the reserve opposite the public toilets needed repairs and suggested a notice board be put up at the community hall with general and pricing information.

Deputy Chairperson Whiu expressed gratitude for being able to attend the Board meeting remotely as she was in Gisborne. She congratulated Geoff who was Master of Ceremonies for the Kāwhia ANZAC service. She attended the community board training mentioned by Councillor Jeffries.

Board Member Walsh queried plans for Zoom meeting for the concept plan community advisory groups who couldn't make physical meetings. Council's Chief Advisor, R McNeil advised that discussions had been held with members and it was likely meetings would be held in the early evening on weekdays.

Chairperson Good attended a workshop on Kāwhia wastewater and the community board training mentioned earlier. He thanked Theresa and Tracey who had organised the ANZAC Day parade and service. Chairperson Good attended the Kāwhia parade and service as the Master of Ceremonies (MC). He then attended the Aotea sunset service which had close to 50 people in attendance and 70 crosses with connection to Aotea.

## **RESOLUTION REGISTER**

**RESOLVED K26:** That the Kāwhia Community Board receive the staff updates on the Resolution Register.

Councillor Jeffries | Board Member Walsh

## **CLOSING FORMALITIES**

### **CLOSING PRAYER/REFLECTION/WORDS OF WISDOM | KARAKIA/HURITAO/WHAKATAUKĪ**

Chairperson Good nominated Board Member Harpur to provide a closing prayer, reflection or words of wisdom for the Board's June meeting.

Deputy Chairperson Whiu provided the closing karakia.

**MEETING CLOSURE | KATINGA O TE HUI**

Chairperson Good declared the meeting closed at 4.53pm.

**WORKSHOPS | HUI AWHEAWHE****Draft Long Term Plan 2024-34 strategic direction update**

Council's Chief Advisor, R McNeil presented the updated strategic direction following workshops with the Kāwhia Community Board, Ōtorohanga Community Board and Ōtorohanga District Council.

The workshop session concluded at 5.13pm.