



Otorohanga District Council

# MINUTES

21 May 2019

9:00 am

**Members of the Otorohanga District Council**

Mr. M Baxter (Mayor)  
Mrs. K Christison  
Mr. R Johnson  
Mrs. RA Klos  
Mr. P McConnell  
Mr. K Phillips  
Mrs. D Pilkington (Deputy Mayor)  
Mrs. A Williams

Meeting Secretary Mr. CA Tutty

# OTOROHANGA DISTRICT COUNCIL

21 MAY 2019

Minutes of an ordinary Meeting of the Otorohanga District Council held in the Council Chambers, 17 Maniapoto Street, Otorohanga on Tuesday 21 May 2019 commencing at 9am

## MINUTES

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## **PRESENT**

Mr. MM Baxter (Mayor), Councillors RA Klos, K Christison, AJ Williams, K Phillips, D Pilkington and P McConnell.

## **IN ATTENDANCE**

Ms. T Winter (Chief Executive) Messrs, R Brady (Engineering Manager), G Bunn (Corporate Services Manager), CA Tutty (Governance Supervisor) and Ms T Ambury (Community and Economic Development Manager)

His Worship declared the meeting open and welcomed those present. He extended a special welcome to the press and Mr. K Hickey.

## **APOLOGIES**

**Resolved** that the apology received from Councillor R Johnson be sustained.

## **His Worship / Councillor Pilkington**

### **OPENING PRAYER**

Councillor McConnell read the Opening Prayer

### **PUBLIC FORUM**

Mr. Kevin Hickey attended the public forum and raised the following matters:

- Support for the Hamilton Car Club – Hoddle Road Rally Sprint
- Whether Council provides feedback to people who speak in the public forum at Council meetings
- Concern about Pampas grass throughout the district

His Worship replied to Mr. Hickey regarding the provision for feedback and advised that if Council feels it should respond then it will get back to those involved.

He also said that Council is aware of the presence of Pampas grass throughout the District.

### **DECLARATION OF CONFLICTS OF INTEREST**

Councillor Klos referred to Item 369 – the request for funding from the Arohena Security Camera Committee and reported that as she is a ratepayer / resident in the area she would like to contribute to the discussion.

It was agreed that Councillor Klos take part in the discussion on the request but refrain from voting on any resolution.

### **CONFIRMATION OF MINUTES – OTOROHANGA DISTRICT COUNCIL – 16 APRIL 2019**

**Resolved** that the Minutes of the meeting of the Otorohanga District Council held on 16 April 2019, as circulated, be approved as a true and correct record of that meeting and the resolutions contained therein be adopted.

### **Councillor Pilkington / His Worship**

Sport Waikato Coordinator

Councillor Pilkington referred to page 1, the item regarding the Sport Waikato Coordinator and asked whether any further developments had taken place.

His Worship replied that Sport Waikato will be presenting at the next Council meeting.

Parking Warden

Councillor Pilkington then referred to page 6, the item regarding a Parking Warden and asked whether the Environmental Services Manager had followed up on this matter.

The Chief Executive replied that at the present time the Environmental Services Manager has been unable to secure the services of a Parking Warden however, she will request that he update members at the next Kawhia Community Board meeting.

Dog Control Policy Review

Councillor Phillips queried whether Councillors had been forwarded an email from the Environmental Services Manager providing an update on the review of the Dog Control Policy. The Chief Executive confirmed that the email has been sent and said she would forward it to Cr Phillips.

### **CONFIRMATION OF MINUTES – OTOROHANGA DISTRICT COUNCIL – EXTRAORDINARY MEETING – 1 MAY 2019**

Resolved that the Minutes of the Extraordinary meeting of the Otorohanga District Council held on 1 May 2019, as circulated, be approved as a true and correct record of that meeting and the resolutions contained therein be adopted.

#### **Councillor McConnell / Councillor Pilkington**

Former Girl Guides Hall

Councillor Pilkington advised that as no upgrade will be carried out to the former Girl Guide Hall immediately should consideration be given to the original scope to paint the building.

Councillor McConnell confirmed that the scope of the proposed work had changed from the original to not only a repaint but also some other features to further improve the look.

His Worship suggested that members meet with the Otorohanga Community Trust on this matter. He said he is happy with the suggestion as long as Council remains within the proposed timeframe.

His Worship advised that a decision was made not to proceed with any works as there was no way the painting or enhancing of the building would be able to be completed before the opening of the Medical Centre.

He advised that a six-month timeframe had been put in place to get something done, either an indication of what the Community Facilities space would look like or work was carried out on the Girl Guides Hall. Gs35

Extraordinary Meetings

Councillor Phillips referred to the holding of extraordinary meetings and asked that these be avoided if possible. He referred to the cost involved and the availability of members to attend such meetings.

His Worship replied that Councillors loads are very light compared to some other Councils and that there was the need to hold the recent extraordinary meeting.

The Chief Executive advised that she felt there was sufficient Community interest and the feeling of Council to consider the matter relating to the former Girl Guide Hall prior to the scheduled meeting.

### **RECEIPT OF MINUTES – OTOROHANGA COMMUNITY BOARD – 1 MAY 2019**

**Resolved** that the Minutes of the meeting of the Otorohanga Community Board held on 1 May 2019 be received.

#### **Councillor McConnell / Councillor Christison**

Councillor Christison referred to page 3 and reported that Mrs. Hurley's Christian name has been spelt incorrectly.

### **RECEIPT OF MINUTES – KAWHIA COMMUNITY BOARD – 2 APRIL 2019**

**Resolved** that the Minutes of the meeting of the Kawhia Community Board held on 2 April 2019 be received.

#### **Councillor Pilkington / His Worship**

Abbreviated Minutes

Councillor Klos expressed the opinion that in trying to be briefer, some of the main points in the minutes have lost their context.

The Chief Executive referred to one particular item and advised that this was referring to staff and she felt it not appropriate for specific details to be recorded.

Correction

Councillor Pilkington referred to page 2 in particular the second paragraph and advised that the word Motels should be corrected to read Marae.

### **CONFIRMATION OF MINUTES – KAWHIA COMMUNITY BOARD – 6 APRIL 2018**

**Resolved** that the Minutes of the Kawhia Community Board meeting held on 6 April 2018 be received and the recommendations contained therein be adopted.

### **Councillor Pilkington / His Worship**

#### **ITEM 359 – HIS WORSHIP THE MAYOR – VERBAL REPORT**

His Worship presented a verbal report outlining his activities he carried out since the last meeting of Council held on 16 April 2019.

Other than his regular daily routine, these items included:

- Mayors and Chief Executive met with Sport Waikato representatives
- Attendance at the ANZAC Day Ceremony held in both Otorohanga and Kawhia
- Mayoral Forum meeting held on 29 April 2019
- Wellington meetings on the funding of the TUIA Programme
- Regional Transport Committee meetings
- South Island Tour visiting five Mayors from respective Councils and Chair of Mayors Taskforce for Jobs
- Joint Mayor and Chief Executive tour of Waikeria Prison extension project
- ODDB Breakfast – Otorohanga Club
- Meeting with MP Barbara Kuriger

**Resolved** that His Worship the Mayor's verbal report be received.

### **His Worship / Councillor Pilkington**

#### **ITEM 360 – CHIEF EXECUTIVE REPORT 16 APRIL TO 20 MAY 2019**

The Chief Executive referred members to her report of the key focus areas for the period 16 April to 20 May 2019

- Health, Safety and Wellbeing
- Iwi Liaison
- Meetings with Business Owners
- Four Wellbeing's Back in the Local Government Act
- Professional / Personal Development
- Other meetings and activities

The Chief Executive reported that one of her major focuses is that of Health, Safety and Wellbeing therefore she has contracted Tracey Stevenson from HS-Connexions Limited to assist with this service.

Councillor Christison suggested that Mrs. Stevenson be encouraged to meet with Pastor Peter Coventry to discuss the wellbeing of staff.

**Resolved** that The Chief Executives report for the period 16 April to 20 May 2019 be received.

### **His Worship / Councillor Pilkington**

### **ITEM 362 – ROUTINE ENGINEERING REPORT – FEBRUARY TO APRIL 2019**

The Engineering Manager summarised his routine report on Engineering Matters for the period February to April 2019.

#### **CONTRACT 1026 – MANGAORONGO ROAD REHABILITATION**

In reply to Councillor Klos the Engineering Manager advised that the cost of the complete job was \$2.9m.

Councillor Phillips extended his congratulations to staff on the huge improvement to this road.

#### **HAUTURU ROAD**

In reply to Councillor Pilkington regarding corrugations on Hauturu Road the Engineering Manager replied that it is proposed to carry out some traction sealing to improve this situation.

The Engineering Manager answered members queries in regards to Stopbank Walkway work, Rural Water Supply Schemes and maintenance on the existing playground in Kawhia.

**Resolved** that the Engineering Managers Routine Engineering Report for the period February to April 2019 be received.

#### **His Worship / Councillor Phillips**

### **ITEM 363 – APPLICATION FOR TEMPORARY ROAD CLOSURE – HAMILTON CAR CLUB – HODDLE ROAD RALLY SPRINT**

The Engineering Manager reported that inspection of the road before and after the event will take place.

Councillor Pilkington referred to the matter of signage and requested that this be more prominent than in previous years.

#### **Resolved that:**

The following road closure be approved.

Purpose: Hamilton Car Club Hoddle Road Rally Sprint.

Date: Sunday 28 July 2019

Details of Closure: Hoddle Road 100m from its intersection with Maihihi Road to its intersection with Tauraroa and Maihihi Roads.

0900 am to 1700 pm. (Rally map attached)

With the following conditions imposed:

- Emergency Services will have complete rite of passage at all times during closure.
- Hamilton Car Club is to pay an application fee of \$400.00 towards the administration of the road closure to Otorohanga District Council.
- Hamilton Car Club is to pay for all advertising costs to the appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
- Hamilton Car Club is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to the property or persons as a result of rally activities during the road closure period.
- Hamilton Car Club is to pay Otorohanga District Council a bond of \$5000.00 per unsealed road. To be held by council in lieu of a post-race inspection drive-over.
- Hamilton Car Club is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
- Hamilton Car Club is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.
- Hamilton Car Club is to consult with all residents of all properties on the roads intending to be closed and also the residents on roads connecting with roads intending to be closed, including any, no exit roads.

- Two mail drops to residents are to be carried out. All initial mail drops to residents are to be approved by Council staff before distribution commences. The subsequent mail drop is to be completed no later than ten full days before the proposed closures.
- Hamilton Car Club is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the event have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and to ensure its removal thereafter.
- Signs advising of the road closures are to be erected at the start and end of the closed portions of the roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Hamilton Car Club representative is to meet with Council Engineering staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

### **Councillor McConnell / Councillor Phillips**

#### **ITEM 361 – PRESENTATION -SPEED MANAGEMENT PLANNING – OTOROHANGA DISTRICT**

Representatives of the Waikato Regional Council being Nigel King, Madeline Alderton and Kimberly Brown attended the meeting to provide Council with a presentation on Regional Speed Management Planning and implementation seeking Council's feedback on:

- The overall regional approach to speed management and development of a Regional Speed Management Plan.
- Draft Regional Speed Management Policies and principles
- Institutional arrangement options for regional speed management
- Proposed safe and appropriate speed limits on Regional State Highways
- Other matters relating to speed management in the Otorohanga District.

Mr. King expressed apologies from Mr. H Verco, representatives of the New Zealand Police and members of the Projects Team who were unable to attend the presentation.

He also acknowledged the assistance and input from His Worship, Councillor Pilkington and Otorohanga District Council's Road Safety Officer, Rachel Stubbs.

The purpose of the presentation centred around:

- Why the Regional Council is talking to Local Government Authorities (Council)
- What is happening nationally on Speed management
- What is happening regionally on speed management
- Speed management Implementation in the region
- Tools
- Better ways of working together

Members were informed that it is proposed that the Regional Transport Committee receive feedback from all of its Road Shows together with the 'Draft Regional Speed Management Plan' at its meeting to be held on the 1<sup>st</sup> of July 2019.

Following consideration and endorsement of the "Draft Regional Speed Management Plan" a targeted consultation process will be undertaken with all the local territorial authorities and stakeholders with a view of finalising the plan at the Regional Transport Committee meeting to be held on 2 September 2019.

When asked members agreed that the best government option would be to transfer the bylaw making power to the Waikato Regional Council and delegate this to the Regional Transport Committee.

**Resolved** that the Waikato Regional Council presentation on Speed Management Planning be received.

### **His Worship / Councillor Pilkington**

## **PRESENTATION - NEW ZEALAND MOTOR CARAVAN ASSOCIATION**

Representatives of the New Zealand Motor Caravan Association Messrs, Bruce Lahore and Michael Cullen attended the meeting.

Members were informed that there continues to be a levelling out of international visitors and that domestic tourism often increases when this occurs. .

Mr. Cullen advised that Otorohanga does not currently qualify as a 'Motorhome friendly town' due to there being no free public dump station in the area.

He said that funding is available for this purpose and that the association will also contribute to the provision of a free public dump station

His Worship thanked Messrs Lahore and Cullen for their presentation.

## **ITEM 365 – DISTRICT LIBRARIAN'S REPORT**

The District Librarian attended the meeting and presented her report.

Councillor Klos outlined changes that are taking place at the Te Awamutu Library causing people living out of the Waipa District being charged significant fees to obtain books.

Councillor Klos queried if online ordering of books and with these being couriered to rural ratepayers at their cost be promoted in Council's Newsletter, School Newsletters and online.

Both Councillor Pilkington and Councillor Phillips congratulated the District Librarian on a positive report.

**Resolved** that the District Librarian's report for the period January to May 2019 be received.

**Councillor Phillips / Councillor Williams**

## **ITEM 364 – HAMILTON CITY COUNCIL FUNDING CONTRIBUTION TO SKYCITY APPLICATION**

The Corporate Services Manager summarised a report advising that the Hamilton City Council is asking for a financial contribution from this Council to oppose the Sky City application to install sixty gaming machines at Sky City Hamilton.

All members except Councillor Phillips said they did not support the request.

**Resolved** that Council not support the Hamilton City Council's request for a financial contribution to oppose the Sky City Application to install sixty gaming machines at Sky City Hamilton.

**His Worship / Councillor Pilkington**

## **ITEM 366 – PLANNING REPORT FOR THE PERIOD JANUARY TO MARCH 2019**

The Chief Executive referred members to the Environmental Services Manager's report on resource consents and planning approvals granted during the period 1 January to 31 March 2019.

She asked members whether they had any questions in relation to the report.

**Resolved** that the Environmental Services Manager Planning Report for the period January to March 2019 be received.

**Councillor Klos / Councillor Williams**



**ITEM 367 – BUILDING CONTROL REPORT FOR THE PERIOD JANUARY TO MARCH 2019**

The Chief Executive referred members to the Environmental Services Manager's report on Building Control activity for the period 1 January 2019 to 31 March 2019.

She asked members whether they had any questions in relation to the report.

**Resolved** that the Environmental Services Manager's report on Building Control activity for the period 1 January 2019 to 31 March 2019 be received.

**His Worship / Councillor Phillips**

**ITEM 368 – ANIMAL CONTROL OFFICERS REPORT FOR JANUARY TO MARCH 2019**

The Chief Executive referred members to the Animal Control Officer's report for the period 1 January to 31 March 2019.

Councillor Christison queried whether there is any Bylaw concerning cats.

She was informed that there is currently no such Bylaw within the Otorohanga District.

**Resolved** that the Animal Control Officer's report Dog and Animal Control activities for the third quarter of the 2018 – 2019 financial year be received.

**Councillor Pilkington / Councillor McConnell**

**ITEM 369 – AROHENA SECURITY CAMERAS COMMITTEE REQUEST FOR FUNDING**

The Community and Economic Development Manager referred members to her report on the request from the Arohena Security Camera Committee that a Council grant of \$2500 go towards the establishment of a CCTV camera network in Arohena.

**Resolved** that Council accept the request from the Arohena Security Camera Committee and pays them a grant of \$2500 towards the supply and installation of the CCTV cameras at Arohena, with the funds being utilised from the sundry grants accounts.

**His Worship / Councillor Phillips**

**LUNCH ADJOURNMENT**

**Resolved** that Council adjourn for lunch at 11.58am.

**His Worship / Councillor Pilkington**

**Resolved** that Council adjourn its meeting following the lunch adjournment

**His Worship / Councillor Phillips**

**ITEM 370 – MATTERS REFERRED 16 APRIL 2019**

The Chief Executive took members through the schedule of matters referred.

As a result, an updated schedule will be presented at the next meeting of Council.

## **COUNCILLOR UPDATE**

### **COUNCILLOR PILKINGTON**

#### **ANZAC DAY CEREMONY**

Attended the ANZAC Day ceremony held in Kawhia which went very well and was well attended. She extended thanks to Mrs. Armstrong for her involvement in organising the event.

#### **WEST COAST CATCHMENT COMMITTEE**

Will be attending the West Coast Catchment Committee meeting to be held this Thursday 23 May 2019.

#### **WARD TOUR**

Will be accompanying the Chief Executive this coming Monday on a tour of the Kawhia Tihiroa Ward.

### **COUNCILLOR WILLIAMS**

#### **OTOROHANGA DISTRICT DEVELOPMENT BOARD**

Attended the recent Otorohanga District Development Board breakfast.

### **COUNCILLOR McCONNELL**

#### **COUNCIL – SERVICE REQUEST SYSTEM**

A ratepayer had experienced an excellent response through requests being placed through Council's Service Request System.

### **COUNCILLOR KLOS**

#### **CREATIVE COMMUNITIES SCHEME**

Extended her sincere apologies for not attending the recent assessment Committee meeting of the Creative Communities Scheme.

#### **STEAMFEST**

She was sorry to hear that the SteamFest event is not going ahead this year. She felt that the District is missing out on a good thing and an event that fits closely with this town.

#### **TOURISM NEW ZEALAND – TIAKI PROMISE**

An initiative by Tourism New Zealand is encouraging tourists to look after the environment. Councillor Klos said she would like to see Council adopt this initiative also.

His Worship felt that this would be a matter for discussion with Tourism Waikato.

#### **NEWSPAPER ITEMS**

Referred to newspaper items regarding a Federated Farmers and Council rates.

The Corporate Services Manager reported that Waitomo District Council has carried out a recent revaluation and that overall there is a 15% increase throughout the District.

He said that residential values were up 45%.

#### **HERITAGE LISTING**

Through a Newspaper article it was stated that the Otorohanga District has only eight Heritage listed building / structures.

The Chief Executive advised that the Heritage building / structures classification has changed and that this could be looked at under the review of the District Plan.

Councillor Klos expressed the opinion that the District was not taking advantage of having such building structures classified.

**COUNCILLOR PHILLIPS****CYCLING GROUP**

On the 5<sup>th</sup> of May 2019 an Auckland based riding group visited the District and loved the roads. They reported that the roads were excellent and scenery magnificent.

**PRESBYTERIAN CHURCH**

On the 5<sup>th</sup> of May 2019 Reverent Nigel Crocombe was ordained into the Otorohanga Presbyterian Church.

**REGIONAL SPORTS FACILITY – TE KUITI**

He received an invite to attend a “game on” event on the 13<sup>th</sup> of May 2019 in respect to the proposed Regional Sports Facility in Te Kuiti. He advised that there is four million dollars in hand towards the proposed facility however, a further three million dollars is still required. The Committee has applied to the Lottery Grants for further funding.

**CARP**

Waikato Regional Council is considering introducing a herpes virus to control Carp in the waterways.

**SPEED CAMERAS**

He was pleased to see new permanent speed cameras have been installed around Otorohanga.

**RANGIATEA ROAD**

A water leak along Rangiatea Road which was dealt with very efficiently through Council’s Service Request system.

**MEETING CLOSURE**

The meeting closed at 1.09pm