



**Otorohanga**

District Council

*Otorohanga - where kiwi can fly  
A dynamic, inclusive and unique district*

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# OPEN MINUTES

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Minutes of an ordinary meeting of the Kāwhia Community Board held in the Kawhia Community Hall, Jervois Street, Kawhia on Friday, 2 February 2023 commencing at 4.00pm.

Tanya Winter  
**CHIEF EXECUTIVE**

15 February 2023

## Kāwhia Community Board

Membership:	Chairperson	Geoff Good	Aotea ward
	Community Board Member	Hinga Whiu	Kāwhia ward
	Community Board Member	Dave Walsh	Kāwhia ward
	Community Board Member	<i>Vacant</i>	Kāwhia ward
	Councillor	Kit Jeffries	Council appointee

Quorum: A majority of members (including any vacancies)

Meeting frequency: Monthly or as required

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### WORKSHOPS

There were no workshops held.

**PRESENT**

Chairperson Good, Community Board Members Whiu and Walsh, and Councillor Jeffries.

**IN ATTENDANCE**

Mayor M Baxter, Councillor A Williams, Chief Executive T Winter, Group Manager Regulatory & Growth A Loe, Chief Advisor R McNeil, Kaitakawaenga – Iwi Relations Advisor C Temese, Executive Assistant D Dowd, Manager Governance K King (minutes).

**COMMENCEMENT OF MEETING**

Chairperson Good declared the meeting open at 4.00pm.

**OPENING PRAYER**

Council's Kaitakawaenga – Iwi Relations Advisor, C Temese provided the opening karakia.

**APOLOGIES**

There were no apologies as all Board Members were present.

**MAKING AND ATTESTING OF DECLARATION OF COMMUNITY BOARD MEMBER ELECT**

Chairperson Good invited community board member elect, Dave Walsh to make his declaration to Ōtorohanga District Mayor, Max Baxter. Mr Walsh made his declaration.

Chairperson Good acknowledged Mr Walsh's contribution as chairperson of the Board in the previous triennium. He also personally thanked Mr Walsh for the advice and support provided during his initial period as the new chairperson.

**LATE ITEMS**

There were no late items.

**DECLARATION OF CONFLICT OF INTEREST**

There were no declarations made.

## SERVICE ACKNOWLEDGEMENT

Councillor Jeffries on behalf of the Board acknowledged the long service of both Linda Wix and Pauline Lellman at the Kāwhia Library. He then presented each with a bouquet of flowers as a small token of appreciation from the Board. Both ladies spoke on their connection with the Kāwhia community.

## PUBLIC FORUM

### Kelly Isherwood (Māori Women's Welfare League) and Lynn Duggan (Move Your Tinana Festival)

Both women spoke on the access and affordability of the community hall, outlining several areas of concern around the booking process. Concern was also raised on the maintenance and facilities offered at the hall. Councillor Jeffries advised similar matters were raised in 2022 and the Board considered the future use of the hall should be considered as part of the Kāwhia and Aotea concept plan being developed in 2023. Chairperson Good advised the Board would informally discuss the issues raised following the meeting.

Jeanette Schollum had requested to be heard but was unwell and would present to the Board's March meeting.

## MINUTES OF THE PREVIOUS MEETING

**RESOLVED K4:** That the open minutes of the Kāwhia Community Board meeting held on 3 November 2022, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Councillor Jeffries | Board Member Whiu

There were no matters arising.

## ITEM 7: KAWHIA COMMUNITY BOARD MEETING DATES

Council's Manager Governance, K King advised the Board had not yet determined the meeting dates for 2023 as the Board's December meeting was cancelled due to community bereavements.

**RESOLVED K5:** That Kāwhia Community Board adopt the meeting schedule to the end of 2023 as follows:

Thursday, 2 March

Wednesday, 5 April (due to Good Friday)

Thursday, 4 May

Thursday, 1 June

Thursday, 6 July

Thursday, 3 August

Thursday, 7 September

Thursday, 5 October

Thursday, 2 November

Thursday, 7 December

Chairperson Good | Board Member Walsh

**ITEM 8: ELECTED MEMBERS ALLOWANCES AND REIMBURSEMENTS POLICY**

Chief Executive, T Winter advised the Policy was adopted by Council at its December meeting.

**RESOLVED K6:** That Kāwhia Community Board receive the Elected Members Allowances and Reimbursements Policy adopted by Council on 14 December 2022 (document number 664632).

Chairperson Good | Councillor Jeffries

**ITEM 9: KĀWHIA/AOTEA CONCEPT PLAN – PROJECT UPDATE**

Council's Chief Advisor, R McNeil referred Board Members to the report contained in the December meeting agenda. He advised proposals for the concept plan (and the rural concept plan project) were pending. An evaluation process involving representatives from the Board, councillors, Mayor, and mana whenua will make a recommendation to the Chief Executive who would make the appointment under delegated authority.

His Worship the Mayor spoke on the importance of community involvement and Chairperson Good reiterated the Board would be encouraging the Kāwhia and Aotea communities to get involved.

**RESOLVED K7:** That Kāwhia Community Board receive the report titled 'Kāwhia/Aotea Concept Plan – project update' (document number 674116) from Ross McNeil, Chief Advisor, together with the project report, outline project plan and terms of reference for the community advisory group contained in the Board's December meeting agenda, given that the Board's December meeting did not proceed.

Chairperson Good | Board Member Walsh

**RESOLUTION REGISTER**

**RESOLVED K8:** That the Kāwhia Community Board receive the staff updates on the Resolution Register.

Chairperson Good | Councillor Jeffries

**Matters arising:**

Council's Group Manager Regulatory & Growth, A Loe spoke to the first resolution (Kāwhia wharf) made on 26/2/21. He advised the asset management plan development will include an assessment of the current state of the structure. The plan will include anticipated costs including replacement. In response to a query from Councillor Jeffries, Mr Loe advised the plan development was be progressed as part of the draft Long Term Plan process but would also be included in the Kāwhia/Aotea concept plan community consultation about current and future usage and the costs involved.

## CHAIRPERSON'S REPORT

Chairperson Good acknowledged the passing of Kāwhia identity, Edith Dockery in late 2022. Mrs Dockery was a member of the Kāwhia Community Board in previous years and was also Chairperson during that time.

Mr Good also acknowledged the work undertaken by Board Member Whiu and staff for the design and installation of the Kāwhia Moana picture frame.

## BOARD MEMBER UPDATES

Board Member Whiu spoke on the picture frame project noting the surge in social media posts following the installation. She also spoke on the Tainui games noting the last event was held in February 2020.

Board Member Walsh spoke on the sports club replacement facility project noting an engineer had been contracted to complete a structural analysis of the existing concrete slab. Also, he advised Nu Vision Architecture had been engaged.

Councillor Jeffries spoke on the Te Taiao o Kāwhia Moana meeting noting a formal application was pending to become an incorporated Society with appointed trustees to allow for funding applications to be made. He commented on various community and Council events attended.

## GENERAL BUSINESS

Councillor Jeffries spoke on the Kāwhia entrance seawall and the ivy/blackberry on the drive into the township. He acknowledged the emergency services and power company linesmen who were busy during the Anniversary weekend flooding event. He had run a poll on the Kāwhia Connection Facebook page on the possibility to installing an EV charging station in Kāwhia which received a mixed response but some good suggestions. He would like to see the idea included in the Kāwhia/Aotea concept plan.

Board Member Walsh spoke on the community feedback he had received on the community hall, the speed humps installed and a Health and Safety issue which arose during the holiday period in relation to the wharf. He had contacted Council about the contractors involved. Mr Walsh requested an update on the sewage system investigation be provided to the March Board meeting.

Board Member Whiu spoke on the issues raised by various community members relating to the Kāwhia Community Hall. She was liaising with the managing body to seek a solution.

Councillor Jeffries spoke on the recent visit by Travel Guides Australia who filmed at Ocean Beach with potential overseas exposure for Kāwhia. About 30 people were involved in the visit who were split into two filming teams.

In response to a query from Chairperson Good, Council's Chief Executive T Winter advised there had been no votes received at the time for the Kāwhia by-election. She encouraged the Board to promote during the voting period.

**CLOSING PRAYER**

Council's Kaitakawaenga – Iwi Relations Advisor, C Temese provided the closing karakia.

**MEETING CLOSURE**

Chairperson Good declared the meeting closed at 5.17pm.

Unconfirmed