



TE KAUNIHERA Ā-ROHE O
ŌTOROHANGA
DISTRICT COUNCIL

Unconfirmed Open Minutes

ŌTOROHANGA COMMUNITY BOARD

08 June 2026

Ōtorohanga Community Board

Open Minutes of an ordinary meeting of the Ōtorohanga Community Board held in Waikōwhitiwhiti (Council Chambers), Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Monday, 08 June 2026 commencing at 4.00pm.

Tanya Winter, Chief Executive

17 June 2026

Ōtorohanga Community Board attendance

Chairperson	Bronwyn Tubman	Attended
Deputy Chairperson	Craig Thomas	Attended
Board Member and Ōtorohanga Ward Councillor	Tayla Barclay	Attended
Board Member, Ōtorohanga Ward Councillor and Deputy Mayor	Katrina Christison	Apology
Board Member	Leanne Massey	Attended
Board Member	Brendon McNeil	Attended

ŌDC senior staff in attendance

Chief Executive	Tanya Winter	Attended
Group Manager Business Enablement	Graham Bunn	Attended
Group Manager Engineering & Assets	Mark Lewis	Attended

Chairperson's Certification

These minutes of the meeting of the Ōtorohanga Community Board held on 8 June 2026 are confirmed as a true and correct record of the proceedings of that meeting.

_____ Chairperson

_____ Date:

Opening formalities	Ngā tikanga mihimihi	Page #
Commencement of meeting		5
Opening prayer/reflection/words of wisdom		5
Apologies		5
Public forum		5
Late items		5
Declaration of a conflict of interest		5
Confirmation of minutes		6
Decision reports	Nga pūranga whakatau	Page #
Item 8 Older Persons Housing Policy		6
Information reports	Nga pūrongo mohiohio anake	Page #
There are no reports.		
Other business	Ētahi atu take	Page #
Board projects underway from the last Triennium		6
Recommendation by the Board to Ōtorohanga District Council for the 26/27 financial year		7
Ōtorohanga General Reserve Fund		7
Ōtorohanga Property Fund		7
Discretionary Fund		7
Resolution Register		8

Public excluded	Take matatapu	Page #
There are no reports.		8

Closing formalities	Nga tikanga whakakapi	Page #
Closing prayer/reflection/words of wisdom		8
Meeting closure		8

Workshops	Hui awheawhe	Status
Item 1	Ōtorohanga Town Concept Plan overview	Open
Item 2	Monthly discussion on items raised in public forum or outstanding matters.	Deferred

Commencement of meeting**Te tīmatanga o te hui**

Chairperson Tubman declared the meeting open at 4.00pm.

Opening prayer/reflection/words of wisdom**Karakia/huitao/whakataukī**

Chairperson Tubman led the meeting in a recitation of the opening prayer provided in the agenda.

By believing and trusting

By having faith and hope

By looking and searching

By listening and hearing

By working and striving together

By patience and perseverance

By all being done with compassion

We will succeed.

Apologies**Ngā hōnea**

Resolution O21: That the Ōtorohanga Community Board accept the apology from Councillor Katrina Christison for non-attendance.

Mover: Board Member McNeil Seconder: Board Member Massey Result: **Carried.**

Public forum**Hui tūmatanui**

Mrs Liz Cowan from the Ōtorohanga Museum spoke on the installation of some basic amenities (picnic tables, basic shade covers etc.) and perhaps some low growing non-invasive native planting at the rear of the Ōtorohanga Museum following the recent earthworks.

Late items**Ngā take tōmuri**

There were no late items.

Declaration of a conflict of interest**Te whakapuakanga pānga taharua**

There were no declarations made.

Confirmation of minutes**Te whakaū i nga meneti**

Resolution O22: That the Ōtorohanga Community Board confirm the Open Minutes of the meeting held on 04 May 2026 as a true and correct record subject to following minor amendments:

- a) Inclusion of the opening and closing words; and,
- b) Correction of Board Member McNeil's name in the Apologies item.

Mover: Deputy Chairperson Thomas Seconder: Councillor Barclay Result: **Carried.**

Decision reports**Ngā pūrongo whakatau****Item 8: Older Persons Housing Policy**

ŌDC's Graham Bunn presented the draft Older Persons Housing Policy and spoke to the review recommendations. During discussion, Councillor Barclay, Chairperson Tubman and Board Member McNeil spoke to the draft policy and the proposed approach to rental settings. Chairperson Tubman raised matters relating to tenant turnover and the provision of curtains in the units.

Chairperson Tubman adjourned the meeting for a short break at 4.41pm and reconvened the meeting at 4.55pm.

Following the adjournment, Board Member McNeil proposed an amendment that the rent benchmark move to 75% of market rent over the next three financial years. Graham Bunn responded to questions before the amendment was put.

Resolution O23: That the Ōtorohanga Community Board recommend Ōtorohanga District Council update the 'Older Persons Housing Policy' to incorporate the recommendations from the Ōtorohanga District Council Older Persons Housing Review and take into consideration the following matter: A target rent benchmark of 75% of market rent across the next three financial years to:

- a) 65% for 2026/27;
- b) 70% for 2027/28; and,
- c) 75% (for 2028 /29).

Mover: Board Member McNeil Seconder: Chairperson Tubman Result: **Carried.**

Information reports**Ngā pūrongo mōhiohio anake**

There were no reports.

Board projects underway from the last Triennium**Ngā kaupapa Poari nō ngā tau e toru kua pahure****Dog agility park**

No further updates since the last meeting.

Outdoor gym

No further updates since the last meeting.

Recommendation by the Board to Ōtorohanga District Council for the 26/27 financial year**Te tūhonga a te Poari ki ŌDC mō te tau pūtea 26/27**

The projects will be confirmed at the adoption of the Annual Plan 26/27 in June 2026.

Ōtorohanga General Reserve Fund**Pūtea Rāhui Whānui o Ōtorohanga**

No disbursements were made.

Ōtorohanga Property Reserve Fund**Pūtea Rāhui Whenua o Ōtorohanga**

No disbursements were made.

Discretionary Fund**Pūtea Poari Hapori o Ōtorohanga**

No requests had been received and no grants were made.

Board Member updates**Ngā whakahoutanga a ngā mema o te Poari**

Board Member Massey provided an update on the board lunch and work underway with the Chief Executive in relation to a proposed parkrun initiative. Councillor Barclay provided an update on the board lunch, recent ŌDC workshops, an economic briefing with Brad Olsen, and a Mayor and Councillor catch-up with Barbara Kuriger. Deputy Chairperson Thomas and Board Member McNeil advised that they had no further updates. Chairperson Tubman provided an update on the board lunch, the Community Board informal catch-up, and discussions with staff regarding signage for the outdoor gym and other signage matters.

Resolution Register**Rēhita Whakatau**

There were no outstanding resolutions of the Ōtorohanga Community Board.

Public excluded**Take matatapu**

No public-excluded items were proposed for this meeting. The meeting remained open to the public.

Closing prayer/reflection/words of wisdom**Karakia whakakapi/huitao/whakataukī**

Board Member McNeil led the meeting in a recitation of the karakia provided in the agenda.

Mā te whakapono

Mā te tūmanako

Mā te titiro

Mā te whakarongo

Mā te mahi tahi

Mā te manawanui

Mā te aroha

Ka taea e tātou

Meeting closure**Te whakakapi o te hui**

Chairperson Tubman declared the meeting closed at 5.03pm.

Workshops

Hui awheawhe

Item #	1	Ōtorohanga Town Concept Plan update		
Type	Briefing <input checked="" type="checkbox"/>	Discussion <input checked="" type="checkbox"/>	Pre-decision options <input type="checkbox"/>	
Open?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		
Presenter/s	Mark Lewis (Group Manager Engineering & Assets).			
Attendance	Ōtorohanga Community Board	Bronwyn Tubman (Chair), Craig Thomas (Deputy Chair), Leanne Massey, Brendon McNeil, and Tayla Barclay (Councillor).		
	ŌDC Staff	Tanya Winter (Chief Executive); and Graham Bunn (Group Manager Business Enablement).		
	Other	Rodney Dow (Mayor).		
Timing	Commenced	5.08pm	Concluded	5.30pm
Any declared interest?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		
Next steps	Workshop <input type="checkbox"/>	Report <input type="checkbox"/>	No action <input checked="" type="checkbox"/>	
Deferred?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		
Presentation	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		

Item #	2	Monthly discussion with staff on items raised in public forum or outstanding matters		
Type	Briefing <input type="checkbox"/>	Discussion <input checked="" type="checkbox"/>	Pre-decision options <input type="checkbox"/>	
Open?	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>		
Deferred?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	The Head Start community meeting was due to commence at 5.30pm.	

Adoption of Minutes**Te whakaūnga o ngā meneti**

Resolution to be added.

Version control

Version	Status	Date	Description
1.0	Draft	17 June 2026	Initial draft prepared following the meeting
2.0	Confirmed	[insert adoption date]	Minutes adopted by the Ōtorohanga Community Board