



Otorohanga

District Council

*Otorohanga - where kiwi can fly
A dynamic, inclusive and unique district*

OPEN AGENDA

KĀWHIA COMMUNITY BOARD

23 SEPTEMBER 2022

Members of the Board:

Chairperson DM Walsh

Deputy Chairperson Ken Briggs

Board Member H Whiu

Board Member G Good

Councillor K Jeffries

For all meeting queries, please contact Council's Manager Governance (governance@otodc.govt.nz).

Notice is hereby given that an ordinary meeting of the Kāwhia Community Board will be held at the Kāwhia Community Meeting Room, Jervois Street, Kāwhia on Friday, 23 September 2022 commencing at 1.00pm.

Tanya Winter
CHIEF EXECUTIVE

20 September 2022

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APOLOGIES

A member who does not have leave of absence may tender an apology should they be absent from all or part of a meeting. The meeting may accept or decline any apologies. For clarification, the acceptance of a member's apology constitutes a grant of 'leave of absence' for that specific meeting(s).

At the finalisation of this agenda, no apologies had been received. If an apology for non-attendance, early departure or late arrival is tendered to the meeting the following resolution is recommended:

That the Kāwhia Community Board receive and accept the apology from Board Member xxx for ...

LATE ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

If any late items are requested, the following resolution is recommended:

That the Kāwhia Community Board accept as a late item due to

CONFIRMATION OF ORDER OF MEETING

If any changes to the order paper are required, the following resolution is recommended:

That the Kāwhia Community Board confirm the order of the meeting as ...

DECLARATION OF CONFLICTS OF INTEREST

Members are reminded to stand aside from decision making when a conflict arises between their role as an elected member and any private or external interest they may have.

Should any conflicts be declared the following recommendation is made:

That the Kāwhia Community Board receive the declaration of a conflict of interest from Board Member ... for item ... and direct the conflict to be recorded in Council's Conflicts of Interest Register.

PUBLIC FORUM

Public forums are designed to enable members of the public to bring matters, not necessarily on the meeting's agenda, to the attention of the local authority. Requests to attend the public forum must be to the Manager Governance (governance@otodc.govt.nz) at least one clear day before the meeting.

Requests should outline the matters that will be addressed by the speaker. A period of up to 30 minutes will be available for the public forum. Speakers can speak for up to five (5) minutes. No more than two speakers can speak on behalf of an organisation during a public forum.

At the conclusion of the presentation elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker. Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

Sandra Drummond, Secretary for the Kāwhia Community Hall Committee has requested to speak.

CONFIRMATION OF MINUTES – KĀWHIA COMMUNITY BOARD – 26 AUGUST 2022

The unconfirmed minutes are attached on the next page.

Recommendation: That the open minutes of the Kāwhia Community Board meeting held on 26 August 2022, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

CHAIRPERSON'S VERBAL REPORT

The Chairperson, D Walsh will provide a verbal update on activities undertaken.

BOARD MEMBERS' VERBAL UPDATES

All Board Members will be invited by the Chairperson to provide a verbal update to the meeting.