



**Ōtorohanga**

*District Council*

*Ōtorohanga - where kiwi can fly  
A dynamic, inclusive and unique district*

Ōtorohanga Community Board

# MINUTES

3 February 2022

4.02PM

**ŌTOROHANGA COMMUNITY BOARD**

3 February 2022

Minutes of an Ordinary meeting of the Ōtorohanga Community Board held via zoom on Thursday 3 February 2022 commencing at 4.02pm.

Tanya Winter  
CHIEF EXECUTIVE

**MINUTES**

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## **PRESENT**

Mr. N Gadd (Chair), Councillor K Christison, Mrs. K Brown-Merrin, Mr. P Coventry, Mr. A Buckman, Councillor R Dow.

## **IN ATTENDANCE**

Ms. T Winter (Chief Executive), His Worship the Mayor MM Baxter, Mr. M Lewis (Group Manager Engineering and Assets), Mr. G Bunn (Group Manager Business and Enablement), Mr. B O'Callaghan (Finance Manager), Mr. J le Fleming (Acting Manager Services), Mr. R McNeil (Strategic Advisor), Mrs. N Eynon (Business Support – Business Enablement), Ms. K King (Manager Governance).

## **APOLOGY**

No apologies were received.

## **DECLARATION OF INTEREST**

The Chair asked members whether they had any Declarations of conflicts of interests.

No Declarations of conflicts of interests were received.

## **PUBLIC FORUM**

No members of the public were present at the commencement of the meeting.

## **CONFIRMATION OF MINUTES – 4 NOVEMBER 2021**

**Resolved** that the Minutes of the meeting of the Ōtorohanga Community Board held 4 November 2021, as circulated be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

**Mr. Coventry / Mrs. Brown-Merrin**

## **ITEM 75 CHAIRPERSONS REPORT – VERBAL**

The Chair reported on the following;

- Interesting time going forward while in the 'red traffic light system'.
- People are struggling and seeking support especially during the Christmas/New Year period.
- As a Council we should be keeping in mind with our decisions that people are struggling.

**Resolved** that Chairpersons verbal report be received.

**Councillor Christison / Mr. Coventry**

## **ITEM 76 ŌTOROHANGA TOWN CONCEPT PLAN – PROJECT UPDATE + CONFIRMATION OF COMMUNITY ADVISORY GROUP MEMBERS**

The Strategic Advisor referred members to his report and highlighted that the purpose of the report is to provide the Board with an update on the TCP project and for the Board to confirm membership of the CAG.

During discussion the following items were highlighted;

- Resilio and WSP have been appointed as the consultants to assist with this project.
- Expectant of a draft engagement plan and finalised programme through September – October.
- The project timeframes and deliverables remain unchanged from the report that was presented last year.
- A group representing Nehenehenui RMC has been appointed.

It was queried whether the term 'Main Street' under the fourth element of the report could be changed to 'CBD'.

The Strategic Advisor responded that the term 'Main Street' had been carried from the early engagement feedback of the LTP. He highlighted that in the scoping document it has been defined as the central area of Ōtorohanga.

**Resolved** that the Ōtorohanga Community Board;

- 1) Receives the report 'Ōtorohanga Town Concept Plan – Project Update + Confirmation of Community Advisory Group Members';
- 2) Notes the appointment of Resilio Studio/WSP as the consultant team to support the delivery of the Ōtorohanga Town Concept Plan project;
- 3) Notes the establishment of the mana whenua advisory group, representing Nehenehenui Regional Management Committee;
- 4) Confirms the establishment of the Community Advisory Group with the following members:
  - Tamara Mateni
  - Kim van Straalen
  - Jo Butcher
  - Steven Wilshier
  - Tori Muller
  - Kat Payne
  - Karine Te Kanawa
  - Grant Matthews
  - Todd Ormsby

And notes that additional members may be co-opted onto the Group as the project progresses.

#### **Councillor Dow / Councillor Christison**

#### **ITEM 77 ŌTOROHANGA COMMUNITY BOARD MEETING DATES 2022**

The Chief Executive referred members to the report which was intended to be on the agenda for last year. She highlighted that an amendment has been made to stop the OCB meetings after 8 September 2022 due to the Elections being held in October.

**Resolved** that the dates presented for regular meetings of the Ōtorohanga Community Board for the 2022 year be adopted.

#### **Thursday**

3 February

3 March

7 April

5 May

2 June

7 July

4 August

8 September

#### **Mr. Coventry / Councillor Dow**

#### **NEW STAFF INTRODUCTION**

##### **Manager Governance**

The Group Manager Business Enablement introduced the new Manager Governance Ms. Kaia King. He acknowledged that she has come from Waipa District Council and brings an extensive amount of local government experience.

Ms. King introduced herself to members of the Board.

### **Town Concept Plan – Consultants**

The Strategic Advisor introduced Mr. Gary Marshall who is a director of Resilio Studio and lead for the Project Consultancy Team. As well as Nicky Deeley who is a local resident artist of Ōtorohanga.

### **STAFF UPDATE**

The Acting Services Manager gave an update on the mowing in Ōtorohanga. He advised members that after a meeting held with the Contractors, a plan has been put in place to prevent the issue from arising again.

Group Manager Engineering and Assets gave an update on water quality. He advised members the issue around odour and taste in the water is due to river levels being low. He said the Water Services team are working hard on the carbon treating and some good results should be seen in the upcoming days.

### **BOARD MEMBER UPDATE**

#### **COUNCILLOR CHRISTISON**

- Expressed thanks to Clayton and Victoria Maikuku-Koroheke who have been tidying up Bob Horsfall Reserve.
- We need to acknowledge the girls for the Maori Wars.

#### **MR. COVENTRY**

- Gave his apologies for the OCB meeting 3 March 2022 – will be on leave.

#### **MR. BUCKMAN**

- Expressed thanks to the contractor who has been keeping up with the Stopbank maintenance.
- Disappointed in the state of the Council Flats.
- Inframax has done a good job of spraying around the town.

#### **MRS. BROWN-MERRIN**

- Queried whether lights could be put up by the basketball courts at the Jim Barker Playground.

#### **COUNCILLOR DOW**

- Disappointed in the state of the Cemetery on Christmas Day.
- Glad to see John Oliver being recognized in the honour's list.

#### **HIS WORSHIP MAYOR MM BAXTER**

- Selected to be on a Technical Working Group for the Rural Water Scheme - Three Waters Reform.

### **MEETING CLOSURE**

The meeting closed at 4.40pm.