



Otorohanga District Council

AGENDA

21 MAY 2019

9.00am

A CITIZENSHIP CEREMONY WILL BE HELD AT 2PM

PRESENTATIONS WILL BE MADE AT THIS MEETING BY:

- SPEED MANAGEMENT – WAIKATO REGIONAL COUNCIL
- NEW ZEALAND MOTOR CARAVAN ASSOCIATION

Members of the Otorohanga District Council

Mr. M Baxter (Mayor)
Mrs. K Christison
Mr. R Johnson
Mrs. RA Klos
Mr. P McConnell
Mr. K Phillips
Mrs. D Pilkington (Deputy Mayor)
Mrs. A Williams

Meeting Secretary: Mr. CA Tutty (Governance Supervisor)

OTOROHANGA DISTRICT COUNCIL

21 MAY 2019

Notice is hereby given that an Ordinary meeting of the Otorohanga District Council will be held in the Council Chambers, 17 Maniapoto Street, Otorohanga on Tuesday 21 May 2019 commencing at 9am.

14 May 2019

Tanya Winter
CHIEF EXECUTIVE

AGENDA

ORDER OF BUSINESS:

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CONFIRMATION OF MINUTES – EXTRAORDINARY MEETING OTOROHANGA DISTRICT COUNCIL – 1 MAY 2019		
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ITEM 358 **HIS WORSHIP THE MAYOR – VERBAL REPORT**

ITEM 359 **CHIEF EXECUTIVE REPORT 16 APRIL TO 20 MAY 2019**

To: **His Worship the Mayor & Councillors
Otorohanga District Council**

From: **Chief Executive**

Date: **21 May 2019**

Relevant Community Outcomes

- Ensure services and facilities meet the needs of the Community
 - Foster an involved and engaged Community
-

Executive Summary

The purpose of this report is to inform Council of the key focus areas for the Chief Executive in the last month.

Staff Recommendation

It is recommended:

That the report is received.

Report Discussion

This following matters are highlighted for Council's attention:

1. Health, Safety and Wellbeing

In this last month we farewelled Robyn Kehoe. Part of Robyn's role was Health and Safety Advisor. Until I make a permanent decision about this role, I have contracted Tracey Stevenson from Health & Safety Connexions Ltd to help us out. Tracey was the Health and Safety Manager at Hamilton City Council, and has provided H&S advice and project management to several Waikato Councils including Waipa and Waitomo. I have expanded the scope of this role (and the title too) to be Health, Safety and Wellbeing recognising the wider role employers have in ensuring our staff are healthy, safe and well in their work. Tracey will report directly to me, she will be working on a number of projects, and will be on-site in the office one day a week to be available to staff (and on-call if required at other times).

2. Iwi Liaison

In early April the Mayor and I met with Mr Derek Wooster and Mrs Pera MacDonald to discuss iwi relationships, and to clarify roles and channels of communication. This is an area that Council have indicated is important, so I am spending some time getting an understanding of local relationships and protocols. I have also met with my staff who are primarily working in this area so that we assign resources to support this important relationship. I will be taking a leadership role in this area.

3. Meetings with Business Owners

Phase Three of my ninety-day plan kicked off this month with the start of meetings with some business owners and developers underway. Ward tours with both elected members and staff will continue, and I have been out on two very valuable full-day tours with Mr Lew Pulman from the Roothing Team. I continue to attend a large number of community meetings.

4. Four Wellbeings Back in the Local Government Act

The Local Government (Community Well-being) Amendment Bill passed its third and final reading in Parliament on 7 May 2019 effectively reinstating the four aspects of community well-being – social, economic, environmental and cultural – into the Local Government Act. While councils across the country have largely continued to deliver across these four areas, as mandated by their communities, the amendment provides official restoration of the four well-beings to the Local Government Act, which were removed under the last government. Council and Community Boards will have an opportunity at the combined Council-Community Board workshop in early July to discuss our involvement in social and economic development in the district.

5. Professional/personal development

This month I was nominated and elected to the position of President of the Midlands Branch of SOLGM. I discussed this with the Mayor before accepting the nomination, and advised him that the next commitment I have in this role is not until December. I appreciate that my time needs to be focused in the district, but I do think a connection with the wider local government sector through a role like this will have positive spin-offs for Council and our community.

6. Other Meetings/Activities

I have attended a number of other meetings this month. They include:

- Maniapoto Treaty Settlement Negotiations (natural resources)
- Department of Corrections – Tour of Waikeria Prison project
- Sport Waikato
- Steven Wilson (iwi relationships)
- Guru Digital (a new intranet for Council)
- Ōtorohanga and Kawhia ANZAC Day services
- Waikato Mayoral Forum
- Ōtorohanga Poets Society
- Wintec (Ōtorohanga campus)
- Upper Waipa River Integrated Management Plan
- Broadspectrum
- Civil Defence and Emergency Management staff
- Regional Cycle Trails Network
- Thrive
- Happy Valley Milk
- ODDB Breakfast
- Wriggle and Rhyme
- Harvey Brookes (from Martin Jenkins)
- Various meetings with individual community members

Tanya Winter

CHIEF EXECUTIVE

ITEM 360 SPEED MANAGEMENT PLANNING – OTOROHANGA DISTRICT COUNCIL

To: **His Worship the Mayor & Councillors
Otorohanga District Council**

From: **Bill McMaster, Special Projects Advisor, Integration and Infrastructure, Waikato
Regional Council**

Date: **21 May 2019**

Relevant Community Outcomes

- Ensure services and facilities meet the needs of the Community
 - Foster an involved and engaged Community
-

Recommendation

It is recommended:

That the report is received.

Report Discussion

Overall purpose of our visit

1. The purpose of this visit by Waikato Regional Council (WRC) and the New Zealand Transport Agency (NZTA) is to provide Otorohanga District Council with a presentation on regional speed management planning and implementation and seek your Council's feedback on:
 - The overall regional approach to speed management and development of a regional speed management plan
 - Draft regional speed management policies and principles
 - Preferred institutional arrangement options for regional speed management.
 - Proposed safe and appropriate speed limits on regional state highways
 - Any other matters relating to speed management in your District or the region.

Why we are coming to talk to you?

2. Speed related road crashes in the Waikato region are a major concern to transport authorities in the region and have been identified as a high priority by the Waikato Regional Transport Committee (RTC).
3. Speed or driving too fast for the conditions continues to be a significant contributor in fatal and serious crashes in the Waikato region and shows an increasing five-year trend accounting for 24% of high severity crashes in the region. Each year approximately 100 people are killed or seriously injured in speed related crashes in the region.
4. Research has shown that a 1% reduction in speed limit sees an approx. 4% reduction in fatalities and a 3% reduction in serious injuries.
5. There is also a clear relationship between impact speed and likelihood of pedestrian death where the risk of pedestrian fatality if struck at 50km/hr is twice that at 40 km/h and five times that at 30km/h.

What is happening nationally on speed management?

6. The Government has sent out clear signals that it wishes to address speed. The Government Policy Statement on Land Transport 2018 (GPS) supports investment in state highways and local roads to accelerate the implementation of the New Zealand Speed Management Guide 2016 focusing on treating the top 10 per cent of the roading network which will result in the greatest reduction in death and serious injury as quickly as possible.

7. To implement the Government's strong desire to address speed the Ministry of Transport (MOT) is developing a new national approach to speed management, including a review of the Speed Limits Setting Rule 2017. It is clear from advice received to date that regional speed management plans are part of the mix of recommendations going to Cabinet and the work that the RTC is undertaking is consistent with this approach.
8. Speed management is also expected to feature in the pending National Road Safety Strategy (NRSS) engagement document and Action Plan which are expected to be released in June 2019. In a workshop with the MOT on 10 April 2019 it was advised that the current speed limit setting Rule review work will likely come though as an action in the NRSS Action plan.

What is happening regionally on speed management?

9. To make traction on speed management three regions have been identified in the 2018 National Land Transport Programme (NLTP) for accelerated speed management work (Waikato, Auckland and Christchurch) as they have the greatest potential to reduce deaths and serious injuries through targeted speed management interventions.
10. Safe Speed and Speed Management is a key priority in the Waikato Regional Land Transport Plan and the Regional Road Safety Strategy 2017-2021. The Strategy has a number of actions to progress initiatives and advocate for funding support for implementation measures over the next 10 years.
11. The RTC has recognised the significance of speed management on the region's road toll and has been overseeing the work of the Regional Safe Network Programme Working Group (RSNP WG) including the preparation of a regional speed management plan.
12. The RSNP WG, comprises a range of stakeholders including WRC, NZTA, territorial authorities, NZ Police and health representatives. The role of the working group includes developing the draft regional speed management plan for recommendation to the RTC.

What is the regional speed management plan?

13. The RTC has resolved to develop a regional speed management plan in partnership with territorial authorities, NZTA and other key stakeholders such as the NZ Automobile Association (AA) and freight advocacy groups such as the NZ Road Transport Association (RTA) and National Road Carriers (NRC).
14. The key purpose of the regional speed management plan is to accelerate consistent implementation of speed management across the region. The RTC wishes to make real progress on addressing speed to reduce speed related road crashes in the region.
15. The regional speed management plan will set out the regional principles and policies to guide speed management planning and implementation by road controlling authorities in the region. The plan will also include maps of safe and appropriate speed as developed by NZTA. The regional plan will ensure consistent application of speed management across the region
16. A key component of the regional speed management plan is the inclusion of principles and policies and these were endorsed in draft form by the RTC on 6 May 2019 to take out to the territorial authorities for consideration and feedback (refer to Attachment 1). We are seeking your feedback on these.
17. The RTC is holding a series of roadshows with all our territorial authorities in May/June 2019 to brief them on the activity that is happening on speed management at the regional level and seeking feedback from your Council on a number of aspects relating to regional speed management planning.
18. Following the roadshows, a report will be prepared summarising the key responses from all of our territorial authorities to present to the next RTC meeting on 1 July 2019.
19. Feedback from these roadshows will also inform the content of the draft regional speed management plan which will be presented to the RTC at their meeting on 1 July 2019 seeking the Committee's endorsement of the document for targeted consultation with territorial authorities and other key stakeholders.

Speed management Implementation in the region

20. Whilst the RTC is actively involved in speed management planning it is aware that there are differing levels of speed management activity amongst the 11 territorial authorities in the region ranging from highly active to a zero or minimal level of involvement.
21. The RTC is wishing to see greater implementation of speed limit changes by all of the road controlling authorities in the region to ensure that safety on the region's roads is improved.

Tools

22. NZTA has developed tools to assess safe and appropriate speeds on state highways and local roads. A key tool is Megamaps which is available to all road controlling authorities (RCAs). This tool enables RCAs to map safe and appropriate speeds for all roads in their districts. The findings of this work to date has shown that a significant amount of the current roading network (over 80%) has posted speed limits that are too high when compared to the safe and appropriate speeds identified in Megamaps. The Megamaps tool also identifies the top 10 percent of the network that will achieve the greatest reduction in deaths and serious injuries.
23. NZTA has prepared speed management maps for the regional state highway network using Megamaps and these will be presented in the meeting. NZTA has already started engaging with technical officers from territorial authorities around the region to discuss the proposed state highway speed limit changes and look at working in partnership with TAs to address speed on state highways and local roads together.
24. It is important that all of the roads in the region ie state highway and local roads are addressed as one network. For example, a change in speed limits on a state highway will have implications for speed limits on adjoining roads and hence a joined up approach to applying speed management is essential.

Better ways of working together

25. A second important component of the regional speed management plan is looking at how we can work better together as a region to plan for and implement speed changes.
26. An investigation into various institutional arrangement options for undertaking speed management in the region was commissioned by the RTC and arose from a desire of the RTC to identify ways of streamlining the speed management process and taking the 'politics' out of the process. Waikato Regional Council engaged consultancy firm Morrison Low to undertake this work and a draft report was presented to the RTC on 6 May.
27. The existing process for setting speed limits is that each territorial authority prepares a register of speeds for all the roads in its district and these are contained in the territorial authority's Speed Limit Bylaw. Default speeds, as specified in the Setting of Speed Limits Rule 2017, are 100km/h on rural roads and 50km/h on urban roads. If a territorial authority wishes to change speed limits on any roads in its register then it must undertake a bylaw review and consult on these changes using a special consultative process ie public submission, hearings and deliberations.
28. The Morrison Low institutional arrangements work looked at a number of options for the technical side of speed management i.e. service delivery, and the decision-making process for speed management, including setting of speed limits.
29. In respect to service delivery a range of options were considered with the three highest ranking options being:
 - An enhanced 'status quo' with centralised support (delivery in-house with centralised templates and support)
 - Delivery by a shared service - Waikato Local Authority Shared Services (WLASS) via a new work stream for the Regional Asset Technical Accord (RATA)
 - Delivery by another local authority e.g. Waikato Regional Council
30. In respect to decision making a range of options were considered with the three highest ranking options being:
 - Separate decision making by each Council via an enhanced 'status quo' ie via a speed limit setting by resolution process.

- Joint decision making by transferring the bylaw making power to another local authority e.g. Waikato Regional Council
- Joint decision making by transferring the bylaw making power to the RTC (via WRC) with speed limit changes decided by the RTC

31. Otorohanga District Council is asked to provide feedback on their preferred options for both service delivery and decision-making.

Next steps for the regional speed management project

32. It is proposed that the RTC receive the feedback from all of the roadshows together with the draft regional speed management plan at its meeting on 1 July 2019.

33. Following consideration and endorsement of the draft speed management plan a formal targeted consultation process will be undertaken with all out territorial authorities and stakeholders with a view of finalising the plan at the RTC meeting on 2 September 2019.

Your input is important

34. During our roadshow discussion Otorohanga District Council is asked to provide feedback on:

- The overall regional approach to speed management
- Draft regional speed management policies and principles
- Preferred institutional arrangement options for regional speed management.
- Proposed safe and appropriate speed limits on regional state highways
- Any other matters relating to speed management in your District or the region.

Bill McMaster
SPECIAL PROJECTS ADVISOR, INTEGRATION AND INFRASTRUCTURE,
WAIKATO REGIONAL COUNCIL

ROUTINE ENGINEERING REPORT - FEBRUARY TO APRIL 2019

To: His Worship the Mayor and Councillors

Otorohanga District Council

From: Engineering Manager

Date: 21 May 2019

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Ensure services and facilities meet the needs of the Community
-

Executive Summary

This is a routine report on engineering matters for the period February to April 2019.

Staff Recommendation

It is recommended that the report be received.

Report Discussion

ROADING

Contract 1070 – Roads Maintenance (Inframax Construction Ltd)

Contract 1070 is progressing well. Cyclic maintenance work is by and large being completed within timeframes specified. As with any contract work there are exceptions and these are dealt with on a case by case basis. When residents call in a service request, these are investigated, prioritised and dealt with.

- One area that we are targeting is to get ahead on the preparation for the pre-reseal repairs that lagged through the previous contract.
- A relatively dry summer period has seen some of the unsealed roads surfacing deteriorate. These areas will be targeted with the winter grade on the roads.
- Bridges are receiving maintenance attention, including the Lethbridge Road Bridge where the deck requires some work.
- A spate of deliberate road sign damage is occurring. To date, the culprit has not been identified, but it is believed that a vehicle is being used to deliberately push over road signs on the roads.
- The cleaning out of stormwater catchpit sumps in the district commenced just in time before the weather changed. No major stormwater issues were reported.

Contract 1051 – Second Coat Sealing and Reseals 2017 – 2019 (Higgins Construction Limited)

This contract has now been substantially completed. A few small areas require maintenance attention. The Roading Team has received positive responses regarding roads that have been resealed. Preparations are under way to gain on the pre-reseal repairs by completing some of the repairs for the following season before winter to allow for better consolidation of the repair prior to resealing.

**Contract 1029 – Pavement Marking 2017 – 2020
(Roadmarkers NZ Ltd)**

The current year's contractual workload has been substantially completed.

Contract 1053 – Footpath Construction and Maintenance 2017/18

The contractor tasked with the work could not fulfil his obligations in terms of starting the work. In addition, they failed to provide the required bond. Several contractors were approached, but all indicated their workload was too excessive to take on this work.

A New Plymouth contractor was approached and they provided a competitive price. It is anticipated their price will be accepted through the Tenders Committee process, and they will be able to start work soon after.

C1061 – Waikeria Road Upgrade

A robust polymer modified emulsion two-coat, second coat sealing has commenced and should be completed shortly. It is anticipated that this treatment will stand up well to the heavy construction traffic.

C1063 - Huiputea Drive - Lowering and Associated Car Park and Stormwater Works

The contractor commenced work later than programmed and this, plus some unforeseen stormwater issues with high voltage cables, have prevented the contractor from making good progress. As the risk of completing the roadworks on such a busy, high profile site during the winter months is high, a decision has been made to postpone this section of the contract until spring. The contractor will now concentrate on completing the stormwater and all other peripheral works.

**Contract 1026 – Mangaorongo Road Rehabilitation
(Inframax Construction Ltd)**

The contract works are substantially complete as programmed, and the Contractor has applied for practical completion. A thorough inspection is being completed and a snaglist is being prepared by the Roding Team to issue to the Contractor before the practical completion certificate is issued.

**Contract 1049 – Bridge Painting Contract
(Inframax Construction Ltd)**

Work has now commenced, and as Inframax has the maintenance contract, the same team undertaking the normal maintenance on the bridges during the specific cycle will also perform the bridge painting.

C1072 – Progress Drive Stormwater Improvements

The main work has been successfully completed. Minor snags are being sorted out by the contractor and clean-up work has commenced.

Contract 1081 – Wahanui Crescent Bus Shelter

This project is now complete.

Contract 1071 – Stopbank Pathway

Work has commenced and the majority of the on/off linkages have been completed. An inspection by Waikato Regional Council (WRC) identified some minor issues, which are being addressed. In addition to this, the WRC is now requesting a retrospective resource consent, which is being applied for.

The supplier of the limestone fines and grit has indicated that the supply of these materials are currently unavailable. Alternative sources are being investigated, failing which the specification may have to be altered to make provision for an alternative overlay.

Contract 1078 - Huiputea Drive Stormwater

Work has commenced on this project, but it has fallen behind schedule due to the pipe supplier running out of the required pipe. The delay will not affect the overall project.

Roading Budgets

The overall roading projects and maintenance works are tracking within the overall amended (bringing a portion of Mangaorongo Road forward) annual budget. A large proportion of the work has already been accomplished, including the reseal works and Mangaorongo Road rehabilitation, which gives some certainty to the financial position. As this is the first year of the three year NZTA funding cycle, any work postponed can be carried forward into the next financial year.

WATER AND COMMUNITY SERVICES

Ministry of Health Drinking Water Compliance

On 14 February and 13 March 2019, Waikato DHB carried out an assessment of our compliance with the Drinking Water Standards New Zealand (DWSNZ), in particular Council's application of the Otorohanga Treatment Plant Water Safety Plan (2017) and the proficiency of our site operators. Overall, the results were good with only eight non-conformances which all related to basic clerical and administrative processes. Staff are working to rectify this with the final sign off in June this year.

Kawhia Community Water Supply

Apakura water main renewal has been completed.

Remote Chlorine censoring installation is complete.

Water treatment plant electrical surge protection has been installed.

Operations

All working fine

Resource Consents

Nothing to report for this period.

Budget/Actuals

A summary review of the costs to date for this financial year raises no concerns, with operational and maintenance costs currently tracking under budget.

Arohena Rural Water Supply

The operation of the supply is still in a “holding pattern” with tests being planned to explore alternative solutions for full compliance until such time as there is more known about the position that Central Government may take, as many rural water schemes are facing the same challenges.

Capital works

Remote Chlorine sensors have been installed in Kohorekau, Huririmu is due in May and Taupaki in June.

Operations

On 25 February, a “Boil water notice” was issued to consumers on the Arohena Water Scheme. Transgression processes were followed as per the DWSNZ and supply resumed normal operations on 1 March. Investigations revealed that a solenoid valve on the chlorine dosing line had failed. This was rectified and there have been no further issues.

Resource Consents

Nothing to report for this period

Budget/Actuals

A summary review of the costs to date for this financial year raises no concerns with operational costs currently tracking on budget. Maintenance costs are now back on budget.

Ranginui Rural Water Supply

No capital works to report for this period.

Resource Consents

Nothing to report for this period

Budget/Actuals

A summary review of the costs to date for this financial year raises no concerns with operational and maintenance costs currently tracking on budget.

Tihiroa Rural Water Supply

The challenges in complying with the Drinking Water Standards are similar to those facing the Arohena Scheme. The same “wait and see” approach is being taken.

Capital works

Remote chlorine monitoring system has been completed

Operations

On 11 March, a “Boil water notice” was issued to consumers on the Tihiroa Water Scheme. Transgression processes were followed as per the DWSNZ and supply resumed normal operations on 19 March. Investigations revealed that it was an electrical fault, which was rectified. There have been no further issues.

Resource Consents

Nothing to report for this period.

Budget/Actuals

A summary review of the costs to date for this financial year raises no concerns, with operational and maintenance costs currently tracking under budget.

Otorohanga/Waipā Water Supply/Plant

Otorohanga Water Treatment Plant Capital Works

Turbidity programming changes have been completed which will see the plant close automatically if turbidity is too high (when the river becomes too “dirty”). This will remove the risk of supplying discoloured water to the Community.

Chlorine dosing unit installation is complete.

Work on the onsite laboratory is almost complete.

Resource Consents

Nothing to report for this period

Budget/Actuals

A summary review of the costs to date for this financial year raises no concerns, with operational and maintenance costs currently tracking close to budget. Overall capital works budgets are likely to balance as some pumps budgeted for renewal continue to function well. Replacements will be unnecessary in this financial year. This will balance the over-budget amounts on the Kakamutu Road water main replacement, which included additional work.

Otorohanga Sewerage Treatment

The infrastructure, to introduce a chemical coagulant after the oxidation pond and change the use of the reed beds to settling ponds to remove phosphorus, has been completed. We are currently preparing for commissioning.

Resource Consents

Nothing to report for this period.

Budget/Actuals

A summary review of the costs to date for this financial year raises no concerns with operational and maintenance costs currently tracking under budget.

Otorohanga Community Stormwater Drainage/Flood Protection

An ongoing drainage issue on Council lease land behind Oliver’s Transport on State Highway 3 has been identified, which resulted in the discovery of a disused pump chamber and buried stormwater outlet into the Waipā River. Work has been carried out to clear all the stormwater lines and re-establish the outlet into the river. This work is ongoing as further clarification is needed around the pump chamber and other stormwater outlets discovered. Waikato Regional Council has been fully appraised of the scope of the project and an onsite inspection has been carried out.

Resource Consents

Nothing to report for this period.

Budgets/Actuals

A summary review of the costs to date for this financial year raises no concerns with operational and maintenance costs collectively tracking under budget.

OTOROHANGA COMMUNITY PARKS, RESERVES & FACILITIES

Parks and Reserves

The District parks are looking really good especially with the autumn colours coming through. The public continue to make full use of the green spaces within the district.

Jim Barker Memorial Playground has become a real asset to Otorohanga and is always very well patronised. There have been several minor maintenance issues arise, which have been sorted with little concern. However,

there is currently an issue with the buzzy bee play items which will require some repair work. This is currently being priced, however, there is no warranty on these specific items as they were purchased second hand. Discussions are currently taking place with Project Kiwiana as to who will pay for the repairs.

Bob Horsfall and Rotary Park are still a work in progress. The major clearing work around the three ponds in Rotary Park is starting to settle and provide a nice recreational area. Lions Club members will plant six new Kauri in the spring and will add to the native bush area in the future.

Department of Corrections recently had their areas of work increased to provide a further service to Otorohanga, and are now working in several areas of Bob Horsfall and Rotary Park. This is very much appreciated by Council.

Otorohanga Domain was recently under-sown. A special thanks to Otorohanga Domains Sports association for organising this, and to the generosity of a local farmer who provided machinery and staff to complete the work. Seed was provided by Council.

The shade structure at the weir was completed by the Menzshed and installed by Paul Rattray Builders in March. It will provide plenty of shade next summer.

Lake Huiputea Reserve

Further developments to the park has slowed recently with Council staff being required on other projects. We are currently just maintaining what is in place to a good level. However, we can report the following has taken place recently:

The outlet to the lake has been fully piped and now encloses the once open drain in to the Huiputea pump station.

On 15 March, Pūniu River Care Inc took 42 cuttings and seed from 'Huiputea' to grow as "children of Huiputea". These will be replanted within the District. This was all done under the guidance of local Iwi.

Public Conveniences

The toilets at Reg Brett Reserve have required some extra maintenance due to the increase of users of the Jim Barker Memorial Playground. There are no concerns about the facility coping as redundancy was built into the infrastructure when the toilets were installed.

The refurbishment of the Domain Toilets is nearly complete with thanks to the Rotary Club which provided the manpower for the painting.

Waipapa Reserve Toilet has, and continues to be a great asset to the Waipapa area. The previous reserve planting is taking hold nicely with some thinning of trees on the river bank to give a view of the Waikato River. There have been no reports of any vandalism to date.

Properties

The Otorohanga Railway Station was due to be repainted this financial year, but looks like it will not be completed now. The main issue staff have faced is getting the contractor to provide adequate paperwork to fulfil the Railway Corridor permit. This is needed to be able to work within the Rail Corridor. Staff continue to follow this up.

Otorohanga Swimming Pool/Gym

CLM continue to provide a good level of service to Otorohanga. Installation of new steps for access to the main pool are working well and are being well used.

Kawhia

Kawhia CCTV is up and operating at almost full capacity, with just a couple of minor outstanding matters to be completed.

Refuse Collection

The refuse operations are running smoothly and largely unnoticed, which is a positive sign.

The Community Facilities budgets are tracking well, with no cost over-runs in the year to date. The majority of the cost centres are under budget.

Roger Brady
ENGINEERING MANAGER

carried out. All initial mail drops to residents are to be approved by Council staff before distribution commences. The subsequent mail drop is to be completed no later than ten full days before the proposed closures.

Hamilton Car Club is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the event have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and to ensure its removal thereafter.

Signs advising of the road closures are to be erected at the start and end of the closed portions of the roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Hamilton Car Club representative is to meet with Council Engineering staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Report Discussion

Hamilton Car Club have applied for this road closure pursuant to the Tenth Schedule of the Local Government Act 1974. They are prepared to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965. Hamilton Car Club, are in the process of obtaining consents from residents of the affected areas, indicating agreement for the road closures. They have also conducted an initial letter drop and will carry out a reminder mail drop no later than ten full days before the proposed closure.

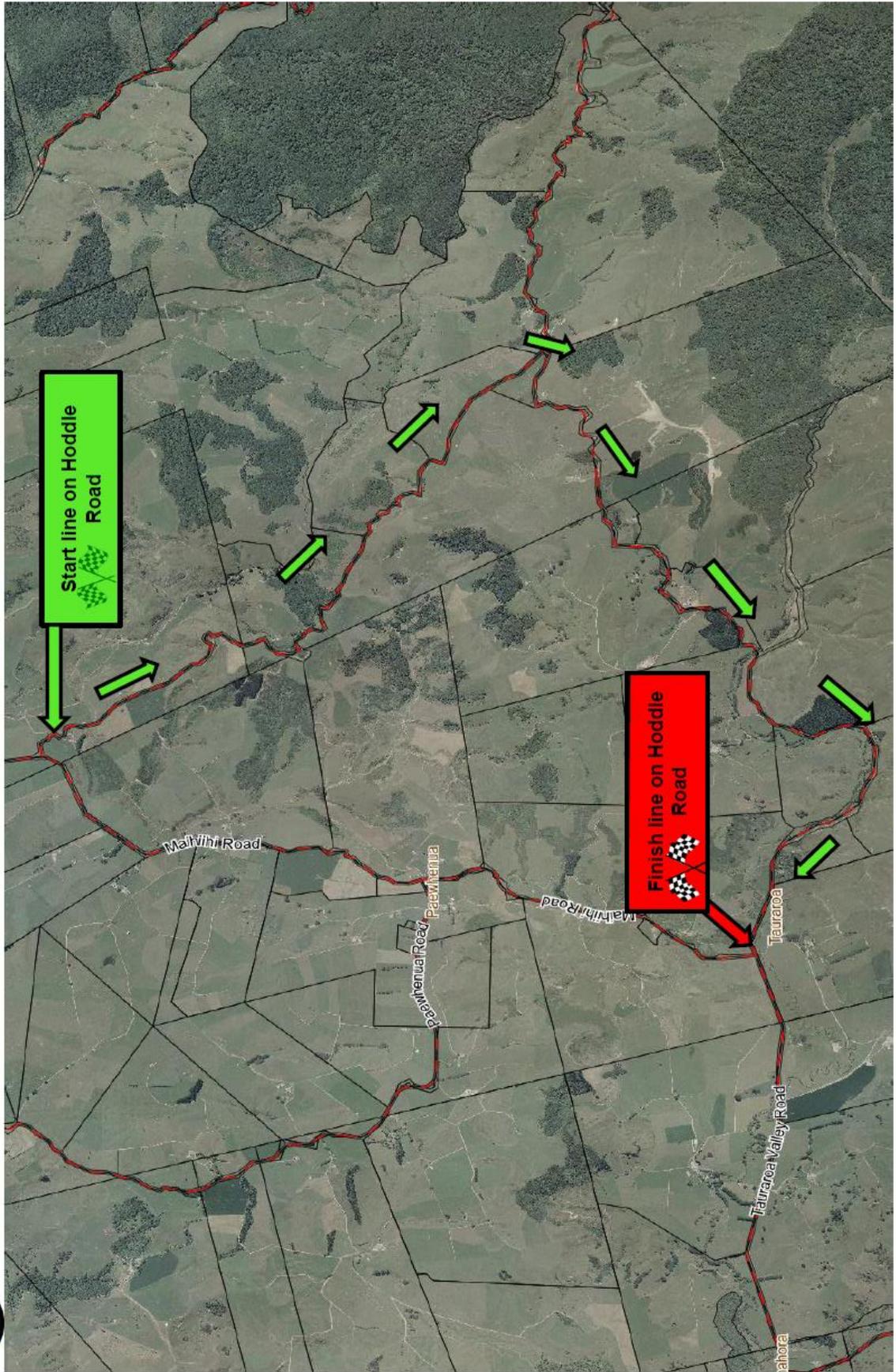
Hamilton Car Club President and members have held meetings and discussions with the affected residents and Maihihi School and have come to an agreement with Maihihi School whereby the school and community will benefit financially and socially from this event by way of a donation per contestant and catering lunches to contestants and race spectators.

Marion Fleming

ENGINEERS REPRESENTATIVE



HODDLE ROAD RALLY SPRINT MAP OF CLOSURE AND SPRINT DIRECTION



ITEM 363 HAMILTON CITY COUNCIL FUNDING CONTRIBUTION TO SKYCITY APPLICATION

**To: His Worship the Mayor & Councillors
Otorohanga District Council**

From: Corporate Services Manager

Date: 21 May 2019

Relevant Community Outcomes

- Foster an involved and engaged Community
-

Executive Summary

Hamilton City Council are asking for a financial contribution from ODC to oppose the SKYCITY application to install 60 gaming machines at SKYCITY Casino Hamilton.

Staff Recommendation

It is recommended that:

1. Council consider whether to support or not support the proposal and to what dollar value.

Report Discussion

Background

SKYCITY Casino Hamilton have made application to Hamilton City Council to replace 3 blackjack tables with 60 gaming machines. Hamilton City Council has employed a QC to present evidence in opposition to the application.

HCC has estimated the legal costs at \$150,000 and is seeking at least 50% of the cost from other organisations that support the harmful effects of gambling.

Potential funding source would be from Council's Sundry Grant Account. This has a budget of \$14,000 of which \$7,000 has been spent to date.

At this stage HCC have no firm commitment of funding, but have an indication from Waipa DC, Waikato DC, Waikato RC, WEL Energy Trust and PGF Group (Problem Gambling), that they will be seeking approval from their elected members/ boards to provide support.

Graham Bunn
CORPORATE SERVICES MANAGER

16 April 2019

Tanya Winter
Chief Executive
Otorohanga District Council
Via email: tanya@otodc.govt.nz

Dear Tanya,

Funding Contribution for Opposition to SKYCITY Application

Hamilton City Council has recently resolved to engage a Queens Counsel to present evidence in opposition to the application to introduce 60 gaming machines in exchange for 3 blackjack tables at SKYCITY Casino Hamilton.

The Casino and gambling affects our respective communities, with both visible and hidden effects.

The Council has given me instruction to ask if you, along with other organisations, would contribute to the legal fees to oppose the SKYCITY application.

The budget has been set at \$150,000. Given the population of Hamilton and location of the Casino in our region, Hamilton City Council would see it fit to fund, at a minimum, half the cost.

I am asking that your organisation make a financial contribution to ensure the greater community is united in challenging the SKYCITY application

If you wish to discuss this further, or if you are willing to contribute, please contact Riki Manarangi, our Corporate Policy Specialist, on 07 838 6769 or via email at riki.manarangi@hcc.govt.nz.

Yours faithfully



Richard Briggs
Chief Executive

ITEM 364 **DISTRICT LIBRARIAN'S REPORT**

To: **His Worship the Mayor & Councillors**
Otorohanga District Council

From: **District Librarian**

Date: **21 May 2019**

Relevant Community Outcomes

- Foster an involved and engaged Community
-

Executive summary

The Otorohanga Library has engaged two new student assistants; our part-time assistants have settled into their roles and are developing their areas of expertise. Library programmes and activities are running as scheduled (and we are always open to new ideas). On the technology front, the APNK refresh is about to get underway, we have a new library app and have joined a second e-books consortium. At Otorohanga Library, the statistics for visitor numbers, print and e-material issues and computer sessions show a modest upwards trend.

Recommendation

That the District Librarian's report for January to May 2019 be received.

Discussion

Library Staffing

The two Otorohanga College students who worked with us for the past three years have now moved on to tertiary studies. We have appointed two new students, Gareth Hill and Jodie Oliver, to job-share the after-school role. Our students provide invaluable assistance with shelving returned materials, covering new materials and helping out with holiday programmes.

Library Assistant Fiona Cowan is currently working up to 10 hours per week at the Council office, helping with a project to scan archival documents into the records management system. Fiona is enjoying the opportunity to add variety to her work.

Annette Macgregor is filling the role of acting assistant at Kawhia Library while Linda Wix is travelling overseas.

Staff Training

Fiona participated in Wriggle & Rhyme refresher workshops on 13 & 15 February, conducted by Robin Polley of Sport Waikato. Library staff from Cambridge, Morrinsville, Te Awamutu and Te Kuiti libraries attended the sessions.

Molly attended introductory Civil Defence training for new Council staff on 22 February.

Programmes & Activities

April School Holiday Programme

On Tuesday 16 April we held a "Have a go with Lego" event at the St John's Ambulance Hall. A small and enthusiastic group of 21 children enjoyed one and a half hours of creativity – their finished works were judged by Council staffer Alex Riddleston-Barrett.

After-school Lego club

As a result of interest expressed by participants in the holiday programme, library staff have decided to institute an after-school Lego club, which will have its first meeting on Thursday 16 May. The library has purchased some basic Lego sets, but children may also bring their own blocks to work with.

Pre-Schoolers Programmes

Our Wriggle & Rhyme and Oto Tots programmes for pre-schoolers have recommenced for the year. Numbers of parents and children attending both sessions have increased from last year, which is very rewarding for the staff involved. Word-of-mouth seems to be the best publicity for these programmes.

Adult Book Discussion Group

Our adult's book discussion group is now well-established, meeting once a month in the Library. Themes are assigned each month, with group members making their own choice of title to read. Participation numbers are steady at around 7-10 participants per meeting.

2018/19 Summer Reading Programme

Around 50 adults and children attended the finale for our 2018/19 summer holiday reading programme "The Amazing Read" at the St. John's Ambulance Hall on 24 January. Out of the 30 children who registered for this year's programme, a total of 29 successfully completed – which was a very pleasing outcome for the library staff. There was a waiting list for this year's programme, so we will offer more places next summer.

Entertainment at the finale was provided by Cambridge-based Emma Lucas of Whizz Bang Science – the audience very much enjoyed her performance.

The following comments were received from parents:

"Thank you for this opportunity to develop reading skills and introduction to library usage to my boys – they have developed an enthusiasm to read and use the library resources".

"The children loved checking in and we found the librarians to be very supportive and encouraging".

"Great motivation for reading in the holidays for the one not so excited about reading".

APNK Technology Refresh

After almost two years of preparatory work by the National Library, Otorohanga and Kawhia libraries have finally been scheduled to receive our new public computing equipment. Our go-live date will be the week of 11-19 June.

Equipment has been allocated on a points basis, and is based on the Chrome operating system. We have sufficient points to replace all of our PCs with Chrome stations and to install a colour printer at each library. At Otorohanga we will also receive a scanner, an OPAC terminal which is linked to the Kōtui network and a Chrome station for bookings and print management. With our remaining points we will be allocated three Chromebooks for customer use – these will also be integrated into the network and will not function if removed from the library premises (one of these Chromebooks could be allocated to Kawhia Library if there is demand).

I'm hoping that the bookings station will help our staff to manage some of the behavioural issues we currently encounter with PC use, particularly after school – the system will automatically log patrons out when their time is up.

Library App

On 1 May we launched a new Otorohanga District Library app, which has been developed for us by Kōtui. This app is available for both iOS and Android mobile devices and is specially branded for our Council.

The app enables library users to use their smartphone or tablet to search the library catalogue and place holds, to keep track of their library account, to check out items using an electronic barcode, to view our Facebook page and to download and read e-materials.

Bay of Plenty Wheelers ePlatform Consortium

Otorohanga Library has joined a second consortium to increase the range of e-books and e-audiobooks available to our patrons. Twelve other libraries belong to this consortium, including Waikato and South Waikato districts. Titles purchased by each library are available to all consortium members' patrons.

Wheelers titles are integrated into our library catalogue and the borrowing process is perhaps more straightforward than that for our existing OverDrive interface.

De-selection of Print Materials

We have been doing a thorough assessment of the Otorohanga Library book stock, using system reports to identify material which has not issued for several years (particularly non-fiction items). Discarded items are sent for recycling if they are in poor condition, placed on our sales trolley, or boxed up and placed in storage for future sale.

This exercise helps to identify less-popular areas of our collection and aids with future purchasing decisions.

Usage Statistics

Otorohanga Library (Financial year 1 July 2018-30 April 2019)

	2018/19	2017/18
Physical Visits	28,583	26,929
Materials Issued	31,185	30,125
e-book & e-audiobook Downloads	756	568
PC Computer Sessions (APNK)	5,048	4,976
Wifi Sessions	*9,497	13,031
New members	204	200

**Incomplete data owing to changeover of network provider*

Kawhia Library (Financial year 1 July 2018-30 April 2019)

	2018/19	2017/18
Materials Issued	1,477	1,507
PC Computer sessions (APNK)	183	314
Wifi sessions	*8,507	6,118
New members	10	9

**Incomplete data owing to changeover of network provider*

Sarah Osborne
DISTRICT LIBRARIAN

ITEM 365 PLANNING REPORT FOR JANUARY TO MARCH 2019

**To: His Worship the Mayor & Councillors
Otorohanga District Council**

From: Environmental Services Manager

Date: 21 May 2019

Relevant Community Outcomes

- Manage the natural and physical environment in a sustainable manner
 - Protect the special character of our harbours and their catchments
 - Recognise the importance of the Districts rural character
-

Executive Summary

Reporting on Resource Consents and planning approvals granted during the period 1 January to 31 March 2019.

Staff Recommendation

It is recommended that:

The Planning Report for January to March 2019 be received.

Consent Decisions

During this quarter 13 non-notified applications (6 Land use, 7 Subdivision) and 3 permitted boundary activities (PBA) were approved. Further details of these applications are provided in the table below and in the attached list of approvals. These approvals compare with two notified applications, 16 non-notified applications (8 Land use, 8 Subdivision) and two permitted boundary activities granted in the same period last year.

Decisions by Ward

	Land Use	Subdivision	PBA
Wharepuhunga	0	0	0
Kio Kio Korakonui	0	1	2
Waipa	0	2	0
Otorohanga	4	1	0
Kawhia Tihiroa	2	3	1
Total	6	7	3

AR Loe
ENVIRONMENTAL SERVICES MANAGER

Attachment: Resource Consent Decisions – 1 January to 31 March 2019

Resource Consent Decisions - 1/01/19 to 31/03/19

No	Applicant/Location/Proposal	O/S	Decision
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190004

Argyll East Investments Limited 10 Te Kanawa Street Redevelopment of Otorohanga Hotel into multiple tenancies	LU PS	GDA	28/03/19
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190007

R K Parata 458 Waiwera Street Dwelling sited within 100m of an archaeological site	LU PS	GDA	14/02/19
--	-------	-----	----------

180096

R Dockery 5561 Kawhia Road Workshop and storage shed	LU PS	GDA	16/01/19
--	-------	-----	----------

190005

Otorohanga District Council Wahanui Crescent Bus Shelter	LU PS	GDA	7/02/19
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190010

C Hickman 26 Old Te Kuiti Road Site a second dwelling on one title	LU PS	GDA	6/03/19
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190013

Cumpstone Rentals 45 Phillips Avenue Site a third dwelling on one title	LU PS	GDA	25/03/19
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Total for Land Use: 6

190002

M Broadbent 387 Te Tahī Road Site a dwelling in the Other Yard	PB PS	GDA	16/01/19
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190006

NH Macdonald 404 Waikeria Road Site a barn in the Other Yard	PB PS	GDA	17/02/19
--	-------	-----	----------

190020

J Poole & C Vera 678B Mangaorongo Road Site a Shed within the 15m wide other yard.	PB PS	GDA	26/03/19
--	-------	-----	----------

Total for Permitted Boundary Activities: 3

180101

O Wallis & S Nichols
35 Mangauika Road
Boundary Relocation

SB PS GDA 11/01/19

180104

Summit Farms (Otorohanga) Ltd
487 Pekanui Road

SB PS GDA 23/01/19

Create two additional lots and undertake boundary relocation
relocation

180106

B B and J Ahler
556 Happy Valley Road

SB PS GDA 24/01/19

Create two additional lots and undertake Boundary Relocation

190001

B & B Rogers
4370 Kawhia Road

SB PS GDA 6/03/19

Create one additional lot

190003

KS Industries
140 Mangawhero Road

SB PS GDA 29/01/19

Create five additional lots

190009

R & E French
1822 Otewa Road

SB PS GDA 20/03/19

Boundary Relocation Subdivisions

190012

Daniel and Christine Hickman
26 Old Te Kuiti Road

SB PS GDA 20/03/19

Creation of two additional lots

Total for Subdivision: 7

ITEM 366 BUILDING CONTROL REPORT FOR JANUARY TO MARCH 2019

**To: His Worship the Mayor & Councillors
Otorohanga District Council**

From: Environmental Services Manager

Date: 21 May 2019

Relevant Community Outcomes

- Ensure services and facilities meet the needs of the Community
-

Executive Summary

A report on building control activity for the period January to March 2019.

Staff Recommendation

It is recommended that:

The Building Control report for the period January to March 2019 be received.

Report Discussion

Building control statistics for the first quarter of 2019.

Type of Work	2018	\$Value of Work	2019	\$Value of Work
New Dwellings	12	5,091,711	15	5,174,000
Other Residential - Alterations, Garages, Fireplaces, Relocated houses	29	1,433,341	19	493,005
Farm Buildings Dairy Sheds, Barns, Sheds	17	2,099,793	11	1,062,200
Commercial, Education Infrastructure	2	1,130,400	4	258,000
Demolition	1	1,000	1	10,000
Total consents issued	50	8,234,625	50	6,997,205
Applications received	49	10,003,304	60	8,856,240
CCC's Issued	58	3,343,693	60	7,434,516

Building Control Team Vacancies

Due to resignations the two senior positions in the Building Control team have now become vacant. Julian Phillips left his role as Senior Building Control Officer on 26 April after more than 14 years with Council. Julian commenced work as a Customer Services officer in October 2004. His aptitude for building and construction moved him into the Building control team and then saw him promoted to Senior Building Control Officer in the following years

Our District Building Control Officer, Gavin Phillips will be leaving his position with Council on 14 June 2019. Gavin started work with Otorohanga District Council as Building Inspector in July 2005. In 2007 he was promoted to District Building Control Officer when J Apeldoorn retired.

With a combined service to Council of over 28 years from these two staff members the loss of their accumulated knowledge and experience will be a felt by their colleagues and all our customers. Council management acknowledges their contribution and wishes them well into the future.

The process to fill these vacancies has begun and a search for a Building Control Manager will be circulated nationally on all popular employment websites. Once this lead position has been filled further vacancies will be advertised with a view to having a full complement of staff in place when major construction projects in the District gather pace next summer

A R Loe

ENVIRONMENTAL SERVICES MANAGER

Attachment: **Building Consents issued – 1 January to 31 March 2019**

Applicant Name	Location	Proposal	Estimated Value
Leisurecom	516 Sulby Drive	Transportable dwelling foundations	45000
Dairytech	37 Progress Drive	Truck wash pad (with drainage)	15000
Nicholas Heppenstall	10 Te Kanawa Street	Stage 1 Otorohanga Hotel Redevelopment	200000
Wayne & Margaret Apiti	528 Aotea Road	Transportable dwelling, foundations, siting and OSS & SW	52000
Brendon Gordon Architects	289 Pukewhau Road	Utility shed with accommodation space	400000
Gadd Billie-Ann Family Trust	40 Te Kanawa Street	Change of use to convert church to a fitness facility	25000
SR & AM Hotston	299 Pekanui Road	Adding ensuite to existing footprint of house	15000
WTS Homes Limited	952 Otewa Road	Four bedroom dwelling	621000
G Thomas	344 Waikeria Road	Three bedroom dwelling with attached double garage	640000
Nick Heppenstall	4A Turongo Street	Dwelling additions with new deck	50000
NH & DE MacDonald	404 Waikeria Road,	American Barn	140000
Waikato Archgola	Wahanui Crescent	Bus Shelter	18000
Heartland Homes	907 Aotearoa Road	Single storey brick 3 bedroom house	220000
Otewa Developments	Sargent Place	Three bedroom, 2x bathroom dwelling	245000
Otewa Developments	Sargent Place	Three bedroom, 2x bathroom dwelling	245000
Zeala Ltd	164 Ormsby Road	5 Bay pole shed	185000
Heating & Insulation Ltd	1333 Waipapa Road	Jayline FR300W fireplace	5500
Bruce Clark	38 Spicer Road,	Farm Shed	19000
Totalspan	678C Mangaorongo Road	Double garage	46245
Paul Woodd	276 Waitomo Valley Road	Woodspan Aspen fireplace	5000
K Parata	458 Waiwera Street	Relocate dwelling unit onto new foundations	18000
Tiaki Engineering Consultants Limited	872-874 Ormsby Road	Farm bridge crossing the Moakurua Stream,	368000
Jennian Homes Cambridge	387 Te Tahī Road	3 bedroom dwelling	869000
Zeala Ltd	533 Tauraroa Valley Road,	3 Bay Monoslope roof fully enclosed pole shed	55000
Nicholas Heppenstall	748 Mangaorongo Road	Alteration to convert garage into bedroom with ensuite	20000
Architectural Design Ltd	Mangaorongo Road	Four bedroom Dwelling	568000
Nick Heppenstall	41 Phillips Avenue,	Relocation of existing 2 Bedroom house	70000
R & R Pro Scan Limited	269 Mangamahoe Road	Four bay shed.	15000
Strongbuilt Barns	556 Happy Valley Road	Construction of a farm outbuilding	48200

Reece Westbury	96 Raglan Road	Masport R1600 Wood Burner	5000
Beattie Community Trust Incorporated	34-36 Orahiri Terrace	Removal of 4 bedroom dwelling and garage	10000
Dairytech	115 Tauraroa Valley Road	Dairy shed - 44 ASHB	260000
S Fraser & A Millar	444 Newman Road	4 Bay mono pitch, farm building/shed	14000
Norman Ngama Onehi	88 Lake Road	Install septic system/toilet shower	4000
Nicholas Heppenstall	180 Bush Road	Relocation of existing 3 bedroom house	70000
Christine and Daniel Hickman	26 Old Te Kuiti Road	Foundations & drainage for relocated house.	30000
Shed Boss Waikato	343 Lurman Road	Steel frame farm shed	45000
Otewa Developments Limited	7 Sargent Place	Three bedroom, 2x bathroom dwelling	245000
Otewa Developments Limited	5 Sargent Place	Three bedroom, 2x bathroom dwelling	245000
Wilson Family Trust	Ngahape Road	Four bay implement shed	41000
Nicholas Heppenstall	5 Ranfurly Street	Internal renovations	10000
Otorohanga/Te Kuiti Plumbing & Gas	914 Otewa Road,	Metro Smart Invert Wood burner	5000
Otorohanga/Te Kuiti Plumbing & Gas	366 Old Te Kuiti Road,	Firenzo Contessa Wood burner	5000
Barry & Jennifer Whitbread-Edwards	597A Waitomo Valley Road,	Multiproof house consent includes foundations and siting,	200000
Linda Barnett	41 Ouruwhero Road	Metro LTD fireplace	5000
Otorohanga / Te Kuiti Plumbing & Gas	219 Paewhenua Road	Installation of a new solid fuel fire - Metro Xtreme Rad Ltd	5000
E.N. Hayes Family Trust	75 Haerehuka Street	Removing shower and installed recessed shower	8890
WTS Homes Limited	19 Terry Road	Four bedroom d dwelling	561000
NH & DE Macdonald Family Trust	404 Waikeria Road	2 Bay implement shed	12000
Singleton and Hansen 2012 Ltd	405 Ormsby Road,	Metro freestanding fireplace and Metro Flu	6000

ITEM 367 ANIMAL CONTROL OFFICERS REPORT FOR JANUARY TO MARCH 2019

**To: His Worship the Mayor & Councillors
Otorohanga District Council**

From: Environmental Services Manager

Date: 21 May 2019

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Ensure services and facilities meet the needs of the Community
 - Recognise the importance of the Districts rural character
-

Executive Summary

A report from the Environmental Services Manager on Dog and Animal Control activities in the District for the period January to March 2019.

Staff Recommendation

It is recommended that:

The Environmental Services Manager's report on Dog and Animal Control activities for the third quarter of the 2018/2019 financial year be received.

Report Discussion

	January	February	March
1. No. of Registration Notices issued	9	7	15
2. No. of Property visits for Registration Checks - Rural	10	16	11
3. No. of Property visits for Registration Checks – Urban	18	17	11
4. No. of Property visits for SOS	0	1	0
5. No. of Property visits for Two Dog Permit	0	0	0
6. No. of Complaints – Dogs Actioned	22	17	15
7. No. of Complaints – Stock Actioned	2	3	5
8. No. of Street Patrols Night – Otorohanga	4	4	4
9. No. of Street Patrols Day – Otorohanga/Kawhia	35	42	33
10. No. of Enquiries – Registration/Dog Control/General	22	23	20
11. No. of Dogs Impounded	4	3	2
12. No. of Stock Impounded	0	0	0
13. No. of Written and Verbal Warnings	14	11	8
14. No. of Infringement Notices Issued	1	3	2
15. No. of Call Outs	7	6	4

Registration Update

At the end of March 2019 the tally of registered dogs had reached 2413 (1332 dog owners). We currently have 38 dogs on our database that are not registered. The owners of 24 of these dogs have entered into time payment agreements. These dogs become registered once the fees are paid in full. The payment plans are scheduled to be paid up before the end of the financial year.

There are currently 35 menacing dogs and one dangerous dog registered in Otorohanga District.

AR Loe

ENVIRONMENTAL SERVICES MANAGER

ITEM 368 AROHENA SECURITY CAMERAS COMMITTEE REQUEST FOR FUNDING

To: **His Worship the Mayor & Councillors
Otorohanga District Council**

From: **Community & Economic Development Manager**

Date: **21 May 2019**

Relevant Community Outcomes

- Otorohanga District is a safe place to live
 - Ensure services and facilities meet the needs of the community
-

Summary

The Arohena Security Cameras Committee has requested that consideration be given to them receiving a Council grant of \$2500 to go towards the establishment of a CCTV camera network in Arohena.

Recommendation

Council resolves to accept the request from the Arohena Security Camera Committee and pays them a grant of \$2500 towards the supply and installation of the CCTV cameras at Arohena, with the money being taken from the sundry grants account.

Background

Council has received a letter from the Arohena Security Cameras Committee requesting consideration for a grant of \$2500 towards their CCTV camera network at Arohena. The letter is attached.

In their letter the committee outline their concerns over increasing incidents of criminal activity comprising of theft from farm properties within their community. To help keep the community safe and property secure they intend to install cameras at the school, the hall and major road intersections. The intention is for the Te Awamutu Police Station to be linked to the system for monitoring and reviewing.

The committee require \$27,000 for the project with \$6200 already being raised within the local community. Additional funds from local businesses have also been pledged.

Report Discussion

CCTV cameras have been recently installed in Kawhia to assist with the reduction of antisocial and illegal behaviours within the town centre. The Kawhia cameras were funded as a capital project from the Kawhia Community Property account. This was agreed by the Kawhia Community Board and then by Council as part of the LTP budgeting process. The Kawhia cameras are monitored by the Kawhia and Te Awamutu Police.

Staff believe the Otorohanga CBD cameras were not funded directly by Council and that these may have been funded by Otorohanga District Development Board or the Otorohanga Business Association.

Financial considerations

In respect of the request from the Arohena Security Cameras Committee, should Council agree to their request for funding assistance, staff believe the most appropriate way to fund this would be from our Sundry Grants account. This account has a budget of \$14k and only \$7k has been spent to date, so there would be sufficient funds to make a grant of \$2,500. This fund has traditionally been used for one off proposals from various groups that Council resolves to support by way of a modest grant. The two other grants drawn from this account in this financial year were \$5k for Coms Safe and \$2k for Creative Waikato and both of these were as a result of LTP submissions.

Options

Option 1: Council approves the request of \$2500

The advantage of this option is;

- that Council supports Arohena residents with their community led safety initiatives.

The disadvantages are;

- this may set a precedent for other community groups wishing to apply for funding towards CCTV systems in other areas.
- by allocating funding towards the Arohena CCTV camera system means there will be reduced funding available for other requesters.
- other groups who are unaware that this fund exists may feel disadvantaged by this group being shown favour for their request.

Option 2: Council declines the request of \$2500

The advantages of this option are;

- Council staff would have time to call for other expressions of interest for this grant from other communities' groups, making the process more transparent.
- all applications could be assessed fairly against the grant criteria before recommendations are made to Council, making the process more equitable.
- Council has the opportunity to review the process for administering this grant, including aspects around; purpose, criteria, notifying, assessing applications and awarding grants.

The disadvantages of this option are;

- the Arohena community doesn't feel supported by Council.

Preferred option and reasons

The preferred option is Option 1. The reasons staff are recommending this is that;

- as the Arohena Security Cameras Committee's request aligns with the LTP community outcome of "Otorohanga District is a safe place to live", and;
- given that precedent has already been set in the past allocation of grants, and;
- in the absence of a clearly defined purpose, criteria and process for administering this grant;

Staff believe support should be shown to the Arohena community by way of approving their request for \$2500 towards their CCTV system.

Patricia Ambury,

COMMUNITY & ECONOMIC DEVELOPMENT MANAGER

Attachment – Letter from the Arohena Security Cameras Committee



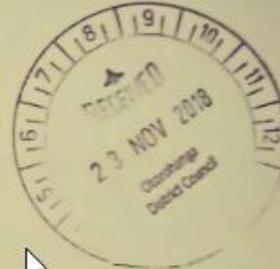
Arohena Security Cameras Committee

Chairman: Grant Wilson
Secretary: Judy Sherriff

869 Waipapa Road R D 7 Te Awamutu Ph: 07 8724814
625 Huirimu Road, R D 7, Te Awamutu Ph: 0274930845

16th November 2018

The Mayor
Max Baxter
Otorohanga District Council
P O Box 11
Otorohanga 3940



Dear Mr Baxter

The Arohena District is experiencing increasing criminal activity with theft of farm property occurring on a regular basis.

To keep ourselves and our properties secure, The Arohena Community members are installing security cameras (CCTV) on all our major roads and intersections, as well as at the hall and school. This security system will have a direct link back to the Te Awamutu Police for monitoring and reviewing.

To date local farmers, the Arohena School, Arohena Hall Society, Arohena Playcentre and Arohena Social Club have all indicated their support with \$6200.00 already donated towards our goal of \$27,000. Additional funds from local businesses has also been pledged.

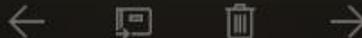
We note that the District Council is installing CCTV security cameras in Kawhia and would like Council to look favourably on our project which we are co-ordinating and managing ourselves.

We would really appreciate some assistance from Council and respectfully ask for a grant of \$2500.00 to help us by either a chq made out to Arohena Hall Society and posted to either of the above addresses, or direct payment to Arohena Hall Society Inc. BNZ 02 0440 0014270 00

Thank you

Judy Sherriff & Grant Wilson
Secretary & Chairman
Arohena Security Cameras Committee

Email judy@sherriff.co.nz



ITEM 369 MATTERS REFERRED 16 APRIL 2019

**To: His Worship the Mayor and Councillors
Otorohanga District Council**

From: Governance Supervisor

Date: 21 May 2019

MEETING DATE:	ITEM:	ACTION REQUIRED:	STATUS:	ALLOCATED TO:	DUE BY DATE:
22 January 19	Workshop to consider Creating a 'Road naming Policy'.	Set a date for a workshop	Pending	Engineering Manager	Oct 2019
19 February 19	To hold a workshop to discuss the criteria to assess prioritisation of roads highlighted for seal extensions	Undertake workshop	COMPLETE	Engineering Manager	N/A
19 February	To prepare a policy for consideration to be given on introducing a bond for temporary road closures on sealed roads.	Draft policy	Pending	Engineering Manager	Oct 2019
19 March 19	Identify and ascertain the costs involved in progressively installing lights at the busiest intersections of rural roads.	Staff identifying most at risk intersections and reporting back to Council	Report coming back to Council	Engineering Manager	July 2019
19 March 19	Presentation of development plan from Otorohanga Kiwi House.	Invite Kiwi House Committee to meeting	Kiwi House coming to May meeting	Chief Executive	May 2019
19 March 19	Introduction of 'Smoke Free' areas.	Workshop	Included in combined Comm Board-Council workshop agenda July 2019	Chief Executive	Six Months
19 March 19	Trading in Public Places Bylaw	Workshop	Included in combined Comm Board-Council workshop agenda July 2019	Chief Executive	Six Months
16 April 19	Plan Change 1	Where is Council's submission at?	Pending	Environmental Services Manager	21 May 19
16 April 19	Storm Water Flow Chart	To prepare chart	Pending	Engineering Manager	21 May 19
16 April 19	Road Safety – Schools	To prepare report	Pending	Engineering Manager	June 2019
16 April 19	Dog Control Policy Review	Workshop	Included in combined Comm Board-Council workshop	Environmental Services Manager	July 2019

			agenda July 2019		
16 April 19	Bristle Grass	To discuss with WRC	Pending	Mayor	21 May 19
16 April 19	Kahorekau Road – Arohena – Row of Totara Trees	To investigate who is responsible	Pending	Engineering Manager	July 2019

COUNCILLOR UPDATE