



Kawhia Community Board

# MINUTES

29 May 2015

## KAWHIA COMMUNITY BOARD

29 May 2015

Minutes of an ordinary meeting of the Kawhia Community Board held in the Community Boardroom, Jervois St, Kawhia on Friday 29 May 2015 commencing at 1.05pm.

### MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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## **PRESENT**

Mr CE Jeffries (Chair), Messrs AJ Rutherford and DM Walsh.

## **IN ATTENDANCE**

Messrs DC Clibbery (Chief Executive), RH Brady (Engineering Manager) and CA Tutty (Governance Supervisor).

## **APOLOGIES**

**Resolved** that the apologies received from His Worship the Mayor Mr MM Baxter, Ms A Gane, Mrs DM Pilkington, be sustained.

### **Mr Rutherford / Mr Walsh**

The Chair declared the meeting open and welcomed those present.

## **ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

**Resolved** that the following items be considered in General Business that may require a resolution -

1. The Engineering Manager's report on seeking direction from the Board on the practical method of providing additional safety from vehicles for people entering and leaving the public toilets in Jervois Street,
2. A presentation from Mr J Thomson regarding the Kawhia Museum sign.

### **Mr Rutherford / Mr Walsh**

## **CONFIRMATION OF MINUTES – 27 MARCH 2015**

The Governance Supervisor advised that Cr Pilkington, at a meeting of the Otorohanga District Council held on 21 April 2015 requested the following amendments be made –

1. Kawhia Museum sign discussion - wherein it was agreed that the Board approve the re-location of the sign to a position where it can be more visible. She advised that this is subject to agreement from the Kawhia Museum and Information Centre.
2. The update of the activities of the Waikato Regional Council was on behalf of the West Coast Zone not the Waikato Regional Council itself.

**Resolved** that the minutes of the meeting of the Kawhia Community Board held on 27 March 2015, as amended, be approved as a true and correct record of that meeting.

### **Mr Rutherford / Mr Walsh**

## **MATTERS ARISING**

### **FORMER KAWHIA POUND LAND**

Mr Walsh referred to discussion with Mr A RuBay regarding the former Kawhia Pound land and reported that this land is under a Waitangi Tribunal claim. The Chief Executive replied he is not aware of this but, Council will ascertain the situation as it works through the process.

### **KAWHIA POLICE OFFICER – FAREWELL EVENT**

The Chair referred to the Community farewell in honour of Constable Perry Griffin held last Friday. He said this was well attended and that there was good representation from the NZ Police, Waitomo & Otorohanga District Councils. The Chair reported that the new Officer will commence duties in Kawhia around 16 June 2015.

## **AOTEA SEAWALL**

Reference was made to the sink holes appearing behind the wall at the eastern end of the Aotea Seawall. The Engineering Manager advised that the seawall was recently repaired, which prevents further sinkholes forming. Those which had occurred had been filled in.

## **KAWHIA LIQUOR BAN**

The Chief Executive reported that some initial discussion has been held by staff on the request that the existing liquor ban in Kawhia be extended to have year round effect. He said it was felt that a key factor in this proposal will be the support from the local Police. The Chief Executive suggested that this matter be put on hold until the new Police Officer is in place and to seek his views on the proposal. Mr Rutherford advised that the local hotel now understands and sees the benefit of such a request. It was agreed that approximately two months after the new Officer has taken up his duties that he be approached to be part of the proposal.

## **KAWHIA ROWING REGATTA CLUB**

The Chief Executive referred to the Kawhia Rowing Regatta Club's query whether it would be possible to restrict use of the boat ramp near their shed to non-powered craft only. He advised that their concerns are whether the boat ramp could be damaged. It was suggested that a bollard could be placed at the top of the ramp. The Chief Executive advised that it was not desirable to encourage additional use of the boat ramp, it is designed for use by rowing, non-powered boats and yachts. Members were advised that Mr A RuBay would like to see some limitations introduced for the use of the boat ramp and is in favour of restricting some boats. Mr Rutherford reported that few locals use that boat ramp.

It was agreed that the Engineering Manager look further into the matter for report back to the Board.

## **FORESHORE PLAYGROUND EQUIPMENT – MOUSE HOUSE**

### **Resolved**

That a letter of thanks and appreciation on behalf of the Kawhia Community be forwarded to Mrs Hinga Whiu as Secretary of the former Kawhia Traditional Maori Kai Festival Committee for the provision and installation of a "Mouse House" playground equipment item on the Omimiti Reserve.

### **Mr Walsh / Chair**

## **REPORTS**

### **Item 58                    OMIMITI PARK/KAWHIA FORESHORE PLAYGROUND – SAFETY OF BOLLARD CHAINS**

#### **Discussion**

The Engineering Manager presented the Community Facility Officer's report following a complaint after a ratepayer tripped on the low slung chains in the Kawhia Foreshore Playground whereby she landed face first onto the concrete footpath in Jervois Street and sustained severe dental injuries and facial abrasions. Mr Rutherford declared a conflict of interest in this matter however, he felt that it is the individual's personal responsibility to be in charge of their situation. He said he is against the proposal to remove the chains however, consideration could be given to slightly tightening them. Mr Walsh reported that several other users have also tripped over the chains. Mr Rutherford again referred to the individual's responsibility and questioned where would the Board stop in listing potential hazards. The Chair advised that he has sympathy for the injured person however, he felt if you look at all of the hazards out there where people could injure themselves, the list would be endless. The Chief Executive referred to an example of an accident occurring on a road corner and queried whether consideration would then be given to smoothing the corner. He said Council would generally not take any action unless more

accidents were reported and a trend emerged. The Chief Executive further advised that should report of accidents become regular then the Board would will need to take action. The Chair reported that users have the option to walk through the bollards and at the present time there is no strong case to have these taken out. He said if more incidents are reported, then the Board will need to take action. The Chair suggested that the matter be left in abeyance and monitored.

### **Resolved**

That the Community Facilities Officer's report be received and that no action be taken at this time however, consideration will be given to removing the chains should further serious incidents be reported.

### **Chair / Mr Rutherford**

### **100 YEAR ANNIVERSARY OF GALLIPOLI**

Mrs Edith Dockery presented on behalf of the Maiea Te Tupua Marae two books on the 100 Year Anniversary of Gallipoli for the Otorohanga Library and Otorohanga College Library.

Sincere thanks was extended to Mrs Dockery.

### **Item 59 PROPOSED KAWHIA FEES AND CHARGES 2015/16**

#### **Discussion**

Members were referred to a copy of the proposed Fees & Charges relating to Kawhia and Aotea.

#### **KAWHIA WATER SUPPLY**

Members were informed that any new water connections will automatically have a meter installed. The Chair expressed the opinion that there is a need to highlight the situation that the annual water use is limited. He referred to reports that water is being drawn illegally from the Community supply. The Chief Executive replied that this occurrence would have to be witnessed and photographic evidence provided in order to take the matter further.

#### **KAWHIA CEMETERY**

Mr Rutherford queried whether there is a set of guidelines for the provision of plaques on the Kawhia Cemetery Ash Wall. The Governance Supervisor undertook to provide a copy of the guidelines as set out in the Cemeteries Policies and Procedures Manual.

#### **KAWHIA WHARF**

It was agreed that the Engineering Manager check out whether there are individual power meters at each shed on the Kawhia Wharf.

### **Resolved**

That the Board approve the fees and charges for the 2015/16 year, as proposed.

### **Chair / Mr Walsh**

### **Item 60 VARIATION TO CONTRACT 1005 KAWHIA, AOTEA & OPARAU MOWING TO INCLUDE KAWHIA CEMETERY EXTENSION**

### **Resolved**

That the variation outlined in the Community Facilities Officer's report be included in Contract 1005.

## **Mr Walsh / Mr Rutherford**

Item 61

KCB MATTERS REFERRED FROM 27 MARCH 2015

### **Discussion**

The Governance Supervisor took Members through Matters Referred.

#### **PARKING AREA OPPOSITE BOAT RAMP**

Mr Walsh reported on discussion he has had with the current owners of the land adjacent to the existing parking area opposite the boat ramp and advised that they are keen to enter into an agreement for 21 years with a review of rental during this period. He said the owners are agreeable to opening up the back portion of their land and will install a screen to provide privacy to a neighbouring property. Mr Rutherford questioned why the owners don't create a parking area themselves. Mr Walsh replied that they do not wish to and that they do not have the resources available. The Chief Executive advised that agreement has to be obtained from all the land owners to enter into a lease for a public parking area. It was agreed that Mr Walsh provide Council with the names and addresses of all the owners connected with the land to enable a letter to be forwarded to them on the proposal.

#### **LARGE MUSEUM SIGN**

Mr John Thomson, Director of the Kawhia Museum, attended the meeting. Mr Thomson referred to the large sign on the road and advised that the Museum is happy for this to be removed. He circulated copies of the proposed signage to be erected on each end of the Museum building. The Chair asked Mr Thomson whether consideration has been given to providing a directional sign. It was agreed that Mr Rutherford remove the existing sign once the new signs have been erected on the building.

#### **FORESHORE SEAWALL**

The Engineering Manager reported that the land behind the foreshore seawall will not be completely flat, it will be back filled and sloped to the level of the top of the wall.

#### **RENTALS IN THE COMMUNITY / POTENTIAL MARKET RATES**

The Chief Executive circulated to Members a schedule of Council properties within Kawhia highlighting those that are currently leased. In reply to Mr Rutherford, he was advised that these are not subject to inflation and not reviewed annually. The Chief Executive reported that when the lease agreement is renewed, a new rental amount is then set. He said it is difficult to have market rentals in areas such as Kawhia. The Chair expressed the opinion that Council is a little 'light' on some rentals. Mr Rutherford replied that in some cases consideration is given to the level of community good. He thanked staff for the information and said he is comfortable with the process that rentals are reviewed as the lease expires.

### **GENERAL**

#### **KAWHIA SPORTS CLUB**

The Chair informed Members on the current financial situation of the Kawhia Sports Club.

#### **MINISTRY OF EDUCATION**

The Chair referred Members to the reply received from the Minister of Education, in response to his letter on behalf of the Kawhia Community Board, outlining its concerns for the Kawhia School since its decile rating changed. The Chair reported that he has referred the matter to local MP Mrs Barbara Kuriger requesting her support for Kawhia and in particular the Kawhia School. The chair advised that the Kawhia School has appealed the decision and is currently waiting for a response.

#### **KAWHIA WHARF – PARKING**

Mr Rutherford questioned the provision of angled parking at the Kawhia wharf. The Engineering Manager replied that unfortunately the road marker did not listen to instructions, however the parking lines as marked are functional.

### **PROPOSED WALKWAY**

The Engineering Manager reported that he has received a preliminary design which has indicated that the proposal is well above budget. He said the overrun appears to be due to the necessity to provide handrails. The Chair reported that through the Long Term Plan process residents/ ratepayers have had the opportunity to forward their comments on the proposal. The Chief Executive advised that the cost is being met from Council's Rooding budget and that Council is okay with the proposed \$100,000 cost. Following further discussion it was agreed that the proposal be put out to tender.

### **POU PROJECT**

The Chair reported that a sum of \$35,000 has been received from Creative NZ toward the Pou project.

### **PROPOSED PEDESTRIAN CROSSING**

Mr Walsh reported he has received enquiries as to whether a pedestrian crossing could be installed across the road from the end of the shops to the library. The Engineering Manager advised that it would be necessary to work out costs based on where the pedestrian crossing could be installed however, there is merit in the proposal.

### **CAR PARK**

Mr Walsh said there is a need for an additional light in the carpark at the library end. The Chair expressed the opinion that the track adjacent to the library could also be better lit. The Engineering Manager queried whether a spot light off the library building would be suitable. Mr Walsh thought a street light would be more effective. The Chief Executive advised that a street light is more secure and would provide better coverage.

Mr Walsh further queried whether judder bars could be installed on Waiwera Street.

### **DECISION MAKING PROCESS**

Mr Walsh referred to the recent installation of the 'Mouse House' in the Foreshore Playground and queried should a member oppose its installation do they still have a say on the matter. Mr Rutherford advised that the Kawhia Community Board should have stated where the 'mouse house' was to be positioned. He expressed the opinion that it is too close to existing facilities.

The Chair outlined what had taken place and reported that both himself and Mr Rutherford apologised for the misunderstanding that arose. The Chief Executive informed Mr Walsh that should a member oppose a resolution then they are still able to have input on the matter.

### **Item 62 JERVOIS STREET PUBLIC TOILETS**

The Engineering Manager presented a report seeking direction from the Board on the most practical method of providing additional safety from vehicles for people entering and leaving the public toilets on Jervois Street. The Chief Executive advised that there had previously been concern as to whether the bollards could be neatly installed. He said assurance has been given that this can be done.

The Chair extended thanks to the Engineering Manager and his staff for the preparation of the report.

### **Resolved**

That the option using timber bollards as per the design attached to the Engineering Manager's report, with a budget cost of \$4230, be approved.

**Mr Walsh / Mr Rutherford**

**MEETING CLOSURE**

The meeting concluded at 3.15pm.

**CHAIRMAN:**

**DATE:** 24 July 2015