



Kawhia Community Board

MINUTES

7 DECEMBER 2018

1pm

Members of the Kawhia Community Board

Mr. CE Jeffries (Chair)
Mrs. DM Pilkington (Deputy Mayor)
Mr. AJ Rutherford
Mr. DM Walsh
Mr. G Fletcher

Meeting Secretary: Mr. CA Tutty (Governance Supervisor)

KAWHIA COMMUNITY BOARD

7 DECEMBER 2018

Minutes of an Ordinary meeting of the Kawhia Community Board held in the Kawhia Sports Club, Kawhia on 7 December 2018 commencing at 1pm

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
OBITUARY		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		2
CONFIRMATION OF MINUTES – 19 OCTOBER 2018		2
DECLARATION OF INTEREST		2
PUBLIC FORUM		2
REPORTS		
ITEM 102	SPORT WAIKATO PRESENTATION	3
ITEM 103	KCB MATTERS REFERRED FROM 19 OCTOBER 2018	2
GENERAL		3

PRESENT

Mr. CE Jeffries (Chair), Mrs. DM Pilkington, Mr. AJ Rutherford, Mr. DM Walsh and Mr. G Fletcher

IN ATTENDANCE

Mr. DC Clibbery (Chief Executive), Mr. RH Brady (Engineering Manager) and Mr. CA Tutty (Governance Supervisor)

The Chair declared the meeting open and welcomed those present. He extended a special welcome to Community Constable Ryan Flemming and Mr. John Dodgson.

OBITUARY

The Chair on behalf of Board Members extended condolences to Mr. Walsh on the recent loss of his mother.

PUBLIC FORUM

Mr. John Dodgson expressed the opinion that there needs to be more promptness in the sending out of the meeting Agendas to enable people to be prepared on the matters to be discussed rather than have items just turn up on the table.

Mr. Dodgson reported that there are three Council administered asset areas in the vicinity of the Kawhia Cemetery being the main Cemetery, the Cemetery Reserve and the Waste Transfer Station. He said there is no toilet facility in either the Cemetery or the Reserve.

Mr. Dodgson reported that the Transfer Station has a long drop facility accessible only when the transfer station is open.

Mr. Dodgson reported that maintenance in the reserve area is becoming more of a burden to him as he works through his 80th year. He referred to assistance available from the Corrections Department via PD workers if a toilet is made available as required by Health and Safety regulations governing the workplace.

Mr. Dodgson reported that Mrs. D Scott, who liaises with the Corrections Department for the deployment of PD workers at Kawhia has assured him that if the facility is provided workers will be available for grass cutting, releasing trees and vine removal.

Mr. Dodgson suggested the following scenarios.

- a) A temporary facility is placed in the reserve for use by PD workers.
- b) A facility specifically for use by those visiting the cemetery is accessible to PD workers when required.
- c) A strategically placed facility that is accessible to cemetery visitors, reserve visitors/PD workers and transfer station patrons.

Mr. Dodgson further reported that the Cemetery Reserve is becoming a more valuable asset as the variety of trees increases and maturity develops. He said with care the location will become a pleasant place to visit and walk around and there is great potential for it to become a place of interest at a modest input of cost.

The Chair suggested that the above item be placed in General Business for discussion.

CONSTABLE FLEMMING

Constable Ryan Flemming addressed the Board and said he is covering for the permanent Community Constable who is currently recovering from injury. Constable Flemming reported that Kawhia appears to be a good place to set up a Community Patrol and therefore sought comment on this from Board Members.

The Chair reported that such an idea has been tried before and gets started however, it never seems to continue. He said the Community Projects Trust holds funds for this purpose.

Mr. Fletcher reported that Aotea has its own Community Patrol comprising of 16 – 18 people who drive around the Community. He said Aotea does have security cameras operating and that there is a local person attempting to set up a service to look after the security of people's homes.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved that the following items be considered in general business which may require resolutions.

- a) Kawhia Fireworks.
- b) Kawhia Wharf Fees – Charter Boats.
- c) Kawhia Cemetery Toilet
- d) Envirowaste

Chair / Mr. Walsh

CONFIRMATION OF MINUTES – 19 OCTOBER 2018

The Governance Supervisor reported that Councillor Pilkington had requested the following amendments be made, at a meeting of the Otorohanga District Council held on 20 November 2018.

-Page 1 – Aotea Park, third paragraph to read “on to Hoturoa Street”

-Page 3 – The following sentence to be extended to read “Mrs. Pilkington expressed the opinion that this venture will provide potential benefits for the Community and that their application for a Resource Consent will sort out the practicalities **and conditions of consent**.”

-Page 4 – Jervois Street, the word reading “seas” be corrected to read “seats”.

-Page 5 – Heading SWEAP to read “Mrs. Pilkington requested a letter of appreciation be forwarded to Mr. Ross Dockery (representing the ‘South Waikato Economic Group, Governance Group’) for fronting the filming by TV 7 Sharp and showcasing Kawhia’s attractions.

Resolved that the Minutes of the meeting of the Kawhia Community Board held on 19 October 2018, as amended, be approved as a true and correct record of that meeting.

Mr. Fletcher / Mrs. Pilkington

DECLARATION OF INTEREST

The Chair asked members whether they had any pecuniary or non-pecuniary interest in matters to be discussed at today's meeting.

No declarations of interest were received.

ITEM 103 KCB MATTERS REFERRED FROM 19 OCTOBER 2018

The Chair took members through the matters referred.

WAIPA NETWORKS

The Chair referred to a reply from Waipa Networks in response to his request for an update on the EV charging station for Kawhia.

Members were informed that unfortunately the application mid-year for 50% funding from the EECLEV fund was unsuccessful. Members were informed that Waipa Networks are still considering a station for Kawhia and have been in discussions with ChargeNet who supplied the ones in Cambridge and Te Awamutu.

Waipa Networks advised that this process is taking a while as they have a full workload at this time, but assuming they can progress things the next step would be for ChargeNet and one of the planners to meet with Council to discuss potential locations.

Waipa Networks are hopeful that they will be able to get something underway in the New Year.

KAWHIA MUSEUM SIGN

The Chair reported that he has spoken to Mr. John Thompson of the Kawhia Museum and they are happy for the sign to be removed. He said the Kawhia Museum Staff are currently looking at a sign to be erected on the wall of the Museum building.

Mrs. Pilkington said she will raise this matter at the meeting of the Otorohanga District Development Board to be held next week.

EFTPOS FACILITY – KAWHIA REFUSE FACILITY

Members were informed that there is no EFTPOS facility at the Kawhia Refuse facility as there is no power supply however EnviroWaste will investigate the cost to run a mobile unit.

POHUTUKAWA TREES

The Engineering Manager reported that he obtained a quote for an arborist's report to be prepared on the situation regarding the Pohutukawa trees on the approach into Kawhia Township and that this would cost in the vicinity of \$18,000. The Engineering Manager also advised that Community consultation on this matter would be required.

It was agreed that no further action should be taken at this time.

The Engineering Manager also stated that he had obtained a quote of \$4,000 from the Arborist for a report on how the trees at Aotea should be managed and it was agreed that this quote should be accepted.

Mr. Rutherford expressed the opinion that any new trees found to be planted in the area should be removed.

Mr. Walsh expressed the opinion that only the trees which need to be removed should be considered.

AOTEA PLAYGROUND – WAITOMO NEWS

The Chief Executive reported that as requested he had contacted Waitomo News regarding their article on the removal of trees at the Aotea Playground being published before this matter had been considered by the Board.

STAFF TEAM BUILDING DAY

The Chief Executive reported that the staff team building day will be held in Kawhia on Tuesday 18 December 2018.

ITEM 102 SPORT WAIKATO PRESENTATION

Sport Waikato representatives Cait Cresswell and Gina Scott attended the meeting. Members of the public being R Montgomery, J Schollum and T Hay were also in attendance.

Ms Cresswell reported that the Otorohanga District Council and Sport Waikato are currently in discussion regarding bringing back a Sport Coordinator for the District.

Ms. Cresswell referred to the Sport and Recreation Plan and advised that there have been a number of changes to this plan taking into account aging population, aging buildings and changes of sporting activities. She said, she would like to hear from Board Members as to the requirements of Kawhia.

The representative reported that her role will be within the School area supporting teachers, building programmes and resources and implementing healthy programmes.

Members were informed that the role of a Sport Coordinator is to support the local Clubs in the area as well as the Community in general. Ms. Scott said that they are enablers available to assist Communities to get “things running” and to provide support. They cannot run programmes themselves.

Ms. Scott said it is desirable to be able to link the local Schools with the Community and asked how this would be best carried out.

The Chair said he is not aware of anything happening in the Kawhia / Aotea area and felt it would be desirable to identify people who could assist with this.

Mrs. Pilkington suggested the focus should be on key stakeholders who might be able to initiate new activities in the Community

Ms. Scott felt that Sport Waikato should perhaps get assistance from the Board to organise a meeting with key stakeholders.

The Chair extended his thanks to the representative for their attendance at today’s meeting. He said that the Board will look at the situation in 2019 and come back to Sport Waikato.

GENERAL

S&J BURTON

The Chair raised the matter of the Aotea Tree issue to which Mrs. Pilkington advised that she had spoken to Mrs. Burton and explained the situation.

Mrs. Pilkington referred to the Reserve Management Plan and the need to consider more appropriate plantings to provide shelter.

Mr. Fletcher advised that Mrs. Butler had made a statement and that there was no need to reply to her.

KAWHIA SCHOOL PRIZEGIVING

The Chair advised that the Kawhia School Prizegiving will be held in the Kawhia Community Hall on 13 November 2018. He said an invitation has been extended to members to attend.

TKI MINERALS

The Chair referred to the visit to where drilling and core sampling is being undertaken as part of the investigation of a potential minerals sands project on the land owned by TKI near Kawhia.

He said members were able to obtain a good background to the proposal and that an official opening was carried out last Monday.

KAWHIA – CCTV CAMERAS

The Chair reported that CCTV cameras are currently being installed in Kawhia.

In reply to Mr. Fletcher the Chief Executive replied that the only monitoring unit available is in the Kawhia Police Station.

JERVOIS STREET – NO PARKING

Members were advised that no parking restrictions on both sides of Jervois Street will be installed from the Kawhia Community Hall to the Jervois Street toilet block.

The Chief Executive advised that he will present a further report on parking restrictions to be considered at Councils meeting next Tuesday. He said it is important that signs etc. line up with the Bylaw.

The Chief Executive advised that one change will be in respect to Tainui Street and recommended to delete the specified parking verges. He said part of the area has been converted to angle parking. This area is not signposted and parking is permitted on the street regardless of the schedule.

SISTER REIDY

The Chair advised that the Memorial Service in respect of Sister M Reidy was carried out on 3 November 2018 and said it was well attended and there were great speakers. He said this memorial was followed by an Armistice Day service.

The Chair suggested that a letter be forwarded to Mrs. Theresa Armstrong and helpers for organising the Memorial.

COWELL AND WETERE STREETS

Members were informed that seal extensions on Cowell and Weterere Streets will be undertaken in the second part of January 2019 including work on Mrs. P Scott's driveway.

KAWHIA COMMUNITY CENTRE

Members were circulated a copy of the Kawhia Community Centre income and expenditure statement for the year ended 31 March 2018.

The Chair referred to the accumulating balance in the account and advised that this is being built up to carry out future major works.

Mr. Rutherford expressed the opinion that the Hall Committee does not advertise the availability of the Hall very well.

Members requested that the Secretary of the Committee be asked to place contact details on the windows of the Hall.

Resolved that the Income and Expenditure Statement for the year ended 31 March 2018 be received.

Chair / Mr. Walsh

KAWHIA COMMUNITY FIREWORKS 2018 – 2019

The Chair referred to an approach from Linda Mellsop-Anderson seeking support for a Fireworks Display in Kawhia for the New Year's celebration. The required target for the event is \$10,500.

Reference was made to the Board's discretionary fund and should a written letter requesting funding from this be received then the request would be considered by the Board. .

Mr. Walsh queried whether the organisers would then approach Council next year for funding.

Mr. Rutherford stressed the need for the organisers to have a Traffic Management Plan and Health and Safety Plan in place for the event.

The Engineering Manager informed members that an appropriate pyrotechnical expert would be engaged to run the event. He confirmed that no application has been received by Council for use of the Kawhia Wharf for this purpose.

Councillor Pilkington felt that there are two issues to consider, firstly the checking of the application and a request for permission to hold the event on the Kawhia Wharf.

The Chief Executive advised that the organisers of the event need to take responsibility, Council should not be taking primary responsibility for the event.

It was agreed that this matter be left for the Engineering Manager to follow up.

Councillor Pilkington felt that should the Board decide to donate to the event and then it is not held that this funding should be returned to the Board.

Resolved that the organisers of the Kawhia Community Fireworks 2018 – 2019 be granted \$250 towards their event however, should this event not be held, the funds are to be returned to Council.

Chair / Mrs. Pilkington

KAWHIA BOATRAMP

The Chair circulated a copy of a pay and display unit for entry onto the Matarangi boat ramp. He said there is a need for the Board to consider future maintenance costs of the Kawhia boat ramp.

The Engineering Manager expressed the opinion he did not think Council could charge for use of a boat ramp if it did not supply supporting car parking.

KAWHIA CEMETERY – RESERVE TOILET FACILITY

Mr. Rutherford queried how could the Board evaluate usage of a proposed toilet facility.

The Chair advised that the provision of a toilet would allow an opportunity to have work carried out by PD workers.

Mrs. Pilkington reported that the proposal would be a District funded activity however, Council would need to have feedback from the Board.

Members said they appreciated the work carried out by Mr. Dodgson in the Reserve however, it now looks like it will be self-maintaining.

Members were informed that the Reserve should be self-maintaining as the native bush will take over.

The Chief Executive reported that a toilet facility will require water/waste disposal etc. however, perhaps a very basic toilet could be considered for the engagement of PD workers. He said consideration will also need to be given to ongoing maintenance costs of such a facility.

The Engineering Manager reported that consultation may be necessary with the Waikato Regional Council as this area runs through into the sea.

The Chief Executive felt there could be other ways around providing a temporary toilet such as hiring one. He said he did not believe there is a sound case to install a permanent toilet facility. He suggested that more practical options were to hire a portable toilet, or obtaining permission to access the toilet at the Recycling Centre.

Following further discussion it was agreed that this matter be placed on Matters Referred.

D. PINNY

The Chair referred to the introduction of the new berthage charges and said he does have some sympathy towards boat operators like Mr. Pinny.

The Chair questioned whether the increased charges could be phased in over two years.

The Chair advised that Mr. Pinny's main issue is the fact that there was no communication with the boat operators on the proposed increases.

Mrs. Pilkington reported that personal letters were sent to the boat operators.

Members agreed that the status quo remain.

CHIEF EXECUTIVE REPLACEMENT

Mrs. Pilkington updated members on the process in regards to the replacement of the Chief Executive.

DOG CONTROL CONTRACT

Mr. Walsh reported that the matter of changes to the Dog Control Bylaw is still in progress.

KAWHIA NURSERY

Mr. Walsh referred to the Kawhia Nursery and reported that he understood this was leased out at a very reasonable rental to enable the facility to be part of an education program, but that this reduced rental would only apply for a limited period.

Mrs. Pilkington advised that attempts have been made to involve school children in the facility.

Mr. Walsh suggested that an inventory of the facility be carried out.

Mr. Rutherford expressed the opinion that the operators of the nursery were undervaluing their products.

KAWHIA MEDICAL CENTRE

The Chief Executive referred to the advice that there is no room available for an additional building however, he will follow this matter up.

PEDESTRIAN CROSSING

Reference was made to the provision of a pedestrian crossing at the end of Jervois Street particularly due to the speed of traffic through the area. It was agreed that this matter be placed on matters referred.

MRS. PILKINGTON

Mrs. Pilkington left the meeting at 3.30pm. She again acknowledged Mr. Ross Dockery's presentation on TV's Seven Sharp program. This was shared by other Board members.

KAWHIA PLAYGROUND LAND

Mr. Rutherford referred to the ownership of the land on the Kawhia Foreshore and queried whether consultation has been undertaken with LINZ.

AOTEA STREET LIGHTING

Mr. Fletcher reported that the malfunction of the street light he previously mentioned has been repaired and apparently this was a network fault.

TRIMMING OF TREES

Mr. Fletcher highlighted matters relating to the trimming of trees in Aotea.

LIQUOR BAN SIGNS

Mr. Fletcher queried when the liquor ban signs will be out.

NEW YEAR CELEBRATIONS

The Engineering Manager informed members of the costs incurred in cleaning up after the Kawhia New Year celebrations. He said he has received a quote of \$4000 and no amount has been included in Council's budgets.

The Engineering Manager reported that this cost is not specifically incurred by any particular event, it is just a seasonal increase.

Appreciation and thanks was extended to Council's Community Facilities Officer Mark Lewis on how good the town is looking at the present time. Members appreciated the efforts of this staff member.

MOWING CONTRACT

The Engineering Manager advised that the Mowing Contract will soon be placed out to tender.

FESTIVE GREETINGS

The Chair wished members and staff all the very best for Christmas and a safe holiday. He said he looks forward to their return in 2019.

MEETING CLOSURE

The meeting closed at 3.40 3pm.

CHAIRMAN: _____

DATE: _____

