



Otorohanga Community Board

MINUTES

27 August 2015

OTOROHANGA COMMUNITY BOARD

27 August 2015

Minutes of an ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto St, Otorohanga on Thursday 27 August 2015 commencing at 3.00pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
APOLOGIES		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES – 21 MAY 2015		1
REPORTS		1
Item 77	POTENTIAL LEASE OF ISLAND RESERVE AREA	1
Item 78	POTENTIAL MANAGEMENT OF HUIPUTEA MAORI LAND	2
Item 76	REQUEST TO PERMANENTLY CLOSE SECTION OF ALEX TELFER DRIVE	2
Item 86	CUSTOMER SATISFACTION SURVEY FOR ROADS AND FOOTPATHS	3
Item 79	ACCESS TO MANIAPOTO STREET AND TURONGO STREET PROPERTIES	3
Item 80	TEMPORARY ROAD CLOSURES – REGULAR COMMUNITY EVENTS	4
Item 81	APPLICATION FOR TEMPORARY ROAD CLOSURE OTOROHANGA CHRISTMAS PARADE	4
Item 82	OTOROHANGA COMMUNITY GARDEN COMPETITION	5
Item 83	OCB MATTERS REFERRED FROM 21 MAY 2015	6
GENERAL		
Item 87	OTOROHANGA BEATTIE HOME ROSE & FLOWER SHOW 2015	6
Item 88	COMBINED CHURCHES OF OTOROHANGA – LIGHT PARTY	6
MOTION TO EXCLUDE THE PUBLIC		8
Item 84	POTENTIAL SALE OF TE RAUMAUKU ROAD FARM PROPERTY CONFIDENTIAL	8
Item 85	POTENTIAL ALTERNATIVE USES OF LINZ SECTIONS, TRAPSKI DRIVE CONFIDENTIAL	8
MEETING CLOSURE		8

PRESENT

Mr R Prescott (Chair), Mr NS Chetty (attended 3.04pm), Mrs EM Cowan, Mrs AC Laws, Mr PD Tindle and Mr DR Williams.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive), RH Brady (Engineering Manager), Ms D Hooker (Community Facilities Officer) and Mr CA Tutty (Governance Supervisor).

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

The Governance Supervisor reported correspondence has been received from the Otorohanga Beattie Home & Flower Show 2015 Committee requesting permission to erect banners promoting the show at the north and south ends of Otorohanga and to draw chalk roses and flowers on Maniapoto Street pavements.

Further correspondence was received from Mr Peter Coventry on behalf of the combined Churches of Otorohanga requesting permission to hold a Light Party for primary school children in Otorohanga at Windsor Park on Sat 31 October 2015 from 4.00 to 8.00pm.

Resolved

That the inwards correspondence outlined above be considered in General Business which may require a resolution.

Mr Williams / Mr Tindle

CONFIRMATION OF MINUTES – 21 MAY 2015

Resolved that the minutes of the meeting of the Otorohanga Community Board held on 21 May 2015, as previously circulated, be approved as a true and correct record of that meeting.

Mr Williams / Chair

REPORTS

Item 77 POTENTIAL LEASE OF ISLAND RESERVE AREA

Discussion

The Chief Executive presented a report informing Members of issues relating to a potential lease of an area of the Island Reserve to the NZ Motor Caravan Association (NZMCA). He advised that the potential development of a Community Hub at the Island Reserve has been found to be unrealistic however, interested parties will be looking at other sporting opportunities. Mrs Cowan queried whether the NZMCA will be considering installing a dumpsite and if so would this area be suitable. The Chief Executive replied that the NZMCA would not be considering this as part of the lease agreement. Mrs Cowan reported that there is currently a dumpsite at Camp Kiwi and at the Otorohanga Holiday Park on Huiputea Drive. The Chair reported on discussion he had had with the owner/operator of the Otorohanga Holiday Park whereat she indicated that she could lose business if the Board approved the NZMCA application. The Chair expressed the opinion that if an area is not made available to the NZMCA then they will go elsewhere.

The Chief Executive advised that the potential lease of the land has been advertised, but no other expressions of interest were received.

Resolved

That

1. The Chief Executive's report be received.

2. The Board confirms its approval of leasing the previously described area of the Island Reserve to the NZ Motor Caravan Association, subject to the resolution of relevant land classification issues.

Chair / Mr Tindle

Item 78 POTENTIAL MANAGEMENT OF HUIPUTEA MAORI LAND

Discussion

The Chief Executive presented a report informing Members of a potential arrangement by which Maori owned land surrounding the Huiputea Tree could become available for public use. He outlined the initial capital works that would be required and the continuing maintenance costs.

Mrs Cowan reported that the Chair, Mrs Rosemary Davison and herself had recently walked over the area concerned and advised that a number of lemonwood trees would need to be removed, similarly with a lily type weed and that maintenance will be required on the fenceline. She referred to the entranceway adjacent to EcoFX and expressed the opinion that this is more of a trade entrance and therefore suggested that an entranceway be developed from the carpark by Lake Huiputea. Mrs Cowan further suggested that the paddock adjacent to EcoFX could be planted out and possibly used as a dog exercise area. The Chair agreed and advised that people walking dogs would go off the footpath to utilise this area. The Chair felt that this is an ideal time to clean up the area with the current work being carried out however, he expressed concern over funding and had a problem with the ongoing maintenance costs. He said Council is funding the proposal with no input from the Maori Trust. Mr Williams also advised that he is concerned at the Board using the Community Fund and queried whether this work could be carried out as capital works and budgeted for. Mrs Cowan felt that this proposal is an exciting project which has been thought about for a considerable length of time. She said it would make a really improved visual statement. Mr Chetty suggested that funding should be available through the Maori Trust Board being as the Huiputea Tree is of significant cultural value.

The Chief Executive referred to concerns which have been expressed on the effect of the Waipa Networks power lines and reported that these will be some 60m away from the tree.

Resolved

That the Board gives consideration to approving exploration of a Memorandum of Understanding between the Trustees of Lot 1 DPS 62786 and Council in respect of potential community use and Council maintenance of this land, based upon the assumptions contained in the Chief Executive's report.

Mr Williams / Mrs Laws

Item 76 REQUEST TO PERMANENTLY CLOSE A SECTION OF ALEX TELFER DRIVE

Discussion

Council's Roading Manager, Mr Martin Gould, attended the meeting and presented a report on a request to permanently close a section of Alex Telfer Drive.

The Roading Manager advised that no consultation has been carried out to date except with the Otorohanga Kiwi House and Council. He said further consultation should be undertaken especially with affected joining neighbours. In reply to Mr Williams regarding the provision of angle parking within the proposed closed section of road, the Roading Manager replied that this will not be undertaken and that the closed portion will be gated. Mr Tindle expressed the opinion that this proposed closure will have a desirable effect on the security of the area.

Mrs Cowan declared an interest in this matter and accordingly abstained from voting on the resolution.

Resolved

That the request from the Otorohanga Kiwi House for a permanent road closure on Alex Telfer Drive be approved, with the following conditions

1. Existing residents in Sangro Cres and the eastern end of Domain Drive and the managers of the sports facilities in the domain are consulted on the road closure by Council staff to confirm that no reasonable opposition exists,
2. Notification of the intention to close is made through two public notices in the paper a minimum of one month prior to closing the roadway,
3. Approval of a design of the proposed gating to the satisfaction of the engineering manager is obtained before installation,
4. Existing pedestrian and cycle access in the section is retained for full 24 hour public use,
5. The Kiwi House take on the financial responsibility for routine maintenance of the closed section of roadway,
6. The Kiwi House do not remove any of the existing road assets,
7. Council retains financial responsibility for the footpaths, and retain the rights for access to the footpaths for inspections and maintenance

Mr Tindle / Mr Williams

Item 86 CUSTOMER SATISFACTION SURVEY FOR ROADS AND FOOTPATHS

Discussion

The Roding Manager reported that a recent independent survey of the levels of resident satisfaction in activities for roads and footpaths for each district across the Waikato region has been undertaken, providing useful information for Council to hold informed future discussions around setting levels of service. He advised that this highlighted a very pleasing result for the Otorohanga District within the Waikato Region. The Roding Manager advised that the residents were asked what roading activity is really important to them with the response showing that perhaps some activities could be grouped together however, this would take a little longer for them to be executed.

Mrs Cowan expressed congratulations to the Roding Manager and his staff. Mr Tindle also extended congratulations to the Roding team and expressed the opinion it is encouraging to see the consistent thinking from both Council and the Boards.

Resolved

That the Customer Satisfaction Survey for roads and footpaths be received, for information.

Mrs Laws / Mrs Cowan

Item 79 ACCESS TO MANIAPOTO STREET AND TURONGO STREET PROPERTIES

Discussion

The Chief Executive summarised a report on requests received for Council to contribute to the resolution of access issues for properties on Maniapoto and Turongo Streets. He said Council cannot force access over another property owner's land. The Chief Executive informed Members that for Council alone to grant an easement over its land without similar perpetual access rights being obtained over the other properties could leave potential for a most unsatisfactory situation to arise if the access rights over the private land were subsequently discontinued, leaving Council with an easement over its land that might at best only be useable by the party that withdrew the access rights from the others. He said it would be completely unacceptable for Council to permanently sacrifice rights over its property only to find that the easement could not be used for

its intended purpose. Mr Tindle expressed the opinion that it is necessary for the private property owners to negotiate with the owner concerned. He queried whether there is any legal requirement to use the accessway during a certain period of time.

Resolved

That

1. The Chief Executive's report be received,
2. The request for a rate remission be declined,
3. The request for registration of an access easement over the Council library land be declined.

Mr Tindle / Mrs Cowan

Item 80 TEMPORARY ROAD CLOSURES – REGULAR COMMUNITY EVENTS

Discussion

The Engineering Manager summarised the Engineering Support Officer's report advising that to save time for the Board and Governance staff, it is proposed to delegate authority for approving routine Temporary Road Closures to the Engineering Manager and to waive the Community Board's requirement to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closures) Regulations 1965.

Resolved

That the Engineering Manager be given delegated authority to approve the applications for Temporary Road Closures for the following annual events – Anzac Day, Bailey Ingham Mid-winter Fun Run/Walk Prizegiving, and the Otorohanga Christmas Parade.

Chair / Mrs Laws

Item 81 APPLICATION FOR TEMPORARY ROAD CLOSURE - OTOROHANGA CHRISTMAS PARADE

Discussion

The Engineering Manager referred Members to the Engineering Support Officer's report advising that an application has been received from the Otorohanga Business Association for road closures within the Otorohanga central business district for the purpose of holding the Otorohanga Christmas Parade and associated events.

Resolved

That approval be granted for the following road closures:

Purpose: Otorohanga Christmas Parade

Date: Friday, 4 December 2015

Details of Closure: **Otorohanga Christmas Parade**

MANIAPOTO STREET / SH3 – from outside Kiwitown Liquor Centre to its intersection with Te Kanawa Street / SH31. Includes intersections with Ballance and Tuhoro Streets

RANFURLY STREET – from its intersection with Maniapoto Street to its intersection with Cowley Lane

COWLEY LANE – entire length

WAHANUI CRESCENT – entire length

WHITTINGTON LANE – entire length

PINE STREET – entire length

HUNTER LANE – intersection with Pine Street

Period of Closure: 5.45pm to 8.30pm

MANIAPOTO STREET / SH3 – from its intersection with Kakamutu Road to its intersection with Te Kanawa Street / SH31. Includes intersection with Ranfurly Street.

Period of Closure: from commencement of the Parade to immediately after the completion of the Parade – approx 7.00pm to 8.00pm.

Detour: By way of Kakamutu Road, Turongo Street and Te Kanawa Street / SH31 OR Huiputea Drive.

With the following conditions imposed:

1. No objections are received from the NZ Police Department or NZTA.
2. Persons will be allowed through in the event of an emergency.
3. Otorohanga Business Association is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Otorohanga Business Association is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
5. Otorohanga Business Association is to notify the bus and taxi operators of the closures.
6. Otorohanga Business Association is solely responsible for signposting and policing of the roads to be closed and for the detour route. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures.
7. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. An Otorohanga Business Association representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Mr Tindle / Mrs Laws

Item 82 OTOROHANGA COMMUNITY GARDEN COMPETITION

Discussion

The Governance Supervisor presented a report requesting Members to consider the format of the Otorohanga Garden Competition last held in November 2013. Mr Williams expressed the opinion that he would be more than happy to be involved in any future competitions. Mr Tindle queried whether this competition should be an incentive to residents to encourage them to create Otorohanga as a lovely place. He queried whether any other communities carry out something similar as it is desirable for the town to look its best.

Resolved

That

1. The Governance Supervisor's report be received,
2. The Community Garden Competition be discontinued indefinitely due to the lack of support.

Mr Tindle / Mr Chetty

Item 83 OCB MATTERS REFERRED FROM 21 MAY 2015

Discussion

The Governance Supervisor took Members through Matters Referred.

INSTALLATION OF SPLASH PAD

Mr Tindle reported that he has obtained some information regarding the installation of a splash pad in a public area however, he requested that this item be deleted from Matters Referred until further information is obtained.

WAHANUI CRESCENT TOILETS

Council's Community Facilities Officer reported she followed up on the item referred to Mr Williams to obtain costs to install a timer on the urinal in the Wahanui Crescent toilets. She reported that the matter has been discussed with Council's Contract cleaner, plumbers and electricians and that this installation has been carried out at a cost of approximately \$500. She said the urinal will automatically turn off during night time.

GENERAL

Item 87 OTOROHANGA BEATTIE HOME ROSE & FLOWER SHOW 2015

Discussion

Requesting permission to erect banners to promote the show at the north and south ends of the Otorohanga township two weeks prior to the show and also to draw chalk roses and flowers on the Maniapoto Street pavement

Resolved

That permission be granted to the Otorohanga Beattie Home Rose & Flower Show to erect banners to promote the show at the north and south ends of the Otorohanga township two weeks prior to the show and also to draw chalk roses and flowers on the Maniapoto Street pavement.

Mrs Cowan / Mrs Laws

Item 88 COMBINED CHURCHES OF OTOROHANGA – LIGHT PARTY

Discussion

Requesting permission to hold a Light Party for primary school children in Otorohanga at Windsor Park on Saturday 31 October 2015 during 4.00-8.00pm.

Resolved

That permission be granted to the Combined Churches of Otorohanga to hold a Light Party for primary school children in Otorohanga at Windsor Park on Saturday 31 October 2015 during 4.00-8.00pm subject to the area being left in a clean and tidy condition.

Mr Tindle / Mrs Laws

MEMORIAL PARK TREE MANAGEMENT SCHEDULE

A Memorial Park Tree Management Schedule based on Mr John Wakeling's 2015 report was circulated to Members for their information.

WHITE RIBBON TRIBUTES

Mrs Cowan requested consideration be given to removing the White Ribbon tributes currently erected on the embankment below the Otorohanga Cemetery. Mr Tindle referred to a recent

presentation by Mrs Dianne Porter who was to go back to the Otorohanga College regarding suggestions for this embankment. The Chair expressed the opinion that he did not have an issue with the White Ribbons being there. Mr Tindle agreed with Mrs Cowan in that the White Ribbons have been in place long enough and that an approach be made to Mrs Porter as to the progress, if any, she has made. The Chair reported that Mrs Porter was requested to come back to the Board with various concepts for the embankment.

ED HILARY WALKWAY

Mrs Cowan outlined problems being encountered with the displays at the Ed Hilary Walkway in particular to water getting into the modules and deterioration from sun and heat. She reported that the costs incurred in maintaining the modules is paid for out of community rates. Mrs Cowan suggested that consideration be given to the roofing being made of materials more suitable for the area. Mrs Cowan advised that Otorohanga is known as the Kiwiana town and therefore it is important it looks after its assets. She said it is not good economics to regularly upgrade the modules due to the unsatisfactory roofing. The Chief Executive suggested consideration be given to installing a corrugated iron roof to alleviate the problems being incurred. The Community Facilities Officer reported that the existing roof is clear and that there is alternatives available now which defuse the light.

It was agreed that the Engineering Manager prepare a preliminary design for the roof.

PAINT BALL IN THE BOB HORSFALL RESERVE

Mr Williams circulated an update on the Paintball proposal in the Bob Horsfall Reserve. Members agreed to discuss this further in the workshop following the meeting.

REG BRETT RESERVE

Mr Williams reported how smart and well utilised the new toilet facility is in the Reg Brett Reserve.

LIBRARY – LIGHTING

Mr Williams reported that the lighting is not working outside the Library building. The Community Facilities Officer replied that this has been referred to The Lines Company to repair.

RD1 FACILITY

Mr Tindle reported that trucks are still loading/unloading in the centre of Turongo Street servicing the RD1 facility. Mr Tindle referred to his comments at a previous meeting that a truck and trailer unit would be unable to enter/exit on Tuhoro Street. He said the access off Turongo Street could be a lot wider. Mr Tindle further advised that the company has had the opportunity to remedy the situation and is now committing an offence.

The Chair advised that last Tuesday he also observed the unloading of a truck in the centre of Turongo Street.

KIWIRAIL PROPERTY

The Chair referred to a TV item where KiwiRail is proposing to off-load some of its land. He referred in particular to the land around Huiputea Drive and the railway line and queried whether this could be purchased by Council.

The Chief Executive reported that an approach had been made to KiwiRail for the purchase of a strip of their land this side of the railway line. He said Council was advised that they wish to retain this strip of land therefore he has doubts that they would agree to the sale of any other land in the area. The Chair undertook to get in touch with KiwiRail on this matter.

MOTION TO EXCLUDE THE PUBLIC

"THAT the Otorohanga Community Board, pursuant to Section 48, Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public."

Mrs Laws / Mrs Cowan

**Item 84 POTENTIAL SALE OF TE RAUMAUKU ROAD FARM PROPERTY
CONFIDENTIAL**

**Item 85 POTENTIAL ALTERNATIVE USES OF LINZ SECTIONS, TRAPSKI DRIVE
CONFIDENTIAL**

MEETING CLOSURE

The meeting concluded at 5.02pm.

CHAIRMAN:

DATE: 8 October 2015