



Kawhia Community Board

MINUTES

24 January 2014

KAWHIA COMMUNITY BOARD

24 January 2014

Minutes of an ordinary meeting of the Kawhia Community Board held in the Community Boardroom, Jervois St, Kawhia on Friday 24 January 2014 commencing at 1.00pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr CE Jeffries (Chair), Ms A Gane, Cr DM Pilkington, Messrs AJ Rutherford and DM Walsh (attended 1.08pm).

IN ATTENDANCE

His Worship the Mayor, Mr MM Baxter, Messrs DC Clibbery (Chief Executive & Engineering Manager) and CA Tutty (Governance Supervisor).

The Chair declared the meeting open and welcomed those present.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

PLACEMENT OF REFUSE BINS

Mr Walsh suggested that consideration be given to the placement of refuse bins at the Ocean Beach carpark, Karewa toilets and Tom French Grove. The Engineering Manager reported that the provision of refuse bins is a seasonal issue due to a large number of visitors coming into the area.

It was agreed that the above matter be considered in general business which may require a resolution.

CONFIRMATION OF MINUTES – 13 DECEMBER 2013

Resolved that the minutes of the meeting of the Kawhia Community Board held on 13 December 2013, as previously circulated, be approved as a true and correct record of that meeting.

Cr Pilkington / Ms Gane

Staff were requested to correct the following typing errors –

- Page 2, Lych Gate – The last sentence of the second paragraph that World War II be corrected to read World War I.
- Page 3, Commencement of Liquor Control Bylaw – In the first sentence the date be corrected to read 23 December 2013.
- Page 6, Shipping Containers in Kawhia Township – The second line, the measurement be corrected to read 10m² not 10m.

REPORTS

Item 14 ONEPU CHARITABLE TRUST REPORT FOR 2013 – BEACH PATROL

Discussion

The Governance Supervisor referred Members to the report prepared by the Chairperson of the Onepu Charitable Trust on events throughout 2013.

His Worship referred to the loss of one of the bikes and queried whether these had been or could be sponsored. Cr Pilkington advised that sponsorship of a bike has been provided previously however, the Trust could try again.

Resolved

That the Onepu Charitable Trust Report for 2013 be received.

Cr Pilkington / Ms Gane

Cr Pilkington suggested that the Board forward a letter to the Onepu Charitable Trust acknowledging receipt of their report and expressing appreciation to its Members for their efforts to keep the beach safe, clean and tidy and in protecting the dunes. It was agreed that the

Governance Supervisor prepare and forward such a letter on behalf of the Board. Mr Walsh queried whether it is necessary for the Board to see any accountability from the Trust, such as their annual accounts. Cr Pilkington reported she understood the \$1,500 grant from Council, is to be used to purchase fuel for the motorbikes. Mr Rutherford expressed the opinion that the Board does need to see the Trust Accounts then there is no question over how the funding is being spent. The Chief Executive suggested that the Board should introduce a threshold value of any grant which should this be exceeded then accounts are required. He suggested a grant of \$1,000 per year and above.

Item 15 SUPPORT OF KAWHIA COMMUNITY PATROL

Discussion

The Chief Executive presented a report on a request being made for financial support by the Kawhia Community Patrol. He suggested that a one-off grant could be funded from the sundry expense account and that this would be included as being overspent from the Kawhia Community Board account as a whole. Members were informed that the Community Patrol acted as 'gate people' on Regatta Day. Currently, an application is being put together seeking assistance in providing suitable clothing for them. Members were further advised that a meeting of the Community Patrol was held last week where the local Police constable is to take over the role of secretary.

The Chief Executive informed Members that approximately \$12,600, in terms of rates, equates to a 1% increase.

Resolved

That –

1. The Report be received.
2. A payment of \$250 be made to the Kawhia Community Patrol from the Sundry Expenditure line of the Kawhia Community Board account upon presentation of an invoice identifying the purpose of the funding, for the purpose of supporting that group during the current Council financial year.
3. That a new account line for 'Community Grants' be included in the budget estimates under the Kawhia Community Board Account for the 2014/15 year onwards, with an Annual Budget allocation to be decided in the estimates process.
4. That further annual payments of \$250 per annum be made in future to the Kawhia Community Patrol upon presentation of an invoice, to be funded from the new 'Community Grants' account.
5. That in future, all Kawhia/Aotea Community Groups and Organisations receiving ongoing funding approved by the Kawhia Community Board that is in excess of \$1,000 per year be required to submit a copy of Annual accounts to the Board.

Ms Gane / Cr Pilkington

Item 16 KCB MATTERS REFERRED FROM 13 DECEMBER 2013

Discussion

The Governance Supervisor took Members through Matters Referred.

KAWHIA WHARF – BOWSER

Mr Rutherford reported that he has contacted Mr Ross Dockery regarding the removal of the Bowser at the Kawhia Wharf, which he has agreed to however, in the meantime confirmation of a date is being sought. Mr Rutherford advised that further down the track, Mr Dockery may

approach the Regional Council to re-instate the Bowser. The matter of rusted pipes was raised and it was agreed that the in-ground tank should also be removed. The Engineering Manager advised that Council will attempt to get a commitment from Mr Dockery to carry this work out. The Engineering Manager therefore undertook to have discussion with Mr Dockery regarding this matter. The Chair expressed the opinion that should Mr Dockery not be intending to use the Bowser then this should be removed, including the in-ground tank.

SHIPPING CONTAINER – KAWHIA DOMAIN

Members were informed that this shipping container is located on private land and not residential.

KAWHIA CEMETERY – STATE OF GRAVES

Members were informed that the matter of the poor state of approximately ten graves in the Kawhia Cemetery is being handled by Council's Community Facilities Officer. The Engineering Manager suggested that should the Board wish to go ahead with undertaking an upgrade of these graves, it is desirable that it carries out some consultation. He suggested that an advertisement be placed in the local paper and a notice be placed on the graves themselves.

PLACEMENT OF NEW SIGNAGE

Mr Rutherford reported that the placement of new signage beneficial to the Community has been carried out and no complaints received.

STREETLIGHTS – JERVOIS STREET, KAWHIA

The Engineering Manager advised he had made contact with Waipa Networks regarding the matter of the streetlights in Jervois street going out particularly during windy weather. He said he did not obtain an entirely satisfactory response. The Engineering Manager advised that he will be having a meeting in the near future with representatives of Waipa Networks where at he will raise the matter again.

SEPTIC TYPE SMELL - JERVOIS STREET

The Engineering Manager advised that following initial tests of the discharge in the vicinity of the stormwater pipes, he advised that one source had some bacterial contamination, whilst the other had none. He said to undertake further investigation some digging will be required. Mr Rutherford suggested that Council should determine the state of septic tanks in the area. The Engineering Manager replied that Council has previously carried out such an investigation. Mr Rutherford said he is concerned as to what is actually being discharged into the sea.

GENERAL

KAWHIA COMMUNITY MEETING ROOM

Mr Rutherford advised that Ms Karen Bishop is still responsible for the rental on the Community Meeting room. Cr Pilkington advised that there is no issue with Ms Karen Bishop and the Te Riakina in regards to the decrease in rental income. Cr Pilkington raised the issue of a person wishing to use the facility which she had raised with Council's Finance and Administration Manager. The latter will update the Boards tenancies. Members were informed that Council is not receiving any rental for the building other than that of the Kawhia Medical Centre and Arty Tarts. It was agreed that the Finance and Administration Manager look into the status of the various tenancies.

KAWHIA KAI FESTIVAL

Cr Pilkington reminded Members of the forthcoming Kai Festival to be held on 8 February 2014.

ROADING / FOOTPATH PROGRAM

Cr Pilkington advised that Members should have received a copy of the Roothing/Footpath Program she had requested to be forwarded to them.

TEMPORARY ROAD CLOSURES

Mr Walsh referred to the temporary road closure in respect of the Kawhia Regatta. The Chair said he had spoken to the Engineering Manager regarding the matter of people who were wishing to use the public playground, being asked to pay an entry fee of \$2.00 due to the road closure. Members were advised that the matter has been raised with Members of the Kawhia Regatta Club and it is hoped that this will be resolved. Members were informed that the barriers were placed too far up Jervois Street.

The wording of the resolutions for temporary road closures was raised and it was agreed that these do not include Parks and Reserves etc. This is an issue that Members/Organisers need to be mindful of. Ms Gane said she had concerns particularly with the forthcoming Fishing Contest and Kai Festival. Mr Rutherford reported on his experience in gaining entry on Regatta Day and advised that the Community Patrol people were policing the entrance. He said this was handled with a very heavy handed attitude and queried why the Community Patrol people had jackets on. The Chair reported that such closures only occur one or two times per year. Cr Pilkington advised that she understood the point however, there is an element of public good to be considered. Cr Pilkington queried how the matter is addressed should a person urgently require toilet facilities. The Engineering Manager informed Members that no one has exclusive occupancy rights to any particular area. He said the people at the gate should be more flexible and more sensitive in their approach. Members agreed it is necessary to get the correct message through to those groups of people patrolling the gates. Mr Rutherford queried what position would the Board take on this issue. The Engineering Manager replied that the temporary closure applies to the road itself and to stop traffic using this, not people walking. He said groups can apply for occupancy of a certain Park or Reserve, should they wish to do so. In conclusion it was agreed that discussions be held with the various Community Patrols to ensure temporary road closures are executed correctly. Cr Pilkington queried whether the Kai Festival should be requesting use of the Reserve area as this is fenced off for the event. The Chair replied that in future this should be the case. The Engineering Manager felt that it is advisable for the Board to make a decision in respect of the occupancy of Parks and Reserves, but this required planning and careful consideration.

KAWHIA FORESHORE

The Chair reported that it seems the area of the foreshore playground is reducing in size with some equipment tilting towards the sea. He suggested that consideration should be given to installing a seawall from the local garage to the stormwater drain outlet. Members agreed that this matter should be discussed at estimates time and in particular, the funding of it. The Engineering Manager advised that staff will be required to carry out investigation of the suggestion. He said it will be necessary to engage with the Regional Council and that there will be initial costs in carrying out the investigation, this could be in the vicinity of \$3,000.

The Engineering Manager reported there is an allocation of \$50,000 for foreshore works however, this covers other items and any investigation of the Community foreshore will eat into this. He said it may be necessary to source funding from somewhere else.

Ms Gane referred to the challenges in the installation and maintenance of the Aotea Seawall and advised that the Aotea Community has been funding the maintenance costs of the wall. She questioned why Council should be considering funding this type of work for Kawhia. The Engineering Manager replied that the proposal would need to be funded by the Kawhia Community Board, not District Funded.

Mr Walsh asked whether the foreshore area could be made larger in the event of installing a wall. The Engineering Manager replied this would be very difficult.

It was agreed that a sum of \$5,000 be considered in the budget estimates for the 2014/15 year for investigation into the installation and ongoing maintenance of a seawall at the Kawhia foreshore.

KAWHIA PRESCHOOL

Members were referred to a letter received on behalf of the Kawhia Preschool, who are applying to the Rural Communities Trust for \$2,000, to purchase climbing equipment for the redevelopment of their outdoor playground. Kawhia Preschool requested a letter on behalf of the Board, endorsing the Preschool's application to the Rural Communities Trust. It was agreed that the Governance Supervisor, on behalf of the Board, prepare and forward a letter of endorsement.

AOTEA COMMUNITY RATEPAYERS SOCIETY

Members were informed, following a recent Aotea Community Ratepayers Society meeting, that a sub-committee would be established to apply for funding assistance for a playground.

FORESHORE WORKS / RE-ENFORCEMENT OF WHARF

Mr Walsh asked whether the specifications for the proposed foreshore works and re-enforcement of the Kawhia Wharf could be combined together. The Engineering Manager replied that this was probably not practical as the types of work were very different. Mr Rutherford advised that in terms of the Wharf, NZ Steel have allocated \$25,000 to be utilised by 30 June 2014.

LYCH GATE

Members were informed that Mr Murtagh had approached Mr Rutherford querying what was happening with the donations received of between \$300-\$400, which has been placed into the Community Trust account, to be utilised for a plaque to be installed at the Anglican Church. It was agreed that the Board would require approximately \$450 to contribute towards the completion of the plaque. The Chair advised that the words on the plaque have been prepared by Mr William Smith. He said it appears to be that the Kawhia Community Board was always going to put money towards the plaque. Members felt it is desirable that the Board reimburse Ms Virginia Shaw and family for their work in restoring the World War I Memorial Lych Gate. Ms Gane said there must be other ways of providing funding. The Chair replied that the Board has more or less ended up running the project, by default. He said the Board needs to consider whether it supports the placement of a plaque. Cr Pilkington suggested an application for funding assistance could be made to Veteran Affairs. Ms Gane advised that she does have an issue with the process under which this has arisen, that being retrospectively.

The Chair and Mr Rutherford said they would underwrite half of the cost each for the plaque therefore it would not now be a Board matter. Members agreed that the supply and installment of the plaque commemorating World War I would cost in the vicinity of \$1,000. It was agreed that the Governance Supervisor contact Veteran Affairs, enquiring as to whether funding assistance could be obtained from them for the creation and placement of a plaque commemorating World War I.

Resolved

That in support of World War I commemorations and the significance of this event that the Kawhia Community Board grant from its sundry expenses account \$500 to Ms Virginia Shaw, for reimbursement in the restoring of the World War I Memorial Lych Gate at the Anglican Church.

Mr Rutherford / Chair

REFUSE BINS – TOM FRENCH GROVE AND KAREWA TOILETS

Mr Walsh reported that during recent visits and due to the lack of refuse bins, rubbish has been deposited everywhere. Members were asked if they wish staff to approach the current contractor to obtain quotes for servicing both Tom French Grove and Karewa refuse bins. Members were informed that there are two refuse bins by the Karewa toilets and it was agreed that one of these be moved to the boat ramp. Furthermore there is a refuse bin located at the Library and for this to be moved out to Tom French Grove. A price will need to be obtained from the contractor for the servicing of the new bin at this location

It was agreed that the Engineering Manager raise this matter with Council staff member, Robyn Hodges.

LOCAL POLICE CONSTABLE'S REPORT

Members were circulated a copy of the local Police Constable's report, summarising activities throughout the year. The Chair presented the report to Members. It was suggested that the Board forward a positive letter to Senior Sargent Simes requesting that his Department retain the same level of staffing for the 2014/15 year and that they be thanked for the high presence of Police in Kawhia. This assisted in creating a very pleasant atmosphere. The local Police constable's report was tabled.

Item 17 POTENTIAL USE OF FORMER TREE NURSERY AND ASSOCIATED MATTERS – CONFIDENTIAL

MOTION TO EXCLUDE THE PUBLIC

"THAT the Kawhia Community Board, pursuant to Section 48, Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public."

Cr Pilkington / Mr Rutherford

MEETING CLOSURE

The meeting concluded at 3.47pm

CHAIRMAN:

DATE: 28 March 2014