



## Kawhia Community Board

# MINUTES

2 April 2019

3.06pm

Members of the Kawhia Community Board

Mr. CE Jeffries (Chair)  
Mrs. DM Pilkington (Deputy Mayor)  
Mr. AJ Rutherford  
Mr. DM Walsh  
Mr. G Fletcher

Meeting Secretary: Mr. CA Tutty (Governance Supervisor)

**KAWHIA COMMUNITY BOARD**  
2 April 2019

Minutes of an Ordinary meeting of the Kawhia Community Board held in the Kawhia Community Hall, Jervois Street Kawhia on 2 April 2019 commencing at 3.06pm

**MINUTES**

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

**ORDER OF BUSINESS:**

<b>ITEM</b>	<b>PRECIS</b>	<b>PAGE</b>
PRESENT		1
IN ATTENDANCE		1
PUBLIC FORUM		1
APOLOGIES		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES – 1 FEBRUARY 2019		1
MATTERS ARISING		2
		1
REPORTS		
ITEM 105	KCB MATTERS REFERRED FROM 1 FEBRUARY 2019	2
GENERAL		3

## **PRESENT**

Mr. CE Jeffries (Chair), Mrs. DM Pilkington, Mr. AJ Rutherford, and Mr. D M Walsh.

## **IN ATTENDANCE**

Ms. Tanya Winter (Chief Executive), Mr. RH Brady (Engineering Manager) and Mr. CA Tutty (Governance Supervisor)

The Chair declared the meeting open and welcomed those present. He extended a special welcome to Council's newly appointed Chief Executive Ms. Tanya Winter being her first attendance at a meeting of the Kawhia Community Board.

The Chair welcomed members of the public present and reminded them that should they wish to speak to the Board they have an allocated time of five minutes each.

## **PUBLIC FORUM**

### **MRS THERESA ARMSTRONG – KAWHIA RSA**

Mrs. Armstrong requested permission for the usual ANZAC Day service to be held in Kawhia and whether Council would consider making a grant of \$300 to assist in the provision of afternoon tea.

Mrs. Armstrong also referred to funds left over from the dedication of the Sister Reidy Memorial and advised that her association would like to use these funds for physical materials.

The Chair advised that the funds are currently with the Projects Trust.

Mrs. Armstrong also queried who would be informed of the final decision in respect to a Liquor Licensing application for ANZAC Day. The Chief Executive said she would follow this up.

### **MRS. J RUTHERFORD – PROJECTS TRUST**

Mrs. Rutherford raised concerns about a recent newspaper article regarding the Kawhia Medical Centre and Kawhia Arts Group. The Chief Executive said she would follow this up.

### **MR. J DOGSON**

Mr. Dogson raised concerns about the details in the 7 December 2018 minutes. He also commented on the Pohutukawa trees along the Seawall at the entrance to Kawhia.

## **APOLOGY**

Resolved that the apology received from Mr. G Fletcher be sustained.

**Chair / Mrs. Pilkington**

## **ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

The Chief Executive informed members that there is a legislative requirement that the public are aware of what is going to be discussed at today's meeting. She said it is not in order for the Board to resolve to consider an item in general business which may require a resolution.

The Chief Executive further advised that unless the matter is of extreme urgency this should be held over to the next meeting of the Board or alternatively a Special Meeting be held.

## **CONFIRMATION OF MINUTES – 1 FEBRUARY 2019**

The Governance Supervisor reported that Mrs. Pilkington has highlighted the following corrections at a recent meeting of Council.

1. Page 1. Public Forum – PHP should be BHP
2. Parking enforcement in Kawhia , Parking Fees should be referred to parking fines
3. Page 4. Kawhia School, Councillor Pilkington highlighted the fact that her attendance had been recorded twice.

## **MATTERS ARISING**

Mr. Rutherford referred to the use of the generator on TIL's barge in an emergency however, when he approached the company they decided that the matter was too complicated and that there were too many issues which would need to be taken into account.

### **Access to Ocean Beach**

The Chair referred to access to Ocean Beach and reported that TKI still wish to attempt to reduce traffic going through this access and are still looking at alternative access being provided by installing a culvert from Tom French Grove through to Ocean Beach or alternatively providing a track through the sand dunes.

He said that under no circumstances will TKI close the existing route until such time as an alternative route is in place.

Mrs. Pilkington referred to the jurisdiction of land past the motels and reported that the Regional Council is responsible for the land from the high water mark however, she has asked for clarification of this.

**Resolved** that the minutes of the meeting of the Kawhia Community Board held on 1 February 2019, as amended, be approved as a true and correct record of that meeting.

**Mrs. Pilkington / Chair**

#### **ITEM 105 KCB MATTERS REFERRED FROM 1 FEBRUARY 2019**

The Engineering Manager took members through matters referred.

##### **Pohutukawa Trees / Entrance to Kawhia**

The Engineering Manager reported that he has looked at the trees and expressed some concern that the roots of the Pohutukawa trees may damage the sea wall in the future. He said as at today he could see no reason for any action to be taken.

Mr. Walsh expressed the opinion he felt it would be best to deal with the trees now before they become more of a problem.

The Chair reminded members that the Board needs to be mindful to involve local Iwi in any decision making.

The Engineering Manager advised that any action taken would be in order to protect Council's assets.

Mrs. Pilkington advised that none of the trees are noted as significant trees under Council's District Plan.

The Engineering Manager advised that the Community may have an appreciation of the trees.

The Chair referred to a Kawhia Community Plan prepared some 15 years ago and tabled a recent copy of a Community plan relating to Mokau. He suggested that once the new Board is elected following the forthcoming Local Body Elections in October 2019 that the Community Plan be brought back to the table for review.

The Chief Executive reported that she is thinking about the next Long Term Plan and the need to start engaging with the Boards early on in the process. She said any results could be fed into the Long Term Plan in support of Council's visions.

Following further discussion it was agreed that the Engineering Manager prepare a report on the options available in regards to the Pohutukawa trees on the entrance into Kawhia.

##### **Steps – Aotea Seawall**

The Engineering Manager reported he has looked at the three steps in the middle of the Aotea sea wall and advised that there are issues around these. He will bring a report on options to the next Board meeting.

Mr. Walsh replied that a large number of people do use the steps concerned.

##### **EFTPOS Facility – Kawhia Refuse Center**

The Engineering Manager advised that an EFTPOS facility is available at the Kawhia Refuse Station.

##### **Toilet Facility – Kawhia Cemetery – Cemetery Reserve – Kawhia Refuse Centre**

The Engineering Manager advised that use of a temporary toilet could be provided if persons are working within the Reserve.

Mrs. Pilkington felt that if there is a need for a toilet to be provided as groups are working in the area then a request be made to Council to provide a Portable Loo.

It was agreed that the Engineering Manager and Governance Supervisor forward a letter to Mr. J Dodson regarding the proposed action for the provision of a toilet facility.

##### **Water Reservoir**

The Engineering Manager reported more work is required in order to check whether vegetation around the Water Reservoir could be cut back.

The Chair reported it had been suggested that two rows of pine trees be removed and then the area cleared around the Reservoir.

It was agreed however, that in the meantime discussions be held with Mr. Hano Ormsby.

**Contacts re Water Shortage**

The Chair reported that this matter has been dealt with and that Councils Engineering Manager has been forwarded a list of names of those persons who could be contacted when a water shortage occurs.

**Relocatable Dwellings**

Discussion was held on the four relocated dwellings and whether these are compliant.

The Chief Executive undertook to take this matter up with Council's Building Department.

Members were reminded that it is necessary for a review of Council's Dog Control Policy to be carried out.

**GENERAL**

**Parking Bylaw**

Mr. Rutherford was informed that the Bylaw has been signed off by Council and it is now the intention to make this Bylaw active in the forthcoming spring season.

**Kawhia Art Group / Doctors Surgery**

There was discussion on what will happen to the Kawhia Art Group when the lease agreement expires on 1 June 2019. The Chief Executive undertook to meet with relevant staff as soon as possible and come back to the Board with a way forward. If an extraordinary meeting of the Board is required the Chief Executive will liaise with the Board Chair.

**Parking Enforcement**

Mr. Walsh suggested that consideration be given to opening up more land in particular the grass area behind the Museum to provide additional parking.

Mrs. Pilkington advised that this could be a matter for consideration in the Kawhia Structure Plan.

**Liquor Ban**

Mr. Walsh reported that the out of date Liquor Ban signs are still erected.

Mr. Walsh raised further items being.

- discussion around the location of the proposed playground to where the existing playground is situated.
- that a safety rail is broken at the Kawhia Refuse centre.

Mrs. Pilkington raised the following matters –

- The Museum Sign
- Proposed screen planting on the boundary between the Kawhia Cemetery and Kawhia Refuse Station.

The Chief Executive referred to several matters raised at this meeting and stressed the need for members to phone into the Council office for these to be addressed by staff through the Service Request system.

**MEETING CLOSURE**

The meeting closed at 4.33PM

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

