



Otorohanga Community Board

MINUTES

12 JULY 2018

OTOROHANGA COMMUNITY BOARD

12 July 2018

Minutes of an Ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto Street, Otorohanga on 12 July 2018 commencing at 4.00pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr. P Mc Connell (Chair), Mr. P Coventry, Mrs. E Cowan, Mrs. K Christison, Mr. N Gadd (attended 4.10pm) and Mr. A Buckman.

IN ATTENDANCE

His Worship The Mayor MM Baxter, A Loe (Acting Chief Executive Officer), RH Brady (Engineering Manager), MA Lewis (Community Facilities Officer), T Ambury (Land Management Officer) and CA Tutty (Governance Supervisor).

APOLOGY

Resolved that the apology received from Mr. N Gadd for lateness, be sustained.

Chair / Mrs Cowan

PUBLIC FORUM

Otorohanga Museum

Messrs. Colin Murphy and Remko Pootjes attended the meeting on behalf of the Otorohanga Museum.

Mr. Murphy outlined the history of the Otorohanga Museum and reported that its members have enjoyed an excellent relationship with Council and the Otorohanga Community Board. He said however, it is time for dialogue between the representatives of the Museum and the Board.

Mr. Murphy reported that there is a perception against the siting of shipping containers however, he referred to the existing container on the property and how well this has merged in with the existing buildings. He said there are currently seven buildings forming the Museum complex. Mr. Murphy advised that the Museum has no lease agreement with Council to date it has been based on an informal partnership between the two parties.

Mr. Pootjes advised that the shipping container is purely for the storage of what are core excess items that are causing cluttering as well as some safety concerns. He said the container would be the best solution as they are unable to gift, sell or throw away any items that have been gifted to the museum.

Mr. Pootjes advised that the museum will work with any Council conditions to help disguise the shopping container.

Mrs. Cowan asked Mr. Murphy whether the museum has any funding.

Mr. Murphy replied that over the years Mrs. Nan Owen has raised a lot of money for the museum however, in the last ten years very little funding has been required. Mr. Murphy advised that sufficient funding is received to keep operational issues going. He estimated approximately four thousand dollars per year is received.

Mr. Murphy reminded members that the Otorohanga Historical Society is an Incorporated Society and a Charitable Trust.

Mrs. Cowan asked who owns the museum buildings.

Mr. Murphy replied that these are owned by Council and the Otorohanga Community Board. He said the local Community has shown a desire to retain these buildings.

In reply to Mrs. Cowan regarding whether there has ever been a lease agreement with Council Mr. Murphy replied no, maybe an informal agreement via correspondence between the two parties.

The Chair thanked Messrs. Murphy and Pootjes for their attendance and advised that the museum's application to install another shipping container will be considered later in the meeting.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

The Chair requested that consideration be given to the date of the next Board meeting in general business which may require a resolution.

CONFIRMATION OF MINUTES – 14 JUNE 2018

Resolved that the Minutes of the meeting of the Otorohanga Community Board held on 14 June 2018, as circulated, be approved as a true and correct record of that meeting.

Mrs. Cowan/ Mr. Coventry

DECLARATION OF INTEREST

The Chair asked whether members had pecuniary or non-pecuniary interests in the matters to be discussed at this meeting.

No declarations of interest were received however, Mr. Gadd advised that he is a member of the Otorohanga Menz Shed.

ITEM 55 REQUEST TO PLACE SHIPPING CONTAINERS ON COUNCIL LAND

The Environmental Services Manager referred members to the Chief Executive's report advising that two requests have been received to place shipping containers on Council controlled lands in residential areas within the Otorohanga Community.

In reply to Mr. Buckman the Chair advised that the applications will be treated as two separate issues due to their differing situations.

Otorohanga Museum

Mr. Buckman expressed the opinion that he finds the use of shipping containers somewhat tacky and referred to an old school building which could be utilised and preserved within the Museum complex.

Mrs. Cowan advised that the existing museum buildings form a desirable complex and she would not like to see this degraded. Mrs. Cowan said she welcomed the suggestion to place another historical building onsite.

Members were informed that such buildings need to be protected and for the museum to have the foresight to restore another building of similar nature to those already there.

Mrs. Cowan said that the museum complex forms part of the whole District and that Council should be encouraged to include this asset in its Long Term Plan. She said it is necessary for Council to commence placing time and funding into the complex to create a "body" of knowledge.

Mr. Buckman highlighted the number of tourists that pass through Otorohanga.

Mrs. Christison suggested that the Board and museum members should get together and plan for the future.

Mr. Coventry expressed the opinion that it is not a bad idea to place additional historical items within the complex however, in the short term the need for a shipping container is ok.

The Chair referred to the suggestions to discuss the future of the museum complex and agreed it is part of the District and should be part of the Otorohanga District's Long Term Plan. He said however, this will not be reviewed for a further three years.

The Chair agreed that a container be installed for a restricted period of time, possibly two years, and then discussion be held at that time as to whether this may be rolled over. He said the current features of the complex must remain.

Councils Land Management Officer suggested that the installation of a shipping container be aligned in terms with the Long Term Plan process. She suggested an initial three year term with a two year right of renewal.

The Chair advised that at the present time, the matter of any lease agreement be delayed to be included in future discussions.

The Land Management Officer referred to correspondence confirming that Council owns the buildings and for matters such as maintenance etc. to be considered further in a workshop situation.

Resolved that the request to place a further shipping container at the Otorohanga Museum site is approved for an initial three year period with a right of renewal for a further two years, and will be conditional upon meeting the requirements identified by Councils Building Control Department, these being:

- The container must be installed on a level free draining platform
- The container must within 12 months of re-siting have a lean to roof structure installed with a minimum 3-degree pitch with all storm water collected via gutters discharging to a down pipe that is piped away from the platform and into either the existing storm water connection or onsite disposal. The requirement for the roof prevents water from sitting in the pans of the container roof cladding preventing rusting and eventual water tightness failure.
- The container must be painted to match the other buildings that are clustered around it and any signs of rusting is to be prepared and treated with an appropriate anti-rust type product.

The timing of any placement of shipping containers on these premises shall be subject to the approval of Councils Community Facilities Officer to minimise potential damage to the ground.

Mrs. Cowan / Mrs. Christison

Otorohanga Menzshed

Resolved that the request to place a shipping container on the premises of the Menzshed at Merrin Avenue at the location indicated in the Chief Executive's report be approved subject to meeting the requirements identified by Councils Building Control Department, these being:

- The container must be installed on a level free draining platform
- The container must within 12 months of re-siting have a lean to roof structure installed with a minimum 3-degree pitch with all storm water collected via gutters discharging to a down pipe that is piped away from the platform and into either the existing storm water connection or onsite disposal. The requirement for the roof prevents water from sitting in the pans of the container roof cladding preventing rusting and eventual water tightness failure.
- The container must be painted to match the other buildings that are clustered around it and any signs of rusting is to be prepared and treated with an appropriate anti-rust type product.

The timing of any placement of shipping containers on this premise shall be subject to the approval of Councils Community Facilities Officer to minimise potential damage to the ground.

Mr. Coventry / Mrs. Christison

ITEM 56 REQUEST TO REMOVE TREES – OTOROHANGA TENNIS CLUB

The Community Facilities Officer summarised his report on a request made by the Otorohanga Tennis Club for the removal of three trees situated beside the Tennis Courts on Rangipare Street, Otorohanga.

A further request is made by staff for the removal of a fourth tree within the same area.

The Land Management Officer informed members that the green space surrounding the Tennis Court and entrance to the Club is Council land.

Resolved that the trees be removed as per the request detailed in the Community Facilities Officers report.

Mr. Gadd / Mr. Buckman

ITEM 57 MATTERS REFERRED 14 JUNE 2018

Members were referred to the Item regarding the review of the Traffic Bylaw to give consideration to changing the time limit on the vehicle parking spaces adjacent to the Council office in Maniapoto Street and Wahanui Crescent and the taxi parking space in Otorohanga.

Discussion was held on the matter of giving consideration to changing some signage. It was agreed that a workshop meeting is required to consider whether these changes are able to be made.

GENERAL

Proposed Footpath – Otorohanga Stopbanks

The Land Management Officer informed members that a further workshop is required to give consideration to the development of design work for the proposed footpath on the stopbanks and for engagement with the Community, via various Community groups and key stakeholders.

Mr. Buckman requested that a representative from the Otorohanga Beattie Home also be invited to the workshop.

Mrs. Cowan also suggested that Mrs. Rosemary Davison and Mrs. Sonia Hetet be invited to be part of the process.

The Land Management Officer reported that significant damage had been caused by heavy cattle grazing on one stopbank lease area however, she is working with the lessee and Councils Roding Department to remedy the situation.

The Land Management Officer reported on damage to the stopbanks caused by work undertaken by The Lines Company.

Otorohanga Medical Hub Lease

The Land Management Officer reported that at Councils meeting on 24th of July 2018 consideration will be given to the lease agreement for the proposed new Medical Hub.

Other Council Administered Land Lease Enquiries

The Land Management Officer reported that enquiries have been received from other Community Groups such as the Senior Citizens and Referees Association regarding their buildings on Council administered land.

Kiwiana Playground

The Community Facilities Officer updated members on the progress with the Kiwiana Playground and advised that a 'Turning of the Sod' ceremony will be held on 30 July 2018. He said Council is currently working through the Memorandum of Understanding (MOU) with the Project Kiwiana Committee which is hoped to be finalised tomorrow.

Kiwiana Playground Parking

Mrs. Christison informed members that the owner of the Motel adjacent to the Kiwiana Playground had been advised to inform truck drivers staying at their establishment not to park in the area adjacent to the Kiwiana Playground. She queried whether the offending trucking companies have also been notified.

The Chair queried which trucking companies are involved.

Trade Waste

Mr. Buckman asked members to keep in mind the matter of the stormwater discharge and queried where the discharge actually enters into the Waipa River.

The Engineering Manager replied that this is through three pump stations located at Huiputea Drive, Mair Street and Otewa Road.

Mr. Buckman stressed the importance of Council providing an educational program in respect to the disposal of trade waste.

Alex Telfer Drive

Mrs. Christison referred to the proposed extension of the footpath along Alex Telfer Drive and suggested that the trees around the toilet facility be removed first. She said this will then enable people to walk off the road around the old toilet block. Mrs. Christison suggested that the whole area including the embankment around the toilet facility be removed of trees.

It was agreed that Councils Community Facilities Officer check with Mrs. Rosemary Davison on this matter.

The Chair reported that discussion needs to be held on the use of this toilet facility and a decision made.

Maniapoto Street Pedestrian Crossing

Mrs. Christison referred to the garden beds at these locations and reported that often children are not seen and with the grass and reflectors in place, this often looks like there is a person waiting to cross. She suggested that consideration should be given to redesigning the gardens and to make plans to improve the situation before an accident happens.

Mrs. Christison undertook to provide some drawings redesigning the area.

Otorohanga Business Association

Mrs. Christison reported that the structure of the Otorohanga Business Association is changing and that Council should be giving consideration to the future of the security contract and hanging basket contract.

Stormwater Drain

Mrs. Christison reported she understood there is a stormwater drain up Harehuka Street which runs down Waipa Esplanade and goes nowhere.

The Environmental Services Manager replied that this is correct and that discussion is being held regarding the extension of this drain.

Windsor Park

Mr. Coventry queried who owns the equipment at the Windsor Park playground.

He was advised that this equipment is Council owned.

Mr. Coventry advised that the Otorohanga Rotary Club has a new president who would like to see changes made in this area. He requested that representatives of the Otorohanga Rotary Club be present at the next public forum of the Board.

Mr. Coventry reported that it is the intention of the Club to repair equipment in Windsor Park and to place more emphasis within Rotary Park and to be more involved with the Otorohanga Historical Society.

Truck Parking

The Chair reported that there is a need for the Board to identify somewhere for trucks to be able to park.

Former Girl Guide Hall

The Chair requested that the Board forward a letter to Council requesting that the Otorohanga Girl Guide Hall be brought up to a certain standard as it looks very shabby.

The Land Management Officer reported that there is a design being prepared for the exterior of the building and to balance the functions of the hall.

The Chair referred to a ponding area behind the hall which needs to be investigated.

Next Meeting

Resolved that the next meeting of the Otorohanga Community Board scheduled to be held on 2 August 2018 be changed to 9 August 2018.

Chair / Mrs. Cowan

MEETING CLOSURE

The meeting closed at 5.37pm

CHAIR: _____

SIGNATURE: _____

