TE KAUNIHERA Ā-ROHE O
ŌTOROHANGA
DISTRICT COUNCIL

Open Minutes

ŌTOROHANGA COMMUNITY BOARD

4 May 2026

Ōtorohanga Community Board

Open Minutes of an ordinary meeting of the Ōtorohanga Community Board held in Waikōwhitiwhiti (Council Chambers), Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Monday, 4 May 2026 commencing at 4.00pm.

Tanya Winter, Chief Executive 18 May 2026

Ōtorohanga Community Board attendance

Chairperson	Bronwyn Tubman	Attended
Deputy Chairperson	Craig Thomas	Attended
Board Member and Ōtorohanga Ward Councillor	Tayla Barclay	Attended
Board Member, Ōtorohanga Ward Councillor and Deputy Mayor	Katrina Christison	Attended
Board Member	Leanne Massey	Attended
Board Member	Brendon McNeil	Apology

ŌDC senior staff in attendance

Chief Executive	Tanya Winter	Attended
Group Manager Engineering & Assets	Mark Lewis	Attended

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There are no reports.		

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There are no reports.		

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Item 1	Monthly discussion on items raised in public forum or outstanding matters.	Open

These Open Minutes were prepared by Manager Governance, Kaia Penwarden and approved for distribution by Group Manager Engineering & Assets, Mark Lewis on 18 May 2026.

Chairperson's Certification

These minutes of the meeting of the Ōtorohanga Community Board held on 4 May 2026 are confirmed as a true and correct record of the proceedings of that meeting.

_____Chairperson _____Date:

Commencement of meeting — Te tīmatanga o te hui

Chairperson Tubman declared the meeting open at 4.00pm.

Opening prayer/reflection/words of wisdom — Karakia/huitao/whakataukī

Board Member Massey provided the following words of wisdom:

Apologies — Ngā hōnea

Resolved O19: That the Ōtorohanga Community Board receive and accept the apology from Board Member Brendan McNeil for non-attendance.

Councillor Christison | Board Member Massey

Public forum — Hui tūmatanui

There were no requests to speak in public forum.

Late items — Ngā take tōmuri

There were no late items submitted in accordance with section 46A(7) of the Local Government Official Information and Meetings Act 1987.

Declaration of a conflict of interest — Te whakapuakanga pānga taharua

No member declared a conflict of interest in relation to the matters on the agenda, in accordance with the Local Authorities (Members' Interests) Act 1968.

Confirmation of minutes — Te whakaū i ngā meneti

Resolved O20: That the Ōtorohanga Community Board confirm as a true and correct record of the meeting, the Open Minutes of the meeting held on 13 April 2026 as distributed.

Deputy Chairperson Thomas | Board Member Massey

Decision reports Ngā pūrongo whakatau

There were no decision reports.

Information reports Ngā pūrongo mōhiohio anake

There were no information reports.

Board projects underway from the last Triennium

Dog agility park

ŌDC's Mark Lewis advised that the sponsorship and fundraising component of the dog agility park project was completed, and the working group would be brought together shortly with a view to commencing construction in the summer months.

Outdoor gym

Chairperson Tubman advised that the official opening of the outdoor gym had been postponed until the name is formally approved and signage is created, with an official opening expected later this year.

Recommendation by the Board to Ōtorohanga District Council for the 26/27 financial year

The projects recommended by the Board will be confirmed by Ōtorohanga District Council at the adoption of the Annual Plan 26/27 in June 2026.

Ōtorohanga General Reserve Fund

There were no distributions or commitments made.

Ōtorohanga Property Reserve Fund

There were no distributions or commitments made.

Discretionary Fund

There were no distributions or commitments made.

Board Member updates

Councillor Christison attended the Grants and Awards Committee meeting, chairperson training, both the ANZAC dawn and civic services, the Ōtorohanga District Council meeting, and Kalani Henry's fundraiser for Miss New Zealand.

Councillor Barclay attended her first Grants and Awards Committee meeting, the ANZAC civic service, the ŌDC meeting, and visited Kio Kio Station Road with Waikato Regional Council members regarding flooding.

Chairperson Tubman attended an elected member workshop on 14 April, chairperson training, the ANZAC civic service, and a blessing on behalf of the Ōtorohanga Community Board over the weekend.

Resolution Register

There were no resolutions of the Ōtorohanga Community Board that were not yet finalised.

Public excluded

There were no public-excluded items.

Closing prayer/reflection/words of wisdom

Deputy Chairperson Thomas provided the closing prayer.

Meeting closure

Chairperson Tubman declared the meeting closed at 4.08pm.

Workshops

Monthly discussion with staff on items raised in public forum or outstanding matters. Open

Adoption of Minutes

That the Open Minutes of the **Ōtorohanga Community Board** meeting held on **4 May 2026** be adopted as a true and correct record.

Moved: _____ *Seconded:* _____

Version control

Version	Status	Date	Description
1.0	Draft	5 May 2026	Initial draft prepared following the meeting
2.0	Confirmed	[insert adoption date]	Minutes adopted by the Ōtorohanga Community Board