



Otorohanga District Council

MINUTES

19 FEBRUARY 2019

10.00am

Members of the Otorohanga District Council

Mr. M Baxter (Mayor)
Mrs. K Christison
Mr. R Johnson
Mrs. RA Klos
Mr. P McConnell
Mr. K Phillips
Mrs. D Pilkington (Deputy Mayor)
Mrs. A Williams

Meeting Secretary Mr. CA Tutty

OTOROHANGA DISTRICT COUNCIL

19 FEBRUARY 2019

Minutes of an ordinary Meeting of the Otorohanga District Council held in the Council Chambers, 17 Maniapoto Street, Otorohanga on Tuesday 19 February 2019 commencing at 10.00am.

MINUTES

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
	PRESENT	1
	IN ATTENDANCE	1
	APOLOGY	1
	OPENING PRAYER	1
	PUBLIC FORUM (UP TO 30 MINUTES)	1
	ITEMS TO BE CONSIDERED IN GENERAL BUSINESS	1
	CONFIRMATION OF MINUTES – OTOROHANGA DISTRICT COUNCIL – 22 JANUARY 2019	1
	CONFIRMATION OF MINUTES – OTOROHANGA COMMUNITY BOARD – 6 DECEMBER 2018	2
	CONFIRMATION OF MINUTES – KAWHIA COMMUNITY BOARD – 7 DECEMBER 2018	2
	RECEIPT OF MINUTES – KAWHIA COMMUNITY BOARD – 1 FEBRUARY 2019	2
	DECLARATION OF CONFLICTS OF INTEREST	2

REPORTS

ITEM 335	APPOINTMENT OF ALTERNATE CIVIL DEFENCE LOCAL CONTROLLERS	3
ITEM 336	FEEDBACK ON REVISION OF ROAD IMPROVEMENT STRATEGY	3
ITEM 337	ROUTINE ENGINEERING REPORT - NOVEMBER 2018 TO JANUARY 2019	4
ITEM 338	KAWHIA FORESHORE RECLAMATION LAND	5
ITEM 339	SPORT WAIKATO - PRESENTATION	4
ITEM 340	ODC MATTERS REFERRED FROM 22 JANUARY 2019	6
	GENERAL BUSINESS	7

PRESENT

Mr. MM Baxter (Mayor), Councillors RA Klos, K Christison, AJ Williams, R Johnson, K Phillips and D Pilkington

IN ATTENDANCE

Ms. T Winter (Chief Executive) Messrs, G Bunn (Corporate Services Manager), R Brady (Engineering Manager) CA Tutty (Governance Supervisor) and Ms T Ambury (Organisational & Community Development Manager)

His Worship declared the meeting open and welcomed those present. He extended a special welcome to newly appointed Chief Executive Ms. Tanya Winter.

APOLOGY

Resolved that the apology received from Councillor P. McConnell be sustained.

His Worship / Councillor Pilkington

OPENING PRAYER

Councillor Johnson read the Opening Prayer.

PUBLIC FORUM

HAMILTON CAR CLUB – HILLCLIMB

A number of residents led by Mrs. Sue Bethall of Pekanui Road attended the meeting and expressed their opposition to the proposed Hamilton Car Club, Pekanui Road Hill Climb.

A Mrs. Karen Craig and Mr. Scott Bartlam also spoke in support of their submission.

The main concerns expressed were in respect to:

- 1) Safety
- 2) Inconvenience
- 3) Farmers are running a business
- 4) Feeder road from Kawhia
- 5) Safety for local cyclists, runners and horses
- 6) Vicinity of Scott Reserve

The Chair of the Hamilton Car Club Mr. Chris Ramsay was also in attendance.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved that the following items be considered in general business which may require resolutions.

- a) Council endorse the newly appointed Chief Executive Ms Tanya Winter as a Director on the Waikato Local Area Shared Service (WLASS)
- b) Hamilton Car Club Pekanui Road Hill Climb.

His Worship / Councillor Pilkington

CONFIRMATION OF MINUTES – OTOROHANGA DISTRICT COUNCIL – 22 JANUARY 2019

Resolved that the Minutes of the meeting of the Otorohanga District Council held 22 January 2019, as amended, be approved as a true and correct record of that meeting and the resolutions contained therein be adopted.

Councillor Johnson / Councillor Williams

MATTERS ARISING

Councillor Johnson highlighted the fact that he has not been recorded as being present at the meeting.

Councillor Williams referred to Page 3 eighth paragraph, in particular the sentence commencing “the Chief Executive advised that this is only a “discrepancy” sum, and asked that the word be amended to “discretionary”:

Councillor Klos referred to Page 3, the sixth paragraph from the bottom of the page and requested that this be amended to read “Councillor Klos expressed the opinion that the individual farm owners are valued ratepayers and long term citizens, where as those properties on Ranginui Road are owned by large corporates”.

Councillor Pilkington referred to Page 7, and expressed concern that the Waipapa Toilet Facility is being used as a dump station.

Councillor Phillips suggested that consideration should be given to installing a dump station at the Waipapa Reserve.

Councillor Klos reported that the New Zealand Motor Caravan Association may be interested in providing a dump station in this area.

CONFIRMATION OF MINUTES – OTOROHANGA COMMUNITY BOARD – 6 DECEMBER 2018

Resolved that the Otorohanga District Council confirm the minutes of the meeting of the Otorohanga Community Board held on 6 December 2018 and accordingly adopt the resolutions contained therein.

Councillor Christison / His Worship

CONFIRMATION OF MINUTES – KAWHIA COMMUNITY BOARD – 7 DECEMBER 2018

Resolved that the Otorohanga District Council confirm the minutes of the meeting of the Kawhia Community Board held on 7 December 2018 and accordingly adopt the resolutions contained therein.

Councillor Pilkington / Councillor Christison

RECEIPT OF MINUTES – KAWHIA COMMUNITY BOARD – 1 FEBRUARY 2019

Resolved that the Otorohanga District Council receive the minutes of the meeting of the Kawhia Community Board held on 1 February 2019.

Councillor Pilkington / Councillor Johnson

MATTERS ARISING

Councillor Pilkington highlighted the following:

- 1) Page 1, Public Forum – PHP should be BHP
- 2) Parking enforcement in Kawhia, parking fees should be referred to as parking “fines.”
- 3) Page 4, Kawhia School, Councillor Pilkington highlighted the fact that “on her attendance” had been recorded twice.

DECLARATION OF CONFLICTS OF INTEREST

Councillor Johnson declared a conflict of interest in matters to be discussed relating to Beattie Home as he is a Trustee of the home.

ITEM 335 - APPOINTMENT OF ALTERNATE CIVIL DEFENCE LOCAL CONTROLLERS

The Corporate Services Manager presented the Environmental Services Manager's report on the appointment of alternate Civil Defence Local Controllers.

In reply to His Worship the Chief Executive advised that Controllers need to have financial delegation and reassured Council that there are very strict accountability conditions in place around an emergency event.

The Chief Executive said she would like to discuss her role within Civil Defence with Council.

Councillor Klos expressed concern in the event of an emergency that the proposed Alternate Local Controllers are from outside the District.

She was advised that Council's Environmental Services Manager Andrew Loe is the Local Controller for the Otorohanga District.

Councillor Phillips reported that this District's main civil defence concern is that of flooding and at times part of the area can be cut off. He highlighted the fact that this Council's controller does not reside within the Otorohanga District.

The Chief Executive referred to the new technology that is available and the amazing information which Council receives from the Waikato Regional Council and MetService. She said she is sure this District has the first shift in an incident covered however, there is a need to have a backup from neighbouring Districts.

Councillor Williams advised that there are funds available such as for welfare purposes in the event of a Civil Defence emergency.

Councillor Johnson expressed the opinion that there could be a chance that the two Alternate Local Controllers could be engaged in other Districts.

The Chief Executive referred to the nationwide group model which should be in place to ensure resources are available if required.

Resolved that the report be received and;

1. Otorohanga District Council endorse the appointment of David Simes, Waipa District Council Local Controller as an alternate Local Controller and;
2. Otorohanga District Council endorse the appointment of Terrena Kelly, Waitomo District Council Local Controller as an alternate Local Controller.

Councillor Klos / Councillor Williams

ITEM 336 - FEEDBACK ON REVISION OF ROAD IMPROVEMENT STRATEGY

The Engineering Manager reported that submissions in respect to potential changes to Council's Road Improvement Strategy closed last Friday.

The following submissions were received.

- a) TRJ Skilton – concurring with the analysis, conclusions and proposals contained in the report and the preliminary work presented in the strategy review in September 2018.
- b) H C de Haan – requesting Council tar seal Bromley Road.
- c) H & M Mandeno – supporting the widening of narrow sealed roads and the sealing of unsealed roads.
- d) S & C Forster – requesting the sealing of Newman Road from the Bayley Road end for 1.5km.
- e) A Busch – in favour of altering the roading plan to allow for more road seal extensions to be carried out.

- f) H & C Clarke – requesting widening the existing sealed road (Otewa Road) after the gorge from Staples metal pit to the straight leading up to Tower Bridge.

To consider widening the existing seal road (Maihihi Road) from the junction of Maihihi and Paewhenua Roads heading north on Maihihi Road for approximately 1km.

Resolved that the Engineering Managers Report be received, the submissions received be acknowledged and a workshop be held following the next Council meeting on 19 March 2019 to enable Council to discuss the criteria to assess prioritisation of those roads highlighted for seal extension work.

Councillor Pilkington / Councillor Phillips

ITEM 337 – ROUTINE ENGINEERING REPORT – NOVEMBER 2018 – JANUARY 2019

The Engineering Manager referred members to his report and requested this be taken as read.

WEED SPRAYING

Councillor Phillips raised the matter of weed spraying throughout the District and the extent of spraying versus safety on the roads.

The Engineering Manager replied that it is Council's intention to minimise the extent of spraying.

He said the issues relating to Bristle grass should be referred to the Regional Council.

STOPBANK LEASES

Councillor Phillips queried whether the lease holders are aware of what is happening in regards to the installation of the Stopbank pathway.

The Organisational & Community Development Manager replied that Council has applied for "change of land use" from grazing to walkway / recreation and that it is the intention to minimise interruption to the grazing being carried out.

Resolved that the Routine Engineering Report for the period November 2018 to January 2019 be received.

Councillor Pilkington / Councillor Phillips

ITEM 339 - SPORT WAIKATO PRESENTATION

Representatives of Sport Waikato Ms. Michelle Hollands and Ms. Caite Cresswell attended the meeting. Ms. Hollands reported that Sport Waikato's goal is to grow participation in sports and recreation in the Otorohanga District.

Ms. Hollands reported that since July 2018 Sport Waikato has delivered the Sports Awards, carried out an "Active New Zealand" survey and prepared a sport and recreation plan.

Ms. Cresswell advised that Community consultation has been carried out in Otorohanga and Kawhia which included a presentation to the Kawhia Community Board. Ms. Cresswell confirmed that existing club membership in Otorohanga is remaining stable.

Councillor Pilkington said she understood that there will be Community consultation in Kawhia in addition to the presentation to the Kawhia Community Board. She said it is Sport Waikato's intention to enable Clubs rather than run their activities.

Members were informed that the following key themes have been identified – Club support requested for:

- a) Capability support, growing young people's participation, facilities.
- b) Finance / Sponsorship, growing participation, health and safety, volunteer support, coach development, Community / sport partnerships and targeting women and girls key concepts.

- c) Facilities - clubrooms, playing fields, indoor facilities.

Ms. Hollands reported that during March 2019 the first draft plan will be prepared and shared for consultation and that this will be presented to Council for feedback in May 2019 and the plan finalised in June 2019.

Members were informed that on 28th of February 2019 the “Moving Waikato 2025 Roadshow” will be presented.

His Worship extended Council’s thanks to the representatives for their presentation.

Resolved that the presentation on behalf of Sport Waikato be received.

Councillor Phillips / Councillor Williams

ITEM 338 - KAWHIA FORESHORE RECLAMATION LAND

Council’s Organisational and Community Development Manager summarised her report advising that approval is sought to apply to Land Information New Zealand (LINZ) and the Department of Conservation (DoC) for the reclaimed land on the foreshore of Kawhia to be vested in Council as recreation reserve subject to the Reserves Act 1977 to fully accomplish Council’s current interest in the land and future proof the land for continued public use and / or development.

In reply to Councillor Phillips regarding whether Iwi is in favour of the proposal the Organisational and Community Development Manager replied that the Kawhia Community Board Chair has spoken informally to local Iwi and received their blessing. Council requested that a formal approach be made to local Iwi from Council.

Councillor Pilkington reported that the area is not just about the playground, it is concerning land which Council currently does not have jurisdiction over. She said it is necessary for the land to be classified around its status.

The Organisational and Community Development Manager informed members the estimated cost of the proposal will be around \$20,000.

Resolved that

1. Pursuant to Section 10 (1) and (2) of the Local Government Act 2002 the Otorohanga District Council resolves that application be made to Land Information New Zealand and the Department of Conservation for the reclaimed land on the Kawhia foreshore being identified as Section 1 on the attached Plan 1 showing an area of approximately 4000 m2 to be vested to Council as recreation reserve subject to the Reserves Act 1977.
2. Council is to meet all costs incurred by Land Information New Zealand and the Department of Conservation for the perfecting of Council’s interest in the land.
3. The Council’s Chief Executive is given the authority to sign any documents and or agreements in relation to the transaction.

Councillor Pilkington / His Worship

WAIKATO LOCAL AREA SHARED SERVICE (WLASS)

Resolved that Council appoint its Chief Executive Ms. Tanya Winter as a Director on the Waikato Local Area Shared Service (WLASS)

His Worship / Councillor Christison

ITEM 340 - ODC MATTERS REFERRED FROM 22 JANUARY 2019

The Governance Supervisor took members through matters referred.

ROAD NAMING POLICY

The Organisational and Community Development Manager reported that currently Council has no Road Naming Policy in place. She said this issue has been raised as a result of the Otewa Road subdivision undertaken by Mr. Sargent. It was agreed that the Organisational and Community Development Manager discuss with the Chief Executive the development of a Road Naming Policy.

INTERSECTION LIGHTING

The Engineering Manager reported that the Item regarding costs involved in installing lights at the busiest rural intersections will be dealt with through the Road Improvements Programme.

TEMPORARY ROAD CLOSURE - BOND

The Engineering Manager further advised that he will prepare a policy regarding the introduction of a bond for temporary road closures on sealed roads.

LUNCH ADJOURNMENT

Resolved that Council adjourn for Lunch at 12. 29pm

His Worship / Councillor Pilkington

MEETING RE-AJOURNMENT

Resolved that Council resume the meeting at 1.10pm

His Worship / Councillor Phillips

WORKSHOP PROPOSAL – HAMILTON CAR CLUB – NGUTUNUI HILLCLIMB

Resolved that Council move into a Workshop situation.

His Worship / Councillor Pilkington

Consideration of the submissions received on the Hamilton Car Club's – Ngutunui Hillclimb were discussed.

MEETING RE-AJOURNMENT

Resolved that Council resume the meeting.

His Worship / Councillor Phillips

HAMILTON CAR CLUB – NGUTUNUI HILLCLIMB

Resolved that:

- a) the resolution on Item 329 – Application for Temporary Road Closure – Hamilton Car Club – Ngutunui Hillclimb 2019 dated 22 January 2019 be revoked.
- b) that the Hamilton Car Club be invited to apply to Council for an event in 2020.
- c) any temporary road closure application to include
 - 1) a comprehensive Health and Safety Plan
 - 2) a Communication and Engagement plan

Councillor Johnson / Councillor Phillips

Councillor Klos voted against the motion

GENERAL BUSINESS

OTOROHANGA MEDICAL HUB

Councillor Johnson referred to the new Medical Hub and reported that a “roof shout” was held last Friday. He said this will be a fantastic facility with all the latest equipment.

SPORT WAIKATO AWARDS

Councillor Phillips reported he attended the Sport Waikato Awards on 1 February 2019 and said it was a very well run evening.

He extended his thanks to His Worship for the opportunity to attend.

MAYORS TASKFORCE FOR JOBS

His Worship reported on his recent trip to Otago, Queenstown, Central Otago and Southland. He said one of the principle areas of concern throughout these areas is that of housing.

POPULATION STATISTICS

Councillor Klos referred to the comments of a decline in rural population and said this is not true. She queried whether Council should present information disputing this myth.

His Worship replied that there are still some areas with a declining population and that it is difficult to prove statistics are incorrect. He said Council has to protect what it has, to be visionary.

STOPBANK PATHWAY

It was agreed that relevant information be prepared for the public on the Stopbank pathway.

POWHIRI

Councillor Klos referred to Monday’s Powhiri welcoming the New Chief Executive. She said this was an excellent event and the start of a real relationship with Iwi.

MEETING CLOSURE

The meeting closed at 2.15pm