



Otorohanga Community Board

MINUTES

4 October 2018

4.05PM

OTOROHANGA COMMUNITY BOARD

4 OCTOBER 2018

Minutes of an Ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto Street, Otorohanga on 4 October 2018 commencing at 4.05pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr. P Mc Connell (Chair), Mr. P Coventry, Mrs. E Cowan, Mrs. K Christison and Mr. N Gadd (attended at 4.05pm)

IN ATTENDANCE

His Worship the Mayor MM Baxter, Messrs. DC Clibbery (Chief Executive), R Brady (Engineering Manager), MA Lewis (Community Facilities Officer), Ms. T Ambury (Land Management Officer), Mr. D Dowd (Executive Assistant) and Mr. CA Tutty (Governance Supervisor).

The Chair declared the meeting open and welcomed everyone present.

APOLOGIES

Resolved that the apologies received from Mr. A Buckman and Mr. N Gadd (for lateness) be sustained.

Chair / Mr. Coventry

PUBLIC FORUM

Ms. P Rangitaawa addressed the Board and said she is the voice on behalf of those persons living in Orahiri Terrace and Rangipare Street. Ms. Rangitaawa was referring to the potential use of the Island Reserve for a workers camp.

Ms. Rangitawa informed members that she was 'blown away' to hear that this area of the Island Reserve is not used as many sporting activities and various events are held on this site.

She said Otorohanga is a small Community with its resources already stretched.

Ms. Rangitaawa highlighted the numbers of trips by buses to take the workers out to Waikeria and the social impacts the proposal would have on the Community. She said the skills which could be learnt would not be of great use to the local Community. She said it is her intention to call a street meeting and express the opinion that the proposal is disgusting.

Ms. Rangitaawa then presented a letter from Mrs. K Te Kanawa. Mrs. Te Kanawa is questioning the real intentions behind the proposal and the lack of courtesy by Council in addressing the letters solely to the resident. She expressed the opinion that these letters should have been directed personally to the property owner. Mrs. Te Kanawa further mentioned that the Council letter did not highlight any negative effects of the proposal, in particular to extra traffic, children's safety and that local families are still struggling to obtain their own homes within Otorohanga without the proposed extra growth.

Mr. R Pootjes then spoke to members regarding the Project Kiwiana – Jim Barker Memorial Playground and expressed concern at possible damage within the area during construction and queried what Council would do in order to keep the area safe during this time.

Mrs. Cowan replied that the whole area will be fenced and that no lighting has been provided as the area is in a central location. She said from national statistics the provision of lighting only encourages people to gather.

Mrs. A Neeley spoke to the potential use of the Island Reserve for the purpose of a workers camp and as a Trustee of Beattie Home, said that the proposal would have a significant effect on the Beattie Home premises. She said Otorohanga is already short of suitable land and referred in particular to the fact that the Community's infrastructure is already under pressure and well overdue for an upgrade.

Mrs. Neeley expressed the opinion that using part of the Island Reserve is a wasted opportunity and insult to the name "Reserve". Mrs. Neeley also spoke on the traffic loading at the intersection of State Highway 3 and Maniapoto Street and expressed the opinion that an extra three hundred people will not help this situation.

Members were also asked as to why the Otorohanga South School was not notified of the proposal.

His Worship referred to the letter forwarded on behalf of Council and said it was not the intention to offend people, it was just a matter of getting notice out there so people will be aware of the proposal.

His Worship reported that the installation of a workers camp at Kaikoura proved to have enormous economic benefits to the town. He said the transit residents wished to work with the local people and not to upset or inconvenience them. He confirmed that no approach has to date, been made to local accommodation facilities within the District.

Mr. M Rotohiko then spoke to members and advised that his family home is situated at the entrance to the Island Reserve. He said he is apprehensive and concerned with the proposal to introduce three hundred strangers to the area. Mr. Rotohiko advised that the area highlighted is not under utilised and that it is a Community asset.

The Chief Executive said the Board is to consider whether it supports further investigation into the proposal. He said there is not yet sufficient information to reliably assess the proposal. He said it is important for additional information to be forwarded to residents as soon as it becomes available.

Mrs. Neeley queried the legal status of the land concerned.

Council's Land Management Officer replied that it is a combination of various land types including recreation ground and legal unformed dry riverbed. She said most of the land is recreation ground but is not held under the Reserves Act. She said a license to occupy would be required, thus giving the ability to install some controls.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved that the request from the Project Kiwiana Committee to decorate the toilet block situated in the Reg Brett Reserve with vinyl pictures be considered in general business which may require a resolution.

Mrs. Cowan / Mr. Gadd

Resolved that the request from the Combined Churches for use of Windsor Park on 31 October 2018 be considered in general business which may require a resolution.

Mr. Coventry / Mrs. Christison

Resolved that the request from the organisers of the Otorohanga Christmas Market for \$500 towards advertising the event be considered in general business which may require a resolution.

Chair / Mr. Coventry

CONFIRMATION OF MINUTES – 6 SEPTEMBER 2018

Resolved that the Minutes of the meeting of the Otorohanga Community Board held on 6 September 2018, as circulated, be approved as a true and correct record of that meeting.

Mrs. Cowan / Mr. Gadd

DECLARATION OF INTEREST

The Chair asked members if they were aware of any conflicts of interest that may exist regarding items to be discussed at today's meeting.

No declarations of interest were received.

ITEM 63 POTENTIAL USE OF ISLAND RESERVE FOR WORKERS CAMP

The Chief Executive referred members to his report on a proposal received from CPB contractors for the establishment of a camp for Waikeria Prison development workers at the Island Reserve.

He said that most of the content of the report has already been covered.

The Chief Executive informed members that the proposal will be subject to the Resource Consent consultation process.

In addressing Mrs. Cowan the Chief Executive advised that should the Board wish to shut down the proposal then they should do it now. He said however, should the Board have some belief in the potential of the proposal then it should signal this to CPB.

Mrs. Cowan advised that she is very concerned and uncomfortable that this is not the right place for the proposal and that not enough information has been provided. She felt that local residents have not received sufficient information to consider the proposal fully.

Mrs. Christison felt that Council should work through the process and encourage CPB to have discussions with residents to enable them to express their concerns. She said CPB will work with them and how they intend to address their concerns, through the Resource Consent.

Mrs. Cowan said she has reservations and felt it was also a matter of timing. She said she is not in support of the proposal.

Mr. Coventry expressed the opinion if the Board says NO now this will not give CPB the opportunity to hear residents' concerns and implications of the proposal.

The Chief Executive advised that there are three options to consider, these being:

- 1) Oppose the proposed use of the land.
- 2) Express conditional support encouraging CPB to work through the Resource Consent process.
- 3) Say nothing and CPB could still make a Resource Consent application for the proposal.

Mr. Gadd wished to confirm that the Board and Council will still have the final say however, the Resource Consent process will provide more relevant information.

His Worship said it is the responsibility of the Otorohanga Community Board to allow CPB to work through the process and how problems will be addressed.

The Chair said Otorohanga Community Board should not just say No, the application should be given the opportunity to answer any concerns and questions.

Mrs. Christison suggested that the Board could help CPB work through the consultative process.

Resolved that the Board indicates its support in principle for use of areas within the Island Reserve identified in this report to potentially accommodate a workers camp for the Waikeria Prison development, operated by CPB Contractors.

Final approval of such use shall only be granted if the necessary Resource Consents are obtained by CPB.

Mr. Gadd / Mrs. Christison

Mrs. Cowan voted against the resolution.

ITEM 64 PROPOSED BUS SHELTER – WAHANUI CRESCENT

The Engineering Manager summarised a report advising of the need for a bus shelter in the "Transport Hub" has become apparent. He said a location for the shelter and a possible funding allocation has been identified and approval is being sought from the Otorohanga Community Board for the size and location of the bus shelter, with final approval of the design prior to construction taking place.

In reply to Mr. Coventry the Engineering Manager explained the process should Council not approve the reallocation of savings identified in the unsubsidised roading account.

Mrs. Cowan advised that this proposal has been mooted for some time.

The Chair expressed the opinion that the proposal may free up some parking spaces as the existing bus stop in Wahanui Crescent will move around to the proposed shelter.

Resolved that:

- 1) approval be given to locate a twelve metre long bus shelter adjacent to Wahanui Crescent in the position shown in the report.
- 2) approval be sought from Council to reallocate savings identified in unsubsidised roading account number 110 324 001 to the construction of the bus shelter.
- 3) the final design of the bus shelter be referred to the Otorohanga Community Board for approval.

Mrs Cowan / Mr. Coventry

ITEM 65 PROPOSED MODIFICATION OF WASTEWATER TREATMENT SYSTEM

The Chief Executive referred members to his report advising that a modification to the Otorohanga Wastewater treatment system is proposed. He said this is a summary following on from an earlier workshop held by the Board.

The Chief Executive advised that should the recommendation be adopted this will allow Council to have discussions with the Waikato Regional Council and Iwi.

Resolved that the Board approves consultation with relevant parties regarding a modification to the Otorohanga wastewater treatment system whereby the 'surface flow' wetland cells are no longer maintained in a planted state, and instead function as open ponds, where settlement of phosphorus compounds is enhanced by addition of a coagulant chemical.

Mr Coventry / Mrs. Cowan

ITEM 66 DOMAIN TOILET BLOCK REFURBISHMENT AND OPERATIONS

The Engineering Manager referred members to his report advising that Council has approved the funding for the operational budget for the Domain toilets with effect from 1 July 2019 which now enables the Community Board to approve the allocation of funds to complete the refurbishment of the toilet block and to provide operational costs to 30 June 2019.

Mrs. Christison queried whether there is another account from which the project could be funded rather than using the Boards special fund account.

The Chair advised that the Board has made a commitment to undertake the project.

The Engineering Manager replied to Mrs. Christison and advised that should there be an operational saving at the end of the financial year then this could be looked at for utilisation towards the project.

Resolved that an amount of \$22 000 be allocated to the refurbishment of the Domain toilet block from the Otorohanga Community Board special fund.

That an amount to cover the operational costs of the Domain toilet block for the remainder of the 2019 financial year be allocated from the Otorohanga Community Board special fund.

Mr. Gadd / Mrs. Cowan

ITEM 67 ELECTRIC VEHICLE CHARGING STATION (EVC) – WAHANUI CRESCENT

The Community Facilities officer presented a report informing members that approval is sought for the installation of an Electric Vehicle Charger (EVC) in Wahanui Crescent. He said the installation is a cooperative project between The Lines Company and Council.

The Community Facilities Officer informed members that there will be very little capital input from Council, its share will be from staff time. He said it is really a question of granting approval for the proposed site. Mr. Gadd expressed some concern at the proposal in particular to removing two existing car parking spaces in order to allow a private company to make money from this venture.

Mrs. Cowan said she would like to see Otorohanga as being a town where this facility is available.

Mr. Coventry expressed the opinion that the Board in approving the application would be providing a service for tourists.

The Chair also expressed the opinion that the Board will be providing a service which will be of benefit in the future.

Resolved that the Board approve the installation of an Electric Vehicle Charger (EVC) on Council land and approves that two car parks be designated for the use of vehicles charging.

Mrs. Cowan / Mr. Coventry

ITEM 67 MEMORIAL TREE – REG BRETT RESERVE

The Community Facilities Officer referred members to his report on a request made by the Project Kiwiana Committee on behalf of the Barker family to plant a memorial tree in the Reg Brett Reserve, in honor of the late Jim Barker.

Resolved that the Board approves the planting of a memorial tree in honor of the late Jim Barker, under the direction of Council staff.

Mr. Gadd / Mrs. Christison

ITEM 69 PROJECT KIWIANA – JIM BARKER MEMORIAL PLAYGROUND – UPDATE

Resolved that the Project Kiwiana – Jim Barker Memorial Playground update from Mrs. M Hurley, Chair of Project Kiwiana Committee be received.

Chair / Mr. Gadd

ITEM 70 PROPOSED MEETING DATES – 2019

The Governance Supervisor referred members to a schedule of proposed 2019 meeting dates.

Resolved that the proposed 2019 meeting dates as presented and detailed below be adopted.

Thursday 7 February 2019 @ 4pm
Thursday 7 March 2019
Thursday 4 April 2019
Thursday 2 May 2019
Thursday 6 June 2019
Thursday 4 July 2019
Thursday 1 August 2019
Thursday 5 September 2019
Thursday 3 October 2019
Thursday 7 November 2019 (New Board)

Chair / Mr. Coventry

ITEM 71 STOPBANK PATHWAY PROJECT

Council's Land Management Officer circulated members a copy of her report informing them that having finished the consultation process with members of the community and key stakeholders around the pathway design and the management of the surrounding river control areas, Council staff are now in a rEPOposition to recommend to Elected Members on the preferred way forward for this project.

The Land Management Officer reported that 23 written submissions have been received with a number in favour of retiring all the grazing areas in order to open these up for wider Community use.

The Land Management Officer advised that Iwi have strongly supported the proposal and are delighted to be included and involved in future planting opportunities, cultural art and historical story boards. This will allow them the opportunity to identify any cultural sites of significance.

The Land Management Officer informed members that modifications have been carried out to the proposed designs in order to meet NZTA safety aspects. She said there will be a decrease in part of the leased land by the NZ Motorhome Association.

The Land Management Officer further reported on the Otorohanga Sports Club who have been really supportive however, they will incur a loss of grazing area and revenue stream for the Club.

The response from the Otorohanga South School felt that they may be exposed to extra vandalism and have therefore shifted the proposed connection point. The School also felt that parents would need to be worked closely with before considering reviewing some of their current travel plans.

The Officer referred to the comments from the Polocrosse Club who feel strongly about option 3 being the only option as they have limited space to meet their safety requirements for spectator setbacks from the field.

The Riding for the Disabled however, felt that option 3 would allow them opportunities to use more open green spaces.

Mrs. Cowan referred to staff recommendation 4 and said she would like to see the agreed design before any decision is made.

The Land Management Officer replied that Mr. Loomans is currently processing feedback on the design.

Mrs. Cowan suggested that Board Members walk along the stopbanks and consider staff recommendation 4 on its own, in conjunction with the final design.

The Chair agreed that a project team be put together and come to an agreement on the options.

The Land Management Officer reported that once the final design has been approved it will go out for consultation with the desire that construction will commence around the end of January 2019.

In reply to the Chair the Engineering Manager confirmed that funding for the project is in place.

The Chief Executive advised that the total cost will be identified when the final design has been approved.

Resolved that

- 1) The Board approves for Council to resolve that the flood protection areas on the town side of the river from Phillips Avenue to Waipa Esplanade, including the closed landfill to be retired from grazing, with and Council moving to grass harvest management arrangements.
- 2) That Council gives consideration to potential mitigation of the adverse effects of this change of management regime on affected parties, in particular the Otorohanga Sports Club.
- 3) That approval is given to Council staff to terminate the grazing Licences by giving 3 months' notice and working closely with the current grazing Licencees to transition them from use as considerately as possible.
- 4) That the Engineering Department proceeds with a process to tender the stopbank pathway construction works based upon the final agreed design and price.

Mrs. Cowan / Mr. Coventry

Mrs. Cowan expressed her thanks to the Land Management Officer Ms. T Ambury and Design Engineer Mr. S Loomans for their input into the project.

ITEM 72 OCB MATTERS REFERRED FROM 6 SEPTEMBER 2018

The Chair took members through Matters Referred.

OTOROHANGA CLUB

The Chair informed members that he has had discussion with the Vice-President of the Otorohanga Club and advised that the Club is also in discussion with the adjoining property owners on addressing the vacant land adjacent to the Club.

GENERAL

PROJECT KIWIANA – JIM BARKER MEMORIAL PLAYGROUND TOILET BLOCK – VINYL OVERLAY

Mrs. Cowan informed members further in regards to the proposed covering of the existing toilet facility located at the Reg Brett Reserve. Mrs. Cowan said that the current facility has a number of issues in regards to the dents within the stainless steel which will need to be corrected prior to the application of the vinyl Kiwiana themed overlay. She informed members that the proposal is to put panels illustrated and relating to Kiwiana similar to a number of printed posters already in circulation.

Mrs. Cowan informed members that the cost to Project Kiwiana in relation to this beautification is approximately \$3000 + GST subject to Board approval. She said the lifespan of these vinyl overlay will be approximately 8 years and that the final design files will be lodged with Council. Mrs. Cowan expressed the opinion that public amenities are a drawcard for tourists, particularly with many themed facilities across New Zealand and once complete, this facility would join the list.

The Chief Executive Officer informed members that there would be no issue with this happening and queried who would undertake the maintenance.

Mrs. Cowan informed members that the initial work will be undertaken by Project Kiwiana.

Mr. Gadd informed members that the overlay can easily be removed when the product become life expired.

Resolved that Project Kiwiana Committee be given approval to overlay the public toilets located in the Regg Brett reserve with a Kiwiana theme.

Mrs. Cowan / Mrs. Christison

COMBINED CHURCHES – LIGHT PARTY

Mr. Coventry informed members that the annual Combined Churches Community Light Party will take place on 31 October 2018. He requested that permission be granted for the use of Windsor Park for this purpose.

Resolved that the request from the Combined Churches of Otorohanga for use of Windsor Park on 31 October 2018 be granted.

Mr. Coventry / Mrs. Cowan

OTOROHANGA CHRISTMAS MARKET

The Chief Executive informed members of a request for the use of the Otorohanga Village Green in addition to a further request for funding of the Otorohanga Christmas Market. He said the Markets are to be held on Sunday 25 November 2018 and that the requested amount of financial support was for \$500 to assist with advertising.

The Chair read the email to members further outlining the request.

The Chair expressed the opinion that the Board is unable to approve funding based on the lack of quantification in the email however, suggested that a number of funding sources exist within the Community to assist with such endeavors.

Mr. Gadd expressed the opinion that there is always the option to seek sponsorship from Businesses for this task nothing that a “proudly sponsored by” notation could possibly assist to secure support.

Mrs. Cowan expressed the opinion that a number of social media avenues exist such as the Otorohanga Buy and Sell on Facebook, the Otorohanga I Site and other Social Media streams and suggested that the organisers may like to explore these options. She said that the Otorohanga Community Board had not previously funded items of this nature and suggested that the organisers may like to approach the Otorohanga District Development Board or Creative Communities for further support.

The Chair said that he would follow up with Sarah de Haan in relation to this matter and convey the suggested avenues expressed by members.

Resolved that the Otorohanga Community Board grant permission for the operation of the Christmas Market and that due to the lack of quantifiable information contained within the request, the Otorohanga Community Board is unable to assist with funding.

Mr. Coventry / Mrs. Cowan

KERB AND CHANNEL – PROJECT KIWIANA – JIM BARKER MEMORIAL PLAYGROUND –

Mrs. Cowan queried if the Kerb and Channel will be continued to completion at the Kiwiana Memorial Playground

The Community Facilities Officer informed members that there will be an extension of approximately 15 metres to tidy up the entrance way to the facility. He said that further works will be completed once work on the new carpark is finished.

OTEWA – STATE HIGHWAY 3 PLANTING.

Mrs. Cowan informed members that recent plantings of Coprosma Virescenes undertaken at the south end of Otorohanga are not adequate replacements for those well-established plants that previously existed. Mrs. Cowan informed members that the reason for the replacements was due to the hard pruning of these plants undertaken by the contractor, something that had not previously happened in the past.

The Community Facilities Officer said that he would discuss this matter with the contractor.

Mrs. Cowan said that this corrective work needs to be undertaken at the cost of the contractor.

OTOROHANGA SHARING SHED

Mrs. Christison informed members that permission has been granted for the installation of the Otorohanga Sharing Shed. She said that the Otorohanga Men’s Shed has been tasked with the design and work and that this facility will be located in the vicinity of the Otorohanga Police Station.

MEETING CLOSURE

The meeting closed at 6.27pm

CHAIR: _____

SIGNATURE: _____

