



Otorohanga District Council

# MINUTES

19 February 2013

## OTOROHANGA DISTRICT COUNCIL

19 February 2013

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 19 February 2013 commencing at 10.15am.

### MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of Council.

#### ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
APOLOGIES		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES – 29 JANUARY 2013		1
REPORTS		1
Item 314	ROUTINE ENGINEERING REPORT OCTOBER TO DECEMBER 2012	1
Item 320	WAIKATO REGIONAL COUNCIL PRESENTATION ON WAIKATO REGIONAL ECONOMIC PROFILE	3
Item 315	DRAFT MANAGEMENT ACCOUNTS TO 31 DECEMBER 2012	3
Item 316	ELECTIONS 2013	4
Item 317	APPEALS ON REGIONAL POLICY STATEMENT	4
Item 318	APPLICATION FOR TEMPORARY ROAD CLOSURE – HAMILTON CAR CLUB	5
Item 319	APPLICATION FOR TEMPORARY ROAD CLOSURE - TARGA ROTORUA 2013	6
Item 321	MATTERS REFERRED FROM 29 JANUARY 2013	7
GENERAL		7
Item 322	EARTHQUAKE PRONE BUILDING REGULATIONS	8
Item 323	MAYORAL FORUM – MEMORANDUM OF UNDERSTANDING	8
MEETING CLOSURE		8

## **PRESENT**

Mr DF Williams (Mayor), Crs MM Baxter, S Blackler, RM Johnson, AG Ormsby, KM Phillips, DM Pilkington and RJ Prescott.

## **IN ATTENDANCE**

Messrs DC Clibbery (Chief Executive & Engineering Manager), GD Bunn (Finance & Administration Manager) and CA Tutty (Governance Supervisor).

## **OPENING PRAYER**

His Worship read the Opening Prayer.

## **ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

**Resolved** that the following items be considered in General Business which may require a resolution

1. Earthquake Prone Building Regulations
2. Waikato Region Triennial Agreement 2010-13.
3. Memorandum of Understanding for the Waikato Mayoral Forum.

### **Cr Phillips / Cr Pilkington**

## **CONFIRMATION OF MINUTES – 29 JANUARY 2013**

**Resolved** that the minutes of the meeting of the Otorohanga District Council held on 29 January 2013, as previously circulated, be approved as a true and correct record of that meeting.

### **Cr Phillips / Cr Ormsby**

## **MATTERS ARISING**

Cr Blackler referred to the General item 'Waikeria Prison Facility' on page 6, and suggested that in the final sentence the word 'development' be amended to read 'monitoring'.

## **REPORTS**

### **Item 314            ROUTINE ENGINEERING REPORT OCTOBER TO DECEMBER 2012**

#### **Discussion**

The Roding Manager, Services Manager and Engineering Cadet attended the meeting. The Services Manager presented that part of the Engineering report relating to Services activities.

## **OTOROHANGA/WAIPA WATER SUPPLIES**

The Services Manager reported that further testing will be carried out during June/July 2013 on the Waipa River water to obtain a true picture to determine the Log Credit Value that the plant must reach to meet the requirements of the Drinking Water Standards.

## **OTOROHANGA CEMETERY**

In reply to Cr Baxter regarding the damaged grave at the Otorohanga Cemetery, the Services Manager replied that Council's Community Facility Officer has contacted the family concerned and that Council is working through the process to recover the cost from the driver of the rubbish truck.

## **DISTRICT SIGNAGE**

Cr Pilkington reported that the District sign located at the Waiharakeke Bridge has been vandalised and stripped of the kiwi. She said consideration may need to be given to repositioning this sign.

## **OTOROHANGA/WAIPA WATER TREATMENT PLANT – CAPITAL WORKS**

In reply to Cr Phillips, the Services Manager advised that Stage 1 of the upgrade works was budgeted at \$191,000, the final costs coming in slightly below this budget figure.

The Roding Manager introduced the Engineering Cadet, Travis Wylie, to Councillors. He then proceeded with the presentation of that part of the Engineering report relating to road maintenance activities.

## **CONTRACT 980 – BULK METALLING**

Cr Baxter highlighted the big discrepancy in the tender prices received for the Bulk Metalling Contract. The Roding Manager replied that the payment of Royalty and transport from the quarry sites has an effect on the Tender prices submitted.

## **ROAD SIGN**

Cr Pilkington reported that the Kihī Road sign has still not yet been replaced.

## **ROADSIDE MOWING**

Cr Phillips queried Council's policy on roadside mowing and referred to a situation on Mangaorongo Road where approximately 200m of the road the machinery is picking up the tarseal and depositing it in lumps further along the road. His Worship advised that apparently this does not cause permanent damage to the roadway however, the Roding Manager undertook to look at the damage.

Cr Pilkington endorsed the Roding Manager's comments in relation to the performance of Inframax Construction and said they are doing a great job and that the ratepayers in her area are really happy. The Roding Manager confirmed that Council's Business Unit has a good relationship with the Contractor.

## **OTEWA ROAD**

Cr Johnson reported of a very smooth road surface and off-camber corner outside Gavin Lupton's property on Otewa Road and queried when this would be attended to. The Roding Manager replied that the proposed work is included in the Area Wide Pavement Repair works however, he undertook to look into this section of roadway as Cr Johnson reported that two vehicles had recently left the road.

## **Resolved**

That the Routine Engineering Report for October to December 2012 be received.

**Cr Johnson / Cr Blackler**

**Item 320            WAIKATO REGIONAL COUNCIL PRESENTATION ON WAIKATO  
REGIONAL ECONOMIC PROFILE**

**Discussion**

Ms Kaye Mayes, Programme Manager – Regional Strategy, and Mr Ross Pennington, attended the meeting to present background material regarding the Waikato Regional Economic Profile and to set out the profiles key findings. Ms Mayes reported that the purpose of the profile is to provide information so that all Waikato stakeholders can have a shared understanding of the economic issues and opportunities facing the region and take steps collaboratively to address these.

Cr Blackler informed the representatives that the Census information supplied is seriously out of date. Ms Mayes agreed and said it will be good when the new Census is carried out next month. Ms Mayes highlighted nationally important sectors being, Primary Production, Food Manufacturing, Forestry & Wood Products, Manufacturing & Services. She informed Members that this region produces approximately 40 percent of electricity produced nationally. Ms Mayes reported that this region is the largest mineral generating district in New Zealand and highlighted where these sites are located and access to them.

Ms Mayes presentation continued to include information on the Gross Regional Product per capita, wage and salary earnings, weekly and annual household incomes, income distribution, social deprivation, and educational attainment.

Ms Mayes reported that this region's economic performance is just below the NZ average and advised that should the Council continue to carry out more of the same then there will still be a trend backwards. She said it is necessary to look differently at the situation in order to do better.

Ms Mayes highlighted the following opportunities –

1. Green growth – economic development that does not come at a cost to the environment
2. Increase value of exports
3. Partnering with Iwi/Maori
4. Make data available to enable good decisions.

Cr Blackler expressed her surprise that tourism is not included in the proposed economic development. Ms Mayes replied that while this is clearly important it is not notable on a regional scale.

His Worship advised that support is required for communities like Otorohanga to maintain its current position. Mr Pennington referred to regional plans and said that to progress economic development in the Waikato there is a need for authorities to work together. Concern was highlighted particularly in relation to dairy farmers of the speed that regulations are introduced thus affecting their operations.

His Worship thanked the representatives for their attendance and presentation.

**Resolved**

That the Waikato Regional Economic Profile report be received.

**Cr Baxter / Cr Pilkington**

**Item 315            DRAFT MANAGEMENT ACCOUNTS TO 31 DECEMBER 2012**

**Discussion**

The District Accountant attended the meeting and presented the Draft Management Accounts to 31 December 2012. Members were also circulated with graphed information relating to routine roading maintenance matters.

## **AOTEA SEAWALL**

Cr Pilkington queried the situation in respect to the Aotea Seawall where a sum is budgeted every two years. The Finance & Administration Manager advised that currently the seawall is not being depreciated and that therefore there is a surplus in the account. It was agreed that there is a need to get the message across that staff are checking on the condition of the seawall and should any work be identified then this will be carried out.

### **Resolved**

That the Draft Management Accounts for the period ended 31 December 2012 be received.

### **Cr Phillips / Cr Baxter**

## **Item 316 ELECTIONS 2013**

### **Discussion**

The Governance Supervisor referred Members to a report requesting Council to consider appointing himself as Electoral Officer and furthermore to give consideration to early processing of voting documents during the voting period in respect of the Triennial General Election to be held 12 October 2013.

### **Resolved**

That

1. Pursuant to the Local Electoral Act 2001 s15, Colin Arthur Tutty be appointed Electoral Officer for the 2013 Local Government Elections.
2. Pursuant to the Local Electoral Act 2001 s79, voting documents in respect of the Triennial General Election to be held in October 2013 are to be processed during the voting period.

### **Cr Pilkington / Cr Blackler**

## **Item 317 APPEALS ON REGIONAL POLICY STATEMENT**

### **Discussion**

The Environmental Services Manager summarised a report advising that this paper provides an update of progress in the RPS process since the last meeting of the Joint Working Party (JWP) members in November 2012. He said this gives an overview of appeals to the Regional Policy Statement lodged by other parties, and discusses the s274 Notices to these appeals, lodged on the JWP's behalf.

The Environmental Services Manager advised that the resolution made by the JWP at the meeting on 8 February 2013 is to continue to support the s274 Notices. Discussion was then held on the position of Elected Officials, with Members being advised that it is important for Councils like Otorohanga to be seen as a signatory to the JWP in particular, on behalf of the District's farmers. Cr Pilkington endorsed these comments and said Council would be foolish not to be involved.

### **Resolved**

That the Appeals on Regional Policy Statement report be received.

### **Cr Blackler / Cr Baxter**

**Item 318            APPLICATION FOR TEMPORARY ROAD CLOSURE – HAMILTON CAR CLUB**

**Discussion**

The Engineering Manager summarised the Engineering Support Officer's report on an application received from the Hamilton Car Club for various road closures within the Otorohanga District to enable the Car Club to hold the Ngutunui Tarmac Hillclimb.

**Resolved**

That approval be granted for the following road closures -

Purpose:                    Ngutunui Hillclimb

Date:                      Sunday, 24 March 2013

Details of Closure:    **PEKANUI ROAD** – entire length. Includes intersection with Scott Road (no exit)

**Period of Proposed Closure:**            9.00am to 5.00pm

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
2. Hamilton Car Club is to pay an application fee of \$400.00 towards administration of the road closure to Otorohanga District Council.
3. Hamilton Car Club is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Hamilton Car Club is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of rally activities during the road closure period.
5. Hamilton Car Club is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
6. Hamilton Car Club is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.
7. Hamilton Car Club is to consult with all residents of all properties on the roads intending to be closed and also residents on roads connecting with the roads intending to be closed, including any no exit roads. Two mail drops to residents are also to be carried out. All initial mail drops to residents are to be approved by Council staff before distribution commences. The subsequent mail drop is to be completed no later than ten full days before the proposed closures.
8. Hamilton Car Club is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the event have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and tape is to be removed thereafter.
9. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Hamilton Car Club representative is to meet with Council Engineering staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

**Cr Pilkington / Cr Prescott**

**Item 319            APPLICATION FOR TEMPORARY ROAD CLOSURE - TARGA ROTORUA 2013**

**Discussion**

The Engineering Manager presented the Engineering Support Officer's report on an application received from Club Targa Inc for various road closures within the Otorohanga District to enable the Targa Rotorua 2013 event and associated activities to proceed.

**Resolved**

That approval be granted for the following road closures, including 50 m of each adjoining road, (with the exception of Waipapa Road), from where it intersects with the road being applied for:

Purpose:                    Targa Rotorua 2013

Date:                      Saturday, 11 May 2013

Details of Closure:    **Stage Name – Mangare Road**

**MANGARE ROAD** – from the district boundary to its intersection with Pukewhau and Huirimu Roads. Includes intersection with Landing Road.

**PUKEWHAU ROAD** – from its intersection with Mangare and Huirimu Roads to finish at the intersection with Waipapa Road.

**Period of Closure:** 12.30pm to 5.00pm

**Stage Name – Aotearoa**

**KAHOREKAU ROAD** – from its intersection with Waipapa Road to its intersection with Aotearoa Road.

**AOTEAROA ROAD** – from its intersection with Kahorekau Road to the district boundary.

**Period of Closure:** 1.00pm to 4.00pm

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
2. Club Targa Inc is to pay an application fee of \$400.00 towards administration of the road closure to Otorohanga District Council.
3. Club Targa Inc is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Te Awamutu Courier.
4. Club Targa Inc is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of rally activities during the road closure period.
5. Club Targa Inc is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.
6. Club Targa Inc is to consult with all residents of all properties on the roads intended to be closed and also residents on roads connecting with the roads intending to be closed, including any no exit roads. Mail drops to residents are also to be carried out. All mail drops to residents are to be approved by Council staff before distribution to residents commences. The subsequent mail drop to be completed no later than ten full days before the proposed closures.
7. Club Targa Inc is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the Rally have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure

barriers and the removal thereof after closures. All gates and entranceways are to be taped and tape is to be removed thereafter.

8. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Club Targa representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

### **Cr Blackler / Cr Johnson**

#### **Item 321            MATTERS REFERRED FROM 29 JANUARY 2013**

##### **Discussion**

The Governance Supervisor referred Members to item i. under the Environmental Services Manager and advised that this is to remain for the Managers' information.

##### **GENERAL**

##### **WAIPA RIVER WATER CATCHMENT COMMITTEE**

Cr Johnson reported on his attendance at a recent Waipa River Water Catchment Committee meeting whereat discussion was held on a Draft Communications Strategy. He said the Catchment Committee now has a new role relating to Natural Heritage and Significant Natural Areas.

##### **NOXIOUS PLANT**

Cr Johnson reported he has received information that the noxious plant 'Tutsan' is growing around the Owawenga Road area. Cr Pilkington advised that this plant spreads along the roadsides via roadside mowing. She said that this has been identified out in her area however, farmers are dealing with the control of this plant themselves. The Chief Executive reported it is a matter for the Regional Council however, should the plant be growing on Road Reserve then it is a Council matter. It was agreed that a letter be forwarded to the Waikato Regional Council informing them of this information.

##### **WAIPA NETWORKS 110KV LINE**

Cr Ormsby reported on his attendance at a public meeting held in the KioKio Hall on Thursday 14 February regarding the proposal of Waipa Networks to install a 110kV line through the District. Cr Ormsby reported that this meeting was well attended and the matter taken seriously by Waipa Networks. He said the 'ball' is in the property owners court to negotiate a preferred route for the line.

Cr Phillips advised he was also at the meeting and said he was somewhat disappointed that the representatives from Waipa Networks were asked to leave the meeting early. He said personally he did not think this was a good idea. Cr Phillips advised that the proposed route is not set and that Waipa Networks will listen to the property owners. He said open communication is to be encouraged.

##### **KAWHIA COMMUNITY**

Cr Pilkington reported on a recent Kawhia Community Board workshop whereat discussions were held following the Policing matter over the Christmas/New Year period. She said issues have been identified and divided up into what the Kawhia Community Board could do and what could be carried out by the Kawhia Community itself. She said it is proposed to hold a further meeting during March 2013 with Community leaders, then a public meeting will be held towards the end of March 2013.

**Item 322            EARTHQUAKE PRONE BUILDING REGULATIONS**

A report prepared by the Environmental Services Manager advising that the Ministry of Business, Innovation and Employment is seeking comments on proposals to improve the earthquake prone building system was tabled.

**Resolved**

That

1. The Environmental Services Manager's report on Earthquake Prone Building Regulations be received
2. The report on this matter be presented to the next meetings of both Community Boards.

**Cr Prescott / Cr Phillips**

**Item 223            MAYORAL FORUM – MEMORANDUM OF UNDERSTANDING**

**Triennial Agreement**

**Resolved**

That His Worship the Mayor be authorised to sign the Waikato Region Triennial Agreement 2010/13 and the Memorandum of Understanding for the Waikato Mayoral Forum as per the tabled documents.

**Cr Pilkington / Cr Blackler**

**FLOOD PROTECTION PLAN**

The Engineering Manager reported that a constructive meeting was held last week regarding a proposed Flood Management Plan. He said it was identified that it is important the proposed plan is communicated to the Community. The Engineering Manager agreed to present the plan, in the first instance, to the Otorohanga Community Board.

**ESTIMATES PROCESS**

The Finance & Administration Manager advised that the Estimates process has commenced and it is proposed budgets be considered at meetings of the Otorohanga Community Board on 14 March and Kawhia Community Board on 22 March 2013. He said the final budget will be put to Council on 2 April 2013. The Finance & Administration Manager informed Members that the projected rates increase is in line with the Long Term Plan.

**PRE-ELECTION REPORT**

The Finance & Administration Manager advised that under the Local Government Act Council is required to prepare a Pre-Election Report identifying the last three years historical data and the forthcoming three years. He said it is up to the Chief Executive as to what information goes into the document however, it is to provide an 'open book' for incoming parties to consider.

**MEETING CLOSED**

The meeting concluded at 12.25pm.

**MAYOR:**

**DATE:**                    12 March 2013