



Otorohanga

District Council

*Otorohanga - where kiwi can fly
A dynamic, inclusive and unique district*

OPEN MINUTES

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Otorohanga District Council, 17 Maniapoto Street, Otorohanga on Tuesday, 18 April 2023 commencing at 10.00am.

Tanya Winter
CHIEF EXECUTIVE

26 April 2023

Otorohanga District Council

Te Kaunihera ā-rohe o Otorohanga

Chairperson

Deputy Chairperson and Kāwhia Tihiroa Councillor

Kāwhia Tihiroa Councillor

Kio Kio Korakonui Councillor

Otorohanga Councillor

Otorohanga Councillor

Rangiātea Councillor

Rangiātea Councillor

Waipā Councillor

Wharepūhunga Councillor

His Worship the Mayor, Max Baxter

Deputy Mayor, Annette Williams

Kit Jeffries

Rodney Dow

Katrina Christison

Steve Hughes

Jaimee Tamaki

Roy Willison

Roy Johnson

Cathy Prendergast

Quorum: A majority of members (including any vacancies)

Meeting frequency: Monthly or as required

The meeting was electronically recorded (audio and video) for the purpose of webcasting to the Council's YouTube channel.

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WORKSHOPS		
Long Term Plan (presentation available on request)	9.01am to 9.56am	Open
Ōtorohanga Housing Strategy (presentation available on request)	11.57am to 12.45pm	Open

Local Alcohol Policy (presentation available on request)	1.20pm to 1.48pm	Open
Annual Plan rates modelling	1.49pm to 2.06pm	Public excluded ¹
Affordable Waters reform	2.06pm to 2.16pm	Public excluded ¹
Monthly discussion with the Chief Executive	2.17pm to 3.32pm	Public excluded ¹

¹ Withheld under the Official Information Act 1982 in accordance with clause s9(2)(g)(i).

PRESENT

His Worship the Mayor Max Baxter, Deputy Mayor Annette Williams, and Councillors Kit Jeffries; Rodney Dow; Katrina Christison; Steve Hughes; Roy Johnson; Jaimee Tamaki and Cathy Prendergast.

IN ATTENDANCE

Chief Executive Tanya Winter, Group Manager Engineering & Assets Mark Lewis, Group Manager Business Enablement Graham Bunn, Group Manager Strategy & Community Nardia Gower, Group Manager Regulatory & Growth Andrew Loe, Chief Advisor, Ross McNeil, Finance Manager Brendan O’Callaghan, Executive Assistant David Dowd, Manager Community Development & Wellbeing Nicky Deeley (for Item 39), and Manager Governance Kaia King.

COMMENCEMENT OF MEETING

His Worship the Mayor declared the meeting open at 10.02am.

OPENING PRAYER/REFLECTION/WORDS OF WISDOM

Councillor Tamaki provided the opening karakia. Councillor Johnson provided the following words of wisdom:

- “I’ve learned that no matter what happens, or how bad it seems today, life does go on, and it will be better tomorrow.*
- I’ve learned that you can tell a lot about a person by the way he/she handles these three things: a rainy day, lost luggage, and tangled Christmas tree lights.*
- I’ve learned that regardless of your relationship with your parents, you’ll miss them when they’re gone from your life.*
- I’ve learned that making a ‘living’ is not the same thing as making a ‘life’.*
- I’ve learned that life sometimes gives you a second chance.*
- I’ve learned that you shouldn’t go through life with a catcher’s mitt on both hands; you need to be able to throw something back.*
- I’ve learned that whenever I decide something with an open heart, I usually make the right decision.*
- I’ve learned that even when I have pains, I don’t have to be one.*
- I’ve learned that every day you should reach out and touch someone. People love a warm hug, or just a friendly pat on the back.*
- I’ve learned that I still have a lot to learn.*
- I’ve learned that people will forget what you said, people will forget what you did, but people will never forget how you made them feel”.*

~ Maya Angelou

APOLOGIES

RESOLVED C50: That Ōtorohanga District Council receive and accept the apology from Councillor R Willison for non-attendance.

His Worship the Mayor | Councillor Johnson

LATE ITEMS

There were no late items.

DECLARATION OF CONFLICTS OF INTEREST

No conflicts were declared.

PUBLIC FORUM

No members of the public had requested to be heard.

CONFIRMATION OF MINUTES – ŌTOROHANGA DISTRICT COUNCIL – 21 MARCH 2023

The unconfirmed minutes of the Council meeting were not available at the finalisation of the agenda and will be presented at the May meeting for approval.

RECEIPT OF MINUTES – ŌTOROHANGA COMMUNITY BOARD – 3 APRIL 2023

The unconfirmed minutes of the Board meeting were not available at the finalisation of the agenda and will be presented at the May meeting.

RECEIPT OF MINUTES – KĀWHIA COMMUNITY BOARD – 5 MARCH 2023

The unconfirmed minutes of the Board meeting were not available at the finalisation of the agenda and will be presented at the May meeting.

HIS WORSHIP THE MAYOR'S VERBAL REPORT

His Worship provided an update on his following activities since the last meeting:

22 March	Met with 'Deep Dive' on youth training opportunities
26 March	Te Kuiti Marae poukai with the Māori King
27 March	Mayoral Forum (Deputy Mayor hosted in his absence due to bereavement)
29 March	Met with The Lines Company on future collaboration opportunities
30/31 March	Mayor's Taskforce for Jobs core group meeting in Wellington

1 April	Hamilton City Council function for the Blues/Chiefs game
3 April	Mayor & Councillors informal catchup
4 April	Regular fortnightly interview on Maniapoto FM.
6 April	Waikato Regional Airport Limited six month shareholders meeting
11 April	Elected Members workshop
12/13 April	Visited Western Bay of Plenty and Tairāwhiti for Mayors Taskforce for Jobs
14 April	Superintendent Bruce Bird on district policing matters
15 April	Te Ara o Tūrongo ceremony at Mangatoatoa Marae
17 April	Risk and Assurance Committee meeting

In response to a query from Councillor Jeffries, Council’s Chief Executive T Winter advised the meeting held with The Lines Company included discussions on vehicle charging stations. The discussion did not cover specific locations such as Kāwhia.

DECISION REPORTS

ITEM 38: TRIENNIAL AGREEMENT

Council’s Chief Executive, T Winter confirmed the strategic priorities were separated from the Triennial Agreement as directed by the Mayoral Forum. The draft Agreement had been workshopped with the relevant Mayors. She advised there was a late amendment to the draft Agreement with the removal of the heading ‘Whakatauki’.

In response to a comment made by Councillor Jeffries on the exclusion of some councils from discussion held on forming a combined authority as submitted to the Future of Local Government review, His Worship advised the matter had been raised with Hamilton City Council’s Mayor Southgate.

RESOLVED C51: That Otorohanga District Council:

- a Note the Mayoral Forum has endorsed the proposed triennial agreement;
- b Note that the Mayoral Forum will convene on 21 April 2023 to develop and agree a work plan for the triennium; and,
- c Approve the proposed Triennial Agreement (document number 684981).

His Worship the Mayor | Councillor Hughes

INFORMATION ONLY REPORTS

ITEM 39: THRIVE ŌTOROHANGA YOUTH TRUST EIGHT MONTH REPORT 1 AUGUST 2022 TO 31 MARCH 2023

Council’s Manager Community Development & Wellbeing N Deeley took the report as read noting that it was an eight month report rather than the standard six months due to a communication glitch. In response to a query from His Worship, Ms Deeley advised she was in regular contact with the Trust. His Worship expressed his condolences to the Thrive community on the passing of the Trust’s Chair.

RESOLVED C52: That Ōtorohanga District Council receive the report “Thrive Ōtorohanga Youth Trust, Eight Month report: 1 August 2022 to 31 March 2023” (document number 684823) from Nicky Deeley, Manager Community Development and Wellbeing.

Councillor Prendergast | Councillor Tamaki

ITEM 40: FINANCIAL REPORT FOR THE MONTH ENDING 31 MARCH 2023

Council’s Finance Manager, B O’Callaghan outlined his report noting the town concept plan cost was unable to be capitalised so all expenses had to be amended to operating expenses in the interim. Council’s Chief Executive T Winter clarified that while the plan outlines projects, Council could decide to implement none of them so as implementation projects progress any capital projects will be capitalised in alignment with the auditing standards.

In response to a query from Councillor Jeffries, Mr O’Callaghan stated carryovers were not recognised in the budgeting as any required were not identified until the end of the financial year. Ms Winter commented on a planned amendment to the next report from 1 July 2023 to include information on predicted actuals.

RESOLVED C53: That Ōtorohanga District Council receive the report titled ‘Financial report for the month ending 31 March 2023’ (document number 685231) from Brendan O’Callaghan, Finance Manager.

Councillor Jeffries | His Worship the Mayor

OTHER BUSINESS

RESOLUTION REGISTER

RESOLVED C54: That Ōtorohanga District Council receive the staff updates on the Resolution Register confirming the removal of resolutions C29 and C40 from the Register.

Councillor Tamaki | Councillor Dow

COUNCILLOR UPDATES ON MEETINGS ATTENDED ON BEHALF OF ŌTOROHANGA DISTRICT COUNCIL

Elected Members attended a workshop on 11 April. Councillors Christison and Hughes walked Maniapoto Street with the Ōtorohanga Community Board although Councillor Hughes was an apology for their monthly meeting. Councillor Christison also attended the Ōtorohanga District Development Board meeting and assisted in the distribution of more than 300 red poppies along Maniapoto Street for retailers to use in their shop displays.

Councillor Jeffries attended the Kāwhia Community Board meeting and the Te Taiao o Kāwhia Moana meeting. He also represented Council at the Waikato Group Civil Defence Emergency Management Joint Committee meeting in the absence of Deputy Mayor Williams who was hosting the Waikato Mayoral Forum.

Councillors Prendergast, Johnson, Williams and Jeffries were involved as ward councillors in the annual Rural Water Supply committee meetings with Deputy Mayor Williams attending on behalf of the Mayor as well. Councillor Dow participated in the Waikato Regional Transport Committee workshop.

Councillors Prendergast, Jeffries and Hughes attended the Risk and Assurance Committee meeting with His Worship the Mayor.

Councillor Tamaki attended a community housing hui along with the Māori Women's Welfare League and local marae and other mana whenua. She attended the Mayoral Forum to support tikanga. She also met with Debbie Ngarewa-Packer to discuss Māori capacity in local government. There is a wānanga scheduled for rangitahi at Oparure Marae focussing on building capacity in the Maniapoto rohe. She attended the Te Rā Maumahara o O-rākau (O-rākau commemoration) Day for Ōrākau acknowledging 159 years. A movie is being made of the event with local input into the script.

Councillor Tamaki also attended the re-dedication of the library space at the Otorohanga Library and also the karakia at the Ōtorohanga cemetery for the re-development. She attended a hui with Te Nehenehenui on building capacity around the awa to assist local government to understand the aspirations of iwi. She attended the Te Ara o Tūrongo ceremony at Mangatoatoa Marae with His Worship the Mayor.

PUBLIC EXCLUDED

ITEM 41: RESOLUTION TO EXCLUDE THE PUBLIC

RESOLVED C55: That Ōtorohanga District Council exclude the public from the following parts of the proceedings of this meeting namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Tender update	Good reason to withhold exists under section 7 Local Government Official Information and Meetings Act 1987.	Section 7(2)(i)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Item Number	Section	Interest
Item PE4: Huirimu seal extension – tender report	7(2)(1)	To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

His Worship the Mayor | Councillor Dow

MEETING CLOSURE

CLOSING PRAYER/REFLECTION/WORDS OF WISDOM

Councillor Tamaki provided the closing karakia.

MEETING CLOSURE

His Worship the Mayor declared the meeting closed at 11.44am.