



Otorohanga Community Board

# MINUTES

3 April 2019

4.01PM

# OTOROHANGA COMMUNITY BOARD

3 April 2019

Minutes of an Ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto Street, Otorohanga on 3 April 2019 commencing at 4.01pm.

Tanya Winter

## MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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**PRESENT**

Mr. P Mc Connell (Chair), Mr. P Coventry, Mrs. E Cowan, Mrs. K Christison, Mr. N Gadd and Mr. A Buckman

**IN ATTENDANCE**

Ms. Tanya Winter (Chief Executive), Messrs. R Brady (Engineering Manager), G Bunn (Corporate Services Manager), M Lewis (Services Manager), CA Tutty (Governance Supervisor) & Ms. T Ambury (Organisation and Community Development Manager)

The Chair declared the meeting open and welcomed members, staff and members of the public.

**PUBLIC FORUM**

The Chair addressed members of the public and provided them with guidance on the way public forum is conducted. The following points were made:

- 5 minutes per speaker
- try and minimize repetition between speakers
- Board members will ask questions only
- Questions are not to be directed at staff

Mrs. Marie State Mrs. Betty Hoskins, Mr. Colin Kelso and Mr. Trevor Wheeler presented their concerns regarding the Stopbank Walkway. The following points were made:

- concerns about potential Stopbank failure and the safety of the town, particularly the parts that go under the bridges
- the opening up of the top of the stop banks and the potential for rain to penetrate

The Chair informed members that Council staff will be meeting with representatives from the Waikato Regional Council tomorrow to check on project progress with a particular focus on Stopbank integrity.

The Chair advised that members of the public are welcome to have discussions with Council's Chief Executive should they have any concerns.

It was agreed that it would be timely for Council to provide an update on the project through an article being placed in the Waitomo News.

**ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

No items were identified for consideration in general business which may require a resolution.

**Mrs. Cowan / Mrs. Christison**

**CONFIRMATION OF MINUTES – 6 MARCH 2019**

Mrs. Cowan highlighted the fact that the footer on the individual pages of the minutes is incorrect referring to the previous meeting of the Board.

Mrs. Cowan referred to Page 4, in particular the River Project Management Plan and advised that the name of the river is spelt incorrectly and should read "Rerenoa".

Mrs. Christison referred to Page 3, the item on the Project Kiwiana Committee and reported she had expressed favour of providing shade sails rather than the installation of a winding path through the group trees.

**Resolved** that the Minutes of the meeting of the Otorohanga Community Board held on 6 March 2019, as amended, be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

**Mrs. Cowan / Mr. Coventry**

## **DECLARATION OF INTEREST**

The Chair asked members if they were aware of any conflicts of interest that may exist regarding items to be discussed at today's meeting.

No declarations of interest were received.

## **ITEM 74 STOPBANK SHARED PATHWAY PROGRESS REPORT & AMENDMENT**

The Engineering Manager Introduced his report and made the following points:

- The alignment has been consistent with the final drawings on all work completed to date
- Where the track is joined to the Stopbank, the material is imported clay which is similar to that in the centre of the Stopbank. This clay is being compacted and tested.
  
- The material on the top of the Stopbank will be shaped and leveled and that the soil scattered along the bank will add more support.

The Engineering Manager spoke to the two recommendations in his report:

1. The proposed changes regarding the alignment of the pathway around the New Zealand Motor Caravan Association's (NZMCA) site. A site plan that was attached to the report was discussed so that members were clear on the changes being proposed. Concerns were raised about the stagnant water at the NZMCA site.
  
2. The two stock crossings shown on the plan. The Engineering Manager queried whether there was a need for these now with the decision made to retire all the land from grazing. It was agreed that it was desirable to leave these crossings in place as they may be required in the future, maybe as horse crossings.

**Resolved** that the Engineering Manager's report be received and the realignment of the pathway around the New Zealand Motor Caravan Association site and relocation of the associated access points be approved subject to confirmation of the final level of the revised alignment for the pathway.

**Mr. Gadd / Mrs. Cowan**

## **ITEM 75 MATTERS REFERRED 6 MARCH 2019**

Reference was made to the item under the Organisation and Community Development Manager dated 6 March 2019 and it was agreed that this be placed under the Environmental Services Manager – to prepare a report for consideration in a workshop situation on the options to regulate Coffee Carts operating within the Community.

### **PROJECT KIWIANA COMMITTEE REPORT – JIM BARKER MEMORIAL PLAYGROUND**

The Chair referred members to a report prepared by the Chair of the Project Kiwiana Committee providing an update on the Jim Barker Memorial Playground. He requested that this be tabled for member's information.

The Chair informed members that representatives of the Project Kiwiana Committee wish to come to the next meeting of the Board whereat they will put forward a proposal for the next stage of the project.

The Chief Executive requested that the report come to management in the first instance so that a report can be prepared that outlines any financial or other impacts of this next stage of the project on the Board and Council.

**Resolved** that the Project Kiwiana Committee's update on the Jim Barker Memorial Playground be received.

**Chair / Mr. Gadd**

**GENERAL**

**GARDENING CONTRACT**

Mrs. Cowan requested that an item be placed on “matters referred” regarding the Gardening Contract in Otorohanga.

**OTOROHANGA FLOOD PRESENTATION**

Mrs. Cowan suggested that members revisit the presentation made by Councils Former Chief Executive concerning flooding within the Otorohanga District.

**WI – FI**

Mrs. Cowan reported on the very poor reception being experienced along Maniapoto Street in regards to the free town Wi Fi. She said the key issues appear to be that of interference and the signal.

The Chair reported that Council’s IT department is currently looking into the matter. It was agreed that Council’s Corporate Services Manager follow the matter up.

**CONTRACT 1053**

Mrs. Cowan referred to the proposed footpath project on Alex Telfer Drive and the Kerb and Channel work on Domain Drive and suggested that the Board needs to look at these two items and decide on which is a priority. Mrs. Cowan advised that Council’s Engineering Manager had advised that either one or the other project will be carried out.

The Chair reported that there is also the matter of Merrin Avenue to be considered.

Mrs. Cowan suggested that more information be provided on these projects in order for a decision to be made.

**TREE – GRADARA AVENUE – KAKAMUTU ROAD**

Mr. Coventry raised the issue around a tree situated on the corner of Gradara Avenue and Kakamutu Road which requires pruning.

**PARKING ADJACENT TO JIM BARKER MEMORIAL PLAYGROUND**

Mr. Coventry reported that a truck and trailer unit has been parking in the area adjacent to the Jim Barker Memorial Playground.

Mr. Gadd queried whether the driver is actually breaking any rules by parking there.

It was agreed that this matter be considered further under the review of the Traffic Bylaw which is currently with Council’s Environmental Services Manager.

**STOPBANK WALKWAY**

Mr. Coventry reported that people are walking dogs and riding bikes over the Stopbank walkway during its construction.

**MEMORIAL SERVICE**

Mrs. Cowan expressed her sincere thanks to Mrs. Christison and Mr. Coventry for organising an amazing ceremony in support of the recent Christchurch tragedy. She said the Chair’s speech was very inspirational.

**OTOROHANGA COMMUNITY BOARD CONFERENCE**

The Chair reported that Mr. Gadd and he will be away from the 6<sup>th</sup> of April 2019 at the Community Board Conference.

The Chair expressed the opinion that Otorohanga is going along pretty well with various projects happening which people are talking about. He said trust has to be placed in the hands of Council’s Management who ensure correct decisions are made.

**MEETING CLOSURE**

The meeting closed at 5.07pm.

**CHAIR:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

