

OPEN AGENDA



Ōtorohanga Community Board

Te Poari Hapori o Ōtorohanga

Notice is hereby given that an ordinary meeting of the Ōtorohanga Community Board will be held in the Waikōwhitiwhiti Room (Council Chamber) at Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on **Monday, 6 May 2024 commencing at 4.00pm.**

Tanya Winter, Chief Executive

29 April 2024

Membership

Chairperson	Upoko	Councillor Katrina Christison	021 153 0774
Deputy Chairperson	Upoko Tiriwā	Peter Coventry	027 493 0117
Member	Mema	Kat Brown-Merrin	021 139 3676
Member	Mema	Jo Butcher	027 500 8800
Member	Mema	Councillor Steve Hughes	021 161 8487
Member	Mema	Tori Muller	021 022 57 427

Quorum

A majority of members (including any vacancies).

Role of the Community Board

The Ōtorohanga Community Board (the Board) is a separate entity to Ōtorohanga District Council (the Council). The role of a community board is set out in Section 52 of the Local Government Act 2002 and is summarised below.

1. Represent, and act as an advocate for, the interests of the Ōtorohanga township community.
2. Consider and report on all matters referred to it by the Council, or any matter of interest or concern to the Board.
3. Maintain an overview of services provided by the Council within the Ōtorohanga township community.
4. Prepare an annual submission to the Council for expenditure within the community.
5. Communicate with community organisations and special interest groups within the Ōtorohanga township community.
6. Undertake any other responsibilities that are delegated to it by the Council.

Delegations by Ōtorohanga District Council

The Council is authorised to delegate powers to the Board and has made the following specific delegations to be exercised in accordance with Council policy.

Power to act – Reserve Funds

Full decision-making authority on the use of Reserve Funds in accordance with the Terms of Reference for the following funds:

1. Ōtorohanga General Reserve Fund.
2. Ōtorohanga Community Board Property Development Fund.

Power to act - Discretionary Fund

Full decision-making authority on the use of the Board's discretionary fund in accordance with the Terms of Reference for the Fund.

Power to recommend – Long Term Plan/Annual Plan/Policy issues

Authority to make a submission to the Long Term Plan/Annual Plan process on activities, service levels and expenditure (including capital works priorities) with the Board's area or to make a submission in relation to any policy matter which may have an effect with the Board's area.

Power to recommend – Advocacy/Submission to other agencies

Authority to recommend to the Council on inclusions to submissions/advocacy to external organisations.

Important note for members of the public attending meetings

This meeting will be electronically recorded (audio and video) for the purpose of webcasting to Council's YouTube channel. Every care will be taken to maintain individual's privacy however attendees are advised they may be recorded as part of the general meeting proceedings or if speaking in the public forum.

Public forum

The purpose of the forum is to provide an opportunity at the start of all ordinary public meetings of the Boards, for members of the community to come along and speak to their elected representatives. This reflects the Board's desire to see more public participation in decision making and meeting procedures.

To speak at the Public Forum contact ODCgovernance@otodc.govt.nz at least two days prior to the meeting, identifying the speaker/s, providing their contact details and the topic(s) on which they wish to speak.

Each speaker will be allocated a maximum of 5 minutes speaking time.

Order of agenda

Opening formalities

Commencement of meeting Te tīmatanga o te hui	5
Opening prayer/reflection/words of wisdom Karakia/huritao/whakataukī	5
Apologies Ngā hōnea	5
Public forum Hui tūmatanui	5
Late items Ngā take tōmuri	5
Declaration of conflict of interest Te whakapuakanga pānga taharua	6
Confirmation of minutes Te whakaū i ngā meneti	2 April 2024 6

Decision reports | Ngā pūrongo whakatau

Item 28: Removal of Trees at Ōtorohanga Girl Guide Hall and Ōtorohanga Medical Centre	16
---	----

Information only reports | Ngā pūrongo mōhiohio anake

No reports	
------------	--

Public excluded | Take matatapu

No reports.	
-------------	--

Board projects

Project 1: Picnic in the park (project closed)	
Project 2: Ōtorohanga hauora and connectivity trail	26
Project 3: Ōtorohanga kai forest (project closed)	
Project 4: Ōtorohanga dog park	26

Order of agenda

Other business | Ētahi atu take

Board Member updates	26
Community Board discretionary fund	26
Resolution register	27

Closing formalities

Closing prayer Karakia	27
Meeting closure Katinga o te hui	27

Workshops | Hui awheawhe

Ōtorohanga mowing contract areas	
Ōtorohanga reserves management strategy and reserve management plans	

Opening formalities

Commencement of meeting | Te tīmatanga o te hui

The Chairperson will confirm the livestream to YouTube is active then declare the meeting open.

Opening prayer/reflection/words of wisdom | Karakia/huritao/whakataukī

The Chairperson will invite an elected member or a staff member to provide the opening words.

Apologies | Ngā hōnea

An elected member who has not been granted a leave of absence may tender an apology should they be absent for all or part of a meeting. The Board may accept or decline any apologies. For clarification, the acceptance of an elected member's apology constitutes a grant of leave of absence for that specific meeting(s). Should an apology be received, the staff recommendation is below.

That the Ōtorohanga Community Board receive and accept the apology from for ... (non-attendance, late arrival, early departure).

Public forum | Hui tūmatanui

Public forums are designed to enable members of the public to bring matters, not necessarily on the meeting's agenda, to the attention of the local authority. Requests to attend the public forum must be sent to governance@otodc.govt.nz at least two working days before the meeting. Requests should outline the matters that will be addressed by the speaker.

Speakers can speak for up to five (5) minutes. No more than two speakers can speak on behalf of an organisation during a public forum.

At the conclusion of the presentation elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker. Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

No requests to be heard had been received at the finalisation of this agenda.

Late items | Ngā take tōmuri

Items not on the agenda for the meeting require a resolution under Section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item.

It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements of the Act relating to meeting notice, agendas, agenda format and content. Should a late item be raised, the staff recommendation is shown below.

That the Ōtorohanga Community Board accept the late item relating to (subject) due to ... (special circumstance).

Declaration of conflict of interest | Te whakapuakanga pānga taharua

Members are reminded to stand aside from decision making when a conflict arises between their role as an elected member and any private or external interest they may have. Should any conflicts be declared the staff recommendation is shown below.

That Ōtorohanga Community Board receive the declaration of a conflict of interest from ... for item ... and direct the conflict to be recorded in Ōtorohanga District Council’s Conflicts of Interest Register.

Confirmation of minutes | Te whakaū i ngā meneti

The unconfirmed minutes of the previous Board meeting are attached on the following page.

Staff recommendation

That the open minutes of the Ōtorohanga Community Board meeting held on 2 April 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

OPEN MINUTES



Ōtorohanga Community Board

Te Poari Hapori o Ōtorohanga

Open Minutes of an ordinary meeting of the Ōtorohanga Community Board held in the Waikōwhitiwhiti Room (Council Chamber) at Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on **Tuesday, 2 April 2024 commencing at 4.00pm.**

Tanya Winter, Chief Executive

4 April 2024

Elected Member attendance

Chairperson	Upoko	Councillor Katrina Christison	Attended
Deputy Chairperson	Upoko Tiriwā	Peter Coventry	Attended
Member	Mema	Kat Brown-Merrin	Attended
Member	Mema	Jo Butcher	Apology
Member	Mema	Councillor Steve Hughes	Apology
Member	Mema	Tori Muller	Apology

Quorum

A majority of members (including any vacancies).

Senior staff in attendance

Chief Executive	Tanya Winter	Apology
Group Manager Business Enablement	Graham Bunn	Attended
Group Manager Engineering & Assets	Mark Lewis	Apology
Group Manager Regulatory & Growth	Tony Quickfall	Apology
Group Manager Strategy & Community	Nardia Gower	Apology
Chief Advisor	Ross McNeil	Apology

These Minutes were prepared by Manager Governance, Kaia King and approved for distribution by Group Manager Business Enablement, Graham Bunn on 8 April 2024.

Order of business

Opening formalities

Commencement of meeting Te tīmatanga o te hui	4
Opening prayer/reflection/words of wisdom Karakia/huritao/whakataukī	4
Apologies Ngā hōnea	4
Public forum Hui tūmatanui	4
<ul style="list-style-type: none"> Trish Fisher (Ōtorohanga railway station 100th anniversary) 	
Late items Ngā take tōmuri	5
Declaration of conflict of interest Te whakapuakanga pānga taharua	5
Confirmation of minutes Te whakaū i ngā meneti	4 March 2024
	5

Decision reports | Ngā pūrongo whakatau

There were no reports.	
------------------------	--

Information only reports | Ngā pūrongo mōhiohio anake

Item 27: Proposed Road Naming and Numbering Policy	6
--	---

Public excluded | Take matatapu

There were no reports.	
------------------------	--

Board projects

Project 1: Picnic in the park 2024 (project closed)	6
Project 2: Ōtorohanga hauora and connectivity trail	6
Project 3: Ōtorohanga kai forest (project closed)	
Project 4: Ōtorohanga dog park	7

Order of business

Other business | Ētahi atu take

Board Member updates	7
Community Board discretionary fund	7
Resolution register	7

Closing formalities

Closing prayer Karakia	7
Meeting closure Katinga o te hui	7

Workshops | Hui awheawhe

Discussion on item(s) raised in public forum	7
--	---

Opening formalities

Commencement of meeting | Te tīmatanga o te hui

Chairperson Christison declared the meeting open at 4.00pm.

Opening prayer/reflection/words of wisdom | Karakia/huritao/whakataukī

Board Member Brown-Merrin provided the following words of wisdom: *“Alone we can do so little. Together we can do so much”* by Helen Keller.

Apologies | Ngā hōnea

Resolved O69: That the Ōtorohanga Community Board receive and accept the apologies from Board Members Jo Butcher and Tori Muller and Councillor Steve Hughes for non-attendance.

Deputy Chairperson Coventry | Board Member Brown-Merrin

Public forum | Hui tūmatanui

Trish Fisher on the Ōtorohanga Railway Station 100 year anniversary.

Ms Fisher advised the event is scheduled for 8 June. The organising committee are looking to close Wahanui Crescent. She outlined the event activities and noted the estimated budget was just over \$11,000. She advised the committee had raised \$210 to date with funding requests made to several organisations. In response to a query from Board Member Brown-Merrin, Ms Fisher stated the outcome of the funding requests would be known by the end of April.

In response to an offer of a sound system from Deputy Chairperson Coventry, Ms Fisher noted the committee’s budget was for the ideal scenario and would look at opportunities to reduce costs if sufficient funding was not obtained.

Bill Millar

Mr Millar outlined several matters including the event at Orakau which he sought to be included on the history wall outside the ŌDC building. Chairperson Christison advised the wall belonged to Kiwiana and not ŌDC however she would initiate a discussion with Kiwiana. (staff lodged service request 2401061)

Mr Millar noted there was not 24/7 access to a unisex disabled public toilet in the Ōtorohanga township. Chairperson Christison advised ŌDC staff were intending to make changes to the existing public toilet to

accommodate a toilet as requested. There were matters to be worked through including security, ramp access etc. (staff lodged service request 2401071)

Mr Millar requested the tree outside the Ōtorohanga public toilets be removed and lawn tidied up and maintained. He also requested a ramp and footpath be created in front of the car parking area. Chairperson Christison advised that the car park may not be ŌDC property however this matter would be referred to staff. (staff lodged service request 2401072)

Mr Millar advised of a water leak by the Ōtorohanga Fire Station. Chairperson Christison queried if a service request had been raised. Mr Millar advised he had let the customer service team know. Chairperson Christison advised staff would follow the matter up. (staff lodged service request 24010731)

Mr Millar raised concern that the men’s urinals in the public toilets flushed all night and were wasting water. Chairperson Christison stated she hadn’t considered the matter but would follow up with staff. (staff lodged service request 2401074)

Mr Millar raised concern around the limestone being dragged onto the street outside Groundspread. Chairperson Christison advised staff will consider what action could be taken. (staff lodged service request 2401075)

Late items | Ngā take tōmuri

There were no late items.

Declaration of conflict of interest | Te whakapuakanga pānga taharua

There were no declarations made.

Confirmation of minutes | Te whakaū i ngā meneti

Resolved O70: That the open minutes of the Ōtorohanga Community Board meeting held on 4 March 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Chairperson Christison | Board Member Brown-Merrin

Decision reports | Ngā pūrongo whakatau

There were no reports.

Information only reports | Ngā pūrongo mōhiohio anake

Item 27: Proposed Road Naming and Numbering Policy

ŌDC’s Andrew Loe took the report as read, noting the purpose was to bring the matter to the Board’s attention. He referred the Board to one matter that wasn’t in the report, the addition of road names already existing.

Resolved O71: That the Ōtorohanga Community Board receive the report titled ‘Item 25: Proposed Road Naming and Numbering Policy’ (document number 746548) from Andrew Loe, Policy Advisor.

Deputy Chairperson Coventry | Board Member Brown-Merrin

Public excluded | Take matatapu

There were no reports.

Board projects

Project 1: Picnic in the park 2024 (project closed)

Board Member Brown-Merrin provided an update on her observations at the event. She said the event was well attended and there were lots of children playing. The Board were intending to publish a post to Facebook thanking those who contributed to the successful event.

Chairperson Christison acknowledged Envirowaste who dropped the rubbish bins off and picked them up.

Deputy Chairperson Coventry stated the climbing at the Harvest Centre that evening had a good turnout and thanked Board Member Muller for organising the event.

Project 2: Ōtorohanga hauora and connectivity trail

Chairperson Christison advised the project team had plans of some basic equipment and had received quotes. The team were now liaising with ŌDC staff on installation matters.

Project 3: Ōtorohanga kai forest (project closed)

Project 4: Ōtorohanga dog park

There was no update as Board Member Butcher was absent.

Other business | Ētahi atu take**Board Member updates**

There were no updates.

Community Board discretionary fund

There were no grants given.

Resolution register

There were no previous resolutions in the Register.

Closing formalities**Closing prayer | Karakia**

Deputy Chairperson Coventry provided a closing prayer.

Meeting closure | Katinga o te hui

Chairperson Christison declared the meeting closed at 4.28pm.

Workshops | Hui awheawhe**Discussion on item(s) raised in the public forum**

The Board discussed the matter raised by Trish Fisher and spoke in support of the project.

The Board considered the matters raised by Bill Millar and requested the Governance Manager to raise service requests for those items to ensure they were formally captured.

The workshops concluded at 4.32pm.

Confirmation of Minutes

These Minutes were confirmed by Board resolution ... on ...

Decision reports | Ngā pūrongo whakatau

DISCLAIMER: The reports attached to this Open Agenda set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions DO NOT represent Ōtorohanga District Council policy until such time as they might be adopted by formal resolution. This Open Agenda may be subject to amendment either by the addition or withdrawal of items contained therein.

Item 28: Removal of Trees at Ōtorohanga Girl Guide Hall and Ōtorohanga Medical Centre

To: The Chairperson and Members of the Ōtorohanga Community Board

From: Jared le Fleming, Manager Community Facilities

Date: 6 May 2024

Relevant community outcomes: Engaged Supportive Enduring

1 Purpose | Te Kaupapa

1.1 To seek approval to remove two Oak trees situated beside the Ōtorohanga Girl Guide Hall and Ōtorohanga Medical Centre.

2 Executive Summary | Whakarāpopoto Matua

2.1 A request has been received from the Ōtorohanga Medical Centre to remove the Oak tree situated near the back western corner of the medical centre building.

2.2 The Medical Centre also requested a tree located behind the Practise Manager’s office be removed. Council staff have found that this tree is located on St Marys School land and therefore Council would not remove this tree.

2.3 Council staff also request to remove the Oak tree situated between the Girl Guide Hall and the Ōtorohanga Museum.

2.4 The two trees discussed in this report for removal are shown on the picture in 6.3 of this report.

2.5 The two trees are in excess of five meters tall and have outgrown their space. Leaf litter is blocking drains and gutters, increasing maintenance costs, and tree roots are starting to cause problems with the underground infrastructure.

2.6 The trees are not identified as notable trees within the District Plan but do trigger the requirement under the Urban Tree Policy that trees taller than five meters in height shall be considered by the relevant Community Board who shall determine whether public consultation is required before a final decision is made.

3 Staff recommendation | Tūtohutanga a ngā Kaimahi

That the Ōtorohanga Community Board:

- a Approve a three-week public consultation on the removal of the two Oak trees on Council land as shown in point 6.3 of the report; and
- b Following the completion of the consultation period, on the provision there are no objections to the removal of the trees, Ōtorohanga Community Board approve the removal the two Oak trees.

4 Context | Horopaki

Medical Centre Trees

- 4.1 A request from the Ōtorohanga Medical Centre was received by staff to consider the removal of two large Oak trees situated near the Medical Centre buildings due to the trees outgrowing their space and causing ongoing maintenance issues. One of the trees is located at the western end of the building with the other tree located behind the Practise Manager’s office.
- 4.2 Staff have found that the tree located behind the Practise Manager’s office is not on Council land and is fact on St Marys School land and therefore Council would not remove this tree.
- 4.3 This tree was listed on the original resource consent application for the building of the new Medical Centre. Council’s Consultant Planner advised that the tree was volunteered to be retained on the consent application and no specific conditions relating to the retention of the tree were listed on the planning report and final decision.
- 4.4 Plumbers called to fix a flooding issue for the Medical Centre found tree roots had infiltrated stormwater pipes causing blockages. Leaf litter is also causing issues blocking drains and gutters and causing slip hazards for Medical Centre staff and patients.
- 4.5 Letters from the neighbouring property owners have stated their support of the removal of the tree. The full letters are in listed in the attachments.
- 4.6 In the picture below the tree circled in red is the tree located on St Mary’s land and the tree in blue is the Oak on Council land.

Key	
Blue	Tree on ŌDC land
Red	Tree on St Marys land



Museum Tree

- 4.7 Staff have also requested that the large Oak tree situated between the Girl Guide Hall and Ōtorohanga Museum buildings also be removed. Plumbers were called to fix a broken stormwater pipe for the Museum and found that the tree’s root system had broken the pipe.
- 4.8 Upon further investigation of the tree beside the Museum it was found the root system was beginning to crack the sealed driveway. This tree also drops a lot of leaf litter causing blocked gutters on the Museum and Girl Guide Hall.
- 4.9 The picture below shows the tree circled in blue.



5 Considerations | Ngā whai whakaarotanga

Significance and engagement

- 5.1 The trees are large mature healthy trees and may have some public historical significance due to their age and size. Public consultation would allow any significance to be voiced.
- 5.2 These trees are not registered as notable trees in the district plan.

Impacts on Māori

- 5.3 These trees are on Council land and not recorded as having cultural significance.
- 5.4 A three-week consultation period would allow iwi to submit their opinions on the removal of the trees.

Risk analysis

- 5.5 As this is maintenance work of low value it is considered low risk. If these trees remain in place the risk of damage to Council and Medical Centre infrastructure will continue to increase.

Policy and plans

- 5.6 Removal of these trees aligns with Council policy and the District Plan.

Legal

- 5.7 As these trees are located on Council land there are no legal requirements for Council to be able to remove these trees.

Financial

5.8 The estimated cost to remove the two trees is \$8,000 which will be funded from the Parks and Reserves Maintenance budget.

6 Discussion | He Kōrerorero

Option 1: Leave the existing trees standing and continue to maintain and trim as needed.

6.1 Advantages

- Mature trees would be left standing.

6.2 Disadvantages

- The trees are starting to outgrow their space and cause damage to infrastructure.
- Maintenance costs will continue to grow as the trees grow larger.

Option 2: Remove the trees with no consultation.

6.3 The two trees to be removed are located on Council land. The two trees are highlighted in blue in the picture below.



6.4 Advantages

- The large trees would be removed before they grow to a size becoming more labour intensive to maintain.
- Further damage to infrastructure would be prevented following their removal.
- Foliage would no longer be dropped on the nearby footpaths, driveway, gutters and into the stormwater system.

6.5 Disadvantages

- There will be costs for Council to carry out the work.
- Council would be losing two mature trees.

- The public would not have the opportunity to voice their opinion on the removal of two mature healthy trees.

Option 3: Carry out a three-week public consultation before finalising a decision to remove the two trees.

6.6 The two trees to be consulted on before removal are shown 6.3 of this report.

6.7 Advantages

- The public are given an opportunity to express any concerns about the removal of trees within the community.
- Any historical significance would be brought to light.
- Should there be no objections through the consultation the removal of the trees could be carried out without public backlash.

6.8 Disadvantages

- Significant objections could encourage the trees to remain and continue to cause issues.
- If there are no objections the consultation period would delay the removal of the trees.

Recommendation option and rationale

6.9 Option 3 is recommended as this gives the community a chance to voice their opinions prior to finalising a decision to remove the two trees shown in 6.3 of this report. Should there be no objections removal of the trees would be initiated. Should objections be received, a report would be brought back to the Board for consideration.

7 Appendices | Ngā ĀpitiHanga

Appendix #	Name
1	Consultant Planner Reply
2	Letter from Kim Ingham dated 28.08.23
3	Letter from B Davis dated 13.07.23
4	Email from St Mary’s Catholic School dated 12.07.23

Kia ora Koutou. Just coming back on the query around removal of an existing oak tree (north west boundary) which has been referred to me for advice. I have reviewed the files and sought advice from Council's planning consultant.

Evaluation

The general approach (endorsed by case law) is that an application is assessed and granted based on what is applied for. Where there are no specific conditions, then the approach is to go back to the application as a whole and consider what was applied for.

In this case the relevant matters are:

1. The volunteered retention of the tree formed part of the *application* – even though the tree is not protected under the district plan. As such there is a technical argument that the application itself has protected the tree, as part of the consent.
2. The planning report and decision did not evaluate the effects retaining the tree, and this was not material to assessment of effects or the decision to grant consent. This is because the tree is not protected and removal of the tree is part of the “permitted baseline” – even though it was volunteered to be retained.
3. There are no specific conditions relating to retention of the tree, so a variation is not required to any of the conditions if the tree is removed.
4. Written approvals have been obtained from all neighbours who would be potentially affected by the tree's removal. This is significant as it removes the risk of complaint around tree removal.

Finding and Decision

On this basis, with particular regard to written approvals from neighbours on the tree removal, I can confirm:

1. The removal of the tree would be in general accordance with the application.
2. Removal of the tree does not breach any planning rules.
3. The *effects* of removing the tree does not materially impact the scale, intensity or character of the activity as granted (because tree removal and associated effects are permitted under the district plan).
4. No variation to the conditions of the existing consent are needed under s127 of the Resource Management Act for removal of the tree.
5. The tree is therefore able to be removed without resource consent or variation to consent conditions.

Communication with neighbours is to be complimented and I would encourage:

- Ongoing communication around the timing for when neighbours can expect the tree to be removed.
- Replanting the tree with more suitable screening vegetation.



Jared Le Fleming- ŌDC
Ōtorohanga Community Board Chairperson & Elected Members
jared@otodc.govt.nz
katbrownmerrin@otodc.govt.nz

August 28, 2023

Kia ora Jared, Kat & ŌCB Elected Members,

I have been working alongside the Practice Manager Michelle McKenzie and staff at Ōtorohanga Medical, and our neighbours with regard to the large trees than are on, and surround the site, on Kākāmutu Road.

I attach letters from St Mary's School, and neighbours Bev & Ron Davis.

All parties are of the opinion trees do need to be removed/heavily pruned as they are proving to be a Health & Safety issue for patients when they fall in huge volume and become wet and slippery, and are also causing concerns for the Ōtorohanga Charitable Trust with regards to the volume that fall on the roof of the building.

We met with Jared on site last month and at that time we were of the opinion a large number probably needed to be removed. After further discussions with all parties we now would like in the first instance your consideration please for the removal of two trees, and the remainder to be heavily pruned.

The two we would like to be removed are the two that are on the St Mary's boundary – one directly behind the Practice Managers office, and one on the boundary of St Mary's and the Davis' property. We would be very happy to ascertain whether this alongside the heavy pruning of all the remaining large trees would be sufficient to ease the concerns raised.

After talking with Jared I am providing a contact for this work which you may wish to follow up:
Alistair Anderson Alistair.anderson64@gmail.com 021 181 3319.

We would be very happy to meet your members onsite for a conversation if that was useful.

Thank you so much for your time and consideration.

Ngā mihi

Kim Ingham
Chairperson Ōtorohanga Charitable Trust

To whom it may concern. 13-7-26.

subject - Clearing of oak trees on reserve
land bordering the medical centre
St Marys school and 3 William St.

submission as requested by Jarrod LeFleming
at a meeting held on site 3PM 10th July 23.

As the owners of 3 William St Otterburn, we
request the removal of the said oak trees
for the following reasons:

- ① shading of our property.
- ② Continual blocking guttering of both houses
on this site. and having ongoing costs to
clear these.
- ③ As there is a large concrete area at the
back house and having a tenant in her
90s the risk of her slipping on the leaves
is significant.

Your urgent attention to this matter
would be greatly appreciated

Ben and Ren Davis.

Ben Davis
Ren Davis

Trees on boundary line

D Gray-Edwards <d.gray-edwards@stmary-oto.school.nz>
To: "kimmi.ingham@gmail.com" <kimmi.ingham@gmail.com>

12 July 2023 at 09:40

Morena Kim,

Thank you for taking the time to keep me informed about the situation with the trees on our shared boundaries. We would be happy for the tree on our side of the border to be removed and any H&S issues to be taken care of. We are excited to hear from you about the next steps.

Nāku iti noa, nā
Deidre Gray-Edwards

Principal
St Mary's Catholic School
OTOROHANGA
07 873-8801



Information only reports | Ngā pūrongo mōhiohio anake

There are no reports.

Public excluded | Take matatapu

There are no reports.

Board projects

Project 1: Picnic in the park (project closed)

Project 2: Ōtorohanga hauora and connectivity trail

Project 3: Ōtorohanga kai forest (project closed)

Project 4: Ōtorohanga dog park

Other business | Ētahi atu take

Board Member updates

Board members who have attended meetings on behalf of the Ōtorohanga Community Board may give feedback to the Board. This is a discussion item only and no resolutions can be made from the discussion.

Community Board discretionary fund

Following the grant made in August, the Board now has \$4,000.00 excluding GST available to grant.

Date of grant	Resolution #	Recipient	Purpose	Amount (excl. GST)
07/08/23	O44	Blue Light	Transport costs	1,000
				\$1,000

Resolution register

Previous resolutions of the Ōtorohanga Community Board which are not yet finalised are outlined below.

Resolution #	Date resolved	Resolution	Staff update

Closing formalities

Closing prayer | Karakia

The Chairperson will invite an elected member or a staff member to provide the closing words.

Meeting closure | Katinga o te hui

The Chairperson will declare the meeting closed.

Workshops | Hui awheawhe

Workshops will begin following a short break following the meeting closure. Refer to the Order of Agenda for a list of workshops expected to be held.