

Ōtorohanga Community Board

Open minutes of an ordinary meeting of the Ōtorohanga Community Board will be held in Waikōwhitiwhiti (Council Chambers), Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Monday, 7 April 2025 commencing at 4.00pm.

Tanya Winter, Chief Executive

9 April 2025



Ōtorohanga Community Board attendance

Chairperson	Councillor Katrina Christison	Attended
Deputy Chairperson	Peter Coventry	Attended
Board Member	Kat Brown-Merrin	Attended
Board Member	Jo Butcher	Attended
Board Member	Councillor Steve Hughes	Attended
Board Member	Tori Muller	Attended

Senior staff in attendance

Chief Executive	Tanya Winter	Apology
Group Manager Business Enablement	Graham Bunn	Apology
Group Manager Engineering & Assets	Mark Lewis	Attended
Group Manager Regulatory & Growth	Tony Quickfall	Apology
Group Manager Strategy & Community	Nardia Gower	Apology
Chief Advisor	Ross McNeil	Apology

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There were no reports.		

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Public excluded	Take matatapu	
There were no reports.		

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Workshop 1: Dog agility area		Open

These Open Minutes were prepared by Manager Governance, Kaia King and approved for distribution by Group Manager Engineering & Assets, Mark Lewis on 9 April 2025.

Commencement of meeting**Te tīmatanga o te hui**

Chairperson Christison declared the meeting open at 4.00pm.

Opening prayer/reflection/words of wisdom**Karakia/huitao/whakataukī**

Councillor Steve Hughes provided the following words of wisdom: *“Wisdom is knowing what to do next, skill is knowing how to do it and virtue is doing it.”* - Thomas Jeferson

Apologies**Ngā hōnea**

There were no apologies as all Members were present.

Public forum**Hui tūmatanui**

No requests to be heard had been received.

Late items**Ngā take tōmuri**

There were no late items.

Declaration of conflict of interest**Te whakapuakanga pānga taharua**

There were no declarations made.

Confirmation of minutes**Te whakaū i ngā meneti**

Resolved O101: That Ōtorohanga Community Board confirm as a true and correct record of the meeting, the open Minutes of the meeting held on 02 December 2024 (document number 794259).

Councillor Hughes | Board Member Butcher

Decision reports

Ngā pūrongo whakatau

Item 37: Removal of mature trees on Ballance Street

ŌDC's Manager Community Facilities, Jared le Fleming outlined the location of the trees and the issues arising from the size of the trees. He noted the trees were not historic or planted for any specific reason. In response to a query from Councillor Hughes on footpath remediation, Mr le Fleming advised the Roding team had costed remediation as part of the removal. Board Member Butcher queried the footpath maintenance program and whether it could be used to fund the remediation as a lot of people use their mobility scooters. ŌDC's Mark Lewis stated that a discussion could be held with the Roding team on the wider program and whether that work could be incorporated.

Resolved O102: That the Ōtorohanga Community Board approves the removal of the three Melia trees located on Ballance Street, Ōtorohanga.

Deputy Chairperson Coventry | Board Member Brown-Merrin

Information only reports

Ngā pūrongo mōhiohio anake

There were no reports.

Board Member updates

Councillor Hughes and Chairperson Christison had been busy since the last meeting with their Councillor roles.

Board projects

Project 4: Ōtorohanga dog park

Board Member Butcher had liaised with ŌDC's Mark Lewis on a possible area. As a result, a workshop was held after the meeting.

Discretionary Fund

Chairperson Christison reminded Members that the budget expired on 30 June. No change was made to the Fund.

Resolution Register**Rēhita tatūnga**

No changes were made to the Resolution Register.

Public excluded**Take matatapu**

There were no reports.

Closing prayer/reflection/words of wisdom**Karakia/huritao/whakataukī**

Deputy Chairperson Coventry provided a closing prayer.

Meeting closure**Katinga o te hui**

Chairperson Christison declared the meeting closed at 4.09pm.

Workshops**Hui awheawhe**

Workshop 1: Dog agility area