



Otorohanga District Council

MINUTES

20 November 2018

10.02am

Members of the Otorohanga District Council

Mr. M Baxter (Mayor)
Mrs. K Christison
Mr. R Johnson
Mrs. RA Klos
Mr. P McConnell
Mr. K Phillips
Mrs. D Pilkington (Deputy Mayor)
Mrs. A Williams

Meeting Secretary Mr. CA Tutty

OTOROHANGA DISTRICT COUNCIL

20 November 2018

Minutes of an ordinary Meeting of the Otorohanga District Council held in the Council Chambers, 17 Maniapoto Street, Otorohanga on Tuesday 20 November 2018 commencing at 10.02am.

MINUTES

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PRESENT

Mr. MM Baxter (Mayor), Mrs. DM Pilkington (Deputy Mayor), Councillors RA Klos, AJ Williams and K Philips.P.McConnell

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive), G Bunn (Corporate Services Manager), R Brady (Engineering Manager), CA Tutty (Governance Supervisor) and Ms. T Ambury (Land Management Officer)

His Worship declared the meeting open and welcomed those present.

APOLOGY

Resolved that the apology received from Councillor K. Christison be sustained.

His Worship / Councillor McConnell

OPENING PRAYER

Councillor Klos read the Opening Prayer.

PUBLIC FORUM

His Worship welcomed members of the public present.

MS. RANGITAAWA SCHOFIELD

Ms. Rangitaawa-Schofield informed members that she had had discussions with Sonya Hetet and as part of Iwi wondered whether there could be a chance to bring a representative to the Board / Council meetings.

Ms. Rangitaawa-Schofield referred to a recent presentation to the Board by Mr. Bill Millar regarding maintenance work around the former Railway Station building and asked whether her Manu Whenua group could be proactive and assist with some of this work.

Ms. Rangitaawa-Schofield also raised the matter of community water metering in particular to the fixed charge and separate charge for water consumption.

MRS. HEATHER HAMMOND

Mrs. Hammond speaking as the current President of the Otorohanga Zoological Society Inc. who owns and administers the QE 2 covenanted Ripley Jones Reserve. She said this includes the wetland immediately neighbouring the proposed Happy Valley Milk Limited factory site and as such the Otorohanga Zoological Society Inc. is named in Clause 67 of the Consent conditions, to as a party of the required Community Liaison group.

Mrs. Hammond advised that OZS (the Otorohanga Zoological Society Inc.) would like to bring to the attention of Council that Condition 69a, 70 and 71 of the Happy Valley Milk Limited land use Consent have been breached.

Mrs. Hammond then outlined conditions 69a – 70 and 71 and reported that disregard to the consent conditions is unacceptable.

Mrs. Hammond advised that OZS is questioning what policies and processes the Council has in place for monitoring and enforcing the conditions of Land Use Consents in this District. She said that OZS is also asking whether these policies and processes are clearly documented and available for the public and staff.

Mrs. Hammond advised that if the Otorohanga District Council policies and processes are in place to monitor and enforce this Land Use Consent, what specific actions has Council staff taken to date and when did these occur.

In conclusion Mrs. Hammond advised that as a signatory of the petition to Council requesting Section 91 of the RMA be enacted (requiring Happy Valley Milk Limited to apply for concurrent Consents) she was disappointed that this did not happen, as this process would have been far less arduous for them and the Community.

Mrs. Hammond said that in future OZS strongly urges Council to protect the energy of the people in this Community by enacting Section 91 as a matter of policy for all future developments of scale in this District.

COLIN MURPHY

Mr. Murphy advised that he is speaking on behalf of the Otorohanga Museum Society in regards to the relocation of the sculpture of Major Westmacott currently displayed at the Te Papa Museum in Wellington. He said Major Westmacott was looked upon as a local and queried if there is a suitable place in Otorohanga to relocate this statue to.

Mr. Murphy referred to the former Girl Guides Hall and the Museum's intention to apply to Council for tenure of this building.

Mr. Murphy informed members that Mrs. Nan Owen has agreed that the Otorohanga Museum requires a total makeover. He said that this complex fits well within the current recreational area. Mr. Murphy advised that the key intention is to protect the statue and to secure the former Girl Guide Hall. He said at the present time, the Society has time on their side to work through the issues that may come from this.

In reply to His Worship Mr. Murphy advised that the statue is constructed of an aluminium frame covered in wax. He said it is able to be dismantled and reassembled.

With regard to the statue being required to be displayed in a climate controlled area Mr. Murphy said he would have to follow this issue up.

His Worship suggested that Mr. Murphy on behalf of the Society get the Community on-board to support the relocation of Major Westmacott's statue to Otorohanga.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

No items were identified for consideration in general business which may require a resolution.

CONFIRMATION OF MINUTES – OTOROHANGA DISTRICT COUNCIL – 23 OCTOBER 2018

Resolved that the Minutes of the meeting of the Otorohanga District Council held on 23 October 2018, as circulated, be approved as a true and correct record of that meeting and the resolutions contained within be adopted.

His Worship / Councillor Johnson

Councillor Klos referred to the public forum section and congratulated the meeting Secretary on the format in which he recorded the discussion.

Councillor Klos expressed the opinion that she did not appreciate verbal attacks on Councillors / Staff during these public forum sections.

She referred to the potential use of the Island Reserve for a workers camp and said nowhere were the possible employment opportunities mentioned. She said all of the feedback received was negative.

Councillor Klos then referred to page 4, making reference to the resolution indicating Council's support in principle for use of the areas within the Island Reserve to potentially accommodate a workers camp for the Waikeria Prison development and asked why does the Otorohanga Community Board have so much say on this matter when Council administers the area.

Councillor Klos was informed that Council does have the opportunity to override any recommendations put forward by the Board.

Councillor Phillips raised the matter of consideration being given to summarising the minutes of Council meetings. He said he is in favour of a much more summarised version.

The Chief Executive reported that he has received strong views from Councillors on both formats. He said it would be desirable to wait until a new Chief Executive has been appointed to obtain their view on the matter.

Councillor Klos informed members that Council's Audit and Risk Committee wish to adopt a summarised version.

The Chief Executive advised that no other Council appears to record detailed minutes of their public forum section.

Councillor Pilkington said that this section allows an opportunity for the public to speak.

Councillor Johnson expressed the opinion that there is often negativity within the Public Forum section and felt that should this be recorded it does nothing for the image of the District.

Councillor Klos expressed the opinion that this Council should cease recording the discussion held in the public forum section.

Councillor Johnson thought that perhaps just the person and topic being presented could be recorded.

Councillor Pilkington informed members that Council cannot make a resolution today as this matter has not been signalled at the commencement of the meeting.

It was agreed that this item be placed on Matters referred for further consideration.

Councillor Williams thought that many issues raised in the public forum could be dealt with directly by staff. She said there is no need for these to be presented to a full Council.

Councillor Phillips felt that people often need to speak out on certain issues however, they are not to be rude to Councillors or staff. He said Councillors need to be prepared to take some comments from the public "on the chin".

Councils Land Management Officer said there is an opportunity for Council to develop a protocol around the Public Forum section.

The Chief Executive advised that members of the public should be giving notice to speak to Council and this then being approved by His Worship.

It was agreed that a report be prepared for consideration at the next meeting of Council on the issues relating to the public forum section of Council meetings and the taking of minutes from these meetings.

CONFIRMATION OF MINUTES – OTOROHANGA COMMUNITY BOARD – 19 OCTOBER 2018

Councillor Klos expressed concern as to the way in the Otorohanga Community Board is approaching the Happy Valley Milk application.

She said whatever Council is attempting to do is in the best interest of the District.

Councillor Klos expressed the opinion that competition is good even though some Councillors may have a vested interest in another milk company. Councillor Klos felt that people are focusing on the individual applicant rather than what they are proposing to do.

Resolved that the Minutes of the meeting of the Otorohanga Community Board held on 19 October 2018 as circulated be confirmed and the recommendations contained therein be adopted.

Councillor McConnell / Councillor Phillips

RECEIPT OF MINUTES – OTOROHANGA COMMUNITY BOARD – 1 NOVEMBER 2018

Resolved that the Minutes of the meeting of the Otorohanga Community Board held on 1 November 2018 be received.

Councillor Johnson / Councillor McConnell

RECEIPT OF MINUTES – KAWHIA COMMUNITY – 19 OCTOBER 2018

Councillor Pilkington requested the following corrections be made.

-Page 1 – Aotea Park, third paragraph to read "on to Hoturoa street"

-Page 3 – The following sentence to be extended to read "Mrs. Pilkington expressed the opinion that this venture will provide potential benefits for the Community and that their application for a Resource Consent will sort out the practicalities **and conditions of consent**."

-Page 4 – Jervois Street, the word reading "seas" be corrected to read "seats".

-Page 5 – Heading SWEAP to read "Mrs. Pilkington requested a letter of appreciation be forwarded to Mr. Ross Dockery (representing the 'South Waikato Economic Group, Governance Group') for fronting the filming by TV 7 Sharp and showcasing Kawhia's attractions.

Resolved that the Minutes of the Kawhia Community Board meeting held on 19 October 2018, as amended be received.

Councillor Pilkington / Councillor Phillips

DECLARATION OF CONFLICTS OF INTEREST

His Worship queried, if members were aware of any conflicts of interest that may exist regarding items to be discussed at today's meeting.

No conflicts of interest were expressed.

ENVIRONMENTAL SERVICES MANAGER

The Environmental Services Manager Mr. Andrew Loe attended the meeting at 11.08am

ITEM 312 AMENDMENT OF TRAFFIC BYLAW SCHEDULES

The Chief Executive summarised proposed minor amendments to the Schedules of Council's Traffic Bylaw 2005.

Councillor Pilkington said she endorsed the recommendation in respect to Jervois Street, Kawhia.

Councillor Phillips referred to a no-parking area along Karaka Road and advised that this has not been identified as an amendment.

It was agreed that this be followed up.

Resolved that

1. amendments are made to the Schedules of the Otorohanga District Traffic Bylaw 2005 as described in the Chief Executives report.
2. the amended Otorohanga District Traffic Bylaw 2005, as presented and incorporating the proposed amendments to the Schedules is adopted to have immediate effect.

Councillor Phillips / Councillor Klos

ITEM 313 KAWHIA PLAYGROUND PROPOSAL

The Chief Executive summarised his report advising that actions are proposed to enable the Kawhia Community Projects Trust to undertake a project to provide additional playground equipment in the central foreshore area of Kawhia.

Councillor Pilkington expressed the opinion that she supports the proposed recommendation however, the matter of land jurisdiction issues need to be resolved regardless of the proposal to provide additional playground equipment.

Councillor Pilkington extended her thanks to the staff involved in this matter.

The Land Management Officer informed members that it will be desirable for a "wash up" report to be presented to Council when the issues have been resolved.

Resolved that -

1. Council supports in principle the proposal of the Kawhia Community Projects Trust to provide additional playground equipment in the central foreshore area of Kawhia, subject to resolution of land jurisdiction issues and satisfactory outcomes from community consultation.
2. A process be pursued to seek transfer of jurisdiction from the Crown to Otorohanga District Council in respect of land on the Kawhia foreshore between Pouewe Street and the property containing the Community Hall. Funding of this process to be from the District's share of the proceeds of the sale of the former Council land on Waiwera Street.

Councillor Pilkington / Councillor McConnell

ITEM 314 ROAD LEGALISATION PART MANGAORONGO ROAD – SO 525400

The Engineering Manager summarised a report informing members that Council has documents requiring Council’s consent for a small area of Mangaorongo Road to be acquired for road from DJ and SA Sanson.

Resolved that

The Otorohanga District Council hereby consent’s to the Minister of Land Information declaring

- a. Pursuant to Sec 114 of the Public Works Act 1981 the land described in the **Schedule** below to be road vested in the Otorohanga District Council.

South Auckland Land District - Otorohanga District

Schedule - Land to be Declared Road

<i>Area</i>	<i>Description</i>	<i>Title</i>	<i>Owners</i>
289m ²	Sec 2 SO 525400	CFR 330922	DJ & SA Sanson Bailey Ingham Trustees Ltd

- 2. The Mayor and Chief Executive of Otorohanga District Council be authorised to sign and seal any documentation necessary to legalise plan SO 525400.

Councillor Johnson / Councillor Pilkington

ITEM 315 ROUTINE ENGINEERING REPORT – AUGUST TO OCTOBER 2018

The Engineering Manager took members through the routine report on engineering matters for the period August to October 2018.

ROADING

Councillor Phillips reported it was good to see Council’s Road Maintenance Contractor Inframax Construction Limited back in the District with a lot of activity happening.

He said this was not seen at this time last year.

AROHENA RURAL WATER SUPPLY

Councillor Klos reported that the Local MP has suggested that the Arohena Rural Water Supply Committee carry on protesting at the government’s requirement for compliance with the drinking water standards.

The Chief Executive informed members that later this week Central Government will make an announcement regarding the ‘three waters’ review.

WAIPAPA RESERVE

Councillor Klos reported that this area is being well maintained and that the new toilet facility looks like a ‘beacon’. She expressed her gratitude to the staff involved.

KAWHIA RECYCLING CENTRE

Councillor Pilkington referred to issues raised by Mr. J Dodgson in the public forum section of the last Kawhia Community Board meeting regarding the operation to dispose of green waste at the Kawhia Recycling Centre. She requested that these issues be given consideration to.

Resolved that the routine Engineering report for the period August to October 2018 be received.

Councillor Williams / Councillor Johnson

ITEM 316 ENVIRONMENTAL HEALTH OFFICER / LIQUOR LICENSING INSPECTOR'S REPORT JULY TO SEPTEMBER 2018

The Environmental Services Manager summarised the Environmental Health Officer / Licencing inspectors report for the period July to September 2018.

Councillor McConnell referred to the upcoming controlled purchase operation which is programmed to occur before Christmas 2018. This operation allows minors to enter into a licensed premise and attempt to purchase alcohol in order to test the Licencees processes for declining sales to underage persons.

Councillor McConnell expressed the opinion that this is placing underage persons in a dangerous situation.

Resolved that the Environmental Health Officer and Licencing Inspectors report covering the period July to September 2018 be received.

Councillor Klos / Councillor Johnson

ITEM 317 ODC MATTERS REFERRED FROM 23 OCTOBER 2018

The Chief Executive reported that a workshop on rural intersection lighting will be held at the conclusion of today's meeting.

GENERAL

WEST COAST ZONE COMMITTEE

Councillor Pilkington reported on her recent attendance at a West Coast Zone Committee meeting in particular informing members that the King Country River Care group are extending into coastal catchments in an effort to improve water quality and to have input into future plans.

Councillor Pilkington referred to the Pest Management Plan and the re-infestation of possums.

BEATTIE HOME

Councillor Pilkington reported that she attended a recent Beattie Home AGM meeting and their Melbourne Cup Event.

SISTER REIDY MEMORIAL

Councillor Pilkington reported she attended the recent unveiling of the memorial in respect to the late Sister Reidy and the Amnesty Day service in Kawhia.

Mrs. Pilkington informed members that she also attended the Maori stone blessing at the new entrance to the Waikeria Prison.

BEATTIE HOME – DEMENTIA UNIT

Councillor Johnson reported an anonymous benefactor has offered three million dollars to the proposed Beattie Home Dementia unit. He said it is proposed to erect this facility adjacent to the rear of Beattie Home.

Councillor Johnson advised however that there will still be a need to fundraise a further one million dollars towards the project.

Councillor Pilkington expressed the opinion that the generosity from within the Otorohanga District is amazing and congratulated the Trustees of Beattie Home for the work they are taking on.

OTOROHANGA MEDICAL HUB

Councillor Johnson informed members of the fantastic success in obtaining funds towards the new Otorohanga Medical Hub.

COUNCILLOR PHILLIPS

Councillor Phillips extended his apologies to members as he and his family have been very involved in the recent passing of his mother in law.

LACK OF INVITATION TO ELECTED MEMBERS

Councillor Phillips reported that he did not receive an invitation to the recent Otorohanga Sports Awards. Other members agreed that they did not receive an invitation however, an invite was placed through Facebook.

The Corporate Services Manager informed members that the event was organised by Sport Waikato.

His Worship highlighted the importance of internal communication to elected members.

Councillor Pilkington expressed the opinion that any major events should be advised to members through the current system.

SPORT WAIKATO

The Corporate Services Manager reported that Sport Waikato is undertaking a scoping study which will include a stocktake of Clubs throughout the District and the people associated with these Clubs. He said this survey will highlight the issues facing these clubs and who owns the facilities.

The Corporate Services Manager further advised that it is intended to hold one or two public forums in the Council building in order to highlight to Sport Waikato the issues in the District.

Councillor Pilkington suggested that discussions be held with Dr. John Burton in Kawhia.

OTOROHANGA PONY CLUB

Councillor Phillips reported on his recent attendance at the Pony Club day and said this was a great event with a new river manager in attendance. He reported that repairs have been undertaken to their road.

The Land Management Officer referred to the input from Mrs. Rosemary Davison concluding not to take out all of the trees within the Pony Club area.

WAIPA RIVER CATCHMENT COMMITTEE

Councillor Phillips reported on his recent attendance at a Waipa River Catchment Committee meeting and advised that there is a river plan in place which is receiving a substantial amount of money. He said targeted areas have been identified and a substantial amount of really good work is being undertaken in these areas.

Councillor Phillips then referred to Central Government's 'Tree Programme' however, in order to obtain a government subsidy an area of approximately 200 hectares is required to be planted out, a quarter of which is to be in native plants. He said this could result in productive land being taken out for trees.

Councillor Phillips reported that the presence of wallabies is becoming a big problem in some areas.

KAWHIA CBD

The Chief Executive reported that approval has been given for the installation of CCTV cameras in the Kawhia CBD. He said it is hoped that these will be installed prior to Christmas.

The Chief Executive referred to the Provincial Growth Fund to which application will be made for exploration of the Te Raumakau water storage facility.

MAYORAL ACTIVITIES

His Worship reported he has attended the following events:

- Centennial of the Otorohanga Bowling Club
- Fire and Emergency Services Awards Evening
- Mayoral Graduation Ceremony
- Mayors Taskforce

His Worship reported that he is leaving New Zealand this evening to travel to China where he will be one of four Mayors representing New Zealand. His Worship said he will give a ten minute presentation to encourage Chinese investment in New Zealand.

ADDITIONAL SUBDIVISION

The Environmental Services Manager informed members of a 128 lot subdivision proposed for the Harpers Avenue area. He advised that Submissions close on 18th December 2018

COMMUNITY WATER METERING

The Corporate Services Manager advised that staff are due to read water meters again during December 2018 following which a mock invoice will be sent out. He referred to a number of properties outside the Community which have previously been metered and that these are due to be read next month.

The Corporate Services Manager said it is hoped to achieve one system of charging from 1 July 2019.

JIM BARKER MEMORIAL PARK

The Land Management Officer informed members of the opening day for the Jim Barker Memorial Park to be held on 9 December 2018. She reported, it is proposed to create two murals on the toilet block.

SWEAP

The Land Management Officer reported that SWEAP has formed various working groups and that she will be leading the skills and training group.

OTOROHANGA HISTORICAL SOCIETY

Councillor McConnell referred to the Otorohanga Historical Society's presentation to the Otorohanga Community Board and advised that they have been informed to come back with a definite proposal. He said the former Girl Guide Hall is under Council control and that the society should be encouraged to think big in their proposal.

COUNCILLOR WILLIAMS

Councillor Williams reported on her attendance at the following:

- Communicate Powerfully
- Mayoral Graduation Ceremony
- Civil Defence Joint Committee Meeting

COUNCILLOR KLOS

Councillor Klos referred to the aftermath of tree felling in Gisborne and that no assistance is being provided with clearing the associated debris.

AUDIT AND RISK WORKSHOP

Councillor Klos reported on a recent Audit and Risk workshop covering Asset and Contract management. She advised that the Chair discussed future risks in respect to culture, health and safety, wellbeing, climate change and employment issues.

NEW ZEALAND MOTOR CARAVAN ASSOCIATION

Councillor Klos queried why the New Zealand Motor Caravan Association had contacted her.

The Land Management Officer replied that she directed the association to Councillor Klos as a Councillor interested in Tourism within the District.

LUNCHEON ADJOURNMENT

Resolved that Council adjourn for Lunch at 12.37pm.

His Worship / Councillor Pilkington

LUNCHEON READJOURNMENT

Resolved that Council readjourn following the luncheon break.

His Worship / Councillor Pilkington

PUBLIC EXCLUDED

RESOLVED that the public be excluded from the following part of the proceedings of this meeting, namely,

ITEM 319– OTOROHANGA CEMETERY - PROPOSED CHANGES TO LAND STATUS

The general subject matter of each item to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Reason for Confidentiality

	Grounds	Reason
	Section 48(1) of the Local Government Official Information and Meetings Act 1987, which permits the meeting to be closed to the public for business relating to the following grounds:	Subject to sections 6, 8 and 17 of the Local Government Official Information Act 1987, the withholding of the information is necessary to:
<u>OTOROHANGA CEMETERY – PROPOSED CHANGES TO LAND STATUS</u>	48(1a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would	7(2i) Enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

	<p>exist.</p> <p>48(1d) That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.</p>	
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This resolution is made in reliance on section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

<p>Maintain the effective conduct of public affairs through-</p> <p>(i) the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) applies, in the course of their duty.</p>	<p>Section 7(2)(f)</p>
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Councillor Pilkington / Councillor Johnson

MEETING CLOSURE

The meeting closed at 1.22pm

