



Ōtorohanga Community Board

MINUTES

7 October 2020

4PM

ŌTOROHANGA COMMUNITY BOARD

7 October 2020

Minutes of an Ordinary meeting of the Ōtorohanga Community Board held in the Council Chambers, 17 Maniapoto Street, Ōtorohanga on 7 October 2020 commencing at 4.00pm.

Tanya Winter
CHIEF EXECUTIVE

MINUTES

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PRESENT

Mr. N Gadd (Chair), Cr. Christison, Cr. Dow, Mr. Coventry, Mrs. Brown-Merrin, Mr. Buckman.

IN ATTENDANCE

His Worship Mayor MM Baxter, Ms. T Winter (Chief Executive), Messrs. R Brady (Group Manager Engineering), G Bunn (Group Manager Corporate), A Loe (Group Manager Environment), M Lewis (Services Manager), J le Fleming (Community Facilities Officer), Mr. C Tutty (Governance Supervisor), Ms. T Ambury (Community & Economic Development Manager), Mrs. C King (Business Support – Regulatory) and Ms. N Martinsen (Committee Secretary).

The Chair declared the meeting open and welcomed those present.

APOLOGY

No apologies were received.

PUBLIC FORUM

The following persons spoke to Council's Community and Economic Development Managers report on the request from the New Zealand Motor Caravan Association that Council consider working with them in partnership to achieve Motorhome Friendly Town Status for Ōtorohanga.

- a) Steve McFall
Spoke against the proposal - In particular the proposed location behind the Library, and felt it should be user pay.
- b) Charlie Telfer
Spoke against the proposal - In particular the proposed location behind the Library.
- c) Frances Rawlings
Spoke for the proposal – Benefits to the community in proceeding, most caravan motorhome owners are ratepayers within their various districts.
- d) Joanne Butcher
Spoke against the proposal – Association should be responsible for all costs and the dump station to be located on their site.
- e) John Haddad
Spoke for the proposal – Support the proposal subject to the installation costs being met by the association.
- f) Deb Hill
Spoke against the proposal – Concerned at the proposed location, against any increase in rates.
- g) Robert Prescott
Spoke against the proposal – Against location, Association to pay for all costs.

DECLARATION OF INTEREST

The Chair asked members whether they had any declarations of conflicts of interest.

The Chair declared a conflict of interest in Item 47, Ōtorohanga Motorhome Friendly Town Proposal, and therefore undertook to take no part in the discussion nor vote on any resolution. The Chair remained in the room and sat in the public gallery for the duration of the report discussion.

CONFIRMATION OF MINUTES – 2 SEPTEMBER 2020

Resolved that the Minutes of the meeting of the Ōtorohanga Community Board held on 2 September 2020, as circulated be approved as a true and correct record of the meeting and the recommendations therein be adopted.

Mrs. Brown-Merrin / Mr. Buckman

ITEM 45 CHAIRPERSONS REPORT – VERBAL

The Chairperson reported on the following;

- Ōtorohanga Fire Brigade Honors Night
- SPARC Meeting

Resolved that the Chairperson's verbal report be received.

Mr. Dow / Mr. Coventry

ITEM 46 CHIEF EXECUTIVE REPORT 18 AUGUST – 14 SEPTEMBER 2020

The Chief Executive referred members to her report and asked whether there were any questions.

Resolved that the Chief Executive report for the period 18 August – 14 September 2020 be received.

Mr. Coventry / Mr. Dow

Due to the Chair's declaration of interest in the following item he vacated the chair.

The Deputy Chair – Cr Christison - took the chair.

ITEM 47 ŌTOROHANGA MOTORHOME FRIENDLY TOWN PROPOSAL

The Community and Economic Development Manager referred members to her report and asked whether there were any questions.

During discussion the following concerns were raised by members;

- a) Installation of a free public dump station at ratepayer's expense.
- b) The proposed location is not practical.
- c) Motorhome parking to be patrolled.
- d) Monitoring of self-contained Motorhomes.
- e) NZMCA determines whether we are 'friendly'.

The Community and Economic Development Manager advised members that two items would qualify Ōtorohanga as a Motorhome Friendly Town these being;

- 1) Amendment of the Traffic Bylaw to allow freedom camping in suitable, designated areas within the township and;
- 2) Install a dump station as a public amenity which is free for public use (and on public land).

Resolved that the Ōtorohanga Community Board does not support the proposal to pursue achieving the status of being a Motorhome Friendly Town in Ōtorohanga at the expense of ratepayers.

Mr. Dow / Mr. Coventry

The Deputy Chair vacated the chair.

The Chair resumed the chair.

ITEM 48 REVIEW OF GAMBLING VENUE POLICIES

The Group Manager Environment summarised the report which is a requirement of Territorial Authorities to undertake a triennial review of their Class 4 Gambling Venue and Board Venue policies as prescribed by the Gambling Act 2003 and the Racing Act 2003 respectively. As the last review was conducted in 2017, Council must now undertake a new review regarding the performance of the existing policies over the preceding three years and consider options for the next policy period.

The Group Manager Environment acknowledged the contribution of Business Support Regulatory, Claire King who researched and compiled the majority of the information for this report.

During discussion the following points were highlighted;

- a) Problem gambling support in Ōtorohanga.
- b) Establishing a venues responsibility in terms of monitoring problem gambling.
- c) Is there a way to leave the door open to review the policy for further venues if circumstances are right.

Resolved that

1. The Review of Gambling Venue Policies report be received, and
2. Ōtorohanga District Council resolve to confirm the Gambling Venue Policies without amendment, and
3. If the policies are confirmed without amendment, this report will not be notified for public consultation.

Mr. Coventry / Mr. Buckman

ITEM 49 ŌTOROHANGA COMMUNITY BOARD 2021 MEETING DATES

The Chief Executive referred members to the Governance Supervisors report and asked whether there were any questions.

The Chief Executive advised that the meeting date schedule has been working well in terms of the timing for recommendations from the Community Board through to Council.

Resolved that the dates as detailed below presented for regular meetings of the Ōtorohanga Community Board during 2021 be adopted.

Wednesday 2 December 2020	4pm
3 February 2021	Auckland Anniversary Monday 1 February
3 March 2021	
7 April 2021	Good Friday 2 April, Easter Monday 5 April
5 May 2021	
2 June 2021	Queens Birthday Monday 7 June
7 July 2021	
4 August 2021	
1 September 2021	
6 October 2021	Labour Day Monday 25 October
3 November 2021	
1 December 2021	

Mr. Dow / Mrs. Brown-Merrin

ITEM 50 ŌTOROHANGA MOUNTAIN BIKE TRACK UPGRADES

The Community Facilities Officer referred members to the report on a request that has been submitted to Council by Dave Williams to engage a contractor to carry out maintenance on the Mountain Bike Track located within the Bob Horsfall Reserve. Mr Williams has secured \$11,000 in external funding for this project.

The Community Facilities Officer advised members that there is an amount of \$2000 to allow for any additional costs or minor maintenance that is required, this being obtained from Council’s sundry reserves budget.

Resolved that Ōtorohanga Community Board approves:

- 1) Dave Williams to carry out maintenance on the existing mountain bike track as per the funding he has obtained, using a SHE approved Contractor, under the guidance and control of the Services Department of Ōtorohanga District Council.

Mrs. Brown-Merrin / Mr. Dow

ITEM 51 UPDATE ON THE ŌTOROHANGA COMMUNITY BOARD WALK AROUND ŌTOROHANGA

The Community Facilities Officer referred members to his report and asked whether there were any questions.

It was requested that the dog signs that are to be put up in public areas is added to the list.

During discussion the following concerns were raised by members;

- a) The stopbank walkway markers have been vandalised.
- b) The gate at the campervan end of stopbank is bent.
- c) Sir Edmund Hillary walkway in need of a clean.

Resolved that the update on the Ōtorohanga Community Board Walk around Ōtorohanga report be received.

Mr. Coventry / Mr. Buckman

ITEM 52 ROUTINE ENGINEERING REPORT FOR WATER SERVICES AND COMMUNITY FACILITIES JUNE TO AUGUST 2020

The Services Manager referred members to his report and asked whether there were any questions.

Resolved that the information in this report be received.

Mr. Dow / Mr. Coventry

ITEM 53 ROUTINE ENGINEERING REPORT ON ROADING – JUNE 2020 TO AUGUST 2020

The Group Manager Engineering referred members to his report and asked whether there were any questions.

During discussion the following points were highlighted;

- a) Queried the Huiputea Drive lowering.
- b) Ouruwhero Road bump to be looked at.

Resolved that the routine engineering report on Roothing for the period June 2020 to August 2020 be received.

Mr. Coventry / Mrs. Brown-Merrin

BOARD MEMBER UPDATE

MR. BUCKMAN

- Gave thanks for the work being done.
- Vehicle parking on Turongo Street is exceeding the limit.

MRS. BROWN-MERRIN

- Friends from out of town came to walk the stopbank and enjoyed it.
- Attended Kids In Need Waikato Event.
- Pink Shirt Day to be held on 16 October 2020 on the Village Green.
- Waitomo District Council won the ALGIM Customer Service awards.

COUNCILLOR DOW

- Attended Regional Transport Committee meeting.
- Gave thanks to our Roothing Team for the vegetation pruning.
- Attended LTP Workshop.

MR. COVENTRY

- Gave thanks to the team for the work that has been completed.

COUNCILLOR CHRISTISON

- Attended LTP Workshops.
- Attended SPARC meeting – The group name has been changed to Te Ara a Waiwaia Collective.
- Stopbank staging of planting has been determined.

A discussion was held on Pink Shirt Day (stop bullying campaign) and whether the Community Board could approve an amount of \$600 for a sausage sizzle to be held on the Village Green in Friday 16 October. The Chief Executive advised that she would look into how this could happen at such short notice.

MEETING CLOSURE

The meeting closed at 5.51pm.