

OPEN MINUTES



Ōtorohanga Community Board

Te Poari Hapori o Ōtorohanga

Open Minutes of an ordinary meeting of the Ōtorohanga Community Board held in the Waikōwhitiwhiti Room (Council Chamber) at Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on **Monday, 1 July 2024 commencing at 4.00pm.**

Tanya Winter, Chief Executive

5 July 2024

Elected Member attendance register

Chairperson	Upoko	Councillor Katrina Christison	Attended
Deputy Chairperson	Upoko Tiriwā	Peter Coventry	Attended
Member	Mema	Kat Brown-Merrin	Attended
Member	Mema	Jo Butcher	Attended
Member	Mema	Councillor Steve Hughes	Attended
Member	Mema	Tori Muller	Attended

Quorum

A majority of members (including any vacancies).

Senior staff in attendance

Chief Executive	Tanya Winter	Attended
Group Manager Business Enablement	Graham Bunn	Apology
Group Manager Engineering & Assets	Mark Lewis	Attended
Group Manager Regulatory & Growth	Tony Quickfall	Attended
Group Manager Strategy & Community	Nardia Gower	Apology
Chief Advisor	Ross McNeil	Apology

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No reports.	
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Information only reports | Ngā pūrongo mōhiohio anake

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Public excluded | Take matatapu

No reports.	
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Opening formalities

Commencement of meeting | Te tīmatanga o te hui

Chairperson Christison declared the meeting open at 4.00pm.

Deputy Chairperson Coventry provided the following words of wisdom from GK Chesterton:

- “Do not remove a fence until you know why it was put up in the first place” and
- “There exists in such a case a certain institution or law; let us say, for the sake of simplicity, a fence or gate erected across a road. The more modern type of reformer goes gaily up to it and says, “I don’t see the use of this; let us clear it away.” To which the more intelligent type of reformer will do well to answer: “If you don’t see the use of it, I certainly won’t let you clear it away. Go away and think. Then, when you can come back and tell me that you do see the use of it, I may allow you to destroy it.”

Apologies | Ngā hōnea

There were no apologies received.

Public forum | Hui tūmatanui

No requests to be heard had been received.

Late items | Ngā take tōmuri

There were no late items.

Declaration of conflict of interest | Te whakapuakanga pānga taharua

There were no conflicts declared.

Confirmation of minutes | Te whakaū i ngā meneti

Resolved O77: That the open minutes of the Ōtorohanga Community Board meeting held on 4 June 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Board Member Brown-Merrin | Deputy Chairperson Coventry

Decision reports | Ngā pūrongo whakatau

There were no decision reports.

Information only reports | Ngā pūrongo mōhiohio anake

Item 30 - Policy updates - Trading in public places, and compliance and enforcement

ŌDC’s Tony Quickfall outlined the development of the Policy. He referenced ‘trade competition’ and the requirements under the Act. Councillor Hughes queried an objection appeal process and Mr Quickfall stated that he was not aware of any appeal objection rights. He advised that staff worked with applicants on the requirements so declining an application would be rare.

Board Member Brown-Merrin queried trading locations and Mr Quickfall advised the Policy’s intention was to restrict trading on reserves and public spaces. In response to further queries, he advised Council was not formally advised when the New Zealand Transport Agency issued permits for State Highways and written approvals from business owners were not required, apart from Council who administer public spaces. He also spoke on ‘stop/go’ operators such as Mr Whippy, and the difference between Council owned but leased reserves and Council managed reserves.

Board Member Butcher queried if the Ōtorohanga Soccer Club paid for a lease of the Ōtorohanga Domain similar to the Ōtorohanga Netball Club. ŌDC’s Mark Lewis stated he was not aware of any leases granted for the Ōtorohanga Domain.

Ms Brown-Merrin queried events such as the Board organised ‘Picnic in the Park’ and Mr Quickfall advised the event organiser could arrange a master permit then the stall owners would not need individual permits.

In response to a query from Board Member Butcher, Mr Quickfall spoke on a draft Buskers Code of Conduct currently being developed by staff.

In response to a query from Councillor Hughes, Mr Quickfall agreed the wording ‘or earlier if required’ would be added to the review date which is scheduled for two years.

In response to a query from Chairperson Christison, Mr Quickfall advised staff would consider waiving permits on a case-by-case basis for community events.

Public excluded | Take matatapu

There were no reports.

Board projects

Project 1: Picnic in the park (project closed)

Project 2: Ōtorohanga hauora and connectivity trail

There were no updates provided.

Project 3: Ōtorohanga kai forest (project closed)

Project 4: Ōtorohanga dog park

There were no updates provided.

Other business | Ētahi atu take

Board Member updates

There were no updates provided.

Community Board discretionary fund

No funds were allocated.

Resolution register

Removal of the two Oak trees on Council land

ŌDC’s Jared le Fleming (Manager Community Facilities) advised the consultation period had closed with submissions received in support but one submission opposing the removal. A report will be presented to the Board’s August meeting for consideration of the submissions and a final decision.

Resolved O79: That the Ōtorohanga Community Board approve the removal of Resolution O75 from the Register.

Councillor Hughes | Deputy Chairperson Coventry

Closing formalities

Closing prayer | Karakia

Deputy Chairperson Coventry provided the closing prayer.

Meeting closure | Katinga o te hui

Chairperson Christison declared the meeting closed at 4.29pm.

Workshops | Hui awheawhe

Concept Plans priority projects

Tanya Winter spoke to the PowerPoint presentation and sought Board feedback on the priority projects.