



Otorohanga Community Board

MINUTES

13 June 2013

OTOROHANGA COMMUNITY BOARD

13 June 2013

Minutes of an ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto St, Otorohanga on Thursday 13 June 2013 commencing at 4.02pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr R Prescott (Chair), Mrs EM Cowan, Mrs AC Laws, Mr AG Ormsby and Mr DR Williams.

IN ATTENDANCE

Cr D Pilkington, Mr DC Clibbery (Chief Executive & Engineering Manager), Ms D Tautari (Community Facilities Officer) and Mr CA Tutty (Governance Supervisor).

APOLOGY

Resolved that the apology received from Mr PD Tindle be sustained.

Mrs Cowan / Mrs Laws

The Chair declared the meeting open and welcomed those present.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved that the Environmental Services Manager's report proposing to make a minor amendment to the Traffic Bylaw 2005 to restrict the use of public parking spaces by Mobile Shops in Maniapoto Street, Otorohanga, be considered in General Business which may require a resolution.

Mr Williams / Mrs Cowan

CONFIRMATION OF MINUTES – 9 MAY 2013

Resolved that the minutes of the meeting of the Otorohanga Community Board held on 9 May 2013, as previously circulated, be approved as a true and correct record of that meeting.

Mr Williams/ Mrs Cowan

MATTERS ARISING

Public Wastewater Dump Station

Mr Williams queried when the signage, to be erected at the Wahanui Crescent toilet facility discouraging inappropriate use of the facility by freedom campers, would be erected. The Community Facilities Officer replied that the signage arrived yesterday and will be installed within the next few days.

Mountain Bike Track

Mr Williams reported that the grant of \$800 from the Otorohanga Club to complete a section of the mountain bike track has been received and that the work will be carried out when the area is in a drier condition. He said the layout of the track and possible ramp will be carried out through the Otorohanga Skateboard Club. Mr Williams requested the advice and services of Council staff member Mr Hano Green for approximately one day to assist in this matter.

THE ENVIRONMENTAL SERVICES MANAGER

The Environmental Services Manager attended the meeting at 4.08pm.

REPORTS

Item 136 REQUEST FOR DRAIN PIPING – DOMAIN DRIVE

Discussion

The Engineering Manager presented a report on a request for assistance in respect of piping an open stormwater drain that runs alongside Domain Drive next to the Otorohanga Kiwi House. The Engineering Manager reported that himself and staff have inspected the drain in order to understand how water runs into it. He said a problem occurs where the water flows into a pipe and also a grate blocks its flow. The Engineering Manager said it is proposed to clean out the open drain, this work to be undertaken by PD workers. He said consideration also needs to be given to the 'look' of the drain from the Kiwi House point of view. The Engineering Manager informed Members that the proposed work does not meet many of the criteria under Council's policy however, it does fall under the category of 'property improvements'.

The Engineering Manager then outlined the overall cost of the work, and if conducted by a contractor is considered likely to be in the \$20 - \$25,000 range and as such Council's policy suggests that a financial contribution of up to \$2,500 towards these works might be appropriate. He then outlined additional work and suggested that it would be appropriate for Council to provide a contribution that was somewhat higher than the 10 percent of total cost, with an overall contribution level of \$5000 being suggested to reflect the value of replacing the chamber.

Mrs Cowan felt that this matter requires some clarification and she believed that the essential problem is that of flooding. She referred to the recent tree removal and advised that this has actually helped the situation however, the biggest problem is blockages in two areas of the drain. Mrs Cowan reported that leaves, such as maple leaves, are falling and blocking the shallow drain area. Mrs Cowan, on behalf of the Kiwi House, expressed concern that their staff member has been monitoring and clearing out the drain, which is not really appropriate. She agreed that the drain requires clearing and widening in certain areas and then a programme be put in place to monitor this.

Mr Williams confirmed that his understanding is that staff of the Kiwi House were cleaning out the drain. The Engineering Manager reported that since the conifers have been removed the drain has flowed better. In considering the piping of the open drain section, the Engineering Manager advised that there is a considerable number of other drains throughout the Community in a similar situation. Mrs Cowan expressed the opinion that this drain is a public stormwater drain and therefore Council should carry out any remedial work, to ensure the Kiwi House property is not flooded. The Community Facilities Officer confirmed that the PD workers would be clearing the drain this coming Saturday.

Mr Williams suggested that there is potential for a Community work project to be undertaken by joint Services Clubs. He also felt that more consideration be given to the request as this is the Kiwi House.

Resolved

That

1. Consideration is given in the later stages of the 2013/14 financial year to making a contribution of up to \$5,000 towards the cost of works to modify the existing open storm water drain on the Kiwi House site off Domain Drive.
2. The performance of the open drain is monitored after initial clearing has been carried out.

Chair / Mrs Laws

Item 137 BURIAL BERM EXTENSION – OTOROHANGA CEMETERY

Discussion

The Community Facilities Officer presented a report on the proposed location of new berms for burials in the Otorohanga Cemetery.

Mr Williams referred staff to a Stage 1 and 2 programme extension and reported that Stage 1 has been carried out however, there should be plans within the office regarding Stage 2. He said difficulties with extending the cemetery is due to the steepness of the land. The Chair expressed the opinion he would prefer the option to extend a number of the existing rows. Mr Williams expressed the opinion that Council should have a long term plan for the cemetery. The Engineering Manager suggested that consideration could be given to installing retaining walls however, there is a need to budget a significant amount of funding for this.

Mrs Cowan queried the process required to close the existing cemetery and open a new one in another location. The Engineering Manager replied that this would not be a huge process.

Mr Williams suggested that Members meet on site to familiarise themselves with the layout of the existing cemetery and to give consideration to the options available to create new berms for burials.

Resolved

That staff prepare a concept plan and feasibility study for the Otorohanga Cemetery.

Mr Williams / Mrs Cowan

Item 138 APPLICATION FOR TEMPORARY ROAD CLOSURE – MID-WINTER RUN/WALK PRIZEGIVING

Resolved

That approval be granted for the following road closure and associated events to be held at the Thirsty Weta, Wahanui Crescent:

Purpose: Mid Winter Run/Walk Prize Giving
Date: Wednesday, 19 June and Thursday, 20 June 2013
Details of Closure: **WAHANUI CRESCENT** – from its intersection with Maniapoto Street to its intersection with Whittington Lane
Period of Closure: 12 noon 19 June to 2am 20 June
Detour: By way of Whittington Lane

With the following conditions imposed:

1. No objections are received from the NZ Police Department, or New Zealand Transport Authority.
2. Persons will be allowed through in the event of an emergency.
3. Weta Promotions Limited are to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Weta Promotions Limited are responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
5. Weta Promotions Limited are to notify the bus and taxi operators of the closures.

6. Weta Promotions Limited is to provide a detailed copy of their Traffic Management Plan to Council. This must comply with New Zealand Transport Agency's Code of Practice for Temporary Traffic Management and will require the services of STMS Level One qualified personnel for preparation of the plan and supervision of setting out and control of all temporary traffic management. The Temporary Traffic Management Plan (TTMP) is to be submitted to Council's Roading Department for approval no later than 10 working days before the closure.
7. Weta Promotions Limited are solely responsible for signposting and policing of the roads to be closed and for the detour route. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures.
8. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Weta Promotions Limited representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.
9. The Weta Promotions Limited are to obtain signatures of businesses affected, confirming notification that the proposal has been received.
10. Any damage to the road surface or roadside furniture shall be made good to the satisfaction of the Otorohanga District Council Roading Manager, at the cost of the applicant.
11. All litter is to be removed from the road reserve prior to re-opening the road.

Mrs Laws / Mr Ormsby

Item 140 PROPOSAL TO AMEND TRAFFIC BYLAW 2005

Discussion

The Environmental Services Manager presented a report advising Members that it is proposed to make a minor amendment to the Traffic Bylaw 2005 to restrict the use of public parking spaces by Mobile Shops in Maniapoto Street, Otorohanga.

Mrs Cowan queried the definition of 'mobile' and referred to such services as mobile hearing tests, street stalls, etc. The Environmental Services Manager replied that the proposed amendment would be exercised at the discretion of staff. Mrs Cowan expressed the opinion that should the Mobile Shop operator have the necessary licences and abide within the current parking restrictions, she could see no issue. The Engineering Manager advised that enforcement of parking restrictions was also a discretionary matter however, the proposed amendment to the Traffic Bylaw would put in place a measure for staff to address the issues. Members were informed that the key issue is to put trust in staff who would not be heavy handed, but the proposed amendment would act as a safeguard. Mrs Cowan expressed some concern that the operators may feel that Council is 'picking' on them. Mr Ormsby advised that Maniapoto Street is a main street and that no operator should be parking in front or near other food outlets. He said the Mobile Shop operators should not be 'free riding'. Mrs Laws expressed the opinion as a business owner, the matter of mobile shop operators is not entirely fair compared to existing businesses who pay rates, licences, etc. Mrs Laws referred to other Communities and reported that often the Mobile Shop operators are operating on the fringe of the business area. The Chair referred to the particular case of the mobile coffee operator and said this is an Otorohanga resident who has obtained the necessary licence to operate. Mrs Cowan felt that the matter should be enforced as per the existing parking limits within Maniapoto Street.

Resolved

That the Environmental Services Manager's report be received.

Mrs Cowan / Mr Williams

The Chair then put the following motion –

That an amendment be made to the Traffic Bylaw 2005 to regulate the operation of Mobile Shops in Maniapoto Street, Otorohanga.

When put two Members were in favour of the motion and three against. Accordingly the motion was not carried.

Item 139 OCB MATTERS REFERRED 9 MAY 2013

Discussion

The Governance Supervisor took Members through Matters Referred.

THE LINES COMPANY – ILLUMINATED CROSS/STAR STRUCTURE

The Community Facilities Officer reported on the communication she has had with a representative of The Lines Company and confirmed that The Lines Company will be responsible for maintenance of the illuminated Cross/Star structure. Accordingly all issues relating to this structure are to be forwarded to The Lines Company fault line.

ENTRANCE WAY – CAMP KIWI

The Community Facilities Officer reported that this item has been dealt with.

MOBILE COFFEE VAN

The item under the Governance Supervisor to investigate the background and objectives of the licence enabling a mobile coffee van to park at various locations around town has been considered in conjunction with the Environmental Services Manager's report on a proposed amendment to the Traffic Bylaw 2005.

GENERAL

FORTHCOMING LOCAL GOVERNMENT ELECTIONS

Mr Williams confirmed that he will be putting his name forward to stand for the Otorohanga Community Board at the forthcoming elections.

SURPLUS METAL

Mr Williams raised the matter of surplus metal in various community kerb and channels and the grass area above the channel in particular on properties situated in Haerehuka and Te Kawa Streets.

ENVIRONMENTAL SERVICES MANAGER

The Environmental Services Manager left the meeting at 5.12pm.

BUZZY BEE GARDEN

A request from Katrina Christison to showcase the 'Buzzy Bee' garden in Otorohanga was circulated to Members. Mrs Cowan reported that the request has also been presented to the Project Kiwiana Committee for consideration. She said the Committee considered the request however, they could not arrive at a suitable site to erect the garden and could not justify the costs that would be incurred. Following further discussion Members did not support the request and accordingly it was declined. It was agreed the Governance Supervisor write to the applicant thanking her for the request however, this be declined.

WAIKATO RIVER CLEANUP TRUST

The Engineering Manager informed Members that the Chair and himself had met with representatives of the Waikato River Cleanup Trust. He advised that funding is available from the Trust for water related proposals. The Engineering Manager highlighted proposals for Huiputea Drive and a recreational area by the Waipa River. Mr Williams referred to a plan involving the historic tree and the Lake Huiputea area. He said this incorporates much of the waste land between the historic tree and Lake Huiputea.

MEETING CLOSURE

The meeting concluded at 5.23pm.

CHAIRMAN:

DATE: