



Otorohanga Community Board

# MINUTES

9 May 2013

## OTOROHANGA COMMUNITY BOARD

9 May 2013

Minutes of an ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto St, Otorohanga on Thursday 9 May 2013 commencing at 4.00pm.

### MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

#### ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
APOLOGIES		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES – 14 MARCH 2013		1
REPORTS		1
Item 131	INSTALLATION OF PUBLIC WASTEWATER DUMP STATION	1
Item 132	WATER SUPPLY STRATEGY REVIEW	2
Item 133	OCB MATTERS REFERRED FROM 14 MARCH 2013	3
GENERAL		4
Item 134	PLAQUES – LAKE HUIPUTEA	4
Item 135	DRAFT ANNUAL PLAN	5

## **PRESENT**

Mr R Prescott (Chair), Mrs EM Cowan, Mr AG Ormsby, Mr PD Tindle and Mr DR Williams.

## **IN ATTENDANCE**

Mr DC Clibbery (Chief Executive & Engineering Manager), Ms D Tautari (Community Facilities Officer) and Mr CA Tutty (Governance Supervisor).

## **APOLOGIES**

**Resolved** that the apologies received from His Worship the Mayor Mr DF Williams and Mrs AC Laws be sustained.

### **Mr Tindle / Mrs Cowan**

## **ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

**Resolved** that the item raised by Mrs Cowan on behalf of the Project Kiwiana Committee that a description plaque of the Pukeko erected at Lake Huiputea and a memorial plaque in respect to the late Mrs Nancy Jensen be erected on the jetty at Lake Huiputea be considered in General Business which may require a resolution.

### **Mr Tindle / Mr Williams**

## **CAMP KIWI ENTRANCE WAY**

Mrs Cowan reported that some campervans are experiencing difficulty with the entrance way into Camp Kiwi. It was agreed that this matter be discussed further in General Business.

## **CONFIRMATION OF MINUTES – 14 MARCH 2013**

**Resolved** that the minutes of the meeting of the Otorohanga Community Board held on 14 March 2013, as previously circulated, be approved as a true and correct record of that meeting.

### **Chair / Mr Williams**

## **REPORTS**

### **Item 131      INSTALLATION OF PUBLIC WASTEWATER DUMP STATION**

#### **Discussion**

The Community Facilities Officer summarised her report suggesting that a public wastewater dump station for the use by mobile campervans be installed in Otorohanga in order to reduce the unauthorised use of the public toilet facility for this type of dumping. The Officer reported that discussion has been held with the cleaner of the Wahanui Crescent toilet facility. Mrs Cowan reported that there are dumping stations in both of the local camping grounds. She advised that the custodian of Camp Kiwi is policing the situation at their facility. She suggested that perhaps the Board consider providing signs to the effect that dumping stations are available and that no dumping is to take place at the Wahanui Crescent toilet facility. The Officer replied that she has organised small signs stating 'No Camper Waste' which will be erected at the Wahanui Crescent toilet facility. In reply to Mr Williams who suggested that consideration be given to installing a dump station near the Wahanui Crescent toilet facility, the Officer replied that this facility is in the central business area of Otorohanga, in close proximity to food premises. The Chair suggested that larger signs be installed at the toilet facility and signage erected directing campers to the two local camping grounds. Members were informed that the cost for the supply and installation of a

dump station would be in the vicinity of \$4-5,000. The concrete insert would be donated by the Motor Camping Association. Mr Tindle expressed the opinion he would like to see some form of enforcement take place regarding this issue and queried whether its patrol could come under the current Security Patrol Contract. It was also suggested that all of the hot water taps be removed from the Wahanui Crescent toilet facility.

With regard to the placement of various signs, the Chief Executive felt that too many signs may encourage travelers to continue on and stop in another Community.

### **Resolved**

That additional signage (as described) be erected at the Wahanui Crescent toilet facility discouraging inappropriate use of the facility by freedom campers and that the situation be monitored.

### **Mr Tindle / Mr Williams**

## **Item 132 WATER SUPPLY STRATEGY REVIEW**

### **Discussion**

The Engineering Manager presented his report on issues relating to the strategy for sustainable supply of water to the Otorohanga Community. He outlined the background of the situation and advised that there was an expectation some 5-6 years ago of growth within the Community. He said however, the level of water consumption has remained much the same. The Engineering Manager confirmed that the current water capacity is near to fully utilising what the Board has. Particular reference was made to the average volume of water supplied per person which is approximately 518 litres/day. It is felt that this situation occurs due to the community not having individual water meters on houses.

The Engineering Manager informed Members that investigations have been made into leakage occurring from the water mains, the results of which implied that there is an overall level of leakage around 27 percent of the water produced by the Otorohanga water treatment plant. The Engineering Manager advised that Council would not have a case to receive subsidy to provide an additional water reservoir. He confirmed that water meter charging is a user pays system.

The Engineering Manager reported that water meters are being installed with new houses being built in order to obtain information for research. He said however, there has only been approximately 15 new houses built during the recent period.

With regard to water conservation, the Engineering Manager reported that whilst it would be hoped that over time the Community would become familiar with a restriction system and conform with it, it is to be expected that initially at least this would generate additional workloads for Council staff. He referred to two levels of formal restriction being –

1. Water Alert
2. Critical Water Alert.

Mrs Cowan suggested that Council trial a leakage reduction investigation on private properties. Mr Williams said this would be commenced on Council's Housing for the Elderly flats. The Community Facilities Officer replied that when any water related problems arise, the tenants phone the office and this is usually fixed straight away.

Mr Tindle suggested use could be made of the NZ Fire Service to get into peoples homes to ascertain if they have any minor leaking water problems. This could coincide with the information supplied by the Fire Service regarding the installation and maintenance of fire alarms. The relevant information would be passed on to Council for repairs to be undertaken by a Plumber, during a week or two set aside for this purpose.

Mr Tindle expressed the opinion that Council should encourage new house builders to make provision for rainwater to be stored and utilised on their property. The Chief Executive replied that the disadvantage of onsite storage is that by the time demand is greatest, the property owner has already used the water in the storage tank.

### **Resolved**

That

1. In light of changed circumstances, the most appropriate means by which sustainable supply of water to the Otorohanga Community can be provided is by attempting to reduce water losses and other non-essential water consumption rather than increasing the capacity of the water treatment plant as previously envisaged.
2. A proposal is developed for provision of a trial campaign of free household water leak repairs.
3. Efforts are continued towards installation of domestic water meters as renewals of water supply mains and laterals are undertaken (at a rate of not more than 20 meters per annum) with the objective of ultimately having 100 metered residential properties in the community that can be used to provide meaningful data on the water consumption of domestic users.
4. That additional 'bulk' water meters are installed in the Otorohanga Community as appropriate and where funding is available, to help identify areas where there is potential significant water leakage.
5. Consideration is given to adopting a tiered structure of formal water use restrictions for application in times of potential water shortage.

### **Mr Williams / Mr Tindle.**

## **Item 133      OCB MATTERS REFERRED FROM 14 MARCH 2013**

### **Discussion**

The Governance Supervisor took Members through Matters Referred.

### **COUNCIL LAND – PHILLIPS AVENUE**

The Chair reported that Council's Community Facilities Officer and himself have not approached the property owners adjacent to the strip of Council land in Phillips Avenue to discuss the matter of mowing this area however, he has noticed that this area is being kept mown and tidy by the property owner.

### **PLANTING PLAN – TRAPSKI DRIVE**

The Community Facilities Officer reported that the planting out of the area of land at the bottom of Trapski Drive has taken place today. She said the area had been sprayed, mowed and junk removed and the trees planted with the assistance of Community Detention workers. The Officer reported that the local spraying operator has undertaken to keep any initial growth down.

### **OTOROHANGA RESERVE – TREE**

The Community Facilities Officer reported that advice has been received from Rosemary Davison to wait until the leaves have fallen off this particular tree. Following which an arborist be employed to trim the tree back to the required height.

## **GENERAL**

### **Item 134            PLAQUES – LAKE HUIPUTEA**

#### **Discussion**

Mrs Cowan raised the matter of the installation of plaques on the jetty at Lake Huiputea. One would provide a description of the Pukeko and the second would be a memorial plaque in memory of the late Nancy Jensen. She said it is proposed that on 26 May 2013 the plaques will be dedicated by Mrs Jensen's family. Mrs Cowan confirmed that this request has been submitted by the Project Kiwiana Committee. She said such plaques would be laminated and could be easily attached to the jetty with screws. The Chair referred to a meeting tomorrow with a representative dealing with River Treaty matters encouraging Council to apply for funding for matters relating to the rivers. The Chief Executive expressed the opinion that the existing jetty is 'pretty ugly' however, should this be removed in the future it will be replaced with something else.

#### **Resolved**

That the request from the Project Kiwiana Committee to install plaques associated with the recently erected Pukeko on the jetty at Lake Huiputea be approved.

**Mrs Cowan / Mr Ormsby**

## **CAMP KIWI ENTRANCEWAY**

It was agreed that this be checked out by Council's Community Facilities Officer.

## **MAORI LEASE PROPERTY – CORNER KAKAMUTU ROAD/HINEWAI STREET**

Mrs Cowan referred to this vacant land and queried what is happening in regards to the mowing of the area and the payment of rates. Mrs Cowan suggested that an approach be made to the Maori Trustees to attend to these matters. She reported that the lease of the area to the Otorohanga College terminated as at 30 April 2013. The Engineering Manager advised that this area includes part of Council's sewerage and stormwater drain. He said it is necessary for Council to retain good relations with the Maori Trustees. Mrs Cowan suggested that the rates could be utilised to offset mowing of the area.

## **MOBILE COFFEE VAN**

Mr Ormsby raised the matter of a mobile coffee van selling from various locations around the Community. He questioned whether this operation has obtained the relevant licenses. Mr Tindle expressed the opinion that he did have an issue with this mobile coffee van parking in the CBD. The chair advised that the operator is local and complied with the relevant conditions of license. It was agreed that the Governance Supervisor check the objectives and background of the license in respect to this operation.

## **MOUNTAIN BIKE TRACK**

Mr Williams reported that good progress has been made however, he is not receiving as much assistance from the Otorohanga College. He said the boys are using the track and that there is approximately 80m still to be completed. Mr Williams advised he is seeking a grant of \$800 from the Otorohanga Club to complete this section.

## **FORMER RAILWAY STATION BUILDING**

The Governance Supervisor referred to the request from the Board to check the Lease Agreement in regard to the occupation of the former Otorohanga Railway Station and the responsibility of the Tenant in maintaining the interior of the building. The Supervisor reported that he visited the facility around late March this year to inspect half of the interior of the building which had been cleaned by the Tenant. He said the stains had removed well and cleaned off to

a dirty white colour. The Supervisor reported that he investigated the building again this week and that the exterior has been water blasted and the interior cleaning completed. He said the building, both the interior and exterior, looked good and is much improved.

## **TUATARA ROOM**

Mrs Cowan, on behalf of the Otorohanga Kiwi House, formally offered to Council and the Board the free use of the Tuatara Room in acknowledgement of the support given to them by both Council and the Board.

## **Item 135 DRAFT ANNUAL PLAN**

### **Discussion**

The District Accountant referred to the Draft Annual Plan for submissions and advised that a suggestion has been placed in this document for Council to commence charging on overdue water accounts. He said the matter is also being put to the various Rural Water Supply Committees for their approval. The District Accountant advised that it is proposed a 5 percent penalty will be added to outstanding water accounts not paid by the 20<sup>th</sup> of the month following them being invoiced. He said any income received will come back into the Community Water Account.

### **Resolved**

That in future penalty rates of 5 percent be applied in respect of late payments for water supply as per Council's Rates Resolution.

**Mrs Cowan / Mr Ormsby**

## **MEETING CLOSURE**

The meeting concluded at 5.40pm.

**CHAIRMAN:**

**DATE:**