



Otorohanga District Council

MINUTES

4 June 2013

OTOROHANGA DISTRICT COUNCIL

4 June 2013

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 4 June 2013 commencing at 10.05am.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of Council.

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PRESENT

Mr DF Williams (Mayor), Crs MM Baxter, S Blackler, RM Johnson, AG Ormsby, KM Phillips, DM Pilkington and RJ Prescott.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive & Engineering Manager), GD Bunn (Finance & Administration Manager), AR Loe (Environmental Services Manager) and CA Tutty (Governance Supervisor).

OPENING PRAYER

Cr Blackler read the Opening Prayer.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved that the matter of maintenance costs in respect to the Kawhia Museum building be considered in General Business which may require a resolution.

Cr Pilkington / Cr Phillips

CONFIRMATION OF MINUTES – 14 MAY 2014

Resolved that the minutes of the meeting of the Otorohanga District Council held on 14 May 2013, as amended, be approved as a true and correct record of that meeting.

Cr Baxter / Cr Johnson

MATTERS ARISING

Mair Street

It was agreed that the item under General Business relating to Mair Street was questioned by Cr Baxter not Cr Blackler as recorded in the minutes.

Otorohanga District & Community Charitable Trust

Cr Johnson referred to the item Otorohanga District & Community Charitable Trust in particular to the final sentence in the second paragraph where, following discussion, it was agreed that this sentence be amended to read 'Cr Johnson replied that the main aims of the Trust include consideration of grants to Young Achievers and to grow the Trusts' funds.'

Community – Loss Of Water

Cr Phillips referred to his advice where he discovered a water leak on a farm property and confirmed that in this instance Council did carry out the repair work.

REPORTS

Item 353 OTOROHANGA COMMUNITY BOARD MINUTES - 9 MAY 2013

Resolved

That the minutes of the meeting of the Otorohanga Community Board held on 9 May 2013 be received.

Cr Prescott / Cr Ormsby

Item 354 PROPOSED RESERVE USE

Discussion

The Chief Executive presented a report on a proposal to use areas of Reserves in Otorohanga for new purposes. He said the Otorohanga Community Board is comfortable with the recreational activities proposed for this area. In reply to His Worship as to how the value of the proposed Lease has been determined, the Chief Executive replied this has been compared with the Lease to Camp Kiwi, with a sum of \$3000 pa being considered to be reasonable. He said the initial period would be for five years with consideration of an option for a further five year period. He confirmed that at the completion of the initial five year period, a review of the actual Lease document will be carried out.

The Chief Executive advised that the proposed area does not involve the Otorohanga Zoological Society.

The Chief Executive informed Members that taking into consideration DOC's requirement, submissions will close on 8 July 2013. Cr Johnson expressed some concern as to the administration of the proposed paintball area and felt that problems may arise with public areas being made available for private activities. His Worship replied that this is an area of bush which is available to the public to use for the proposed activity should they so desire.

Resolved

That Council gives approval in principle for -

1. The leasing of that part of the Otorohanga Domain previously occupied by the Croquet Club for a commercially operated recreational activities including a mini-golf course, a batting cage and associated facilities; and
2. The use of part of the Bob Horsfall Reserve as a designated area in which games of paintball can be played.

Subject to the outcome of the public consultation and the approval of DOC.

Cr Prescott / Cr Ormsby

Item 355 JOINT MANAGEMENT COMMITTEE MINUTES - 10 MAY 2013

Discussion

The Environmental Services Manager presented minutes of the inaugural meeting of the Raukawa Charitable Trust and Otorohanga District Council Joint Management Committee held on 10 May 2013.

Resolved

That the minutes of the Joint Management Committee held on 10 May 2013 be received.

Cr Baxter / Cr Blackler

Item 356 CIVIL DEFENCE – SHARED SERVICE AGREEMENT AND LOCAL CONTROLLERS APPOINTMENT

Discussion

The Environmental Services Manager referred Members to the three recommendations contained in the report and advised that there will be the need for Council to approve an extra \$11,000 in costs for the service to be provided. Cr Phillips said he was confused with the figures in the report and expressed the opinion that the additional cost to Council would be in the vicinity of \$17,000 not \$11,000. The Environmental Services Manager reported that Council would

obtain 1.5 days Civil Defence service per week. It is his intention that the best use be made of this time.

The Chief Executive advised that Council will need to pass a resolution in respect to the increased funding. It was agreed that this will be considered with the Annual Plan submissions.

Resolved

That

1. The report be received
2. The new Civil Defence emergency management arrangement through a Shared Service Agreement (SSA) with Otorohanga District, Waitomo District and Waipa District effective 1 July 2013 be approved.
3. In accordance with the Civil Defence Emergency Management Act 2002 and in accordance with the Shared Service Agreement the Civil Defence Local Controller is Andrew Loe and the alternate Civil Defence Local Controllers are Wayne Allen and Johan Cullis.

Cr Blackler / Cr Johnson

Item 357 SPORT NZ ASSESSMENT COMMITTEE MINUTES - 14 MAY 2013

Discussion

The Governance supervisor presented minutes of a meeting of the Sport NZ Assessment Committee held on 14 May 2013.

His Worship expressed the opinion that throughout the District there must be school and community groups which require funding for this purpose. He requested Members attempt to promote this scheme throughout their various Wards.

It was agreed that the Governance Supervisor email to Members the dates of the various funding rounds, application form and information regarding the scheme.

Resolved

That the minutes of the meeting of the Sport NZ Assessment Committee meeting held on 14 May 2013 be received and the recommendations contained therein be adopted.

Cr Pilkington / Cr Baxter

Item 358 ROAD LEGALISATION PART TE TAHI ROAD SO 458562

Discussion

The Engineering Manager presented a report advising that Council has documents requiring consent to legalising part of Te Tahi Road, being a length of 600m from RP 1900. He said this is being part of the recent improvements to Te Tahi Road.

The Chief Executive referred Members to part two of the recommendation and advised that the SO number should read SO 458562.

Resolved

That

1. The Otorohanga District Council hereby consents to the Minister of Land Information declaring:
 - a. Pursuant to Sec 114 of the Public Works Act 1981 the land described in the **First Schedule** below being declared road and vested in the Otorohanga District Council.

- b. Pursuant to Sec 116 and 117 of the Public Works Act 1981 the land described in the **Second Schedule** below being stopped and vested in the adjoining properties by way of amalgamation with the titles listed and being subject to existing mortgages recorded on the titles.

South Auckland Land District – Otorohanga District

First Schedule - Land to be Declared Road			
<i>Area</i>	<i>Description</i>	<i>Title</i>	<i>Owners</i>
211m ²	Section 2 SO 458562	CFR 242380	GP & ER Brierly
149m ²	Section 5 SO 458562	CFR 511575	BD & PM Wise
329m ²	Section 7 SO 458562	CFR 511575	BD & PM Wise
198m ²	Section 9 SO 458562	CFR 73594	JED Limited
29m ²	Section 14 SO 458562	CFR 73594	JED Limited
370m ²	Section 12 SO 458562	CFR SA28A/880	LC & AC Verstappen
Second Schedule – Road to be Stopped and Vested by Amalgamation in Adjoining Properties			
143m ²	Section 1 SO 458562	CFR 511573	BD & PM Wise
172m ²	Section 3 SO 458562	CFR 511574	BD & PM Wise
134m ²	Section 8 SO 458562	CFR 511575	BD & PM Wise
120m ²	Section 4 SO 458562	CFR 242380	GP & ER Brierly
481m ²	Section 6 SO 458562	CFR 242380	GP & ER Brierly
335m ²	Section 11 SO 458562	CFR 73594	JED Limited
292m ²	Section 13 SO 458562	CFR 73594	JED Limited
185m ²	Section 10 SO 458562	CFR SA28A/880	LC & AC Verstappen

2. The Mayor and Chief Executive of Otorohanga District Council be authorised to sign and seal any documentation necessary to legalise plan SO 458562.

Cr Baxter / Cr Prescott

Item 359 ROAD LEGALISATION PART MANGATI ROAD SO 45659

Discussion

The Engineering Manager presented a report advising that Council has documents requiring consent to legalising of part of Mangati Road for the first 600m from State Highway 39.

Resolved

That

1. The Otorohanga District Council hereby consents to the Minister of Land Information declaring:
 - a. Pursuant to Sec 114 of the Public Works Act 1981 the land described in the **First Schedule** below being declared road and vested in the Otorohanga District Council.
 - b. Pursuant to Sec 116 & 117 of the Public Works Act 1981 the road described in the **Second Schedule** below being stopped and vested in the adjoining properties by way of amalgamation with the titles listed and being subject to existing mortgages recorded on the titles.

South Auckland Land District – Otorohanga District

First Schedule - Land to be Declared Road			
<i>Area</i>	<i>Description</i>	<i>Title</i>	<i>Owners</i>
414m ²	Section 1 SO 456592	SA25B/1195	RC & KM Ormsby
1108m ²	Section 4 SO 456592	SA69A/90	ET & KE Vallender
192m ²	Section 7 SO 456592	CFR 407868	RW & DB Sisley
Second Schedule – Road to be Stopped and Vested by Amalgamation in Adjoining Properties			
551m ²	Section 3 SO 456592	SA25B/1195	RC & KM Ormsby
281m ²	Section 2 SO 456592	SA69A/90	ET & KE Vallender
954m ²	Section 5 SO 456592	SA47C/284	ET & KE Vallender
333m ²	Section 6 SO 456592	CFR 407869	RW & DB Sisley

2. The Mayor and Chief Executive of Otorohanga District Council be authorised to sign and seal any documentation necessary to legalise plan SO 456592.

Cr Baxter / Cr Phillips

Item 361 ODC MATTERS REFERRED FROM 14 MAY 2013

Discussion

AOTEAROA PEOPLES NETWORK WIRELESS GATEWAY – KAWHIA LIBRARY

Cr Pilkington reported that this is a work in progress.

RANGINUI RURAL WATER SUPPLY COMMITTEE

The Finance & Administration Manager circulated and presented information on whether the scheme would still be viable should Ranginui Station withdraw. He informed Members that, under the Local Government Act, the scheme could be wound up or handed over to the consumers. He said consideration could be given to handing over the scheme to the consumers to use the water for stock consumption only.

His Worship suggested that this information be given to the Committee Members as there is a need for the owners of the scheme to work together in this matter. The Chief Executive advised that should the Ranginui Station withdraw, continuation of the scheme is not out of the question as the remaining properties will still require water. Following further discussion it was agreed that the information be provided to the Committee Members with a summary sheet to be considered at a special meeting of the Committee.

Cr Blackler advised that under Variation 6 it will be necessary for farmers to obtain their own consent should they wish to draw water from the river.

GENERAL

RURAL SECTOR

His Worship informed Members of a forthcoming Rural Sector meeting to be held 13/14 June in Wellington and asked for any Members to advise Council's Executive Assistant should they be able or willing to attend.

PUREKIRIKIRI MARAE

His Worship reported he attended the opening of the new buildings at the Purekirikiri Marae recently and informed Members that this has a fantastic facility which was acknowledged during a 'massive' day.

KAWHIA WHARF/SLIPWAY

His Worship informed Members that on Thursday 6 June 2013 at 11.00am and 12noon a workshop meeting is to be held regarding the Kawhia Wharf and the potential to extend the slipway at Kawhia.

Item 360 ANNUAL PLAN SUBMISSIONS 2013

Discussion

The District Accountant attended the meeting.

MS HM SMITH

Members were informed that the submitter Ms HM Smith had not arrived to present her submission.

WAIKATO FEDERATED FARMERS OTOROHANGA BRANCH

Mr Gary Voogt, Otorohanga Branch Chair and Ms Hilary Walker, Regional Policy Advisor for Federated Farmers of NZ (FF) attended the meeting. Ms Walker presented the submission.

Mr Voogt informed Members that all farmers throughout the District pay for the promotion of their industry for which the District benefits. He requested that those involved in tourism do the same.

His Worship reported that Council reflects its future by being optimistic however, this does not mean it takes its responsibilities lightly. He said Council always adds to its proposed rules and conditions the word 'enabling' to assist others.

His Worship referred to Council's Uniform Annual General Charges and advised that Council listens to the submission of the Federation and in turn the FF representatives listen to Council however, this is repeated every year. The Finance & Administration Manager reported that under the current rating legislation there is a 30 percent cap however, there are two conflicting legal opinions as to what Uniform Rates are included in the 30 percent cap. One being, you only include Uniform Rates levied across the District, and two, include all Uniform Rates

The Finance & Administration Manager advised that should method 1 be used (rates levied across the whole of the District) then Council is sitting at 22 percent. Should method 2 be used, then Council is just under the cap at 29.5 percent.

The Finance & Administration Manager reported that FF have the legal opinion from the Office of the Auditor General that all Councils should use Uniform Rates levied across the District. He said he has been waiting for FF to forward confirmation of this. His Worship said Council is trying to encourage provision of a wide range of services for the benefit of the Otorohanga ratepayers. Cr Pilkington suggested that a possible role for FF would be for them to lobby the various industries such as tourism at a national level. She said any move from the General Rate to a Targeted Rate is considered at Council's three yearly funding review. Cr Johnson said that Council is attempting to make the town a better place to live and work and as the District is suffering a rural decline, it requires the assistance of FF.

SPORT WAIKATO

Mr Mathew Cooper and Ms Robbie Matthews attended the meeting. Mr Cooper said he would like to see a strategic long term approach being undertaken with Sport Waikato and Council staff.

Mr Cooper referred to the 'Be a Sportie' initiative, events and sportville concept and the Waikato Regional Sport facilities plan with Sport NZ.

STAFF SUBMISSION

The Finance & Administration Manager presented Council's Staff Submission including -

\$30,000 budget included in District Property for the Kawhia Museum, to cover the cost of fixing the leaking roof. This additional cost will be funded \$14,500 from depreciation reserves, with the remaining \$15,500 from internal loan raising. It was suggested that a report on this matter be presented to the next Kawhia Community Board meeting to be held on 26 July 2013. The Finance & Administration Manager also referred to increases in the Trade Waste fees, a typing error on page 23 where Planning and Development performance measures have been repeated instead of listing the Civil Defence performance measures and consideration to increasing the Civil Defence budget to \$17,000.

LUNCHEON ADJOURNMENT

Council adjourned for luncheon at 12.40pm and resumed at 1.15pm.

Following the luncheon adjournment consideration was then given to each individual submission to the Annual Plan.

FEDERATED FARMERS - WAIKATO BRANCH

Members agreed with the following recommendations, that –

1. Council recognise Federated Farmers as an interested stakeholder if any Council amalgamation proposals are advanced.
2. Council continues to deliver a good level of transparency by providing detailed itemised rate demands to all ratepayers.
3. The Long Term Plan and Annual Plans continue to include example rates for a wide range of properties which enables readers to compare rates.
4. Council is aware of the potential impact the District Plan policies and methods could have on property valuations and the subsequent impact this may have on rating policies.
5. The Annual Plans continue to provide information on the UAGC.
6. Council increase its UAGC percentage to the maximum possible allowance.
7. Council disclose both methodologies in the Annual Plan relating to UAGC's.
8. Council continues to make good use of targeted rates to fund services which have a high level of direct and identifiable benefit.
9. Council endeavours to keep rate increases as low as possible and to ensure that key focus areas meet a 'core business' test.

Furthermore the recommendation that Council introduce a targeted rate on accommodation and entertainment businesses to fund tourism marketing and related District promotion and that Council reviews the funding allocation split to reduce the General Rate contribution and target rates to businesses directly benefiting from the service, be reconsidered in the next Council Funding Review.

SPORT WAIKATO

Council accepted Sport Waikato's recommendations that Council's objectives and Community outcomes are being met by –

1. Coordinating opportunities to reduce barriers, increasing use of Council's parks, reserves, facilities and the natural environment the District offers
2. Building capable and sustainable organisations, ensuring the volunteer base remains strong. Improving local collaboration to strengthen the delivery of community sport, recreation and physical activity.
3. Providing a vibrant, healthy and happy place, a place people want to live and visit.

4. Increasing awareness of all sport, recreation and physical activity opportunities.
5. Promoting the celebration and success in all aspects of sport and recreation.

STAFF SUBMISSION

Council agreed to the following changes to the Annual Plan

1. \$30,000 budget included in District Property for the Kawhia Museum, to cover the costs of fixing the leaking roof. This additional cost will be funded \$14,500 from depreciation reserves, with the remaining \$15,500 from internal loan raising.
2. Make the following increases to the Trade Waste fees –
 - a. Application Fee - \$110
 - b. Controlled Consents – 1 year - \$148
 - c. Controlled Consents – 3 years - \$294
3. Fix a typing error on page 23, where Planning and Development Performance Measures have been repeated instead of listing the Civil Defence Performance Measures.
4. Increase the Civil Defence budget to \$17,000.

WAIKATO REGIONAL COUNCIL

Council acknowledges WRC's advice that it has decided to only submit on specific consultation issues raised within Council's draft document or raise matters that they consider impact on Regional Council services/projects. Accordingly, it has reviewed Council's 2013/14 Draft Annual Plan and noted that no significant changes have been made to work programmes as outlined in Council's 2012/22 Long Term Plan which would impact on the delivery on their services. In addition WRC currently has no specific matters that they seek to raise with the Otorohanga District Council.

PHYSICIANS & SCIENTISTS FOR GLOBAL RESPONSIBILITY

Forwarding their independent scientific assessment and advice on the following matters –

Genetic engineering, Wilding Pines and Nanotechnology.

G & D GILBERT

Expressing their concern that 'big business' is forcing on the general public genetically engineered crops and genetically modified organisms, and the human food and animal feeds that are so produced.

ENVIRO SCHOOLS FOUNDATION

Recognising the financial challenges facing Councils at the present time and also the changing context coming from Local Government reform. At such times they believe it is vital for Councils to continue to invest in programmes with integrated and long term outcomes. In this context Enviro Schools offer –

1. Education as an enabler of long term change
2. A way to address the drivers on infrastructure costs
3. Holistic approach
4. Developing peer role models and future leaders
5. Value added and highly scalable model

POPULATION HEALTH

Advising they have reviewed the Draft Annual Plan and have no concerns with the content from a public health prospective.

WAIKATO LOCAL AUTHORITY SHARED SERVICES

The topic of their submission is to thank Council for its support to date of the work of the Waikato Mayoral Forum and for its continued support in the Annual Plan for the projects, workplans and funding being proposed by the Forum.

TIHIROA RURAL WATER SUPPLY COMMITTEE

Requesting that, for the financial year commencing 1 July 2013, the rate charged per m³ of water be increased to 84c per m³, GST inclusive.

Resolved

That

1. The submissions be received, and
2. Subject to amendments resulting from the submissions, Council adopt the final Annual Plan.

Mayor / Cr Blackler

His Worship extended congratulations on a job well done and the thanks of Council to Elected Members involved in the preparation of the Annual Plan.

COUNCIL REMUNERATION

The Finance & Administration Manager advised that there is a need for Council to consider any additional duties of Councillors, in particular the role of Deputy Mayor, by the end of July 2013. He said there will be a pool of \$22,500 which can be allocated for carrying out extra duties and that any unused funding can be carried forward to assist in the District Plan Review.

Item 362 SALE OF 24 TURONGO STREET CONFIDENTIAL

MOTION TO EXCLUDE THE PUBLIC

"THAT the Otorohanga District Council, pursuant to Section 48, Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public."

Cr Johnson / Cr Phillips

MEETING CLOSED

The meeting concluded at 1.47pm.

MAYOR:

DATE:
