

OPEN MINUTES



Ōtorohanga Community Board

Te Poari Hapori o Ōtorohanga

Open Minutes of an ordinary meeting of the Ōtorohanga Community Board held in the Waikōwhitiwhiti Room (Council Chamber) at Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on **Monday, 4 March commencing at 4.00pm.**

Tanya Winter, Chief Executive

6 March 2024

Membership

Chairperson	Upoko	Councillor Katrina Christison	Attended
Deputy Chairperson	Upoko Tiriwā	Peter Coventry	Apology
Member	Mema	Kat Brown-Merrin	Attended
Member	Mema	Jo Butcher	Apology
Member	Mema	Councillor Steve Hughes	Attended
Member	Mema	Tori Muller	Attended

Quorum

A majority of members (including any vacancies).

Ōtorohanga District Council senior staff in attendance

Group Manager Engineering & Assets	Kaiwhakahaere o te Peka Pūhanga me ngā Rawa	Mark Lewis	Apology
Group Manager Business Enablement	Kaiwhakahaere o te Peka Whakarite Pakihi	Graham Bunn	Attended
Chief Advisor	Kaitohutohu Matua	Ross McNeil	Attended

Order of business

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Decision reports | Ngā pūrongo whakatau

No reports.	
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Information only reports | Ngā pūrongo mōhiohio anake

No reports.	
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Public excluded | Take matatapu

No reports.	
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Board projects

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Opening formalities

Commencement of meeting | Te tīmatanga o te hui

Chairperson Christison declared the meeting open at 4.00pm.

Opening prayer/reflection/words of wisdom | Karakia/huritao/whakataukī

Chairperson Christison provided the opening words of wisdom: “We are all unique, we must cherish our differences for these are what allow us to blend together as one, just as the unique pieces of a puzzle form one picture” from a daily inspiration book.

Apologies | Ngā hōnea

Resolved O66: That the Ōtorohanga Community Board receive and accept the apologies from Board Member Jo Butcher and Deputy Chairperson Peter Coventry for non-attendance.

Board Member Brown-Merrin | Board Member Muller

Public forum | Hui tūmatanui

Mr Bill Millar was unable to attend.

Late items | Ngā take tōmuri

There were no late items.

Declaration of conflict of interest | Te whakapuakanga pānga taharua

There were no declarations.

Confirmation of minutes | Te whakaū i ngā meneti

Resolved O67: That the open minutes of the Ōtorohanga Community Board meeting held on 7 February 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Councillor Hughes | Board Member Brown-Merrin

Decision reports | Ngā pūrongo whakatau

There are no reports.

Information only reports | Ngā pūrongo mōhiohio anake

There are no reports.

Public excluded | Take matatapu

There are no reports.

Board projects

Project 1: Picnic in the park

Board Member Muller advised planning was well underway for the event scheduled for 22 March with posters and social media in progress. She has been working alongside ŌDC staff to undertake the risk assessment and public liability insurance for the event was confirmed. Next steps were to liaise with Envirowaste for the rubbish management, and to source an improved sound system for the band.

Project 2: Ōtorohanga hauora and connectivity trail

Chairperson Christison advised the project team had met with Resilo, ŌDC's consultants who are leading the reserve management strategy review. The project team are working to identify locations for equipment which doesn't interfere with the reserve management strategy. Pricing for basic structures, locally built, is expected in April.

Project 3: Ōtorohanga kai forest (project closed)

Project 4: Ōtorohanga dog park

There was no update as Board Member Butcher was an apology.

Other business | Ētahi atu take

Board Member updates

- Councillor Hughes spoke on the civil defence emergency management foundation training which showed the need for everyone to be prepared.
- Board Member Muller had no update.
- Board Member Brown-Merrin had no update.
- Chairperson Christison encouraged people to go onto the ŌDC website and fill out the easy survey on the Waste Management & Minimisation Plan which is currently out for consultation.

Community Board discretionary fund

No grants were made at the meeting.

Resolution register

Resolved O68: That the Ōtorohanga Community Board confirm the removal of Resolutions O61 and O62 from the Register.

Board Member Muller | Board Member Brown-Merrin

Closing formalities

Closing prayer | Karakia

Board Member Muller provided a closing karakia.

Meeting closure | Katinga o te hui

Chairperson Christison declared the meeting closed at 4.08pm.

Workshops | Hui awheawhe

Items raised by Board Members at the last meeting

ŌDC's Manager Community Facilities, Jared le Fleming provided an update on the queries raised by Members at the February meeting. Refer to the February Minutes for context.

Multi-purpose hub feasibility study (4.20pm to 4.12pm)

ŌDC's Chief Advisor, Ross McNeil and Sandra Cave presented to the Board.