



**Otorohanga**

*District Council*

*Otorohanga - where kiwi can fly  
A dynamic, inclusive and unique district*

---

# OPEN MINUTES

---

## Kāwhia Community Board

|             |                        |                |                   |
|-------------|------------------------|----------------|-------------------|
| Membership: | Chairperson            | Geoff Good     | Aotea ward        |
|             | Community Board Member | Hinga Whiu     | Kāwhia ward       |
|             | Community Board Member | Dave Walsh     | Kāwhia ward       |
|             | Community Board Member | Richard Harpur | Kāwhia ward       |
|             | Councillor             | Kit Jeffries   | Council appointee |

Minutes of an ordinary meeting of the Kāwhia Community Board held in the Kāwhia Community Hall, Jervois Street, Kāwhia on Wednesday, 5 April 2023 commencing at 4.00pm.

Tanya Winter  
**CHIEF EXECUTIVE**

20 April 2023

## ORDER OF BUSINESS

|   |   |
|---|---|
| <a href="#">Commencement of meeting</a>   | 3 |
| <a href="#">Opening prayer</a>  | 3 |
| <a href="#">Apologies</a>   | 3 |
| <a href="#">Late items</a>  | 3 |
| <a href="#">Declaration of conflict of interest</a>   | 3 |
| <a href="#">Public forum</a>  | 3 |
| <a href="#">Minutes of the previous meeting</a>   | 4 |
| <b>DECISION REPORTS</b>   |   |
| <a href="#">Item 11: Kāwhia/Aotea concept plan: Community Advisory Group – Confirmation of membership</a> | 4 |
| <b>INFORMATION ONLY REPORTS</b>   |   |
| <a href="#">Item 12: Civil defence emergency management report for 1 October 2022 to 28 February 2023</a> | 5 |
| <b>PUBLIC EXCLUDED</b>  |   |
| No reports  |   |
| <b>OTHER BUSINESS</b>   |   |
| <a href="#">Board Member updates</a>  | 5 |
| <a href="#">Resolutions register</a>  | 5 |
| <a href="#">Closing prayer</a>  | 5 |
| <a href="#">Meeting closure</a>   | 6 |

### WORKSHOPS

|   |      |
|---|------|
| Long Term Plan strategic direction (this was a late addition) | Open |
|---|------|

**PRESENT**

Chairperson Geoff Good, Community Board Members Hinga Whiu, Dave Walsh and Richard Harpur, and Councillor Kit Jeffries.

**IN ATTENDANCE**

Group Manager Regulatory & Growth Andrew Loe, Chief Advisor Ross McNeil, Iwi Relations Advisor Cassidy Temese, Executive Assistant Day Dowd, and Manager Governance Kaia King.

---

**COMMENCEMENT OF MEETING**

Chairperson Good declared the meeting open at 4.00pm.

**OPENING PRAYER**

Council's Iwi Relations Advisor C Temese provided opening karakia.

**APOLOGIES**

There were no apologies as all members were present.

**LATE ITEMS**

There were no late items.

**DECLARATION OF CONFLICT OF INTEREST**

Board Member Whiu declared a conflict for any discussions held on the Kāwhia Fitness Trail project.

**PUBLIC FORUM****Dr Carole Shephard on behalf of the Te Puti Art Studio and the Kāwhia Art Group**

Dr Shephard provided a handout titled '*Proposal for the installation of murals for the Kāwhia township 2023-2024*'.

She sought advice on how to move the project forward. In response to a query from Councillor Jeffries on funding assistance, Dr Shepherd noted the project would be seeking several sources of funding for both the installation and design of the murals.

### Daisy Scott

A member of the Māori Women's Welfare League had proposed the League look at a community project and a 'spring clean' of the Monarch butterfly garden was proposed. This would be a one-off project.

### Annie Mahara

Ms Mahara spoke on a proposal to brighten up the Kāwhia sign located on State Highway 39 before the Ngutunui Road turnoff. She suggested the Tainui waka could be incorporated and planting installed. Council's A Loe advised the project group would need to discuss the project with Council's Community Facilities team.

## MINUTES OF THE PREVIOUS MEETING

**RESOLVED K18:** That the open minutes of the Kāwhia Community Board meeting held on 2 March 2023, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Councillor Jeffries | Board Member Harpur

## ITEM 11: KAWHIA/AOTEA CONCEPT PLAN: COMMUNITY ADVISORY GROUP – CONFIRMATION OF MEMBERSHIP

Council's Chief Advisor, R McNeil took the report as read but commented the advisory group did not currently have youth representation. He advised discussions would be held with the local school and local rangatahi to seek representation. He suggested the project be extended to include the Ōpārau community.

In response to a query from Board Member Harpur, Mr McNeil noted actions from previous plans were being incorporated into the development of the concept plan. Previous plan actions were restricted due to resourcing constraints, so Council had allocated an implementation budget following the development of the concept plans. Community input would be sought to prioritise and action the implementation.

In response to a query from Board Member Whiu, Mr McNeil advised the mana whenua advisory group was still under development. Council's Iwi Relations Advisor C Temese commented on the spectrum of engagement to ensure mana whenua views were incorporated into the concept plan.

**RESOLVED K19:** That Kāwhia Community Board confirm the members of the Community Advisory Group for the Kāwhia/Aotea Concept Plan are Ross Dockery, Tom Moke, Callan Stewart, Allan Murtagh, Chris Kelly, Mike Rothery, Leanne Apiti, Jacqueline Margetts, Jeanette Schollum, Patsy Scott, Debbie Rewi, Martin Mariassouce, Nin Duggan, Bev McLean and Paul van der Hoek.

Board Member Whiu | Board Member Walsh

## ITEM 12: CIVIL DEFENCE EMERGENCY MANAGEMENT REPORT FOR 1 OCTOBER 2022 TO 28 FEBRUARY 2023

Council's A Loe took the report as read and in response to a comment made by Councillor Jeffries, provided further information on the use of Mayoral Relief Funds.

Councillor Jeffries advised the community response plan was soon due for review and community consultation was a key aspect of the project. He encouraged residents familiarise themselves with what to do and where to go in an emergency.

**RESOLVED K20:** That the Kāwhia Community Board receive the report titled 'Civil defence emergency management report for 1 October 2022 to 28 February 2023' (document number 680330) from A Loe, Group Manager Regulatory and Growth.

Councillor Jeffries | Board Member Whiu

## BOARD MEMBER UPDATES

- Board Member Walsh expressed his disappointment that a report was not tabled on the Kāwhia wastewater investigation.
- Board Member Whiu had commenced conversations with Ngāti Hikairo for the storyboard project. She commented on the linkages of the storyboard project with the installation of murals in the township.
- Chairperson Good noted a productive meeting had been held with Council staff and the Kāwhia Community Hall Committee. He also noted the pending closure of the Rusty Snapper, a long standing Kāwhia business.

## RESOLUTION REGISTER

**RESOLVED K21:** That the Kāwhia Community Board receive the staff updates on the Resolution Register.

Board Member Walsh | Board Member Harpur

## CLOSING PRAYER

Council's Iwi Relations Advisor C Temese provided closing karakia.

## **MEETING CLOSURE**

Chairperson Good declared the meeting closed at 5.05pm.