



TE KAUNIHERA Ā-ROHE O  
**ŌTOROHANGA**  
DISTRICT COUNCIL

# Open Agenda

**ŌTOROHANGA COMMUNITY BOARD**

13 April 2026

# Ōtorohanga Community Board

**Notice is hereby given** that an ordinary meeting of the Ōtorohanga Community Board will be held in Waikowhitiwhiti (Council Chambers), Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Monday, 13 April 2026 commencing at 4.00pm.

Tanya Winter, Chief Executive

8 April 2026

## Open Agenda

### Ōtorohanga Community Board membership

Chairperson	Bronwyn Tubman
Deputy Chairperson	Craig Thomas
Board Member and Ōtorohanga Ward Councillor	Tayla Barclay
Board Member, Ōtorohanga Ward Councillor and Deputy Mayor	Katrina Christison
Board Member	Leanne Massey
Board Member	Brendon McNeil

### Disclaimer

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to ŌDC's YouTube channel. Attendees are advised they may be recorded as part of the general meeting proceedings.

### Public forum

The purpose of the forum is to provide an opportunity at the start of all ordinary public meetings of the Board, for members of the community to speak to their elected members. This reflects the Board's desire to encourage public participation in decision-making.

To speak at the forum please use the [online form](#) on our website. Alternatively, please contact our Customer Experience team on 07 873 4000.

## **Role of the Ōtorohanga Community Board**

The Ōtorohanga Community Board (the Board) is a separate entity to Ōtorohanga District Council (the Mayor and Councillors). The role of a community board is set out in Section 52 of the Local Government Act 2002 and is summarised below.

1. Represent, and act as an advocate for, the interests of the Ōtorohanga township community.
2. Consider and report on all matters referred to it by Ōtorohanga District Council, or any matter of interest or concern to the Board.
3. Maintain an overview of services provided by Ōtorohanga District Council within the Ōtorohanga township community.
4. Prepare an annual submission to Long Term Plan or Annual Plan for expenditure within the community.
5. Communicate with community organisations and special interests' groups within the Ōtorohanga township community.
6. Undertake any other responsibilities that are delegated to it by Ōtorohanga District Council.

## **Delegations by Ōtorohanga District Council**

Ōtorohanga District Council is authorised to delegate powers to the Board and has made the following specific delegations to be exercised in accordance with Council policy.

### **Power to act – Reserve Funds**

Full decision-making authority on the use of Reserve Funds in accordance with Council policy for:

1. Ōtorohanga General Reserve Fund.
2. Ōtorohanga Community Board Property Development Fund.

### **Power to act – Discretionary Fund**

Full decision-making authority on the use of the Board's discretionary fund in accordance with Council policy.

### **Power to recommend – Long Term Plan/Annual Plan/Policy issues**

Authority to make a submission to the Long Term Plan/Annual Plan process on activities, service levels and expenditure (including capital works priorities) with the Board's area or to make a submission in relation to any policy matter which may have an effect with the Board's area.

### **Power to recommend – Advocacy/Submission to other agencies**

Authority to recommend to the Council on inclusions to submissions/advocacy to external organisations.

<b>Opening formalities</b>	<b>Ngā tikanga mihimihi</b>	<b>Page #</b>
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<b>Decision reports</b>	<b>Nga pūranga whakatau</b>	<b>Page #</b>
There are no reports.		

<b>Information reports</b>	<b>Nga pūrongo mohiohio anake</b>	<b>Page #</b>
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There are no reports.		

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<b>Workshops</b>	<b>Hui awheawhe</b>	<b>Status</b>
Briefing 1	Recovery activity	Open
Briefing 2	Annual Plan update	Open
Briefing 3	Monthly discussion on items raised in public forum or outstanding matters.	Open

This Open Agenda was prepared by Manager Governance, Kaia King and approved for distribution by Group Manager Engineering & Assets, Mark Lewis on 8 April 2026.

**Commencement of meeting****Te tīmatanga o te hui**

The meeting Chairperson will confirm the livestream to YouTube is active then declare the meeting open.

**Opening prayer/reflection/words of wisdom****Karakia/huitao/whakataukī**

The Chairperson will invite a Board Member to provide opening words and/or a prayer or karakia.

**Apologies****Ngā hōnea**

A Board Member who does not have a leave of absence may tender an apology should they be absent from all or part of a meeting. The meeting may accept or decline any apologies. For clarification, the acceptance of a Board Members apology constitutes a grant of “leave of absence’ for that specific meeting(s).

Should an apology be received, the following is recommended: *That the Ōtorohanga Community Board receive and accept the apology from \_\_\_\_\_ for \_\_\_\_\_ (late arrival, early departure, non-attendance).*

**Public forum****Hui tūmatanui**

Public forums are designed to enable members of the public to bring matters, not necessarily on the meeting’s agenda, to the attention of Council. Requests to attend the public forum must be made to on the form available on Council’s website: [otodc.govt.nz/about-council/meetings/speak-at-public-forum](https://otodc.govt.nz/about-council/meetings/speak-at-public-forum). Alternatively, please call Council’s Customer Experience team on 07 873 4000.

Speakers can speak for up to five (5) minutes. No more than two speakers can speak on behalf of an organisation during a public forum. At the conclusion of the presentation, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker. Following the public forum, no debates or decisions will be made during the meeting on issues raised in the forum unless related to items already on the agenda.

**Late items****Ngā take tōmuri**

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item.

It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

Should a late item be raised, the following recommendation is made: *That Ōtorohanga Community Board accept the late item \_\_\_\_\_ due to \_\_\_\_\_ to be heard \_\_\_\_\_.*

## Declaration of a conflict of interest

## Te whakapuakanga pānga taharua

Members are reminded to stand aside from decision making when a conflict arises between their role as an elected member and any private or external interest they may have.

A conflict can exist where:

- The interest or relationship means you are biased; and/or
- Someone looking in from the outside could have reasonable grounds to think you might be biased.

Should any conflicts be declared, the following recommendation is made: That Ōtorohanga Community Board receive the declaration of a conflict of interest from \_\_\_\_\_ for item \_\_\_\_\_ and direct the conflict to be recorded in Ōtorohanga District Council's Conflicts of Interest Register.

## Confirmation of minutes

## Te whakaū i nga meneti

The unconfirmed Open Minutes of the previous meeting are attached on the following page.

### Staff recommendation

That the Ōtorohanga Community Board confirm as a true and correct record of the meeting, the Open Minutes of the meeting held on 2 February 2026 as distributed.



TE KAUNIHERA Ā-ROHE O  
**ŌTOROHANGA**  
DISTRICT COUNCIL

# Open Minutes

Ōtorohanga Community Board

2 February 2026

# Ōtorohanga Community Board

Open Minutes of an ordinary meeting of the Ōtorohanga Community Board held in Waikōwhitiwhiti (Council Chambers), Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Monday, 2 February 2026 commencing at 4.00pm.

Tanya Winter, Chief Executive

12 February 2026

## Ōtorohanga Community Board membership

Chairperson	Bronwyn Tubman	Attended
Deputy Chairperson	Craig Thomas	Attended
Board Member and Ōtorohanga Ward Councillor	Tayla Barclay	Attended
Board Member, Ōtorohanga Ward Councillor and Deputy Mayor	Katrina Christison	Attended
Board Member	Leanne Massey	Attended
Board Member	Brendon McNeil	Attended
Mayor	Rodney Dow	Attended

## Senior staff in attendance

Chief Executive	Tanya Winter	Attended
Group Manager Engineering & Assets	Mark Lewis	Apology
Group Manager Business Enablement	Graham Bunn	Attended

**Commencement of meeting****Te tīmatanga o te hui**

Chairperson Tubman declared the meeting open at 4.01pm

**Opening prayer/reflection/words of wisdom****Karakia/huitao/whakataukī**

Board Member Massey led the meeting in a recitation of the karakia provided in the agenda.

**Apologies****Ngā hōnea**

There were no apologies.

**Public forum****Hui tūmatanui**

There were no requests to speak.

**Late items****Ngā take tōmuri**

There were no late items.

**Declaration of a conflict of interest****Te whakapuakanga pānga taharua**

There were no declarations made.

**Confirmation of minutes****Te whakaū i nga meneti**

Resolved 012: That the Ōtorohanga Community Board **CONFIRM** as a true and correct record of the meeting, the Open Minutes of the meeting held on 1 December 2025 as distributed.

Councillor Barclay | Deputy Chairperson Thomas

Matters arising:

Mayor Dow noted an amendment required on page 9 of the minutes (under Ōtorohanga Community Board attendance) which refers to “Deputy Mayor Dow Katrina Christison”.

## Decision reports

## Ngā pūrongo whakatau

### Item 7 – Endorsement of the adopted Code of Conduct

ŌDC's Graham Bunn said the report was asking the Ōtorohanga Community Board to endorse the adoption of the current Code of Conduct (as adopted by Council at its meeting on 9 December 2025). He said elected members had previously attended a workshop about the Code of Conduct.

Resolved 013: That the Ōtorohanga Community Board:

- a) **ENDORSES** the adoption of the Code of Conduct by Ōtorohanga District Council at their December 2025 meeting; and
- b) **NOTES** that this Code of Conduct will remain in force until the national model is issued and adopted in accordance with forthcoming legislative requirements.

Deputy Mayor Christison | Board Member McNeil

## Information reports

## Ngā pūrongo mōhiohio anake

There were no reports.

## Board Member updates

Deputy Mayor Christison tabled a sponsorship proposal that the previous Community Board had put together for the Ōtorohanga dog agility park. She said some local sponsors had already made a commitment to the project in terms of material supplies and that Board Members could make personal approaches to other potential sponsors if they wished to. In answer to a question from the Chairperson, Deputy Mayor Christison said ŌDC's finance team and Councillor Butcher were currently working on the financial details around sponsorship, including taxation.

## Board projects

The new Board have no confirmed projects at this time.

Deputy Mayor Christison noted that construction of the Ōtorohanga outdoor gym has started (this was a project initiated by the previous Community Board).

## Ōtorohanga General Reserve Fund

There were no distributions made.

## Ōtorohanga Property Reserve Fund

There were no distributions made.

## Discretionary Fund

Board Member Barclay asked if an update could be provided on the Christmas Market 2025 and how the Fund-raising Chicks Waikato had got on with their fundraising. Deputy Mayor Christison said she would find out and provide an update for the next Board meeting.

In answer to a question from Deputy Mayor Christison, ŌDC's Graham Bunn said Council has resolved to carry forward any unspent funds into the next financial year. This is decided by Council on a year by year basis.

Date	#	Recipient	Purpose	Amount (excl. GST)
01/12/25	O10	Fun-raising Chicks Waikato	Christmas Markets advertising	\$739.13
Total granted				\$739.13
Total remaining				\$ 8,404.87

### Request for funding

Deputy Mayor Christison said she had hoped to put forward a funding request for the installation of solar panels at the Ōtorohanga Kiwihouse but Chairperson Tubman has said she would like to have a discussion with the Kiwihouse first.

Deputy Mayor Christison asked if Board Members would be interested in holding a community bulb planting day in the autumn. ŌDC's Jared Le Fleming suggested Board Members draw up a plan for the planting day including the location, types of plants and costs. He noted that Council staff would need to look at any future maintenance as a part of that consideration.

Deputy Mayor Christison asked if a Bylaw could be introduced to prohibit the sale of fireworks in Ōtorohanga. Chairperson Tubman said she had already broached that subject with ŌDC's Mark Lewis and had been advised there is going to be a national move towards banning fireworks. She said she agreed with the principle of a Bylaw but it might not be the best use of ŌDC's time and energy if it's going ahead nationally.

## Resolution Register

ŌDC's Graham Bunn said the meeting schedule has now been approved so Resolution 07 can be removed from the Register.

Resolved 014: That the Ōtorohanga Community Board **APPROVE** the removal of Resolution 07 from the Register.

Board Member Massey | Deputy Mayor Christison

## Public excluded

There were no reports.

## Closing prayer/reflection/words of wisdom

Deputy Mayor Christison provided the following words of wisdom –

“As we come to the close of this meeting let’s acknowledge the time, thought and the care that’s gone into today’s discussions. The work we do doesn’t end when we leave this room; it carries out onto the streets, our communities and the people who call Ōtorohanga home. Every decision contributes in small but meaningful ways to the place we are building together. Thank you for showing up, listening and working for the best interests of our community.”

## Meeting closure

Chairperson Tubman closed the meeting at 4.22pm.

## Workshops

The following open workshops and briefings were held:

- a) Rotary Park and Bob Horsfall Reserve
- b) Monthly discussion with staff on items raised in public forum or outstanding matters.

There being no further matters, the session ended at 5.40pm.

**Decision reports****Ngā pūrongo whakatau**

There are no reports.

**Information reports****Ngā pūrongo mōhiohio anake****Disclaimer**

The reports attached to this Open Agenda set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions DO NOT represent Ōtorohanga Community Board policy until such time as they might be adopted by formal resolution.

This Open Agenda may be subject to amendment either by the addition or withdrawal of items contained therein.

**Item 8** Arts, Culture and Heritage Activities for Ōtorohanga Township

**To** Ōtorohanga Community Board

**From** Nicky Deeley, Manager Community Development

**Type** **INFORMATION REPORT**

**Date** 13 April 2026



## 1. Purpose | Te kaupapa

1.1. To provide an opportunity for the Board to give input on Arts, Culture and Heritage activities, including public art, pavement art, creative placemaking, and interpretive signage within the Ōtorohanga ward area.

## 2. Executive summary | Whakarāpopoto matua

- 2.1. In response to direction from Ōtorohanga District Council (ŌDC) through the Long Term Plan 2024-34 (LTP), and using learnings from two pilot projects, staff have developed an Arts, Culture and Heritage Framework (the ACH Framework).
- 2.2. Using the ACH Framework, a programme of projects with a focus on public art, creative placemaking, and interpretive storytelling in the Ōtorohanga Ward are being delivered. This report provides the Board an overview of these projects and provides an opportunity to input knowledge, contribute place-based insight and advocate for local connections.

## 3. Staff recommendation | Tūtohutanga a ngā kaimahi

That the Ōtorohanga Community Board receive the information report ‘Arts, Culture and Heritage Projects for Ōtorohanga Township’ from Manager of Community Development Nicky Deeley.

## 4. Background

- 4.1. As part of the LTP, ŌDC directed staff to defer development of a formal Arts, Culture & Heritage Strategy and instead develop a framework to guide the delivery a programme of projects. In response, staff initiated two ‘pilot’ projects and their learnings helped develop the ACH Framework which enables practical and locally focused basis for how ŌDC considers, supports, funds, enables and delivers arts, culture and heritage initiatives across the district.
- 4.2. This report lists new activities to increase public access to arts, culture, and local history in the Ōtorohanga ward in line with the ACH Framework. While initial work is focused on the Ōtorohanga ward, future expansion will be across the district.

- 4.3. Budget for these initiatives comes from ŌDC's Art, Culture and Heritage Implementation budget approved through the LTP. Some projects can be delivered within this year's allocation, and the remainder are to be delivered in the 2026/27 year.
- 4.4. This report provides context and scope for upcoming projects and seeks ŌCB's input on potential sites, artists, and local opportunities, including awareness of any pre-committed locations.

## 5. Current Projects

- 5.1. The following two on-going projects were launched in 2025 and are provided for information and context for the Board:
- Oh! Gallery –visual art exhibitions at O Café <sup>1</sup>
  - The Poets Billboard – public poetry display on Maniapoto Street <sup>2</sup>
- 5.2. A third project, Chips Gallery (an ongoing programme of community photography at Village Green Bakery), will launch in May 2026.
- 5.3. To date, 19 artworks have sold through Oh! Gallery (\$6,300 total) and two poems have been exhibited, with 20 additional submissions from Korakonui School.
- 5.4. Staff have also completed a district-wide public art survey and are developing a register to support ongoing maintenance and creative documentation. It may be of interest to the Board that ŌDC owns a nationally significant work by Fred Graham<sup>3</sup>



Above; Fred Graham artwork at Ōtorohanga Library

<sup>1</sup> [https://issuu.com/cambridgenews/docs/king\\_country\\_news\\_august\\_28\\_2025](https://issuu.com/cambridgenews/docs/king_country_news_august_28_2025)

<sup>2</sup> <https://kingcountrynews.co.nz/2025/09/untitled-64/>

<sup>3</sup> [https://en.wikipedia.org/wiki/Fred\\_Graham\\_\(sculptor\)](https://en.wikipedia.org/wiki/Fred_Graham_(sculptor))

## 6. Upcoming ACH projects in the Ōtorohanga Ward

The ACH Framework invites community boards to contribute local place-based insight and advocacy by:

- identifying local opportunities, stories, sites, sensitivities and connections
- reflecting community views and aspirations
- helping staff understand local context
- providing input on projects affecting their township or local area where appropriate
- advocating for local opportunities within the wider ŌDC system.

6.1. Operational assessment, prioritisation, commissioning, procurement and project delivery remain the responsibility of ŌDC staff under approved budgets and delegations.

6.2. Each of the projects below is asking specific input from the Board although other commentary is welcome. Input does not need to be captured as a resolution but will be noted in the minutes.

6.3. The following projects are in development:

- Buzzy Bee Photo Frame
- Buzzy Bee Bus Shelter
- Youth Designed Community Noticeboard
- Railway Station Storyboards
- ‘Play on the Way’ – street activations.

## 7. Buzzy Bee Projects

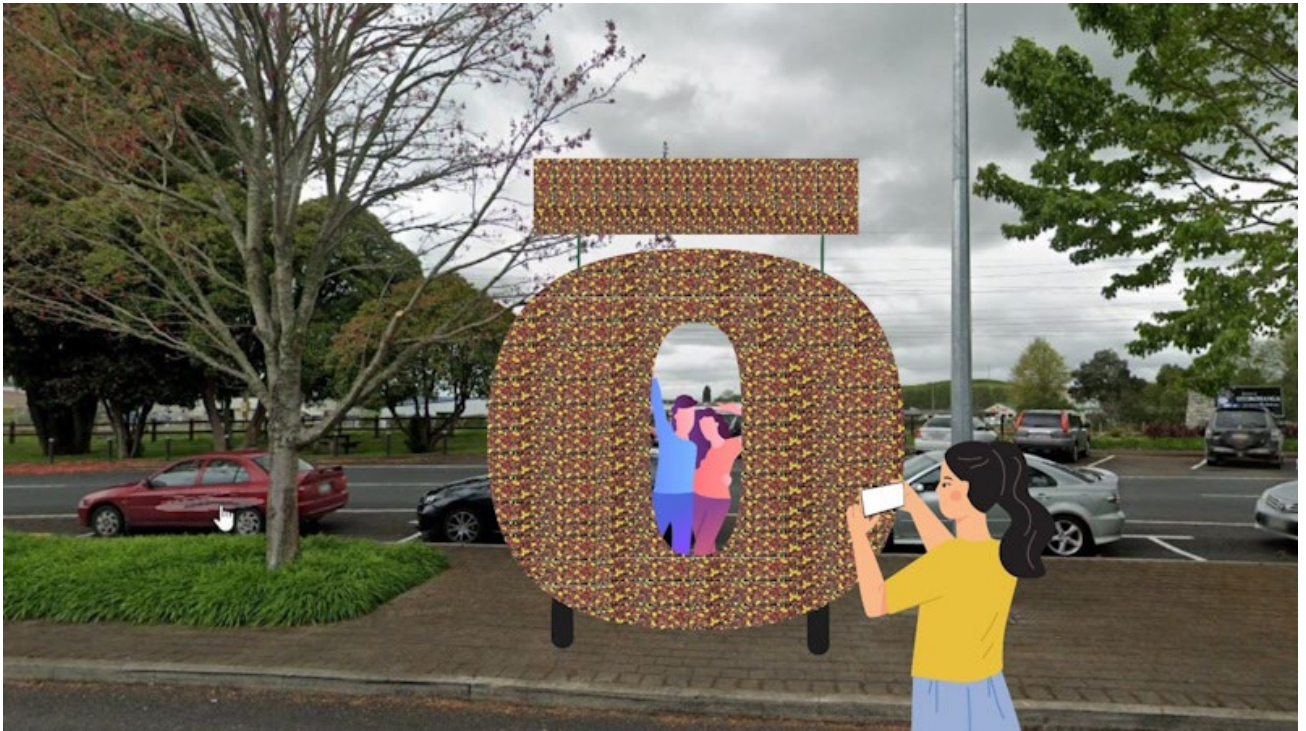
7.1. The Buzzy Bee motif has been a longstanding local design element. In 2020, ŌDC received bee toys for use in public art. Two one-off installations are proposed on Wahanui Crescent.

### Bee Photo Frame

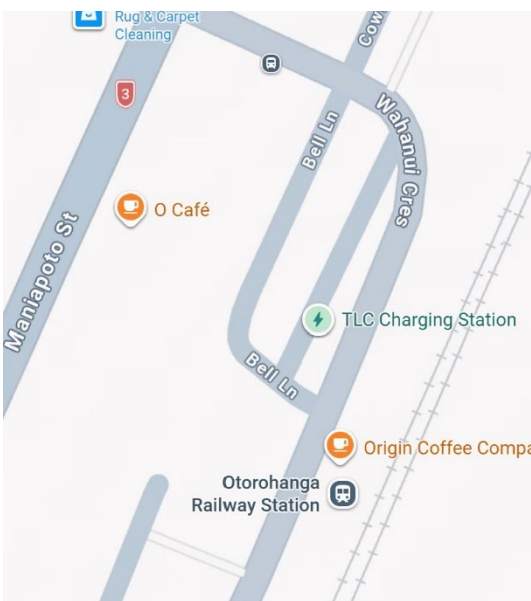
7.2. An oval-shaped frame referencing the “Ō” in Ōtorohanga will be installed as an interactive photo point. The structure will include a central viewing window to enable individuals and groups to take photos, encouraging visitor engagement and social sharing.

7.3. Bee toys will be securely attached on both sides of the frame, allowing it to be experienced from multiple angles. The installation will be sealed for durability and fixed to the pavement. A single “queen bee” will be painted gold and subtly incorporated into the design. The estimated budget is \$4,000.

**The Board are asked to comment on the proposed location, being the sidewalk island on Wahanui Crescent, a high-visibility site near bus parking. It is easily accessible to visitors without impeding pedestrian movement.**



Above, Bee Frame on Wahanui Crescent. Frame design is for illustrative purposes only and not indicative of actual structure.



Above, Wahanui Crescent, Ōtorohanga.

### Bee Bus Shelter

- 7.4. The existing bus shelter on Wahanui Crescent will be enhanced to create a more engaging and child - friendly environment. While structurally sound, the shelter currently lacks visual interest.
- 7.5. Bee toys will be installed across the interior roof and walls to create a textured, immersive effect. Selected bees will be artist-designed, each with unique features, forming a playful “treasure hunt” element for users. An accompanying panel will guide children to identify these ‘special’ bees.

7.6. These special bees will be commissioned through local creative networks, providing an opportunity to involve local artists. The estimated budget is \$3,000.

**Board input is invited on design considerations.**



*Above, Image for illustrative purposes only*

### Youth-designed Community Noticeboard

- 7.7. Ōtorohanga township currently lacks a central outdoor public events noticeboard.
- 7.8. In partnership with Ōtorohanga College, students will design and build a noticeboard for the Village Green. This one-off project provides practical learning opportunities and platforms youth input to our public spaces, whilst delivering a functional community asset.
- 7.9. The estimated budget is \$2,500 with design and construction led by students. A brief will guide the project, and a small installation event is proposed.

**Board input is invited on design considerations and the Village Green location.**



*Above, The Village Green, Maniapoto Street, Ōtorohanga. Image is to illustrate location and not indicative of noticeboard design.*

### Historic Storyboards

- 7.10. Interpretive signage has been identified as a priority within the Ōtorohanga Town Concept Plan.
- 7.11. Staff note that earlier work has previously been undertaken in relation to interpretive storyboards for Te Ara a Waiwaiā i O-rāhiri walkway, and that this provides a useful foundation for future storytelling projects.
- 7.12. However, progress in this area has been limited by the time, capacity and resourcing required to support mana whenua to contribute meaningfully to the development of narratives. Staff are also conscious that cultural and historical storytelling requires care, as there may be differing views on what accounts should be shared publicly, what level of detail is appropriate, and what knowledge is not intended for public use.
- 7.13. For that reason, a separate project is now planned with mana whenua to development an agreed collection of mana whenua narratives that can, over time, inform this and other projects in a more appropriate and sustainable way.

- 7.14. In the interim, staff consider it prudent that the railway station pilot focus primarily on the building and immediate site history, while broader place-based storytelling continues to be developed in partnership and at a pace that is workable for those involved.
- 7.15. The railway station building, proposed as a pilot site, provides a manageable way to start this on-going programme of work. The building is selected due to its heritage status<sup>4</sup>, available historical material, central location, and manageable scope.
- 7.16. Content will focus on the building and immediate site with input from the Ōtorohanga Museum and various organisations including the National Archives and Kiwi Rail have provided photographs and information. Broader historical narratives may be addressed in future phases.
- 7.17. The signage structure will be freestanding, durable, attractive and will align with the specifications of the ŌDC Signage Strategy which is currently in development. This project has an estimated budget of \$2,500.

**The Board may wish to indicate a preference for signage location, noting that signage cannot impede upon the train platform.**



*Above, Platform side of Ōtorohanga Railway Station building*



*Above, Street frontage Wahanui Crescent, Ōtorohanga Railway Station building*

<sup>4</sup> Nz Heritage Catagory 2 (for local or regional cultural/historical significance) List number 4263  
<https://www.heritage.org.nz/list-details/4263/Otorohanga%20Railway%20Station>

**‘Play on the Way’ Initiative**

- 7.18. In partnership with Sport Waikato, this initiative introduces painted play elements (e.g. hopscotch, balance lines) on footpaths and school routes.
- 7.19. The aim is to encourage physical activity through low-cost, accessible design.
- 7.20. Initial sites have been identified, with potential for future community co-design (e.g. school competitions). The estimated budget for the pilot is \$500.

**Board input on street locations and types of games are welcomed.**



*Above, Images are for illustrative purposes only.*

**Conclusion and Related Strategic Documents**

- 7.21. This programme represents a coordinated approach to delivering visible, accessible, and community-focused arts and placemaking outcomes.
- 7.22. The Board is welcomed to provide local insight and guidance, particularly in identifying opportunities and connections, while project design and delivery remain with staff. The delivery of these initiatives aligns with several ŌDC and partner or external organisation strategies and plans.

**8. Appendices | Ngā āpitihanga**

Number	Title
1	Website link: <a href="#">Ōtorohanga Arts, Culture and Heritage webpage</a>

## Board Member updates

Board Members will be invited by the Chairperson to provide a verbal update to the meeting.

## Board projects

The new Board have no confirmed projects at this time.

## Ōtorohanga General Reserve Fund

The Reserve Fund should only be used to fund expenditure<sup>1</sup> within the Ōtorohanga township area. Any surplus in the General Reserve can be used to fund one off items of unforeseen expenditure for which there is no approved budget.

When considering any request for funding from the General Reserve Fund, the Board should ensure that any distribution from the Reserve:

- a. is appropriately targeted,
- b. occurs in a consistent, efficient and effective manner,
- c. Is fair and transparent, and
- d. promotes accountability.

The Fund had a balance of \$133,260 as at 31 December 2025. The previous Board committed a total of \$95,000 to two projects. These commitments are/are not included in the balance.

## Ōtorohanga Property Reserve Fund

The Reserve Fund should only be used to fund capital expenditure<sup>2</sup> within the Ōtorohanga township area. Any surplus in the Fund can be used to fund one off items of unforeseen expenditure for which there is no approved budget.

When considering any request for funding from the Property Reserve Fund, the Board should ensure that any distribution from the Reserve:

- a. is appropriately targeted,
- b. occurs in a consistent, efficient and effective manner,
- c. Is fair and transparent, and

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<sup>1</sup> Any acquisition of an asset must be recommended to ŌDC for a final decision. The Board are unable to own assets.

d. promotes accountability.

The Fund had a balance of \$1,402.45 as at 31 December 2025.

## Discretionary Fund

Any decision to allocate the Board's funds must be made to promote the social, economic, environmental, and cultural well-being of the Ōtorohanga community in the present and for the future.

Date	#	Recipient	Purpose	Amount (excl. GST)
01/12/25	O10	Fun-raising Chicks Waikato	Christmas Markets advertising	\$739.13
Total granted				\$739.13
Total remaining				\$ 9,404.87

### Request for funding

Chairperson Tubman requested a grant of \$2,500 to be made to the Ōtorohanga Charitable Trust to assist their work with the Ōtorohanga community following the 14 February weather event. As the March meeting was cancelled due to the State of Emergency, the Board collectively agreed to make a payment due to the urgency of the need, with the formal resolution to be made at their next meeting.

### Staff recommendation

That the Ōtorohanga Community Board retrospectively grant \$2,500 excluding GST to the Ōtorohanga Charitable Trust to assist the Ōtorohanga community following the 14 February weather event.

## Resolution Register

Resolutions of Ōtorohanga Community Board which are not yet finalised are outlined below.

#	Date	Resolution	Staff update
O13	02/02/26	<p><b>Item 7 – Endorsement of the adopted Code of Conduct</b></p> <p>That the Ōtorohanga Community Board:</p> <p>a) ENDORSES the adoption of the Code of Conduct by Ōtorohanga District Council at their December 2025 meeting; and</p> <p>b) NOTES that this Code of Conduct will remain in force until the national model is issued and adopted in accordance with forthcoming legislative requirements.</p>	There is no further action required therefore staff recommend this Resolution be removed from the Register.

**Staff recommendation**

That the Ōtorohanga Community Board approve the removal of Resolution O13 from the Register.

**Public excluded**

There are no reports.

**Closing prayer/reflection/words of wisdom**

The Chairperson will invite a Member to provide the closing words and/or prayer/karakia.

**Meeting closure**

The Chairperson will declare the meeting closed.

**Workshops**

Please refer to the workshop list on page 5 of this agenda.

## For use in both opening and closing meetings

A Member will provide the words of their preference or may choose to use the following:

Mā te whakapono	<i>By believing and trusting</i>
Mā te tūmanako	<i>By having faith and hope</i>
Mā te titiro	<i>By looking and searching</i>
Mā te whakarongo	<i>By listening and hearing</i>
Mā te mahi tahi	<i>By working and striving together</i>
Mā te manawanui	<i>By patience and perseverance</i>
Mā te aroha	<i>By all being done with compassion</i>
Ka taea e tātou	<i>We will succeed</i>