



Otorohanga

District Council

*Otorohanga - where kiwi can fly
A dynamic, inclusive and unique district*

OPEN AGENDA

Notice is hereby given that the Inaugural meeting of the Kāwhia Community Board will be held in the Kāwhia Community Hall, Jervois Street, Kāwhia on Thursday, 3 November 2022 commencing at 2.00pm.

Tanya Winter
CHIEF EXECUTIVE

31 October 2022

Kāwhia Community Board

Community Board Member	Geoff Good
Community Board Member	Hinga Whiu
Community Board Member	Dave Walsh
Community Board Member	Vacant
Ōtorohanga Ward Councillor	To be appointed
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Quorum: A majority of members (including any vacancies)

Meeting frequency: Monthly or as required

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council's YouTube channel. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.

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PLEASE NOTE

The reports attached to this Open Agenda set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions DO NOT represent Kāwhia Community Board policy until such time as they might be adopted by formal resolution. This Open Agenda may be subject to amendment either by the addition or withdrawal of items contained therein.

COMMENCEMENT OF MEETING

The Chief Executive will declare the meeting open.

OPENING PRAYER - KARAKIA TIMATANGA**APOLOGIES - TONO AROHA**

The Chief Executive will announce any apologies received, if any.

MAKING AND ATTESTING OF DECLARATION OF COMMUNITY BOARD MEMBERS ELECT

The Local Government Act 2002 (schedule 7 clause 14) states that a person cannot act as a member of a local authority until that have made an oral and written declaration in the form set out in the Act.

The Chief Executive will invite the community board members elect to make their declarations.

PROCESS OF ELECTING A CHAIRPERSON

The Local Government Act 2002 (schedule 7 clause 37(1)) states that a Community Board must have a chairperson. The process of electing of a chairperson is undertaken in accordance with Schedule 7 Clause 25 of the act. The community board must select System A or System B to elect its chairperson.

System A

- a requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
- b has the following characteristics:
 - i there is a first round of voting for all candidates; and
 - ii if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
 - iii if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
 - iv in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

System B

- a requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
- b has the following characteristics:
 - i there is only 1 round of voting; and
 - ii if 2 or more candidates tie for the most votes, the tie is resolved by lot

Staff recommendation

That Kāwhia Community Board selects System B from Schedule 7, clause 25 of the Local Government Act 2002 to elect its chairperson and deputy chairperson.

ELECTION OF A CHAIRPERSON

The Local Government Act 2002 (schedule 7 clause 37(1)) states that a Community Board must have a chairperson. The Chief Executive will call for nominations for the role of chairperson and will oversee the process and declare the result.

Staff recommendation

That Kāwhia Community Board appoints [name] as the chairperson of the Kāwhia Community Board.

The elected chairperson will take over from the Chief Executive as chairperson for the remainder of the meeting.

ELECTION OF A DEPUTY CHAIRPERSON

The Chairperson will call for nominations for the role of chairperson and will oversee the process and declare the result.

Staff recommendation

That Kāwhia Community Board appoints [name] as the deputy chairperson of the Kāwhia Community Board.

ITEM 1: FIXING OF A DATE AND TIME FOR THE FIRST MEETING

The Local Government Act 2002 (Schedule 7 Clause 21(5)(d)) requires the Board, at its first meeting after a triennial election, to fix the date and time of the first meeting of the local authority for the new term.

Staff recommendation

That Kāwhia Community Board confirm the first meeting of the Board for the 2022-25 Triennium to be held on Thursday, 8 December 2022 commencing at 4.00pm.

CLOSING PRAYER - KARAKIA WHAKAMUTUNGA