

# OPEN MINUTES



## Kawhia Community Board

## Te Poari Hapori o Kawhia

Minutes of an ordinary meeting of the Kāwhia Community Board held in the Kāwhia Community Hall, Jervois Street, Kāwhia on **Thursday, 8 February commencing at 4.00pm.**

Tanya Winter, Chief Executive

12 February 2024

### Elected members

Chairperson	Upoko	Geoff Good	Apology
Deputy Chairperson	Upoko Tiriwā	Hinga Whiu	Attended
Member	Mema	Dave Walsh	Attended
Member	Mema	Richard Harpur	Attended
Member	Mema	Councillor Kit Jeffries	Attended

### Quorum

A majority of members (including any vacancies).

### Ōtorohanga District Council staff

Chief Executive	Tumu Whakarae	Tanya Winter	Apology
Policy Advisor	Kaitohutohu Kaupapa here	Andrew Loe	Apology
Chief Advisor	Kaitohutohu Matua	Ross McNeil	Attended
Manager Governance	Kaiwhakahaere o te Mana Urungi	Kaia King	Attended
Executive Assistant	Kaiāwhina Matua	Day Dowd	Attended

## Order of business

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No reports.	
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### Information only reports | Ngā pūrongo mōhiohio anake

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### Public excluded | Take matatapu

No reports.	
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## Workshops | Hui awheawhe

There are no workshops held.	
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## Opening formalities

### Commencement of meeting | Te tīmatanga o te hui

Deputy Chairperson Whiu declared the meeting open at 4.01pm.

### Opening prayer/reflection/words of wisdom | Karakia/huritao/whakataukī

Deputy Chairperson Whiu provided the opening karakia.

### Apologies | Ngā hōnea

Resolved K47: That the Kāwhia Community Board receive and accept the apology from Chairperson Geoff Good for non-attendance.

Councillor Jeffries | Board Member Walsh

### Public forum | Hui tūmatanui

#### Nin Duggan and Kelly Isherwood

Mobile gym: Ms Duggan outlined a proposal for a purpose-built gym and café for Kāwhia. She noted that once the proposal was socialised with the community, funding applications would commence. In response to a query from Board Member Harpur, Ms Duggan advised the gym would be an extension of the fitness trail. In response to a query from Board Member Walsh, Ms Duggan stated a collaboration with the Kāwhia Sports Club would be an option for consideration.

Request for funding: Ms Duggan advised the toilets were delivered prior to the Move Your Tinana event. This was an unexpected cost with the toilets having to be re-delivered when the rescheduled event occurred. She requested a grant for the cancelled event toilet costs of \$862.00 including GST which was due for payment.

### Late items | Ngā take tōmuri

Resolved K48: That the Kāwhia Community Board accept the late item raised by Nin Duggan in the public forum due to the urgency of obtaining a decision on a grant of \$862 including GST before the Board meets in March.

Board Member Walsh | Councillor Jeffries

**Late item: Request for funding from Nin Duggan**

Deputy Chairperson Whiu adjourned the meeting at 4.27pm and recommenced at 4.29pm to seek advice on a potential resolution from staff. Board Member Harpur noted his concerns on the Board's fund being a first rather than last resort for funding but noted his support for this request. Councillor Jeffries noted the organisers did not have time to make an application to the community grant schemes. Board Member Walsh noted bad weather had caused the event cancellation.

Resolved K49: The Kāwhia Community Board approve a grant of \$862 including GST from the Board's Discretionary Fund requested by Nin Duggan for the Move Your Tinana toilet costs associated with the rescheduled event.

Deputy Chairperson Whiu | Board Member Harpur

**Declaration of conflict of interest | Te whakapuakanga pānga taharua**

No declarations were made.

**Confirmation of minutes | Te whakaū i ngā meneti**

Resolved K50: That the open minutes of the Kawhia Community Board meeting held on 7 December 2023, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Board Member Harpur | Board Member Walsh

**Decision reports | Ngā pūrongo whakatau**

There are no reports.

**Information only reports | Ngā pūrongo mōhiohio anake****Item 22: Background on Mayors Task Force for Jobs Community Employment Programme**

Council's Chief Advisor, Ross McNeil outlined the Programme then introduced Elle Freestone from The Employment Hub. Ms Freestone outlined the delivery of the Programme within the Ōtorohanga District, focussing on the Kāwhia area.

Resolved K51: That the Kāwhia Community Board receive the report 'Item 22 - Background on Mayors Task Force for Jobs Community Employment Programme' (document number 734098) from Nardia Gower, Group Manager Strategy and Community.

Deputy Chairperson Whiu | Board Member Harpur

## Public excluded | Take matatapu

There are no reports.

## Board projects

### Project 1: Kāwhia storyboards

Frank Thorne joined the meeting via Zoom to provide an update on the project. He advised the narratives and translation for 12 sites has been completed. The finalisation of photographs, both historical and contemporary, was in progress with permissions for usage being sought. Once finalised the team will present to the Board.

## Other business | Ētahi atu take

### Board Member updates

Board Member Walsh advised the Kāwhia Sports Club building contract had been confirmed with Total Span Sheds. He noted this was a two-stage project with the structure then fitout.

Mr Walsh spoke on the need for seating around Omiti Reserve and Council's Chief Advisor, Ross McNeil suggested Board Members look at the working draft Kāwhia/Aotea/Ōpārau concept plan. (Note, Mr McNeil provided a copy of the working draft concept plan to Board Members after the meeting).

Mr Walsh then queried if the Board should request an update on the Pohutukawa tree project and the Board agreed that an offer would be made to speak to the next Board meeting to the parties involved.

Mr Walsh noted the dogs on beach signage was not located where people walk onto the beach.

Board Member Harpur spoke on the importance of logging service requests on the Council website or by calling the Council office to ensure requests were being captured and updates or work undertaken.

Councillor Jeffries spoke on the Long Term Plan workshops, tri-Council social evening and the Police presence in the area. He also commented on a complaint regarding the speed of traffic on Waiwera Street with a request for speed hump installation. Mr Jeffries commented staff might consider what mitigation may be suitable.

Community Board discretionary fund

Following the grant made at the meeting, the Board now has \$3,950.44 excluding GST available to grant.

Date of grant	Resolution #	Recipient	Purpose	Amount (excl. GST)
07/12/23	K45	Ōtorohanga District Council for Annie Mahara	Hall hire for weekly community social events	\$300
08/02/24		Nin Duggan for Move Your Tinana event	Temporary toilet delivery costs	\$862.00
				\$1,162.00

Resolution register

Resolved K52: That the Kāwhia Community Board confirm the removal of Resolution K34 from the Register.  
Councillor Jeffries | Board Member Walsh

Closing formalities

Closing prayer | Karakia

Deputy Chairperson Whiu provided some closing words then the closing karakia.

Meeting closure | Katinga o te hui

Deputy Chairperson Whiu declared the meeting closed at 5.11pm.

Workshops | Hui awheawhe

There are no workshops held.