



Otorohanga District Council

# AGENDA

21 January 2014

Members of the Otorohanga District Council

Mr MM Baxter (Mayor)  
Mr RM Johnson  
Mrs RA Klos  
Mr KC Phillips  
Mrs DM Pilkington (Deputy Mayor)  
Mr R Prescott  
Mr TD Tindle  
Mrs AJ Williams

Meeting Secretary: Mr CA Tutty (Governance Supervisor)

# OTOROHANGA DISTRICT COUNCIL

21 January 2014

Notice is hereby given that an ordinary meeting of the Otorohanga District Council will be held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 21 January 2014 commencing at 10.00am.

13 January 2014

**DC Clibbery**  
**CHIEF EXECUTIVE**

## AGENDA

### **VISITORS ATTENDING THE MEETING –**

11.00am Population Health Services

### **ORDER OF BUSINESS:**

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**PRESENT**

**IN ATTENDANCE**

**APOLOGIES**

**OPENING PRAYER**

**ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

**CONFIRMATION OF MINUTES – 17 DECEMBER 2013**

**REPORTS**

**Item 28                    OTOROHANGA COMMUNITY BOARD MINUTES 12 DECEMBER 2013**

**To:                        His Worship the Mayor and Councillors  
                                 Otorohanga District Council**

**From:                    Governance Supervisor**

**Date:                     21 January 2014**

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**Executive Summary**

Minutes of the meeting of the Otorohanga Community Board held on 12 December 2013 as circulated.

**Staff Recommendation**

It is recommended that:

The minutes of the meeting of the Otorohanga Community Board held on 12 December 2013 be received.

**CA Tutty**  
**GOVERNANCE SUPERVISOR**

**Item 29                    KAWHIA COMMUNITY BOARD MINUTES FOR 13 DECEMBER 2013**

**To:                        His Worship the Mayor and Councillors  
                              Otorohanga District Council**

**From:                    Governance Supervisor**

**Date:                    21 January 2014**

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**Executive Summary**

Minutes of the meeting of the Kawhia Community Board held on 13 December 2013 as circulated.

**Staff Recommendation**

It is recommended that:

The minutes of the meetings of the Kawhia Community Board held on 13 December 2013 be received.

**CA Tutty**  
**GOVERNANCE SUPERVISOR**

**Item 30                    POTENTIAL CHANGES TO RECREATIONAL AREAS – LAKE WAIPAPA**

**To:                        Mayor and Councillors  
                              Otorohanga District Council**

**From:                    Engineering Manager**

**Date:                    21 January 2014**

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**Relevant Community Outcomes**

- The Otorohanga District is a safe place to live
  - Ensure services and facilities meet the needs of the Community
  - Manage the natural and physical environment in a sustainable manner
  - Recognise the importance of the Districts rural character
- 

**Executive Summary**

It is suggested that community consultation is undertaken in respect of potential changes to recreational areas at Lake Waipapa. A possible form of consultation documents is provided.

**Staff Recommendation**

It is recommended that:

1. The report be received; and
2. That public consultation, in accordance with the Special Consultative Procedure of the Local Government Act 2002, be conducted in respect of a proposal (further described in the attached Statement of Proposal') to make changes to recreational areas at Lake Waipapa.

**Report Discussion**

There has since 2007 been discussion by Council of potential changes to recreational areas at Lake Waipapa. The discussion originally arose from issues of vandalism to facilities, including a very basic public toilet, that were on a 1.8 Hectare area of Road Reserve on the western side of Waipapa Road by the Lake that was generally referred to at the 'Waipapa Reserve'.

Council considered a number of potential responses to the issues at this site, with the option most favoured being to close and demolish the toilets, and also cease all other active involvement with the existing 'reserve' area, but open and maintain (metal and/or mow) a small 'picnic area' (initially envisaged as being between 500m<sup>2</sup> and 1000m<sup>2</sup>) on the lake shore opposite the toilets.

It was also believed that it might be possible to sell the 'reserve' area on western side of the road to relieve Council of ongoing maintenance requirements there.

The favoured strategy was however dependent on approval from other parties, notably Land Information New Zealand (LINZ) and Mighty River Power (MRP) who have ownership and control of the land along the shores of Lake Waipapa, and the process to obtain this approval was time consuming.

Only in late 2010 was a form of agreement reached with these parties and relevant local iwi that could enable the potential lakeside development, and the form of this development, which had evolved during the process to reach agreement, was more extensive and costly than was initially envisaged.

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In the period between 2007 and this Management Agreement being prepared there had however also been significant changes in the property market and the membership of Council that caused questions to be raised regarding whether the project should proceed, resulting it being put 'on hold'.

Recently the matter has again been raised and there is considered a need to make a decision in relation to this matter.

A recent workshop of Council indicated a diversity of views, with a suggestion being made that some form of consultation should be undertaken to explore the desire of the community for changes to recreational areas at Waipapa.

In recent times a significant amount of funding for improvement works to reserves has become available in the form of Reserve Contributions from property developments in the rural areas, and it seems appropriate that some of this is re-invested in rural reserves rather than on urban projects. Some form of development at Waipapa appears to be one of the few readily apparent opportunities for rural reserve improvements.

An associated challenge is however that whilst funding may be available for capital reserve improvements, no such unallocated operational funding is available for the maintenance of these improvements, with these costs having to be met from increases to rates.

For this reason it has been seen as desirable that the reserve improvements undertaken are of a nature that has relatively low ongoing maintenance cost. For this reason improvements such as the construction of new public toilets, which can have high maintenance costs, have not be favoured.

It is however also recognised that significant development of a relatively remote site without the provision of toilet facilities may not be appropriate.

It is also known that the recreational use of Lake Waipapa and the adjacent areas is currently very limited, but it is arguable that this low level of use is in part due to the lack of facilities there.

### **Possible Use of Special Consultative Procedure**

A suggestion has previously been made that some form of consultation should be undertaken with the local (Arohena area) community to ascertain their views on potential developments at Waipapa.

It is however believed that there may be persons outside of that area who also may have interest in respect of this matter, and that consultation should therefore be conducted on a broader basis, possibly in accordance with the Special Consultative Procedure of the Local Government Act, which provides an opportunity for presentation of submissions, and for submitters to be heard if they so wish.

A Statement of Proposal and draft of a potential public notice are therefore attached, should Council wish to take this path.

**Dave Clibbery**  
**ENGINEERING MANAGER**

### **Attachments**

- a. Draft Statement of Proposal and Public Notice

**Otorohanga District Council**  
**Statement of Proposal**  
**Potential Changes to Recreational Areas**  
**at Lake Waipapa**

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**1. Introduction**

Otorohanga District Council has been giving consideration to potential changes to recreational areas at Lake Waipapa, and wishes to undertake consultation with the community in respect of this.

**2. Purpose of this Statement of Proposal**

Council wishes to hear the views of the community in respect of the potential changes to recreational areas at Lake Waipapa, and has chosen to follow the Special Consultative Procedure of the Local Government Act 2002 to ensure that this consultation is meaningful and that the community has adequate opportunity to express their views.

As part of the Special Consultative Procedure the Council must produce a Statement of Proposal, which contains a summary of information that is a fair representation of the major matters in the proposal, and make it available to the community. This document is the Statement of Proposal. The information contained in this Statement of Proposal has been approved by Council for notification and consultation.

It should be noted that the proposal as presented is tentative. Council does not yet have a strong view either in favour of or against potential changes to facilities at Lake Waipapa. Council is unsure of the extent to which the new facilities might be used, or whether there would be objection to the envisaged disposal of some land that is currently available for public use.

Council wishes to be sure that there is some community support – or at least a lack of significant community objection – before a decision is made to commit funding for this project.

**3. Recreational Use of Lake Waipapa**

Lake Waipapa is one of the two large artificial 'hydro' lakes of which parts lie within the Otorohanga District.

The lake is relatively remote and receives little recreational use, far less than adjacent Lake Arapuni.

The extent to which this lack of use is attributable to the nature and location of the lake, or the lack of facilities there, is not entirely clear.

Council controls a 1.8 Hectare area of open Road Reserve land on the western side of Waipapa Road adjacent to the lake. This has been occasionally used for recreational purposes. A public toilet was on this site in the past, but it and the other facilities there were subject to vandalism which led to their removal by Council.

Council wishes to explore the potential of relinquishing responsibility for this area, and instead establishing a carpark, picnic area and boat trailer parking site on the eastern side of Waipapa Road, alongside the lake.



#### 4. Proposal

Council proposes to undertake the following actions

- Remove large vegetation from the side of the lake over a distance of approximately 200 metres between the approximate location of the old toilet block and the concrete boat ramp.
- Create a new car park with an approximate 1000 square metre grassed picnic area alongside the shore of the lake, which will be enhanced to provide a sandy beach.
- Create a new roadside parking area for boat trailers adjacent to the existing boat ramp.
- Remove the reserve classification from the 1.8 Ha area of open Road Reserve land on the western side of the road and make it available for sale.

A plan showing the affected areas is attached.

It is envisaged that these activities will provide improved recreational opportunities relative to what currently exists. At present the lake shore in this area is overgrown with scrub and blackberry, with silt covering what is understood to have originally been a sandy beach.

The vegetation along the lake shore largely obscures views of the lake from the open road reserve on the western side of Waipapa Road. This and the fact that this area is separated from the lake by a road with fast-moving traffic, does not make the area very suitable for recreational purposes.

The current access and trailer parking arrangements for persons using the boat ramp are not considered to be completely safe. Visibility of oncoming traffic can be poor. The proposed changes will address this.

The proposed works would be integrated with - and are indeed likely to enhance - the section of the Waikato River Trail that runs alongside the lake in this area.

It should be noted that Council IS NOT at this time proposing to install toilet facilities at the site, since the maintenance cost of such a facility is likely to be relatively high, creating an affordability issue.



## 5. Previous Consultation

Previous consultation in respect of potential establishment of new recreational areas alongside the lake has been previously conducted with those parties who own, manage and have particular interests in that land, these parties being Land Information New Zealand, Mighty River Power, Aotearoa Marae and the Raukawa Trust Board. All these parties have indicated their approval of the works as described.

**Dave Clibbery**  
**CHIEF EXECUTIVE**

## **Proposed Advertisement**

### **Consultation - Proposed Changes to Recreational Areas at Lake Waipapa**

Council wishes to consult the community in respect of the potential changes to recreational areas at Lake Waipapa,

Council controls a 1,8 Hectare area of open Road Reserve land on the western side of Waipapa Road adjacent to the lake. This has been occasionally used for recreational purposes. A public toilet was on this site in the past, but it and the other facilities there were subject to vandalism which led to their removal by Council.

Council wishes to explore the potential of relinquishing responsibility for this area, and instead establishing a new carpark, picnic area and boat trailer parking site on the eastern side of Waipapa Road, alongside the lake.

A more detailed Statement of Proposal is available from Council on request.

Submissions in respect of the proposal can be made in writing, and should be addressed to:

The Chief Executive  
Otorohanga District Council  
PO Box 11  
OTOROHANGA

Submissions must be received by Friday 28 February 2014.

**Item 31            POPULATION HEALTH SERVICES PRESENTATION**

**To:                    His Worship the Mayor & Councillors  
                          Otorohanga District Council**

**From:                Governance Supervisor**

**Date:                21 January 2014**

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**Relevant Community Outcomes**

- Ensure services and facilities meet the needs of the Community
  - Foster an involved and engaged Community
- 

**Executive Summary**

Population Health Services representatives will attend the meeting to discuss the relationship that Local Government and public health services share for the populations they both serve.

**Staff Recommendation**

It is recommended that:

The Population Health Services presentation be received.

**CA Tutty**  
**GOVERNANCE SUPERVISOR**

**Item 32                   DISTRICT LIBRARIANS REPORT FOR OCTOBER TO DECEMBER 2013**

**To:                       His Worship & Councillors  
                              Otorohanga District Council**

**From:                   District Librarian**

**Date:                    21 January 2014**

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**Relevant Community Outcomes**

- Ensure services and facilities meet the needs of the Community
  - Foster an involved and engaged Community
- 

**Executive Summary**

A successful book launch event was held in December and the annual children's Summer Holiday Reading Programme is currently underway. We are recruiting for computer mentors through Volunteering Waikato. Library usage statistics are in line with national trends (as currently being reported by the 2012/13 Public Library Statistics).

**Staff Recommendation**

It is recommended that:

That the District Librarian's Quarterly report for the period October to December 2013 be received.

**Report Discussion**

**Book Launch – Danielle Hawkins**

A well-attended event was held in the Library on Wednesday 4 December to mark the publication by Allen & Unwin of Danielle Hawkins' second novel, "Chocolate Cake for Breakfast". Danielle began the morning with a brief presentation about the writing of her book. She then answered questions from audience members and signed copies of her book for those in attendance. Library staff served morning tea throughout the morning (including some chocolate baking) and a staff member from King's PaperPlus was on hand with copies of the book for sale. (King's PaperPlus reported excellent sales of Danielle's book in the period leading up to Christmas).

**"The Great Summer Beach Read"**

Our 2013/14 library Summer Holiday Reading Programme is currently underway. We have 35 children registered for the programme this year. The children are working at their challenge of reporting-in to the library staff on a minimum of four books that they read throughout the holidays. A small, themed incentive is presented to the child at each successful check-in. Library staff will conclude the programme with a finale event during the last week of January.

We have experienced greater interest in our programme this year from the parents of children attending some of the rural schools in the district. I understand this may be partly due to library summer reading programmes being promoted by schools' specialist literacy teachers.

**Volunteer Computer Mentors**

Towards the end of last year our Library registered as an organisational member with Volunteering Waikato. This membership will enable us to use the Volunteering Waikato network to advertise for computer mentor volunteers, with the goal of offering one-on-one mentoring sessions on a scheduled basis for library patrons.

We envisage computer mentors providing assistance with some of the following tasks:

- Navigating search engines
- Setting up email accounts
- Completing a CV
- Downloading, saving and sending documents
- Submitting online job applications
- Downloading ebooks and audiobooks

Although library staff offer IT assistance to patrons, we are not always able to provide a sufficient level of personal attention. We hope there may be people in the community with computer confidence and good interpersonal skills who would be willing to share their knowledge with others.

We envisage mentors being rostered for a weekly timeslot in the Library. As at 30 December, we had received one expression of interest in our role via the Volunteering Waikato website.

### Staffing

Student shelver Ruth Swartzberg will be leaving her position at the end of January to embark on a Media Studies degree at Wintec. Ruth has been a reliable and conscientious worker over the past two years and will be missed. We hold a shortlist of students interested in vacancies available at the Library.

### LIANZA Conference

I was pleased to attend again the annual Library & Information Association of New Zealand Aotearoa Conference, held at Claudelands in Hamilton on 21-23 October. I found the keynote speakers both inspiring and thought-provoking, and the sessions presented by librarians from all sectors of the New Zealand library industry brought me up-to-date with current issues and included new ideas for consideration. In his closing address, the National Librarian stressed that our profession urgently needs to change the perception of decision-makers that libraries are obsolete!

### Library Usage Statistics

*Otorohanga Library – (October to December 2013)*

	2013/14	2012/13	Notes
Physical Visits	13,029	13,913	<i>Decrease of 6.4%</i>
Materials Issued	11,350	11,535	<i>Decrease of 1.6%</i>
Digital Downloads	152	43	<i>Increase of 253.5%</i>
Computer Sessions (APNK)	2,152	2,649	<i>Decrease of 18.8%</i>
Wifi Sessions	3,035	1,065	<i>Increase of 89.1%</i>
Membership registrations	72	60	

*Kawhia Library – (October to December 2013)*

	2013/14	2012/13	Notes
Materials Issued	510	610	<i>Decrease of 16.4%</i>
Computer sessions (APNK)	<i>n/a</i>	<i>n/a</i>	
Wifi sessions	699	<i>Wifi not available</i>	
Membership registrations	5	5	

Otorohanga District Council  
 Operating Income Account Type  
 Library Fees for Period December



	YTD Actuals	YTD Actuals 2012/13
<b>Other Income</b>		
375716742. Building Rental	-6.00	-8.00
375716745. i-Site Rental	-5,000.00	-5,000.00
375723670. Interloans	-196.00	-294.00
375723671. Videos	-945.00	-593.00
375723672. Kawhia	0.00	-90.80
375723673. New Rental Fiction	-468.00	-514.00
375723676. Reserves	-130.30	-139.00
375723677. Sale of Books	-573.13	-634.14
375723678. Lost Books	-206.14	-197.01
375723679. Fines (Overdues)	-1,927.00	-2,330.31
375723680. Photocopies	-1,051.90	-871.60
375723681. Membership Cards	-415.29	-567.91
375723682. Internet	-5.22	0.00
375723683. Magazines	-124.42	-153.15
375723684. Fax	-45.00	-48.50
375723757. Donations	-23.00	-37.00
<b>Other Income</b>	<b>-11,116.40</b>	<b>-11,478.42</b>
Library	-11,116.40	-11,478.42

**Sarah Osborne**  
**DISTRICT LIBRARIAN**

**Item 33                   REQUEST TO WAIVE INFRINGEMENT FEE**

**To:                       His Worship & Councillors  
                              Otorohanga District Council**

**From:                   Environmental Services Manager**

**Date:                    21 January 2014**

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**Relevant Community Outcomes**

- The Otorohanga District is a safe place to live
  - Ensure services and facilities meet the needs of the Community
- 

**Executive Summary**

L Sowerby and M Mans have appealed a Dog Control Infringement Notice and request that the fee be waived in lieu of the purchase of a shock control training collar.

**Staff Recommendation**

It is recommended that:

The report be received and that the request to waive the infringement fee be declined.

**Report Discussion**

On 13 November 2013 Councils Dog Control Officer issued an infringement notice to the owners of Clyde, a grey schnauzer that he had found wandering in Otorohanga.

The Otorohanga District Council Dog Control Policy states that any person served with an Infringement Notice is entitled to object and request to be heard by Council. A written objection was received from L Sowerby and Michael Mans on 10 December 2013. In their letter the owners request that Council waive the penalty in lieu of them purchasing a 'shock collar' which will be used to train and restrain Clyde inside their section boundaries.

I have recommended that this request be declined. The infringement penalty was issued as a result of a continuing history of wandering. It is the responsibility of dog owners to control their pets by whatever means necessary. I do not see sufficient cause in this case to warrant Council waiving a penalty in order to incentivise an owner in to carry out an action that is already a basic requirement of the Dog Control Act. Furthermore to grant this request would create a precedent for appeal by any future owner who is infringed or charged with failing to control their dog.

Mr Mans has requested that he be allowed to speak to his objection at the Council meeting when this matter is discussed. A copy of his letter and the dog control record for Clyde are attached.

**AR Loe**  
**ENVIRONMENTAL SERVICES MANAGER**

**Attachments**

- b. Letter from L Sowerby and M Mans
  - c. Dog control record – Clyde
-



12/10/2013

Louise Sowerby & Michael Mans  
23 Gradara Avenue  
Otorohanga

Otorohanga District Council - Animal Control Section  
17 Maniapoto Street  
Otorohanga



**Re: Infringement Notice 10257, 13/11/2013**

Regarding the above infringement notice, Failure to comply with bylaw under the Dog Control Act 1996 Section 20(5). I was less than impressed to learn of the incident and the conduct of your enforcement officer, who stopped above the service lane on Gradara Avenue and proceeded to yell from a distance down to my partner who was trying to get our 5-month-old baby into the car. This kind of behavior towards the very ratepayers whose rates the Council spend to contract his services is unacceptable -- a more professional course of action would have been to make his way down into the service lane, and then speak in a civil manner.

That aside, while Clyde has been known to wander at times when he has worn through his collar or rope, any infringement fee imposed will not change his behavior, or prevent these type of occurrences in the future. A better outcome for all could be achieved if Council would consider waiving any infringement fee, with any fee waived to be invested dollar-for-dollar in a supplementary containment method, such as an invisible fence and shock collar combination. I propose this as preferred option to be pursued, and a more robust containment method as abovementioned, be installed and inspected to Council's satisfaction within 28 days of this letter.

I await your decision on the above matter with optimism, and can be contacted at [mmans@freightliners.co.nz](mailto:mmans@freightliners.co.nz), at home 07 873 7646, Work 07 873 4125, or on mobile 0274559465.

Regards

Handwritten signature of Louise Sowerby &amp; Michael Mans.

Louise Sowerby & Michael Mans

Dogs: 1

Record	Name	Breed	Colour	Sex	Neutered	Age	Class	Transfer out of District	Transfer to New Owner
131313	Clyde	Schnauzer	Grey	M	Y	9.10	S Standard	T	N
Complaints		Infringements		Prosecutions		Warnings		Impoundings	
2		1		0		0		2	
15/12/09		13/11/13						14/07/11	
Reg Notice		Pen Notice							
19/07/13		5/08/04							

#### History (sorted chronologically)

##### Sort History by Type

13/11/13	Infringement	Failure to comply with bylaw 10257 : Balance Updated : 131313 : Clyde : Schnauzer : Grey : M
14/07/11	Impounded	Found in Oto Motors Maniapoto Street 121788 Clyde Returned to owner. (Jim Clark)
15/12/09	Complaint	D Wandering Dog 091925 : Clyde Final Warning (Jim Clark)
13/12/09	Complaint	D Wandering Dog 091925 : Clyde warned owner (Jim Clark)
2/10/08	Relocated	22 Merrin Ave Moved from 22 Merrin Ave. Moved to 23 Gradara Ave.
27/07/07	Microchipping	071761 : Clyde 6982 - Microchip Exempt (Lisa Lyford)
23/02/07	Impounded	Found in Gradara Ave 062003 Clyde Returned to owner. (Jim Clark)
28/07/05	Relocated	106 Main North Road Moved from 106 Main North Road. Moved to 22 Merrin Ave.
24/03/05	Replacement tag issued	042453 041400 Tag 041400 replaced by 042453.

\* 9 history records located \*

##### Sort History by Type

Current Year Registration Copy

Print New Registration Form

Unique number: 0021597

Last NDD Change: 19/07/13 10.15

Update Timestamp

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**Item 34 ENVIRONMENTAL HEALTH OFFICER/LIQUOR LICENSING INSPECTOR'S REPORT FOR OCTOBER - DECEMBER 2013**

**To: His Worship the Mayor and Councillors  
Otorohanga District Council**

**From: Environmental Health Officer / Liquor Licensing Inspector**

**Date: 21 January 2014**

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**Relevant Community Outcomes**

- The Otorohanga District is a safe place to live
  - Ensure services and facilities meet the needs of the Community
  - Promote the local economy and opportunities for sustainable economic development
  - Manage the natural and physical environment in a sustainable manner
- 

**Executive Summary**

The Environmental Health Officer / Liquor Licensing Inspector's report for the three month period 1 October to 31 December 2013

**Staff Recommendation**

It is recommended that:

That the Environmental Health Officer / Liquor Licensing Inspector's report for October 2013 to December 2013 be received.

**Report Discussion**

**Notifiable Diseases**

Spring calving is the time of the year when there is an increase in notifications of enteric diseases, particularly campylobacter and cryptosporidiosis. Most of the cases being notified to Council are one to five year old children living on dairy farms.

One reason that we investigate cases is to stop the spread of the diseases, particularly in pre-school and day care facilities. At risk contacts such as food handlers are stood down from work until cleared. The investigation often gives me the opportunity to discuss water supplies with rural households, especially with cryptosporidiosis which can be water borne and is often traced back to an unprotected water supply point.

**Liquor**

**Liquor Licensing Statistics**

- |                               |   |
|-------------------------------|---|
| • On Licences - New           | 1 |
| Renewals                      | 1 |
| • Off Licences - New          | 0 |
| Renewals                      | 0 |
| • Club Licences - New         | 0 |
| Renewals                      | 1 |
| • Managers Certificates - New | 2 |
| Renewals                      | 3 |
| • Special licences            | 2 |
-

- Temporary Licence

0

**Bryan Faris**  
**ENVIRONMENTAL HEALTH OFFICER / LIQUOR LICENSING INSPECTOR**

**Item 35 PLANNING REPORT FOR OCTOBER TO DECEMBER 2013**

**To: His Worship the Mayor & Councillors  
Otorohanga District Council**

**From: Environmental Services Manager**

**Date: 21 January 2014**

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**Relevant Community Outcomes**

- Manage the natural and physical environment in a sustainable manner
  - Protect the special character of our harbours and their catchments
  - Recognise the importance of the Districts rural character
- 

**Executive Summary**

Reporting on Resource Consents granted under Delegated Authority for the period 1 October to 31 December 2013.

**Staff Recommendation**

It is recommended that:

The Planning Report for October to December 2013 be received.

**Report Discussion**

During this quarter 13 consents (12 Landuse, 1 Subdivision) were granted under Delegated Authority as set out in the table below. These approvals compare with 17 (14 Land Use, 3 Subdivision) granted in the same period last year.

**Decisions by Ward**

	<b>Land Use</b>	<b>Subdivision</b>
Wharepuhunga	0	0
Kio Kio	3	0
Waipa	1	0
Otorohanga	1	1
Kawhia/Tihiroa	7	0
<b>Total</b>	<b>12</b>	<b>1</b>

**AR Loe**  
**ENVIRONMENTAL SERVICES MANAGER**

**Resource Consent Decisions - 1/10/13 to 30/12/13**

No	Applicant/Location/Proposal		O/S	Decision
<a href="#">130018</a>	EG & JE Finch 39 Panera Street Build New Dwelling that will be sited 1.5 metres from Boundary and Build Retaining Wall along northern boundary.	LU	PRS	GDA 3/10/13
<a href="#">130035</a>	BML Vincent 474 Rosamond Terrace Site dwelling and shed within 3.0 metre wide `other` yard	LU	PRS	GDA 3/10/13
<a href="#">130036</a>	Lascar Group Trust 126 Kaora Street Extension of existing Boat Shed.	LU	PRS	GDA 4/10/13
<a href="#">130042</a>	D Spencer 1037 Pouewe Street Erect Shed within 3.0 metre Other Yard Setback.	LU	PRS	GDA 10/10/13
<a href="#">130047</a>	Waipa District Council 434 Te Tahi Road Request to Waive Outline Plan	LU	ARL	GDA 22/10/13
<a href="#">130016</a>	Brian Withers & Gretta Withers 293 Awatane Road Establishment of a New Metal Aggregate Quarry	LU	PRS	GC 23/10/13
<a href="#">130045</a>	LA Neustroski 17 Progress Drive New Self Storage Units	LU	ARL	GDA 29/10/13
<a href="#">130048</a>	R and R Murphy and Cunliffe 165 Happy Valley Road Build a Shed Within the 15m wide `Other Yard.`	LU	PRS	GDA 31/10/13
<a href="#">120041</a>	Te Rauamo Farms Ltd 2838 State Highway 31 Kawhia Road Retrospective application for Earthworks to Construct an Effluent Pond	LU	PRS	GDA 8/11/13
<a href="#">130050</a>	Transpower NZ Limited 58 Maihihi Road To Replace a Pole on the Arapuni - Ongarue A (ARI-ONG-A) Transmission Line	LU	PRS	GDA 13/11/13
<a href="#">130052</a>	M Roberts Ellis Road Erect a Shed Within the 15 meter wide Other Yard.	LU	PRS	12/12/13
<a href="#">130029</a>	JA Morgan 4410 State Highway 31 Kawhia Road Site an Implement Shed within the Front Yard.	LU	PRS	GDA 18/12/13
Total for	L	12		
<a href="#">130046</a>	MR & AS Broadbent Bluck Road Approve Right of Way pursuant to s348, Local Government Act 1974	SB	ARL	GDA 10/10/13
Total for	S	1		
Grand Total		13		
<a href="#">13</a> consents listed				

**Item 36            DISTRICT BUILDING CONTROL OFFICERS REPORT FOR OCTOBER TO DECEMBER 2013**

**To:                    His Worship the Mayor & Councillors  
                          Otorohanga District Council**

**From:                District Building Control Officer**

**Date:                21 January 2014**

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**Relevant Community Outcomes**

- Ensure services and facilities meet the needs of the Community
- 

**Executive Summary**

A quarterly report on Building Consents granted.

**Staff Recommendation**

It is recommended that:

The District Building Control Officer's report for October to December 2013 be received.

**Report Discussion**

**Building Consent Issued**

**1 October to 31 December 2013**

**% Change**

Total Consents Issued	57	+ 42%
Includes New Dwellings	6	- 25%
And Commercial / Industrial / Cowsheds	17	
Value of Building Work	\$5,359,037	+ 82%
CCCs Issued	52	- 28%

**Consents approved over the same period in 2012**

<i>Total Consents Issued</i>	40
<i>Includes New Dwellings</i>	8
<i>And Commercial / Industrial / Cowsheds</i>	0
<i>Value of Building Work</i>	\$2,943,007
<i>CCCs Issued</i>	73

**Consents Issued by Area**

Rural	40
Otorohanga	10
Kawhia / Aotea	7

**G Phillips**  
**DISTRICT BUILDING CONTROL OFFICER**

**Item 37                    CREATIVE COMMUNITIES ASSESSMENT COMMITTEE MINUTES 11  
DECEMBER 2013**

**To:                        His Worship and Councillors  
Otorohanga District Council**

**From:                    Governance Supervisor**

**Date:                    21 January 2014**

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**Relevant Community Outcomes**

- Provide for the unique history and culture of the District
- Foster an involved and engaged Community

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**Executive Summary**

Summary of Applications received for financial assistance under the Creative Communities Scheme.

**Staff Recommendation**

It is recommended that:

The grants outlined in the Creative Communities Assessment Committee minutes be approved.

**CA Tutty**  
**GOVERNANCE SUPERVISOR**

**Attachments**

- d. Creative Communities Assessment Committee minutes 11 December 2013



## CREATIVE COMMUNITIES NZ – LOCAL ARTS SCHEME

11 December 2013

Minutes of a meeting of the Creative Communities Scheme Assessment Committee held in the Council Committee Room, Maniapoto Street, Otorohanga on Wednesday 11 December 2013, commencing at 2.00pm.

### Present

His Worship the Mayor Mr M Baxter, Ms D Scott (Community/Iwi Representative) and Mr L Larson (Community Representative).

### In Attendance

Cr D Pilkington and Mr CA Tutty (Governance Supervisor).

### Apology

An apology was received from Mr P Tindle.

The Governance Supervisor declared the meeting open and welcomed those present.

The Governance Supervisor informed Members that Council receives \$11,219 (excl GST) per annum. The key funding criteria are –

1. Broad Community Involvement
2. Diversity
3. Young people (under 18 yrs)

The Governance Supervisor advised that Council can spend up 7.5 percent of the annual allocation on local promotion of the scheme. He said this equates to approximately \$840.

The Governance Supervisor informed Members that the position of Chair is to be elected by Committee members annually. He said under Creative NZ guidelines the Chair can remain in place for a maximum of two years.

The Governance Supervisor called for nominations for the position of Chair. Ms Scott nominated His Worship the Mayor which was seconded by Mr Larsen. There being no further nominations His Worship was declared elected Chair.

The Governance Supervisor presented a summary of the nine applications received. Discussion was then held on each individual application. Ms Scott declared her interest in application no 4 on behalf of the Kawhia Maori Women's Welfare League and Mr Larsen declared his interest in application No. 9 submitted by himself.

**Resolved** that the following allocations be approved for distribution -

Applicant & Explanation	Amount
1. Te Ora Kotahi O Kawhia – To keep the kapa haka group going until its future becomes known - tutoring	\$1000
2. J Teei – to ordinate a children's wearable arts show in Kawhia	\$1000
3. Kiwiana Playground Committee – to assist with starting the Kiwiana playground – to build the buzzy bee rocket	0
4. Kawhia Maori Women's Welfare League – to hold a two day wananga for children 8-16 yrs to make and use short poi	\$850

5	Maihihi School – to get pupils to paint a mural on a wall next to the swimming pool.	\$350
6	C Shephard – to re-stock the studio for basic teaching activities and for two workshops	\$1800
7.	Otorohanga College Music Department to put on a musical stage production – hiring costs of lights and microphones	\$1000
8.	Mrs D Lurmans – Otorohanga Rotary Club – to acknowledge NZ’s cultural diversity and provide Diwali Festival in Otorohanga	\$1000
9.	Lot Larson – to provide music tutoring on various instruments	<u>\$1000</u>
	<b>Total</b>	<b>\$8000</b>

**His Worship / Mr Larsen**

His Worship thanked Members for their attendance.

The meeting closed at 2.50pm.

**CA Tutty**  
**GOVERNANCE SUPERVISOR**

**Item 38**                    **ODC MATTERS REFERRED FROM 17 DECEMBER 2013**

**To:**                        **His Worship the Mayor & Councillors  
Otorohanga District Council**

**From:**                    **Governance Supervisor**

**Date:**                    **21 January 2014**

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### **Executive Summary**

#### **1.        ENGINEERING MANAGER**

17 December 2013

- i.        To inform Council's Community Facilities Officer that a stile located by the Otorohanga Primary School is falling apart and needs to be replaced with a suitable gate.
- ii.       To present a report to the next meeting of the Otorohanga Community Board on permissions to dispose of septic tank effluent into the Otorohanga Sewerage Ponds.

#### **2.        SERVICES MANAGER**

19 November 2013

- i.        To arrange for a tour of the Otorohanga Community's facilities for both Councillors and Otorohanga Community Board members.

**CA Tutty**  
**GOVERNANCE SUPERVISOR**

**GENERAL**