



Otorohanga District Council

MINUTES

15 May 2018

10.00am

Members of the Otorohanga District Council

Mr. M Baxter (Mayor)
Mrs. K Christison
Mr. R Johnson
Mrs. RA Klos
Mr. P McConnell
Mr. K Phillips
Mrs. D Pilkington (Deputy Mayor)
Mrs. A Williams

Meeting Secretary: Mr. CA Tutty

OTOROHANGA DISTRICT COUNCIL

15 MAY 2018

Minutes of the Meeting of the Otorohanga District Council held in the Council Chambers, 17 Maniapoto Street, Otorohanga on Tuesday 15 May 2018 commencing at 10.02am.

MINUTES

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
OPENING PRAYER		1
PUBLIC FORUM (UP TO 30 MINUTES)		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		2
CONFIRMATION OF MINUTES & MATTERS ARISING		2
	– OTOROHANGA DISTRICT COUNCIL – 17 APRIL 2018	2
	– OTOROHANGA COMMUNITY BOARD – 5 APRIL 2018	3
DECLARATION OF INTEREST		3

REPORTS

ITEM 259	PROCESS TO REVIEW THE DOG CONTROL POLICY AND BYLAW	3
ITEM 260	ROUTINE ENGINEERING REPORT – FEBRUARY TO APRIL 2018	4
ITEM 261	ADOPTION OF REGIONAL INFRASTRUCTURE TECHNICAL SPECIFICATIONS	5
ITEM 262	ROAD LEGALISATION PART OURUWHERE ROAD – SO 515967	5
ITEM 263	MATTERS REFERRED – 17 APRIL 2018	6
	GENERAL	6

PRESENT

Mr MM Baxter (Mayor), DM Pilkington (Deputy Mayor), Councillors, RA Klos, RM Johnson, P McConnell, AJ Williams

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive), G Bunn (Finance and Administration Manager), R Brady (Engineering Manager), A Loe (Environmental Services Manager), D Dowd (Executive Assistant) (left 11am), CA Tutty (Governance Supervisor) (attended at 11am) and T Ambury (Land Management Officer)

APOLOGIES

Resolved that the apologies received by Councillor K Christison and Councillor KC Phillips be sustained.

His Worship / Councillor Williams

His Worship declared the meeting open and welcomed those present

OPENING PRAYER

Councillor Pilkington read the Opening Prayer

PUBLIC FORUM

Several members of the public attended this section of the meeting.

Mrs. Rosemary Davison

Mrs. Davison addressed Council in relation to the Waipa Reremoa Restoration Project (WRRP) and the work undertaken along the Waipa River. She informed Council that she is a land owner along the Waipa River and has been undertaking work for a considerable period of time replacing Crack Willow with native plants.

Mrs. Davison said that the WRRP have planted 60,000 natives, supplied farmers with fencing materials to create a 10 metre wide riparian strip that will be maintained for a period of three years. She said that the work undertaken has been made possible by a considerable amount of funding from the Waikato River Authority.

Mrs. Davison informed members that there is a partnership between the Waipa Reremoa Restoration Project and members of Te Keeti Marae.

Members were informed that multiple Community planting days have taken place without any representation or interest from Councillors and she felt that Council has a responsibility to be involved in this project.

Mrs. Davison expressed the opinion that there is continual negativity from the Council in regards to this project.

Mrs Davison drew member's attention to a recent letter written by this Council to the Waikato Regional Council in regards to areas of concern such as lack of shade, bank subsidence and fencing. She felt this letter inferred that the work being undertaken by the Waipa Reremoa Restoration Project was a waste of time and as a result of this letter felt embarrassed. She said the letter could jeopardise the whole project.

Mrs Davison queried if there is any support by Councillors and recommended that Councillors start taking part in these undertakings and to listen to the Community.

Mr. Alan Johnson

Mr Johnson of Otewa Holdings thanked Council for the opportunity to speak at this meeting. He informed members that he was concerned and shocked to read of the disconnect between the Waipa Reremoa Restoration Project and Council and felt that Council's letter was short sighted and not in line with Waikato Regional Council's long term vision for the Waipa River.

Mr Johnson expressed the need for Council's support on this project as potential funders will look to Council for direction. He felt this was of vital importance for the future strategic direction of the project.

Mrs. Helen Hunt

Mrs. Hunt then addressed Council informing members that she is a land owner along the Waipa River and had undertaken planting of over 200 trees on her property. She felt that she is a responsible custodian of the land.

Mrs. Hunt said that Rosemary Davison was of great support and a wealth of knowledge to her in regards to riparian planting. Mrs Hunt queried how many Councillors have actively seen the work being undertaken along the river. She extended an invitation for members to visit her property to view these works.

Mr. Derek Wooster

Mr. Wooster acknowledged the Mayor, Councillors and staff.

He expressed the opinion that previous speakers have given strength in conversation to the importance of the Reremoa Restoration Project and the Community of the River.

Mr. Wooster acknowledged the three year relationship between Te Keeti Marae and Mrs. Davison and that the works were well underway. Mr. Wooster informed members of his family's relationship to the river being that of land owners on either side. He recounted times past and from this advised that the river bed is always changing and that there is no direct correlation to the effects of erosion.

He expressed disappointment in the letter that was sent from Council to the Waikato Regional Council especially when a Community group is undertaking the work.

Mr. Wooster informed members that simply by driving along Rangiatea Road, the works undertaken on the Waipa River can be clearly seen by all.

He thanked members for their time.

Mr. Evan Cowan

Mr. Cowan greeted members and informed those in attendance that he is a farmer located on Barber Road and that he was born and has lived in Otorohanga all of his life.

Previously he has been a representative on the Waikato Regional Council Subcommittee and that he is familiar with the workings of the upper Waipa and other projects in the area. He said, at that time, the work undertaken was to remove Crack Willow to alleviate potential flooding.

Mr. Cowan said, from his point of view, the removal of willow and riparian planting is adding much value to the river. He expressed the opinion that the river is now more accessible for recreational activities and that there is a real opportunity to enhance the river further by extending a walking track through the planted riparian strips. He said he believes more people are using the river each year and that popularity will continue to grow.

Mr. Cowan acknowledged that there is river bank erosion occurring however, this has been well managed with rock placement and preventative works. He said this is not a new event and that the erosion which has been occurred has been well managed.

Mrs. Davison concluded the presentation and thanked members for listening. She expressed the opinion that in spite of the attitude of the Council the vision of the river will be restored, it will take decades to achieve and recommends it be included in Councils Long Term Plan. She requested Councillors join her on this journey.

His Worship Mayor Max Baxter

His Worship thanked those present for attending the meeting. He said that he is a dairy farmer and has approximately 1.6km of river frontage along his property. He expressed the opinion that the letter sent to Waikato Regional Council was based more around raising questions on different aspects of the project. His Worship referred to a recent meeting with Mr. Blackie (WRRZC Zone Manager, Waipa) at which Council learnt a lot such as how the erosion is being handled and the benefits of riparian planting. He expressed the opinion that to generalise that Councils perception of being against riparian planting is wrong. He said he was personally behind riparian planting.

His Worship thanked all those who have been involved in this project.

Councillor Klos

Councillor Klos introduced herself and expressed the opinion that within her Ward of Wharepuhanga, there are groups that are undertaking work in the Community. She said these groups just get on with the task at hand and without any fuss. She expressed her personal offence to the comments made in the public forum.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved that the Chief Executives report on a Subdivision opportunity be considered in a Confidential section of the meeting.

His Worship / Councillor McConnell

CONFIRMATION OF MINUTES – OTOROHANGA DISTRICT COUNCIL 17 APRIL 2018

Resolved that the Minutes of the Otorohanga District Council held on 17 April 2018, as circulated, be approved as a true and correct record of that meeting and the resolutions contained within be adopted.

Councillor Johnson / Councillor Williams

MATTERS ARISING

CORRECTION

Councillor Klos informed members that on Page 2, fourth paragraph, fourth line from the bottom the word needs to be corrected to 'thought'.

Councillor Johnson expressed the opinion that the wording on Page 8 in relation to Bristle Grass does not convey the proper meaning of his statement. Councillor Johnson requested that the wording be amended to 'That Council spray the roadside of Bristle Grass in December or possibly January of each year'.

Councillor Johnson requested that this item be added to matters referred.

KAWHIA SPORTS CLUB – REQUEST FOR ASSISTANCE

Councillor Pilkington informed members that thanks to a donation to the Kawhia Sports Club of a new chiller, the original request for \$5000 from Council has changed. Councillor Pilkington said that the requested amount now is only \$1000 and this contribution will go towards the installation of the Chiller.

The Corporate Services Manager queried if Council would be invoiced for this amount.

Councillor Pilkington informed members that the Chair of the Club would make contact with Council.

HUIRIMU ROAD – MATTERS REFERRED

Councillor Klos requested that the item regarding the Huirimu Road School Bus be left on matters referred.

CONFIRMATION OF MINUTES - OTOROHANGA COMMUNITY BOARD 5 APRIL 2018

Resolved that the Minutes of the meeting of the Otorohanga Community Board held on 5 April 2018, as circulated, be received.

Councillor McConnell / Councillor Williams

MATTERS ARISING

ERROR RECORDED IN CONTRIBUTION PERCENTAGE

Councillor Pilkington informed members that on page 2 of the Minutes the numbers in relation to the Otorohanga Pool Complex should read 2% funded by Kawhia, not 5% as recorded.

WATER FOUNTAIN

Councillor Klos expressed the opinion that the installation of the proposed Water Fountain on the Village Green could result in hygiene issues.

Councillor McConnell informed members that an alternative option for the public to fill water bottles is being explored.

DECLARATION OF CONFLICTS OF INTEREST

His Worship asked members for any declarations of conflict of interest.

No declaration of conflicts of interest were received.

ITEM 259 PROCESS TO REVIEW THE DOG CONTROL POLICY & BYLAW

The Environmental Services Manager referred members to his report and said that the review of the Dog Control Policy and Bylaw will take place within 2 years. The Environmental Services Manager queried if Councillors wished to wait for the scheduled time. He informed members that there are numerous options on the table and that this process could be done through the declaration of a resolution. He said that a statutory requirement was for a review of the policy in 2020.

The Environmental Services Manager informed members that through the consultation process, numerous options could be explored in relation to dog exercise areas etc.

His Worship queried if these areas have been of concern to Councils Dog Control Officer.

Councillor Pilkington queried if it is possible to make amendments to the schedule without doing a full review.

In reply the Environmental Services Manager informed members that Council can make amendments to the schedule without a full review, and that this would then be notified in the paper and other media. .

The Chief Executive identified an area recently leased from KiwiRail as an area that potentially could be appropriate for dog

activity.

Councillor Pilkington expressed the opinion that the relevant schedule could be discussed at Community Board Level and that this would be very beneficial.

Councillor Pilkington informed members that all three schedules are most critical.

The Chief Executive said that should this matter be dealt with at a Board level it would be prudent to undertake a full comprehensive review involving Boards and Community.

Councillor McConnell expressed the opinion that this matter needs to be promptly addressed and that appropriate consideration be given to it. He felt that the current allocated areas in Otorohanga are insufficient for the purpose of dog walking/exercising. He informed members that on a daily basis, there are groups of Community members who socialise while walking their dogs.

Councillor Johnson expressed the opinion that this matter needs to be workshopped.

Councillor Klos expressed the opinion that she felt the topic needs to be workshopped only amongst Councillors.

Resolved that:

1. The report by the Environmental Services Manager be received, and
2. Following discussion on the matters detailed in the report that Council confirm a date to commence a review of the Otorohanga District Dog Policy and Bylaw.

HIS WORSHIP / COUNCILLOR PILKINGTON

ITEM 260 ROUTINE ENGINEERING REPORT – FEBRUARY TO APRIL 2018

The Engineering Manager presented a routine report on engineering matters for the period February to April 2018.

Pavement Markings

The Engineering Manager noted advice from Councillor Pilkington as to how tired looking the pavement markings are as you enter into Kawhia.

Roads Maintenance

Councillor Klos queried whether there are reasons why some sections of gravel roads break up into potholes more than others. She referred in particular to the south end of Huirimu Road.

The Engineering Manager advised there were possibly three reasons for this being –

- 1) Issues with drainage.
- 2) Driving habits.
- 3) Grading / Metal not of appropriate standards.

Water & Community Services

The Engineering Manager submitted an apology on behalf of Council's Services Manager Dave McKinley. The Engineering Manager confirmed that Water Services staff are engaged and working with the Waikato District Health Board regarding compliance with the Drinking Water Standards.

Tihiroa Rural Water Supply

The Governance Supervisor informed members that a meeting of the Tihiroa Rural Water Supply Committee is to be held on Thursday 14 June 2018 at 1.30pm in the Council Chambers.

Waipapa Toilets

Councillor Klos requested consideration be given to erecting a sign encouraging people to take their rubbish / food away from the facility. The Land Management Officer replied that improvement to signage is being considered and reported that the painting of the mural is half completed and already there has been considerable favorable feedback on this.

Councillor Johnson advised that he had stopped at the facility recently and reported that the area looked great. He said the proposal to erect a facility there was a great initiative.

Tom French Grove

Councillor Pilkington acknowledged and thanked those Council staff involved in painting the Tom French Grove toilet facility. She said the result has been a great improvement.

Kawhia Cemetery

Councillor Pilkington requested that Council staff ensure that the Kawhia Cemetery is up to standard particularly over long

weekends, mother's day and the like.

Resolved that the routine Engineering Report for the period February to April 2018 be received.

His Worship / Councillor Pilkington

ITEM 261 ADOPTION OF REGIONAL INFRASTRUCTURE TECHNICAL SPECIFICATIONS

The Engineering Manager presented a report advising that the Waikato Local Authority Shared Services (WLASS) Board is made up of all the Waikato Chief Executives who recently approved the Regional Infrastructure Technical Specifications (RITS). He said the next step is for each participating Council to adopt the RITS which will replace the existing code of practice which for Otorohanga is currently the Hamilton City Standard Technical Specifications.

Resolved that the Waikato Local Authority Shared Services, Regional Infrastructure Technical Specifications be adopted by Council.

Councillor Johnson / Councillor Pilkington

ITEM 262 ROAD LEGALISATION PART OURUWHERO ROAD – SO 515967

The Engineering Manager informed members that Council has documents requiring consent for legalisation of part of Ouruwhero Road being a length of 1500 meters south of Peacock Road. He said this section of road was realigned in 2016 – 2017 and this action is to adjust the legal boundaries to coincide with the adjustments made by the roading works.

Resolved that

1. The Otorohanga District Council hereby consents to the Minister of Land Information declaring
 - a. Pursuant to Section 114 of the Public Works Act 1981 the land described in the **First Schedule** below to be road vested in the Otorohanga District Council.
 - b. Pursuant to Sec 116 and 117 of the Public Works Act 1981 the road described in the **Second Schedule** below being stopped and vested in the adjoining properties by way of amalgamation with the titles listed and being subject to existing mortgages recorded on the titles.

South Auckland Land District - Otorohanga District

First Schedule - Land to be Declared Road Area	<i>Description</i>	<i>Title</i>	<i>Owners</i>
540m2	Sec 3 SO 515967	CFR 580327	PC & RD Trubshaw
170m2	Sec 5 SO 515967	SA989/62	PC & RD Trubshaw
2211m2	Sec 10 SO 515967	CFR 601180	PC & RD Trubshaw
687m2	Sec 13 SO 515967	CFR 601180	PC & RD Trubshaw
1914m2	Sec 2 SO 515967	SA48C/524	CE, FA & MJ Barker
573m2	Sec 4 SO 515967	SA48C/524	CE, FA & MJ Barker
901m2	Sec 6 SO 515967	SA48C/524	CE, FA & MJ Barker
360m2	Sec 8 SO 515967	SA44A/314	AJ & BM Rogers
1145m2	Sec 11 SO 515967	SA44A/314	AJ & BM Rogers
645m2	Sec 12 SO 515967	SA44A/314	AJ & BM Rogers
118m2	Sec 14 SO 515967	SA25B/809	PRS & CJ Bradey

Second Schedule - Road to be stopped and vested by amalgamated

<i>Area</i>	<i>Description</i>	<i>Title</i>	<i>Owners</i>
1247m2	Sec 1 SO 515967	CFR 580327	PC & RD Trubshaw
194m2	Sec 7 SO 515967	SA989/62	PC & RD Trubshaw
2096m2	Sec 9 SO 515967	SA44A/31	AJ & DM Rogers

2. The Mayor and Chief Executive of Otorohanga District Council be authorised to sign and seal any documentation necessary to legalise plan SO 515967.

Councillor Klos / Councillor Williams

ITEM 263 MATTERS REFERRED 17 APRIL 2018

The Governance Supervisor took members through matters referred.

DRAFT LONG TERM PLAN

The Chief Executive advised that in regards to the draft Long Term Plan there is still the opportunity for changes of wording, addressing and / or measuring the outcomes and other appropriate amendments.

WAIKATO REGIONAL COUNCIL PLAN CHANGE 1 AND VARIATION 1

A presentation will be made Waikato Regional Council Plan Change 1 and Variation 1 later in the meeting.

GENERAL

AUDIT AND RISK COMMITTEE

Councillor Klos reported she attended the first meeting of the Audit and Risk Committee, which went very well.

The Finance and Administration Manager advised that the minutes of this meeting are currently being reviewed. Councillor Klos was thanked for her input at the meeting.

ROADSIDE SPRAYING

Councillor Johnson reported he had received comment from a ratepayer that Council appears to be over spraying drains and water tables.

The Engineering Manager replied that there is a need to spray the drains in order for them to carry the volume of water however, there is a balance to be reached in this activity to avoid excessive erosion. He said staff are currently actively encouraging the contractor not to be quite as vigorous in carrying out this work.

FEDERATED FARMERS

Councillor Johnson reported he attended a recent AGM of the local Federated Farmers whereat Council's Long Term Plan was discussed. He said those present were very complimentary in their comments regarding the plan.

RURAL SUPPORT TRUST

Councillor Johnson reported last week he attended a Rural Support Trust Physio / Social First Aid course where skills were highlighted in the case of a natural disaster occurring . He said there was a high presence of other Council representatives.

COUNCIL CHAMBERS

Councillor Johnson said he is uncomfortable with the arrangement of the Council Chambers particularly when members of the public are present. He said, in the current situation, Councillors have their backs to the public which is not desirable.

MEETING ADJOURNMENT

Council adjourned the meeting at 11.30am to listen to a presentation from Mr. M Kivell (Mitchell Day) and Ms. M Mackintosh (Tompkins Wake) on the Proposed Plan Change 1 and Variation 1 to the Waikato Regional Plan.

This was then followed by a presentation on the Sub Regional Economic Action Plan.

Council resumed the meeting at 1.50pm

GENERAL

SPECIAL LICENCE APPLICATIONS

Councillor Pilkington suggested that relevant information when applying for special licenses be placed in Councils six monthly newsletter and also in the Kawhia Messenger and local Schools newsletters. She said it is necessary to highlight the statutory period required when applying for such a license.

TOM FRENCH GROVE

Councillor Pilkington extended her thanks to those staff involved in the repainting of the Tom French Grove facility.

MR. L SHERMAN

Councillor Pilkington acknowledged the untimely death of Mr. Lou Sherman who had served as Chair of the Kawhia Community Board and was a talented and respected artist.

Councillor Pilkington acknowledged the tremendous contribution Mr. Sherman made to Kawhia.

STATE HIGHWAY 31 – SIGNAGE

Councillor Williams informed members of a large NZTA sign erected along State Highway 31 highlighting directions to the Waitomo Caves via Waitomo Valley Road.

MAYORAL ACTIVITIES

His Worship highlighted his attendance at the following –

MEETING CLOSURE

The meeting concluded at 2.40pm

Following the conclusion of the meeting a Workshop was held on solid waste management.

SIGNED: _____

DATED: _____

