



Ōtorohanga

District Council

*Ōtorohanga - where kiwi can fly
A dynamic, inclusive and unique district*

Kāwhia Community Board

MINUTES

29 October 2021

1.04PM

KĀWHIA COMMUNITY BOARD

29 October 2021

Minutes of an Ordinary meeting of the Kāwhia Community Board held via Zoom on Friday 29 October 2021 commencing at 1.04pm.

Tanya Winter
CHIEF EXECUTIVE

MINUTES

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PRESENT

Mr. D Walsh (Chair), Mr. K Briggs, Mrs. H Whiu, Cr. C Jeffries, Mr. G Good (attended 1.56pm).

IN ATTENDANCE

Mr. A Loe (Group Manager Regulatory & Growth), Mr. G Bunn (Group Manager Business Enablement), Mr. M Lewis (Acting Group Manager Engineering & Assets), Ms H Taylor (Library Manager), Mr. J le Fleming (Acting Services Manager), Mr. B O'Callaghan (Finance Manager), Ms. N Eynon (Minutes Secretary).

Mrs. H Whiu opened the meeting with a karakia.

APOLOGY

Resolved that the apology received from His Worship the Mayor MM Baxter be received.

Chair / Mr. Briggs

DECLARATION OF INTEREST

The Chair asked members whether they had any declarations of conflicts of interest.

No declarations of conflicts of interests were received.

PUBLIC FORUM

No members were present at the commencement of the meeting.

CONFIRMATION OF MINUTES – KĀWHIA COMMUNITY BOARD 23 JULY 2021

Resolved that the Minutes of the meeting of the Kāwhia Community Board on 23 July 2021, as circulated be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

Mr. Briggs / Mrs. Whiu

ITEM 59 CHAIRPERSONS REPORT - VERBAL

The Chairperson reported on the following-

- There has been a great response from the local marae during this Lockdown – Providing food parcels for those in need.
- Expressed thanks to Police who came out over the long weekend.
- Disappointed to see a significant amount of people coming out to Kāwhia and breaking the rules of lockdown.
- Raised concern for the elderly due to the cases of COVID-19 within Kāwhia.

Resolved that the Chairperson's report be received.

Mr Briggs / Mrs. Whiu

ITEM 60 ROUTINE DISTRICT LIBRARY REPORT

The Library Manager referred members to her report and requested it be taken as read.

She highlighted the following;

- RFID (Radio Frequency ID) is being introduced to the libraries.
- Winter Reading Program over the Term 2 Holidays – due to lockdown this was done online.
- Refresh on the book stock in Kāwhia is in process.
- Prior to lockdown a Kāwhia Loan was sent from the Ōtorohanga Library.
- Will be doing training with Kāwhia Library staff on our online systems.
- A new click and courier service has started while we are in Level 3 which is being run from the Ōtorohanga Library.

Councillor Jeffries congratulated the Library Manager and staff on the work and great initiatives that has been done within the libraries.

Resolved that the Library Manager's report be received.

Chair / Mr. Briggs

ITEM 61 ROUTINE PLANNING REPORT FOR JULY TO SEPTEMBER 2021

The Group Manager Regulatory and Growth referred members to his report and requested it be taken as read. He advised members that the establishment of a telecommunications facility for Aotea has been approved. The decision has been released and the project will proceed as there were no appeals lodged by people that had originally opposed.

Concerns were raised on the amount of portable buildings being put on sections within Kāwhia. It was questioned whether Council is aware of these being compliant.

The Group Manager Regulatory and Growth responded that due to the new legislation for exempt buildings a lot of these may not require a building consent therefore are not being assessed through the consent process.

It was queried whether these buildings should be rated as a second dwelling if they are being used as a 'habitable dwelling'.

The Group Manager Business and Enablement highlighted that if they were using Council services that would potentially trigger a consent process therefore it could be rated as an 'improvement' on the property.

Resolved that the Planning Report for the third quarter of 2021 be received.

Mrs. Whiu / Chair

ITEM 62 ROUTINE CIVIL DEFENCE EMERGENCY MANAGEMENT REPORT FOR APRIL TO JUNE 2021

The Group Manager Regulatory and Growth referred members to his report. He advised members this report is now dated as it is for the second quarter of the year.

The Group Manager Regulatory and Growth acknowledged Dave Sime's and his team for the amount of effort put into the Civil Defence training for staff. Training is provided to all staff as it is required.

Councillor Jeffries raised the idea of having a community information session on CDEM in Kāwhia to inform people of community response plans.

Resolved that the Civil Defence Emergency Management Report for April to June 2021 be received.

Chair / Mr. Briggs

ITEM 63 ROUTINE ANIMAL CONTROL OFFICERS REPORT FOR APRIL TO JUNE 2021

The Group Manager Regulatory and Growth referred members to his report and highlighted that we have moved through dog registration, the focus is now on enforcement processes.

Resolved that the report of Dog and Animal Control Activities for the second quarter of 2021 be received.

Chair / Mrs. Whiu

BOARD MEMBER UPDATE

MR. BRIGGS

- Thankful for our local businesses who immediately went into Level 3.

MRS. WHIU

- Marae Collective had been meeting daily since the first COVID-19 case in Kāwhia which has reduced to two days a week. This is to discuss what can be done for the community.

- Waikato Tainui supplied 300 kai packs.
- Acknowledged vaccination promotions on the footpaths.
- Request to remove the remainder 'white poles' to tidy up the entrance to Kāwhia.
- Macrons to the names are still to be added on the Kāwhia toilets.

COUNCILLOR JEFFRIES

- Supportive of Mrs. Whiu's comments relating to the tremendous work done on the foodbank.
- Attended multiple Council meetings and workshops.
- Attended Risk and Assurance meetings in preparation of the Annual Report.
- Updated members on Three waters – An announcement was made that it is now mandatory to enter the proposal.

MR. GOOD

- The communications tower at Aotea has been approved and is going to proceed.
- Security Cameras in the Village are being organised for installation.

LATE ITEM – FUNDING REQUEST RECEIVED FOR KĀWHIA CHRISTMAS PARADE

A request was received for consideration of a \$500 grant towards the Christmas Parade.

Resolved that the Kāwhia Community Board approve the request to fund a grant of \$500 to the Christmas Parade.

Mrs. Whiu / Mr. Briggs

MEETING CLOSURE

The meeting closed at 2.11pm.