



TE KAUNIHERA Ā-ROHE O  
**ŌTOROHANGA**  
DISTRICT COUNCIL

**Navdeep Singh Khangura**

**Manager's Certificate Application**

**Public Hearing**

Application by Navdeep Singh Khangura for a Manager’s Certificate.

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**NOTICE OF HEARING**  
**ŌTOROHANGA DISTRICT LICENSING COMMITTEE**  
**(Sale and Supply of Alcohol Act 2012)**

NOTICE is hereby given that the Ōtorohanga District Licensing Committee will hold a public hearing to consider the proceedings listed below. Each matter will be called at the time and date specified.

**Date:** Friday 25<sup>th</sup> July 2025  
**Time:** 1.30pm  
**Place:** Ōtorohanga District Council Chambers  
17 Maniapoto Street,  
Ōtorohanga 3900

**Application:** 20/CERT/3223/2024 | 018-0565

Application by **Navdeep Singh Khangura** for a Manager's Certificate.

*The date and timings detailed in this notice may be subject to change and will be confirmed if that is the case.*

Any person who claims an interest in these proceedings must:

- Confirm their attendance with the undersigned.
- Confirm if they intend to make submissions or give evidence at the hearing.
- All briefs of evidence and any other documentary material that they seek to introduce into evidence must be emailed by **5.00pm, 27<sup>th</sup> June 2025.**
- All briefs of evidence and any other documentary material that the applicant seeks to introduce into evidence must be emailed by **5.00pm, 11<sup>th</sup> July 2025.**

**The reports of any party appearing, including reports by the Police, will be made public at this hearing.**

If such persons do not then appear in person or by counsel, the matter may be heard and determined in their absence.

**DATED** at Ōtorohanga this 22<sup>nd</sup> day of May 2025



Tony Quickfall – Group Manager Regulatory & Growth  
For Secretary

**Ōtorohanga District Licensing Committee**

Telephone: 07 873 4000



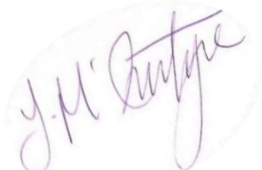
## ŌTOROHANGA DISTRICT LICENSING COMMITTEE

### Direction

To: Ōtorohanga Liquor Licensing Co-ordinator  
Application: 018-0565  
Date: 12 May 2025

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1. This is an application by Navdeep Singh Khangura for the renewal of a Manager's Certificate.
2. On 15 March 2025, Kiwitown Liquor Centre failed a Controlled Purchase Operation (CPO) when alcohol was sold to a minor. The sale was made by Mr Khangura, who was the duty manager at the time. Following the failed CPO, the Licensing Inspector reports that Mr Khangura has received additional training from the licensee on 26 March 2025 and attended the Club Champs training session in Te Awamutu, 24 March 2025.
3. Police have not opposed the application. The Inspector has confirmed she would support the renewal of the Manager's Certificate on the basis that it be truncated to a period of 12 months to allow continued monitoring.
4. In order to consider this, the Committee would like to meet with Mr Khangura to better understand the matters surrounding the failed CPO, and to assess his understanding of the Act. Therefore, I direct that the application be set down to be heard at a public hearing by the District Licensing Committee.<sup>1</sup>
5. Mr Khangura is employed by JD 2023 Limited, which has applied to renew its off-licence. A hearing for that application is scheduled for 25 July 2025. To ensure efficiency, it is recommended that the hearing for Mr Khangura's Manager's Certificate be held on the same day, following the off-licence hearing. If time does not permit, an alternative date will be proposed.
6. The timeframes for filing evidence are as follows:
  - All briefs of evidence and any other documentary material that the reporting agencies seek to introduce into evidence must be filed within 20 working days of the hearing.
  - All briefs of evidence and any other documentary material that the Mr Khangura seeks to introduce into evidence must be filed within 10 working days of the hearing.



Tegan McIntyre  
Commissioner  
Ōtorohanga District Licensing Committee

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<sup>1</sup> Section 202(1) Sale and Supply of Alcohol Act 2012

**IN THE MATTER OF**

The Sale and Supply of  
Alcohol Act, Section 222

**AND IN THE MATTER OF**

Application for a Manager's  
Certificate by pursuant to  
section 219 of the Sale and  
Supply of Alcohol Act 2012

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**BRIEF OF EVIDENCE**

6 June 2025

Nam Pham

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## MAY IT PLEASE THE COMMITTEE

### Introduction

1. Nam Pham is my full name. I am employed by Otorohanga District Council as a licensing Inspector. I am here assisting the DLC.
2. My work includes enquiring and reporting on alcohol licence applications under the Sale and Supply of Alcohol Act 2012 throughout Otorohanga District. I have 3 years' experience.
3. Before the committee today is an application for a renewal application for the manager's certificate from Navdeep Singh Khangura.
4. Applicant works part time for JD 2023 Limited.
5. Applicant was the duty manager who had a failed CPO on 15 March 2025
6. Applicant has an ARLA decision for a suspension of applicant's managers certificate, decision [2025] NZARLA 170 attached.
7. On 15 March 2025, the same date with the failed CPO incident, the inspector observed the duty manager who works for the above licensee had sold a bottle of white wine alcohol to a lady. Bottle was priced \$11, sold for \$5, confirmed the rest \$6 will be paid on a later date. During the conversation the lady leaned against the counter multiple times and although the duty manager initial refused the sale, this lady insisted that the duty manager must phone his boss to confirm the deal and must sell the wine bottle to her. The applicant finally sold the bottle of wine to the lady.
8. Applicant has the appropriate qualifications as prescribed by the Act
9. Applicant was interviewed on 7 May 2025. I use a series of questions to assess applicant understanding about the Objects of the Act, the tools and how to define if a person is intoxicated, host responsibility, etc. Applicant can answer most of the questions right.
10. Applicant provided evidence of training following the failed CPO, including internal training with licensee and external training by attending Clubchamps.
11. I have discussed a truncated renewal period of would be appropriate because applicant will have a shorter time before another assessment during renewal application. Applicant has agreed to truncated renewal condition.

**IN THE ALCOHOL REGULATORY AND LICENSING AUTHORITY  
TE MANA WAETURE TAKE WAIPIRO**

**[2025] NZARLA 170**

UNDER	the Sale and Supply of Alcohol Act 2012
AND	
IN THE MATTER	of an application pursuant to s 285 of the Act for suspension of a manager's certificate
BETWEEN	MARY FERNANDEZ (Licensing Inspector of Te Awamutu)
	Applicant
AND	NAVDEEP SINGH KHANGURA
	Respondent

Hearing:	On the papers
Authority:	Judge A S Menzies Ms J D Moorhead Mr R S Miller
Judgment:	9 <sup>th</sup> June 2025

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**DECISION OF THE AUTHORITY**

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[1] By application dated 30 May 2025, Licensing Inspector Mary Fernandez of Waipa District Council seeks suspension of a manager's certificate following a controlled purchase operation conducted on 15 March 2025 during which alcohol was sold to a person under the purchase age in breach of s 239 of the Act. The application is made pursuant to s 285(3)(a) of the Act.

[2] The respondent does not dispute the ground of the application and he has agreed to suspension of his manager's certificate. Accordingly, we make the following order by consent:

manager's certificate number 20/CERT/3223/2024, issued to Navdeep Singh Khangura, is suspended for 28 days from Monday 21<sup>st</sup> July 2025 until Sunday 17<sup>th</sup> August 2025 (both dates inclusive).

[3] This order is deemed to be a negative holding in terms of ss 288(1) and 290 of the Act. If the certificate has not already been cancelled, three negative holdings incurred within a three-year period will result in an order cancelling the certificate.



District Court Judge A S Menzies  
Chairperson  
Alcohol Regulatory and Licensing Authority





**To:** The Secretary of the District Licensing Committee  
**From:** Nam Pham  
**Subject:** Application for Renewal of Managers Certificate  
**Report Date:** 8 May 2025  
**File Reference:** MC0397  
**Decision Number:** 018-0565

<b>APPLICANT:</b>	Navdeep Singh Khangura
<b>APPLICATION TYPE:</b>	Application for Renewal of Managers Certificate
<b>ASSOCIATED PREMISES:</b>	Kiwi Town Liquor Centre
<b>EXPIRY DATE:</b>	23 April 2025

## 1 SUMMARY OF APPLICATION

Application for the renewal of Managers Certificate was received by the Otorohanga District Licensing Committee on 23 April 2025 pursuant to section 224 of the Sale and Supply of Alcohol Act 2012.

The application was in the correct form as detailed by section 224 of the Act and was accompanied by the correct fee.

## 2 SUITABILITY OF THE APPLICANT

The applicant is over the age of 20 and holds a student visa valid until 31 March 2026 which allows applicant to work up to 20 hours per week during school term and 40 hours a week during summer vacation, including term-breaks. The applicant held the manager's certificate for one year and was issued by Taupo City Council hence this is the first renewal of the managers certificate.

Applicant confirms he has no convictions.

Applicant holds the prescribed qualification detailed in section 218.

## 3 ANY CONVICTIONS RECORDED AGAINST THE APPLICANT

The police have confirmed this applicant has no convictions.

## **4 MANNER IN WHICH APPLICANT HAS MANAGED LICENSED PREMISES**

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The applicant has a failed CPO on 15 March 2025. The applicant has given statement and agreed to have his certificate suspended pursuant to section 285 of the Act. An application for a suspension of the managers certificate has been applied to ARLA on 15 April 2025 and is in processing.

The associated licence premises has a notice of hearing in place scheduled for 25 July 2025 hearing. This process is a part of the off-licence renewal process, in which the licensing inspector opposed the renewal process after observing Navdeep sold a bottle of alcohol at half price under the listed price to a person who could be under influenced. The matter will be heard at the hearing.

## **5 TRAINING AND PRESCRIBED QUALIFICATION**

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Applicant holds the licence controller qualification issued under the Sale and Supply of Alcohol Act 2012 and is dated 9 February 2024. A copy was provided through email and is attached.

Applicant has attended Servewise Host Responsibility training in January 2025. After the failed CPO applicant has been trained by licensee on 26 March 2025 and has attended the recent Clubchamps training held at Te Awamutu on 24 March 2025. Copies of training records attached to this report.

I am satisfied that the applicant has the appropriate qualifications and training.

## **6 POLICE REPORT**

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Police have sent an email dated 28 April 2025 confirm no objection to the application.

## **7 LICENSING INSPECTOR'S COMMENT**

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The applicant was interviewed on 7 May 2025. We discussed about the failed CPO incident and what lesson the applicant has for himself in the future. Navdeep confirmed that he is now checking ID for anyone looks under the age of 25 and adhere to licence host responsibility.

Navdeep shared that he has been juggling between studying and working to support his studying. He only works part-time for licensee and wishes to have his certificate renewed and keep working. Navdeep understands that he must have a valid visa to use the manager's certificate.

The inspector's view is that Navdeep's certificate could be renewed with a truncated period of 12 months, which were discussed during the interview and Navdeep agreed to that condition. Navdeep has sent an email dated 8 May 2025 confirming that, and a copy attached to this report.

## **8 CONCLUSION**

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There is no opposition to the re-issue of manager's certificate to Navdeep Singh Khangura however I recommend certificate should be renewed with a 12-month truncated period.

Nam Pham,

Nam Pham  
**LICENSING INSPECTOR**

## CERTIFICATE of ACHIEVEMENT

This is to certify that

**Navdeep singh Khangura**

has completed the course

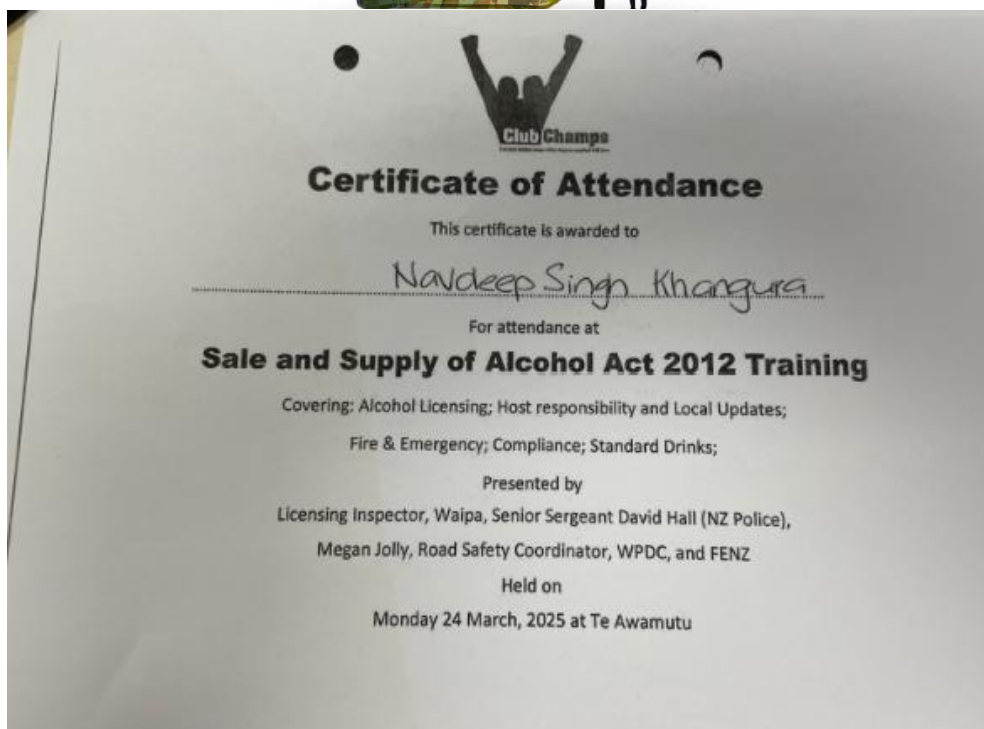
Host responsibility

January 21, 2025

**Te Whatu Ora**  
Health New Zealand



**ServeWise**



Training Manual: Kiwi town Liquor Centre

Name of Staff: Navdeep Singh Khangura Training by: Kulwinder Singh & col

Topics Discuss	Signature	Trainer
• <b>Minor</b> (Minor is a person who is under the legal drinking age. Minimum age is 18 years and above. We must ask the customers to present a valid ID if he/she/they look under the age of 25. ID must be checked while entering the store. Reach the customers to ask for ID/ Do not wait for them to show come to you to show their ID)	26/03/25 Navdeep Singh	Kulwinder Singh
• <b>Valid ID</b> (Under the Sale and Supply of Alcohol Act 2012, valid forms of identification for proving age when purchasing alcohol in New Zealand include a New Zealand driver's license, a passport, or a Hospitality New Zealand 18+ or Kiwi Access card.)	Navdeep Singh	Kulwinder Singh
• <b>IDENTIFICATION</b> (always challenge if customer look under 25/only accept valid driver license, passport or 18+ card and refuse if customer cannot ID)	Navdeep Singh	Kulwinder Singh
• <b>DESIGNATION</b> (premises is supervised which means minor are not allowed inside the premise unless accompanied by a parent or legal guardian and only those older than 18 can enter the premises and purchase alcohol)	Navdeep Singh	Kulwinder Singh
• <b>WHO IS A "PARENT OR "LEGAL GUARDIAN"</b> (it is a legal status and if in doubt - refuse service / a legal guardian is not a friend, coach, family member)	Navdeep Singh	Kulwinder Singh

Training Manual: Kiwi town Liquor Centre

Name of Staff: Training by:

• <b>INTOXICATION</b> ("SCAB" technique - Speech, Coordination, Appearance and Behaviour) and using INTOXICATION ASSESSMENT TOOL	Navdeep Singh	Kulwinder Singh
• <b>INTERVENTION</b> (monitor customers and suggest low-alcohol, non-alcohol or food alternatives/ communicate with team/ stop or slow service / be assertive not aggressive)	Navdeep Singh	Kulwinder Singh
• <b>Mobile/other devices</b> (you must not use mobile phones/iPad or any other gadgets for personal use/use shop phone for emergencies/take a break if you must use mobile phone for emergency)	Navdeep Singh	Kulwinder Singh
• <b>Break</b> (must take a break after every 4 hours of work/ 30 minutes of break is MUST for everyone/ take a break even if it means closing the doors for 30 minutes.	Navdeep Singh	Kulwinder Singh
• <b>Host Responsibility Policy</b> (Who is the host/no service to minor/intoxicated/follow Kiwitown Liquor centre Host responsibility (sign beside the license)/promote low/no alcohol drinks/provide free water during alcohol tastings/zero tolerance for aggression or abuse.	Navdeep Singh	Kulwinder Singh
• <b>LICENSE CONDITIONS</b> (trading hours: days and time / license area / drinking water available during alcohol tastings/ telephone available)	Navdeep Singh	Kulwinder Singh

Date: 26/3/25

Re: FW: MC application interview



Navikhangura18@gmail.com  
To: Nam Pham

Yes I confirm I am happy with you suggestion.

Thanks

On Thu, 8 May 2025 at 3:15 PM, Navikhangura18@gmail.com wrote:  
Hi Nam

Here is my service certificate. Pls find the attachment below.

Thanks

On Thu, 8 May 2025 at 3:10 PM, Nam Pham <nam@otodc.govt.nz> wrote:

Hi again Navdeep,

As discussed yesterday I am letting you know that I do not oppose your application, but I would suggest a shorten renewal certificate so likely there will be no hearing but the period of renewal will be 12 months.

Please confirm if you are happy with my suggestion.

Kind regards,

This is to certify that

**Navdeep Singh Khangura**

has successfully completed

## Licence Controller Qualification

This course incorporates:

Unit standard: 4646 Version 10, Level 4, Credits 2

*Demonstrate knowledge of the Sale and Supply of Alcohol Act 2012 and its implications for licensed premises.*

Unit standard: 16705 Version 6, Level 4, Credits 3

*Demonstrate knowledge of host responsibility requirements as a duty manager of licensed premises.*



CELIA HAY BA, MBA, MEd, Dip.WSET  
DIRECTOR

Issued on 09 Feb 2024

Student ID: 68368

Course ID: LCQ\_Online-084

NSI: 171012204

NZSFW is registered as a private training establishment by the New Zealand Qualifications Authority under the Provisions of the Education Act 1989 and its subsequent Amendments.  
New Zealand School of Food & Wine, Level 3, 104 Customs Street West, Viaduct 1010, Auckland, New Zealand

28 April 2025



The Officer in Charge  
Ōtorohanga Police Station  
PO Box 17  
ŌTOROHANGA

APPLICATION FOR MANAGER'S CERTIFICATE - MC0397

Please find attached a copy of a Manager's Certificate Application made in the name of **Navdeep Singh Khangura**, which has been received at this office.

We look forward to receiving your report.

Yours faithfully

N Pham  
LIQUOR LICENSING INSPECTOR

- ☒ The Police do not oppose this application
- ☐ The Police raise matters in opposition to this application. Please see report attached.

Does this applicant have any history of convictions?

☐ YES ☒ NO

If yes, please provide details:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_


Signed:  Karen Foster  
Watch House Officer KPM453  
ŌTOROHANGA  
30/04/2025  


Date: \_\_\_\_\_

**Lisa Nottage**

**From:** Ōtorohanga District Council <no-reply@wufoo.com>  
**Sent:** Saturday, 19 April 2025 7:52 pm  
**To:** Reception; Health  
**Subject:** ODC - Renew Managers Certificate [#22]

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Full Legal Name *	Navdeep Singh Khangura
Also known as (alias)	Navdeep Singh
Gender *	Male
Daytime Contact Number *	0204499911
Email *	<a href="mailto:navikhangura18@gmail.com">navikhangura18@gmail.com</a>
Residential Address *	 28 Keerangi Place Rototuna North Hamilton, waikato 3210 New Zealand
Is your postal address different from the above?	No
Current place of employment *	Kiwitown liquor centre
Occupation	Duty Manager
Date of birth *	Wednesday 16 September 1992
Place of birth *	Khanpur Faqiran
Drivers Licence Number	EE279985
Do you have any criminal convictions? *	No
What steps has the applicant taken to manage the sale and supply of alcohol pursuant to the licence with the aim of contributing to the reduction of alcohol-related harm? *	Always check Id of person who looks under 25. No intoxicated person is allowed to serve alcohol, implement always group sale policy. only New Zealand passport or international passport, driving license and kiwi access card is allowed as means of Id.

Does the applicant hold the Licence  
Controller Qualification (or a prescribed  
qualification within the meaning of section  
218 of the Sale and Supply of Alcohol Act  
2012)? \*

Yes – please upload a copy of your LCQ Certificate

Manager's Certificate Number \*

20/CERT/3223/2024

Date of Expiry \*

Wednesday 23 April 2025

Please attach any supporting documentation  
e.g. LCQ Certificate



[license.pdf](#) 310.12 KB • PDF

How would you like to make payment? \*

By coming into the council office

- \*
- I have read, understood and agree to all the terms and conditions



This is to certify that

**Navdeep Singh Khangura**

has successfully completed

## Licence Controller Qualification

This course incorporates:

**Unit standard: 4646 Version 10, Level 4, Credits 2**

*Demonstrate knowledge of the Sale and Supply of Alcohol Act 2012 and its implications for licensed premises.*

**Unit standard: 16705 Version 6, Level 4, Credits 3**

*Demonstrate knowledge of host responsibility requirements as a duty manager of licensed premises.*



**CELIA HAY** BA, MBA, MEd, Dip.WSET  
**DIRECTOR**

Issued on 09 Feb 2024

Student ID: 68368

Course ID: LCQ\_Online-084

NSI: 171012204



**GREAT LAKE TAUPŌ**  
Taupō District Council

## Taupō District Licensing Committee

### Manager's Certificate

Section 217 - Sale and Supply of Alcohol Act 2012

Pursuant to the Sale and Supply of Alcohol Act 2012

**Navdeep Singh Khangura**

Certificate Number: **20/CERT/3223/2024**

is authorised to manage any licensed premises in respect of which a licence is in force.

Subject to the requirements of the Act relating to fees and to the provisions of the Act relating to the suspension and cancellation of manager's certificates, this certificate shall continue in force:

- a) Either:
  - 1. Until the close of the period for which it was last renewed; or
  - 2. If it has never been renewed, until the close of the period of twelve months after the day it was issued; but
- b) If an application for the renewal of the certificate is duly made before the certificate would otherwise expire, either:
  - 1. Until the close of the period of three years after the period for which it was last renewed; or
  - 2. If it has never been renewed, until the close of the period of four years after the day it was issued.

**This Managers Certificate expires on**

**23 April 2025**

unless further renewed

**Dated at Taupō on 23 April 2024**

Murray Clearwater  
**Commissioner for Taupō District Licensing Committee**