

OPEN MINUTES



Kawhia Community Board

Te Poari Hapori o Kawhia

Open Minutes of an ordinary meeting of the Kāwhia Community Board held in the Kāwhia Community Hall, Jervois Street, Kāwhia on **Thursday, 2 May commencing at 4.00pm.**

Tanya Winter, Chief Executive

7 May 2024

Elected Member attendance register

Chairperson	Geoff Good	Attended
Deputy Chairperson	Hinga Whiu	Apology
Member	Dave Walsh	Attended
Member	Richard Harpur	Attended
Member	Councillor Kit Jeffries	Attended

Quorum

A majority of members (including any vacancies).

Senior staff in attendance

Chief Executive	Tanya Winter	Apology
Group Manager Business Enablement	Graham Bunn	Apology
Group Manager Engineering & Assets	Mark Lewis	Apology
Group Manager Regulatory & Growth	Tony Quickfall	Attended
Group Manager Strategy & Community	Nardia Gower	Apology
Chief Advisor	Ross McNeil	Apology
Policy Advisor	Andrew Loe	Attended

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Decision reports | Ngā pūrongo whakatau

No reports.	
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Information only reports | Ngā pūrongo mōhiohio anake

No reports.	
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Public excluded | Take matatapu

No reports.	
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Opening formalities

Commencement of meeting | Te tīmatanga o te hui

Chairperson Good declared the meeting open at 4.01pm.

Opening prayer/reflection/words of wisdom | Karakia/huritao/whakataukī

Public forum member Hano Ormsby provided the opening karakia.

Apologies | Ngā hōnea

Resolved K59: That the Kāwhia Community Board receive and accept the apology from Hinga Whiu for non-attendance.

Chairperson Good | Councillor Jeffries

Public forum | Hui tūmatanui

Kāwhia Fitness Trail

Jeanette Schollum and Gaylene Kanawa spoke to the project's development over the last three years including the design work undertaken by a consultant. They have liaised with ŌDC staff who have approved the design presented to the meeting. They sought approval from the Board for the location and overall design.

They advised the next stage of the project would be community and affected party consultation lead by ŌDC staff with support from the Trail project team. Once the consultation period has closed, a report will be presented to the Mayor and Councillors at an ŌDC meeting for formal approval for the use of the public land. Following the formal approval, fundraising will commence. They advised that approval had been given from Waikeria Prison to build the equipment once the materials have been purchased by the Trail project team. Due to the timings, it is anticipated implementation will be in 2024/25.

In response to a query from Councillor Jeffries, Ms Schollum advised the Trail project was included in the Kāwhia/Aotea/Ōpārau concept plan that was out for public consultation.

In response to a query from Board Member Walsh, Ms Kanawa advised small signs will be at all pieces of equipment with the exercises that can be done for that item. She expected improvements over time based on community feedback.

In response to a query from Board Member Harpur, Ms Kanawa advised the focus over the next few months would be on obtaining quotes from suppliers for the required materials.

Pouewe (behind the old Kāwhia Post Office)

Annie Mahara and Nedracita Dunn spoke on behalf of the Kāwhia Maori Women's Welfare League. They spoke to the area known as Pouewe and the recent redevelopment of the site. The area has historical significance with expectant mothers bathing in the hot water springs at the mouth of the Pouewe Stream to assist with the birthing process.

They sought in principle approval from the Board for the installation of a 'Mother/Child figure' stone artwork to adorn the area. They intended to seek support from the local community for the boxing/concrete platform for the artwork to be displayed upon. Board Member Walsh offered to create the platform.

ŌDC's Andrew Loe advised staff would look to relocate the community noticeboard from the area as it was a proposed site for the Kāwhia storyboard project.

Social community events at the Kāwhia Community Hall

Annie Mahara spoke to the success of the social events held at the Hall. She thanked the Board for their December 2023 grant to offset the Hall hire costs and also the local community member who donated to cover the hire of extra sessions. She advised the last event would be held the following week.

In response to a comment from Chairperson Good, Ms Mahara spoke on the reinvigoration of badminton and table tennis using the equipment found in the back of the Hall by some local residents. Every Mondays there is badminton and on Tuesday's it is table tennis.

Kaora planting proposal

Kelly Dockery and Hano Ormsby spoke on behalf of Te Taio o Kāwhia Moana's Kaora planting proposal. The proposal was to beautify the area and replant with 200 native plants. They advised it was a multi-phase project of which the Kaora proposal was phase one. They noted there was some urgency to secure the native plants as most nurseries had plants already reserved for the current planting season, but Smart Plants in Te Kuiti had the right sized plants available in the quantities required. They noted the area was currently being used to dump grass clippings and suggested signs be erected to discourage this activity.

In response to a query from Board Member Walsh, Ms Dockery advised the local nurseries did not have the stock available for the project's requirements.

In response to a query from Councillor Jeffries on the status of the reserve, ŌDC's Andrew Loe thought the area between the trees was a registered wahi tapu site and if so, would require an accidental discovery plan.

In response to a further query from Councillor Jeffries, Ms Dockery confirmed Te Taiao o Kāwhia Moana would be responsible for the ongoing maintenance of the site.

Late items | Ngā take tōmuri

Resolved K60: That the Kāwhia Community Board accept the late item relating to the request for funding from Kelly Dockery for the Kaora Planting proposal due to the urgency of securing native plants for the current planting season to be discussed in the agenda item 'Community Board Discretionary Fund'.

Chairperson Good | Councillor Jeffries

Declaration of conflict of interest | Te whakapuakanga pānga taharua

There were no conflicts declared.

Confirmation of minutes | Te whakaū i ngā meneti

Resolved K61: That the open minutes of the Kawhia Community Board meeting held on 7 March 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Chairperson Good | Board Member Harpur

Decision reports | Ngā pūrongo whakatau

There were no reports.

Information only reports | Ngā pūrongo mōhiohio anake

There were no reports.

Public excluded | Take matatapu

There were no reports.

Board projects**Project 1: Kāwhia storyboards**

This project was led by Board Member Whiu who was an apology for non-attendance.

Other business | Ētahi atu take

Community Board discretionary fund

Chairperson Good spoke in support of the request for funding in the public forum for the Kaora Planting proposal noting the need to purchase the plants for the current planting season. Board Member Harpur spoke against a requirement that the grant be subject to ŌDC staff approval or further mana whenua consultation.

Resolved K62: That the Kāwhia Community Board grant Kelly Dockery, on behalf of Te Taiao o Kāwhia Moana, \$800.00 excluding GST for the Te Taio o Kāwhia Moana Kaora planting proposal.

Chairperson Good | Board Member Harpur

Chairperson Good spoke on the need to formalise the Board's support of the Kāwhia Fitness Trail.

Resolved K63: That the Kāwhia Community Board expresses its continued support of the Kāwhia Fitness Trail project.

Chairperson Good | Board Member Harpur

Board Member updates

Councillor Jeffries spoke on the Local Government New Zealand meeting via Zoom on bullying and harassment of Council staff and elected members throughout the country.

Board Members expressed thanks to Theresa Armstrong and Tracey Kerr for organising a well-attended ANZAC Day service noting the large amount of work required to host the event. They thanked the people who prepared the cenotaph area and installed the poppies for the Kāwhia service and the organisers of the Aotea sunset service. Councillor Jeffries, on behalf of the Board, thanked Chairperson Good for being the Master of Ceremonies for the service.

In response to a comment from Board Member Harpur, Chairperson Good advised the squeaky wheel on the flagpole would have the bush replaced with a nylon version prior to the 2025 service.

Chairperson Good noted the good attendance by the community, and Board Members, for the ŌDC open day on 20 April. He noted submissions on the Kāwhia/Aotea/Ōpārau concept plan, the Rural concept plan, and the draft Long Term Plan close on Monday, 6 May.

Resolution register

Councillor Jeffries spoke on the number of commercial fishing trawlers operating from Kāwhia and Members then discussed the other commercial vessels e.g. charter boats using the wharf. Members noted the future maintenance requirements for the Kāwhia wharf and the need to ensure all commercial vessels are paying equitably.

In response to a query from Councillor Jeffries, ŌDC's Andrew Loe suggested a workshop could be held to discuss all aspects of the matter. No changes were made to the Register shown below.

Resolution #	Date resolved	Resolution	Staff update
N/A	26/2/21	That a meeting be held with recreational and commercial users of the Kāwhia wharf to discuss: <ul style="list-style-type: none"> a) costs required to maintain the wharf asset b) the setting of fair and reasonable fees and charges and how these will be collected c) who pays. 	An asset management plan for the wharf structure will be developed. This plan will provide guidance for ongoing maintenance costs, and possible replacement of the wharf. Further decisions about ongoing charges and funding will flow on once future costs are understood.

Closing formalities

Meeting closure | Katinga o te hui

Chairperson Good closed the meeting 'in harmony' at 5.03pm.

Workshops | Hui awheawhe

Kāwhia mowing contract areas

ŌDC's Mark Lewis and Jared le Fleming provided an overview of the contract tender process and the mowing areas included. Members requested an amendment to ensure it specified the mowing of Omimiti Reserve is to be carried out close to the weekend.

The session concluded at 5.37 pm.