



Kawhia Community Board

# MINUTES

17 FEBRUARY 2017

1PM

**KAWHIA COMMUNITY BOARD**

17 February 2017

Minutes of an Ordinary meeting of the Kawhia Community Board held in the Kawhia Community Boardroom, Jervois Street, Kawhia on 17 February 2017 commencing at 1pm

**MINUTES**

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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## **PRESENT**

Mr CE Jeffries (Chair), Mrs DM Pilkington, Ms A Gane (attended at 1.05pm), Messrs AJ Rutherford and DM Walsh.

## **IN ATTENDANCE**

His Worship The Mayor M Baxter, Messrs DC Clibbery (Chief Executive), RH Brady (Engineering Manager) and CA Tutty (Governance Supervisor)

The Chair declared the meeting open and welcomed those present. He said this is the first Board meeting of 2017.

## **APOLOGY**

**Resolved** that the apology received from Ms A Gane for lateness, be sustained.

**Chair / Mrs Pilkington**

## **ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

**Resolved** that the following items be considered in General Business which may require resolutions –

- A) CCTV Cameras for Main Street / Wharf area.
- B) Future of Pound land.
- C) Nursery Land lease.
- D) Community Events – Financial Support
- E) Beach Refuse Collection

**Mr Rutherford / Mr Walsh**

## **CONFIRMATION OF MINUTES – 9 DECEMBER 2016**

**Resolved** that the Minutes of the meeting of the Kawhia Community Board held on 9 December 2016 as circulated, be approved as a true and correct record of that meeting.

**Mrs Pilkington / Mr Rutherford**

## **MATTERS ARISING**

### **Otorohanga District Development Board**

The Chair queried the progress in regards to the review of the Otorohanga District Development Board.

Mrs Pilkington replied that progress has been made and that members will be advised in due course.

### **Pou Project**

The Chair reported that funding has been obtained to complete the project. He extended thanks to the Otorohanga District Development Board and Waipa Networks for their contribution.

## **Tourism Workshop**

The Chair reported that a draft summary of the workshop held on 14 December 2016 has been prepared however, there is insufficient detail. He said a final draft will be presented to the April meeting of the Board.

## **Kawhia Volunteer Fire Service**

Ms Gane reported that a fire hydrant is installed at Aotea.

## **Fisheries Officers**

Members were informed there is no permanent fisheries officers in Kawhia, this activity is undertaken by 'out of town' Officers.

## **DECLARATION BY MEMBER – A GANE**

Ms Gane completed the oral and written declaration pursuant to Clause 14 of Schedule 7 of the Local Government Act 2012.

## **DECLARATION OF INTEREST**

When asked by the Chair no members expressed an interest in any items to be discussed.

## **ITEM 11 POTENTIAL REDUCTION OF OPERATING HOURS – LIBRARY WIFI**

The Chief Executive presented a report suggesting consideration be given to a potential restriction of the operating hours of the Aotearoa Peoples Network free WiFi Service at the Kawhia Library. He suggested that the operating hours of the WiFi system in Kawhia could be limited to between 6am and 6pm.

Ms Linda Wix who was in attendance at the meeting reported that the number of WiFi 'hits' over the last twelve months had increased substantially. Ms Wix referred to the removal of a rubbish bin within the library area and requested that this be reinstalled.

Ms Wix said she did not support the proposal to limit the operating hours of the WiFi system as this is a service provided to the Community. She said the troublesome children need to be sent in another direction.

The Chair thanked Ms Wix for her attendance.

Ms Gane expressed some concern at limiting a service because of a small number of young people.

Mr Walsh expressed the opinion that the behaviour of these young people is their parents responsibility. He suggested that the rubbish bin currently located at the hotel be moved back to the Library site. Mr Walsh also referred to the suggestion that a light be installed in the Library area.

His Worship said he is against reducing the hours of the WiFi system and felt that the young people will only go off somewhere else and become a nuisance there. He said it is restricting Tourism in the area. His Worship referred to the boredom of the young people and said this action will only add to this.

The Chair reported that the local Police is of the view that something needs to be done to make the area less attractive for the young ones to gather in the evening drinking etc. The Board need to be aware of the impact any division may have on the local Police Constable.

The Engineering Manager advised that the lights around the carpark on existing poles are included under the street lighting programme however, should an additional light be required, this could be installed later on.

The Chair suggested an additional light be erected half way up the Library track.

Mr Walsh reported he had received advice that locks could be placed on the young ones use of WiFi. The Chief Executive said, he could not see how this would work.

It was agreed that the Engineering Manager actions the provision of a rubbish bin up towards the doorway of the Library.

**Resolved** 1) That the Board do not wish to restrict the free Aotearoa WiFi system in Kawhia. 2) That the area be cleaned up with a rubbish bin provided and additional lighting. This action to be conveyed to the local police constable.

### **Mr Rutherford / Ms Gane**

#### **LOCAL POLICE CONSTABLE**

The local Police Constable attended the meeting and provided a summary on the Youth problems being encountered in Kawhia. He said there is a plan for the Community to work together and to provide programs for the young people where their parents can also be involved. He said there is only a handful of kids proving to be a problem and that it is necessary to work on their parents to provide assistance. He suggested that this also requires the support of the local School. The Constable said it is necessary to get the young ones engaged and to tap in to the knowledge of model local families. He said the Police will support any initiative introduced by the Board.

#### **ITEM 14 CIVIL DEFENCE KAWHIA COMMUNITY RESPONSE PLAN OVERVIEW**

Mr Martin Berryman the Civil Defence operations manager for the Otorohanga District attended the meeting and made a presentation to members on the Civil Defence Kawhia Community Response Plan.

The Chair said it is good to see Martin at the meeting as there has been a number of changes both nationally and locally in Civil Defence administration.

Mr Berryman reported that the National CDEM Plan has been reviewed and a new plan produced. He referred to a 'slow slip' earthquake event which is causing central government concern as to the potential this may have.

With regard to the local situation Mr Berryman reported it is necessary to prepare people by providing signage, have community meetings and to make the locals aware of the potential impact of earthquakes/Tsunami. He said it is necessary for the Community to build its own response plan with his support.

Ms Gane suggested there should be engagement with the local Marae, in particular on providing accommodation. With regard to a Kawhia Emergency Community Response Plan, Mr Berryman reported that there is clear template to work through and to ensure the locals understand what is going on. He suggested that public meetings be held and for any plan to link in with Aotea.

Ms Gane requested that a Civil Defence Public Meeting be held in Aotea as well.

The Chair queried whether absentee owners should be involved in Civil Defence matters.

Mr Berryman suggested that they be invited to meetings in order that these people are kept informed and up to date.

It was suggested that any Civil Defence notices be forwarded with Council's Rating mail.

**Resolved** that the Civil Defence presentation be received and approval granted for a presentation at a public meeting.

### **Mr Rutherford / Mr Walsh**

#### **ITEM 13            ONEPU CHARITABLE TRUST**

Mrs Daisy Scott attended the meeting on behalf of the Onepu Charitable Trust and outlined the problems being experienced by the beach patrol wardens. She said the main issues are the speed of bikes, helmets not being worn and traversing over private property and the sand dunes.

Mrs Scott reported that since the change in the local Police Constable they have been advised to address any concerns to the Board as there is not much he can do about the situation. Mrs Scott said the problem is that the local Constable is off duty during the weekends.

Mrs Scott expressed concern that some vehicles are travelling on the shellfish breeding grounds at the top of the lagoon. She agreed that perhaps some signage is required however, some planting signs and standards have already been removed.

Mrs Scott further reported that vehicles are travelling at speed through the Dotterel breeding area and destroying nests.

Ms Gane reported that some people at Aotea have asked whether they could assist with the patrol of the beach.

Councillor Pilkington suggested that ID Cards be provided for these Aotea helpers and for them to link in with the Onepu Trust.

Ms Scott further reported that vehicles particularly two wheeler bikes are causing the most damage and ripping up the plantings.

Mrs Pilkington advised that the dunes are something different from the beach area.

The Chief Executive said that the issues are all about enforcement and that the Police is best able to back up the Trust.

Mr Walsh suggested that an information stall be established to improve public awareness of the various areas and limitations on vehicular traffic.

Mrs Scott then reported on the protection of the flora and fauna of the area and for visitors to be aware of when the Waahi Tapu goes out to sea as this creates a huge hole in the sand leaving no access for vehicles to pass other than to go onto private property.

In regards to vehicles travelling into the planted areas at Maketu Point, Mr Rutherford suggested that a physical barrier be erected.

Mrs Scott replied that the vehicle owners should obtain consent of the property owners.

Mr Walsh queried whether there is an issue with people going around the huge hole.

Mrs Scott replied yes, they cut into the bank.

Mr Rutherford reported that the problem arises from people not being aware of where the boundary is to private land.

Mrs Scott referred to the Te Puna walkway to the Hot Spings and the planting of native trees donated by Environment Waikato. She said both the Hautaru and Kawhia Schools have been involved in this planting.

The Chair asked whether the Board could write a letter to the registered vehicle owners explaining what they are doing, is not legal.

Mrs Pilkington in addressing Mrs Scott said that the wardens should never feel their work is a waste of time. It is very much appreciated by the Board and the Community.

The Chair then read an email received on behalf of the Onepu Trust requesting a fifteen hundred dollar annual grant towards beach control and a further one thousand dollars for the servicing of their two motorbikes.

**Resolved** that the Kawhia Community Board approve a grant of \$500 to the Onepu Trust in addition to the \$1500 annual grant, for the servicing of the two motorbikes and that it be recommended to the Otorohanga District Council that it consider providing a further \$500 grant to the Trust, towards the servicing of the two motorbikes.

#### **Mrs Pilkington / Mr Rutherford**

#### **ITEM 12 PUBLIC FORUM COMPONENT OF BOARD MEETINGS**

The Chief Executive presented a report proposing the commencement of 'Public Forum' sections at the start of future ordinary public meetings of the Kawhia Community Board, in accordance with adopted guidelines. He referred members to the attached guidelines in particular the public forum will run for a maximum of 30 minutes in total. Each speaker will, where the number of speakers permits, normally be allowed a maximum of five minutes speaking time.

The Chief Executive advised that such a proposal is also going to be considered by both the Otorohanga District Council and the Otorohanga Community Board.

**Resolved** that

1. attached draft set of guidelines for the conduct 'Public Forum' sections of KCB meetings be adopted.
2. Public Forum sections, in accordance with the guidelines be conducted at the start of future meetings of the Board.
3. Advertising is conducted to make the public aware of the introduction of these Public Forum sections of meetings.

#### **Mr Rutherford / Mr Walsh**

**ITEM 15            MATTERS REFERRED**

The Governance Supervisor took members through the Matters Referred.

**KAWHIA WHARF – INDIVIDUAL ELECTRICITY METERS**

Mr Rutherford reported he is still endeavoring to contact a local person regarding costings for installing individual meters.

The Engineering Manager replied that Kiwitown Electrical have also been requested to quote on this work.

Mr Rutherford advised that the shed containing a chiller will be the one which is using substantially more power.

Mrs Pilkington queried whether an option could be to increase the rental of the shed where the chiller is located.

The Engineering Manager reported that staff are not looking into the matter of changing the power Distribution Board.

The Chief Executive asked whether consideration could be given to installing coin operated meters.

Mr Rutherford was advised that a review of the rental structure will be undertaken when the annual fees and charges are reviewed.

**FIRE HYDRANT – KAWHIA FIRE STATION**

**Resolved** that a fire hydrant is installed at the Kawhia Fire Station at a cost of \$1628 ex GST

**Mr Walsh / Ms Gane**

**PEARL AVENUE**

The Engineering Manager reported that staff have investigated the need for a corner on Pearl Avenue to be widened however, due to the low vehicular traffic using this section of road, this work does not qualify.

Mr Rutherford requested that the matter of foliage on the corner be looked into.

**PUBLIC EXCLUDED**

**Reason for Confidentiality**

	<b>Grounds</b>	<b>Reason</b>
	Section 48(1) of the Local Government Official Information and Meetings Act 1987, which permits the meeting to be closed to the public for business relating to the following grounds: -	Subject to sections 6, 8 and 17 of the Local Government Official Information Act 1987, the withholding of the information is necessary to:
	48(1d) That the exclusion of the public from the whole or the relevant part of the proceedings of	7(2i) Enable any local authority holding the information to carry on,

	<p>the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.</p>	<p>without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>
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**Chair / Mrs Pilkington**

**PUBLIC READMITTED**

Resolved that the public be readmitted to the meeting.

**Chair / Mrs Pilkington**

**MAYOR**

The Mayor and Mrs Pilkington left the meeting at 3.23pm

## **GENERAL**

### **COMMUNITY PATROLS NEW ZEALAND**

Mr Allan Sole of Community Patrols New Zealand attended the meeting

He reported that both the Otorohanga and Kawhia Community Patrols have ceased operating.

Ms Gane reported that such a patrol is operating in Aotea with approximately 21 members.

Mr Sole informed members that CPNZ are very driven and wish to be visible throughout the Communities. He said it is all about the victims. Mr Sole then referred to another issue being the Police and their response time. He said this is an issue throughout the Country due to the lack of Police numbers. Mr Sole reported that the Police task the CPNZ to provide backup for them.

Mr Sole said he is here to obtain interest from the Board to reestablish a Community patrol in Kawhia. He said his organisation is able to offer training.

Mr Sole advised that should the Board support the proposal it may be desirable to hold a public meeting to ascertain public support. He said should interest be identified he is prepared to help with establishment of a patrol.

The Chair replied that yes the Board would be interested. It was agreed that Mr Sole liase with the Chair and that the Chair seek buy-in from the local Police Constable.

The Chair thanked Mr Sole for his attendance.

### **CCTV CAMERAS**

Members were informed that the local Police Constable is in support of CCTV Cameras being installed in Jervis Street and at the Kawhia Wharf.

The Chief Executive reported that Council's IT Manager Mike Wanden and a supplier had visited Kawhia and met with the local Police Constable.

The Chief Executive advised that a ballpark figure for the installation of high quality CCTV Cameras is \$30,000.

The Chief Executive outlined the area to be surveyed, the specifications and advised that in total there would be six cameras installed.

Mr Walsh undertook to obtain a quote from another supplier.

### **BEACH SWEEP**

The Chair referred to rubbish being collected from the Beach, and what the collectors do with this. He asked if the Board is prepared to contribute to the cost of the bags and or the tip fees incurred for its disposal.

The Chief Executive suggested that bags be supplied as they are easier to keep track of.

It was agreed that the Chair and his wife be responsible for the distribution of the rubbish bags for the purpose of carrying out beach sweeps.

### **RURAL FIRE PERMITS**

Members were informed of the previous proposal for Rural Fire Permits to be issued by two local persons. The Chief Executive advised that as of 1 July 2017 Council's involvement in Rural Fire will come to an end. He said a new entity 'Fire and Emergency New Zealand' has been formed

and that Council will no longer be the agency in charge. He said there is no point in reestablishing a permit system in Kawhia.

### **LIQUOR BAN ISSUE**

The Chair raised an issue of concern regarding the advertising of the Christmas / New Year Liquor Ban. He said when Police attempted to enforce this issue people were saying that there were no notices to that effect.

### **SUMMARY OF JOINT MEETING KAWHIA COMMUNITY BOARD KAWHIA SCHOOL AND KAWHIA POLICE**

The Chair circulated a summary of a meeting of the Kawhia Community Board Kawhia School and Kawhia Police for members information.

### **PARKING – TAINUI STREET**

The Chair expressed his thanks to the staff involved in the provision of parking spaces in Tainui Street. He said these have made a huge difference and give boaties an opportunity to park away from the Wharf. He said if these do not work in regards to deterring people parking at the wharf then policing of the wharf area will be undertaken. Members were informed that should a Bylaw be introduced and enforced then charter boat operators will need to find alternative parking.

### **NZ POLICE RESPONSE**

Mr Walsh reported he has found the local Police Constable to be very good and really appreciated his support.

### **KAI FESTIVAL**

It was agreed that a letter of congratulation be forwarded to the Kawhia Kai Festival Committee thanking them for an excellent festival and encouraging them to keep up the good work for future festivals.

### **TREES**

Mr Walsh queried whether trees could be trimmed on the way to the boat ramp in Waiwera Street and an area on Hoturoa Street.

### **VISITOR INFORMATION PACK**

Mr Walsh suggested that School contacts and trades people could be included in the Visitors Information Pack.

### **FINANCIAL SUPPORT FOR COMMUNITY EVENTS**

The Chief Executive circulated a report on the suggestion to provide financial support for Community Events in Kawhia

**Resolved** that the Board approve the provision of \$600 from the Kawhia Sundry Grants account to support the delivery of further Community Events in Kawhia during the remainder of the 2016 – 2017 financial year.

### **Mr Rutherford / Ms Gane**

### **FORMER KAWHIA NURSERY**

Ms Gane reported that Wintec are in the process of developing Horticulture Courses in Kawhia. She said they could be interested in leasing the Nursery for the eight month course period.

Mr Rutherford expressed the opinion that the land should be sold and any funds spent on creating access to the two sections.

The Chair advised in principle, he would be happy for Wintec to lease the area.

**WILD GINGER**

Members were informed of the large amount of flowering wild ginger as you come into Kawhia. It was agreed that contact be made with Chris Hale of Environment Waikato.

**FORMER POUND**

The Chief Executive informed members that he has spoken to Council's Contract Surveyor Peter Cotter, and it has been suggested that Council proceed towards a sale of the land. He said letters will be sent to the relevant ministries informing them of Council's intentions.

The meeting concluded at 4.30pm