



Otorohanga Community Board

MINUTES

21 May 2015

OTOROHANGA COMMUNITY BOARD

21 May 2015

Minutes of an ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto St, Otorohanga on Thursday 21 May 2015 commencing at 4.02pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr R Prescott (Chair), Mr NS Chetty (attended 4.05pm), Mrs EM Cowan, Mrs AC Laws, and Mr DR Williams.

IN ATTENDANCE

Deputy Mayor, Mrs D Pilkington, Messrs DC Clibbery (Chief Executive), RH Brady (Engineering Manager) and CA Tutty (Governance Supervisor).

APOLOGIES

Resolved that the apologies received from Mr PD Tindle and Mr N Chetty (for lateness), be sustained.

Mrs Laws / Mrs Cowan

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved

That the Engineering Support Officer's report on an application received for a temporary road closure within the Otorohanga township be considered in General Business which may require a resolution.

Mrs Cowan / Chair

CONFIRMATION OF MINUTES – 23 APRIL 2015

Resolved that the minutes of the meeting of the Otorohanga Community Board held on 23 April 2015, as previously circulated, be approved as a true and correct record of that meeting.

Mr Williams / Mrs Laws

REPORTS

Item 73 PROPOSED CHANGES TO MANAGEMENT OF ISLAND RESERVE

Discussion

The Chief Executive presented a report advising Members that approval is sought from the Board for changes to the mowing of the Island Reserve, and to grant the NZ Motor Caravan Association a lease over part of the Reserve.

The Chair reported that Mr Tindle and himself had had discussion with representatives of the Otorohanga Sports Club/Island Reserve Management Committee questioning the costs of running the Island Reserve, and their contribution to this. The Chair referred to a 2013 Memorandum of Understanding (MOU) which apparently had never been circulated amongst the Club's members. He said Mr Wilshier undertook to evaluate the MOU and report back to the Board.

The Chair further advised that the Club previously intended to retain the gate takings however, latterly they have decided to contribute these. Members were informed that the Club has presented a letter to Council accepting the MOU. As a result they will require a part-time Caretaker, therefore Council has agreed to contribute an extra \$5,000 towards that cost. The Chief Executive advised that Council will now be contributing \$16,000 towards the maintenance of the Island Reserve plus the cost of the mowing. He said however, Council will be able to

reduce the mowing costs and outlined the various areas currently being mown and how this activity could be reduced.

Mrs Cowan expressed the opinion that the potential use of part of the Island Reserve by the NZ Motor Caravan Association (NZMCA) is an excellent suggestion but expressed concern that Camp Kiwi will become unviable. Mrs Cowan further reported that the revenue of Camp Kiwi is at the present time questionable however, suggested that consideration could be given to the camping ground site being utilised as additional parking space for the Kiwi House.

The Chief Executive made mention of the Otorohanga District Development Board (ODDB) and the proposal to establish a Sports Hub at the Island Reserve. He said some ODDB Members are of the opinion that this proposal should be pursued further. The Chief Executive advised that should the proposal get the go ahead, then that facility will require all the space available at the Island Reserve. Members were advised of the Te Kuiti proposal and it was suggested that an outdoor sports hub facility in Otorohanga might be complementary to this.

The Chief Executive referred to the approach from the NZMCA to lease an area at the Island Reserve suitable for their purposes. He said they would prefer a nine year tenancy and would install some fencing and a waste dumping facility. The Chair expressed some concern that, should the Board not approve a lease agreement with the NZMCA and the Sports Hub facility does not get off the ground, then Council has lost an opportunity. The Chief Executive reported it would be necessary for consideration to be given as to the practicality of the Island Reserve for the purpose of erecting a Sports Hub.

The Deputy Mayor advised that it is necessary to have someone within the Community to promote the Sports Hub and to communicate with the Otorohanga Community Board in order to drive the proposal. Mr Chetty advised that to-date there is no steering committee in place to drive the proposal. Members were advised that Sport Waikato is undertaking a study to ascertain what is required within the Otorohanga, Waitomo and Ruapehu Districts.

Mrs Cowan asked that the Board recognise the impact a decision may have on Camp Kiwi. The Chair advised that the Otorohanga Kiwi House has drawn up a proposal as to what they could use the Camp Kiwi land for. He said this would necessitate a change of use.

Resolved

That the Board indicates its approval for -

1. Reducing the extent and standard of grass mowing at the Island Reserve as described in the Chief Executive's report.
2. Granting the New Zealand Motor Caravan Association a lease to occupy an area approximately corresponding with area 'A' shown in the plan attached to the report, with conditions of the lease to be determined by Council staff but with a suggested initial rental of \$6,000 per annum and a lease term of 5 years.

Chair / Mr Williams

Item 74 OCB MATTERS REFERRED FROM 23 APRIL 2015

Discussion

The Governance Supervisor took Members through Matters Referred.

BUILD OVER EXISTING SEWER LINES

This item will be considered in a workshop at the conclusion of this meeting.

PROPOSED INSTALLATION OF SPLASH PAD

As Mr Tindle was absent from the meeting therefore this item will be considered at a later date.

GENERAL

Item 75 **APPLICATION FOR TEMPORARY ROAD CLOSURE – MID WINTER FUN RUN/WALK – LATE ITEM**

The Engineering Manager presented the Engineering Support Officer's report on an application received from Weta Promotions Ltd for a road closure within the Otorohanga township for the purpose of holding the prizegiving for the Otorohanga Dental Surgery/Bailey Ingham Ltd Mid Winter Run/Walk and associate activities.

Resolved

That approval be granted for the following road closure and associated events to be held at the Thirsty Weta, Wahanui Crescent:

Purpose: Mid-Winter Run/Walk Prize Giving
Date: Wednesday, 17 June and Thursday, 18 June 2015
Details of Closure: **WAHANUI CRESCENT** – from its intersection with Maniapoto Street to its intersection with Whittington Lane
Period of Closure: 12 noon 17 June to 2am 18 June
Detour: By way of Whittington Lane

With the following conditions imposed:

1. No objections are received from the NZ Police Department, or New Zealand Transport Authority.
2. Persons will be allowed through in the event of an emergency.
3. Weta Promotions Limited are to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Weta Promotions Limited are responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
5. Weta Promotions Limited are to notify the bus and taxi operators of the closures.
6. Weta Promotions Limited is to provide a detailed copy of their Traffic Management Plan to Council. This must comply with New Zealand Transport Agency's Code of Practice for Temporary Traffic Management and will require the services of STMS Level One qualified personnel for preparation of the plan and supervision of setting out and control of all temporary traffic management. The Temporary Traffic Management Plan (TTMP) is to be submitted to Council's Roding Department for approval no later than 10 working days before the closure.
7. Weta Promotions Limited are solely responsible for signposting and policing of the roads to be closed and for the detour route. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures.
8. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Weta Promotions Limited representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

9. The Weta Promotions Limited are to obtain signatures of businesses affected, confirming notification that the proposal has been received.
10. Any damage to the road surface or roadside furniture shall be made good to the satisfaction of the Otorohanga District Council Roothing Manager, at the cost of the applicant.
11. All litter is to be removed from the road reserve prior to re-opening the road.

Mrs Cowan / Mr Chetty

HEALTHY RIVERS

Mr Williams reported he attended a recent meeting on healthy rivers, in particular the Waikato/Waipā catchments. He said this was a very interesting meeting as was a local presentation he also attended. Mr Williams reported on a comment that the Waipā River is New Zealand's 'river of shame'.

MANIAPOTO MAORI TRUST BOARD

Mr Williams reported on his attendance at a recent meeting of the Maniapoto Maori Trust Board (MMTB). He advised that the Board is attempting to look after small reserves and highlighted the characteristics of these.

METERED WATER

Mr Williams referred to the campaign to introduce water metering within the Otorohanga Community and said this is being carried out very well. He felt that this Council should lead the way in regards to managing water consumption. Mr Williams referred to the flushing of the urinal at the Wahanui Crescent toilets and suggested this should be placed on a timer. Mr Williams undertook to obtain costings to install this.

MOUNTAIN BIKE TRACK

Mr Williams reported that work is progressing reasonably well and that Council's Building Control staff are happy with the work being carried out. Mr Williams queried the amount of funding that remains from the original \$5,000. The Engineering Manager replied that more than \$5,000 has already been spent.

Reference was then made to Landcape Consultant Rosemary Davison's report regarding planting in the Bob Horsfall Reserve and Rotary Park following the establishment of the Bob Horsfall mountain bike track. Members agreed that the content of the report be followed. Mrs Cowan thanked Mr Williams and Mr Prescott for the work they have carried out on the mountain bike track to date.

LEAVE OF ABSENCE

Mrs Cowan requested leave of absence from the next meeting of the Board on 16 July 2015 as she will be away overseas until 23 July 2015.

COMMUNITY PROPERTY – SEPTIC TANK FAILURE

The Chair outlined a situation on a property south of Otorohanga where the septic tank has failed and the efforts that have been made to get the family to remedy the situation. He said no action has been taken by the family and accordingly the matter is being pursued by Council's Building Control staff.

H COKER – REMEMBRANCE SEAT

The Governance Supervisor presented a letter received from Mrs Heather Coker thanking Council for the opportunity for the family of her deceased brother to erect a remembrance seat in Mountain View Road.

MEETING CLOSURE

The meeting concluded at 4.55pm.

CHAIRMAN:

DATE: 16 July 2015