TE KAUNIHERA Ā-ROHE O
ŌTOROHANGA
DISTRICT COUNCIL

Kāwhia Community Board

Open Agenda
Date: Thursday 5th November 2026
Time: 4.00pm
Location: Kāwhia Community Centre, Jervois Street, Kāwhia
Meeting type: Ordinary
Public access: Open to the public
Recording: Available on YouTube

Kāwhia Community Board

Notice is hereby given that an ordinary meeting of the Kāwhia Community Board will be held in the Kāwhia Community Centre, 27 Jervois Street, Kāwhia on Thursday, 5th November 2026 commencing at 4.00pm.

Tanya Winter, Chief Executive 2nd November 2026

OPEN TO THE PUBLIC AGENDA

Kāwhia Community Board membership

Chairperson	Geoff Good
Deputy Chairperson	Hinga Whiu
Board Member	Richard Harpur
Board Member	Kit Jeffries
Board Member	Annie Mahara

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council's YouTube channel. Every care will be taken to maintain individuals' privacy however attendees are advised they may be recorded as part of the general meeting proceedings.

Public forum

The purpose of the forum is to provide an opportunity at the start of all ordinary public meetings of the Boards, for members of the community to come along and speak to their elected representatives. This reflects the Board's desire to see more public participation in decision making and meeting procedures.

To speak at the Public Forum please use the online form on our website. Each speaker will be allocated a maximum of 5 minutes speaking time.

Role of the Community Board

The Kāwhia Community Board (the Board) is a separate entity to Ōtorohanga District Council (the Council). The role of a community board is set out in Section 52 of the Local Government Act 2002 and is summarised below.

1. Represent, and act as an advocate for, the interests of the Kāwhia community.
2. Consider and report on all matters referred to it by the Council, or any mater of interest or concern to the Board.
3. Maintain an overview of services provided by the Council within the Kāwhia community.
4. Prepare an annual submission to the Council for expenditure within the community.
5. Communicate with community organisations and special interest groups within the Kāwhia community.
6. Undertake any other responsibilities that are delegated to it by the Council.

Delegations by Ōtorohanga District Council

The Council is authorised to delegate powers to the Board and has made the following specific delegations to be exercised in accordance with Council policy.

Power to act – Reserve Funds

Full decision-making authority on the use of Reserve Funds in accordance with the Terms of Reference for the following funds:

1. Kāwhia General Reserve Fund.

Power to act - Discretionary Fund

Full decision-making authority on the use of the Board's discretionary fund in accordance with the Terms of Reference for the Fund.

Power to recommend – Long Term Plan/Annual Plan/Policy issues

Authority to make a submission to the Long Term Plan/Annual Plan process on activities, service levels and expenditure (including capital works priorities) with the Board's area or to make a submission in relation to any policy matter which may have an effect with the Board's area.

Power to recommend – Advocacy/Submission to other agencies

Authority to recommend to the Council on inclusions to submissions/advocacy to external organisations.

Opening formalities	**Ngā tikanga mihimihi**	
Opening prayer/reflection/words of wisdom	Karakia/huitao/whakataukī	6
Apologies	Ngā hōnea	6
Public forum	Hui tūmatanui	6
Late items	Ngā take tōmuri	6
Declaration of conflict of interest	Te whakapuakanga pānga taharua	7
Confirmation of minutes	Te whakaū i ngā meneti	7

Decision reports	**Ngā pūrongo whakatau**	
Item 10	Rosamond Terrace - footpath options.	17

Information only reports	**Ngā pūrongo mōhiohio anake**
There are no reports.	26

Other business	**Ētahi atu take**
Board Member updates	26
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Kāwhia Community Centre hire charge waivers	27
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Public excluded	**Take matatapu**
There are no reports.	29

Closing formalities	Page #
Closing prayer/reflection/words of wisdom	29

Workshops/briefings	
Super El Nino Briefing	Open
Kāwhia & Aotea Community Notice Boards and Information Boards	Open
KCB Property	Public Excluded
Monthly discussion on items raised in public forum or outstanding matters	Open

This Open Agenda was prepared by Manager Governance, Jess Hood and approved for distribution by Group Manager Regulatory and Growth, Tony Quickfall on 2nd November 2026.

Commencement of meeting — Te tīmatanga o te hui

The Chairperson will confirm the recording for the meeting is active then declare the meeting open.

Opening prayer/reflection/words of wisdom — Karakia/huitao/whakataukī

The Chairperson will invite a member to provide opening words and/or prayer/karakia.

Apologies — Ngā hōnea

A Member who does not have leave of absence may tender an apology should they be absent from all or part of a meeting. The meeting may accept or decline any apologies. For clarification, the acceptance of a Member's apology constitutes a grant of 'leave of absence' for that specific meeting(s).

Should an apology be received, the following is recommended: *That Kāwhia Community Board receive and accept the apology from …. for …. (late arrival, early departure, non-attendance).*

Public forum — Hui tūmatanui

Public forums are designed to enable members of the public to bring matters, not necessarily on the meeting's agenda, to the attention of Council. Requests to attend the public forum must be made to on the form available on Council's website: otodc.govt.nz/about-council/meetings/speak-at-public-forum Alternatively, please call 07 873 4000.

Speakers can speak for up to five (5) minutes. No more than two speakers can speak on behalf of an organisation during a public forum. At the conclusion of the presentation, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker. Following the public forum, no debated or decisions will be made during the meeting on issues raised in the forum unless related to items already on the agenda.

No requests to be heard were received at the publication of this agenda.

Late items — Ngā take tōmuri

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to

note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

Should a late item be raised, the following recommendation is made: *That Kāwhia Community Board accept the late item …. due to …. to be heard ….*

Declaration of conflict of interest Te whakapuakanga pānga taharua

Members are reminded to stand aside from decision making when a conflict arises between their role as an elected member and any private or external interest they may have.

A conflict can exist where:

- The interest or relationship means you are biased; and/or
- Someone looking in from the outside could have reasonable grounds to think you might be biased.

Should any conflicts be declared, the following recommendation is made: *That Kāwhia Community Board receive the declaration of a conflict of interest from …. for item … and direct the conflict to be recorded in Ōtorohanga District Council's Conflicts of Interest Register.*

Confirmation of minutes Te whakaū i ngā meneti

The unconfirmed Minutes of the previous meeting is attached on the following page.

Staff recommendation

That Kāwhia Community Board confirm as a true and correct record of the meeting the open Minutes of the meeting held on 1st October 2026 as distributed.

TE KAUNIHERA Ā-ROHE O
ŌTOROHANGA
DISTRICT COUNCIL

Kāwhia Community Board

Unconfirmed Open Minutes

Date: Thursday, 01 October 2026

Time: 4.00pm

Location: Kāwhia Community Centre, Jervois Street, Kāwhia

Meeting type: Ordinary

Public access: Open to the public

The recording is available on ŌDC's YouTube channel (@otorohangadistrictcouncil2783).

Kāwhia Community Board

Open Minutes of an ordinary meeting of the Kāwhia Community Board held in the Kāwhia Community Centre, 27 Jervois Street, Kāwhia on Thursday, 01 October 2026 commencing at 4.00pm.

Tanya Winter, Chief Executive — 2 October 2026

Kāwhia Community Board attendance

Chairperson	Geoff Good	Present
Deputy Chairperson	Hinga Whiu	Present
Board Member	Richard Harpur	Present
Board Member	Kit Jeffries	Present
Board Member	Annie Mahara	Present

Other elected members in attendance

Mayor	Rodney Dow	Present
Kāwhia-Tihiroa ward councillor	Jo Butcher	Present

ŌDC's Senior Staff in attendance

Chief Executive	Tanya Winter	Apology
Group Manager Engineering & Assets	Mark Lewis	Online
Group Manager Regulatory & Growth	Tony Quickfall	Present

Chairperson's Certification

These minutes of the meeting of the Kāwhia Community Board held on 01 October 2026 are confirmed as a true and correct record of the proceedings of that meeting.

_____Chairperson _____Date:

Opening formalities	Ngā tikanga mihimihi	Page #
Opening prayer/reflection/words of wisdom		5
Apologies		5
Public forum	Teena Jaram and Vanessa Rotohiko	5
Late items		5
Declaration of conflict of interest		5
Confirmation of minutes	03 September 2026	6

Decision reports	Ngā pūrongo whakatau	Page #
There were no reports.		

Information only reports	Ngā pūrongo mōhiohio anake	Page #
There were no reports.		

Other business	Ētahi atu take	Page #
Board projects		6
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Public excluded	Take matatapu
There were no reports.	

Closing formalities	Page #
Closing prayer/reflection/words of wisdom	8

Workshops/briefings	
Monthly discussion on items raised in public forum or outstanding matters	Open to the public
Kāwhia property	**Closed to the public**[1]

[1] Members of the public are excluded from this workshop under section 7(2)(i) of the Local Government Official Information and Meetings Act 1987.

Commencement of meeting — Te tīmatanga o te hui

Chairperson Good declared the meeting open at 4.00pm.

Opening prayer/reflection/words of wisdom — Karakia/huitao/whakataukī

Board Member Mahara provided the opening words and karakia.

Apologies — Ngā hōnea

There were no apologies.

Public forum — Hui tūmatanui

Vanessa Rotohiko spoke on the speed of vehicles on Pouewe Street, Kāwhia and requested the installation of additional signage. Board Members spoke in support of her request and undertook to discuss with ŌDC staff.

Teena Jarem spoke against the staff proposal to install a footpath outside her home as presented by Paul Strange at the Board's September meeting. Board Members had no questions. Chairperson Good noted a report on the footpath would be presented to the Board's next meeting for consideration.

Late items — Ngā take tōmuri

There were no late items.

Declaration of conflict of interest — Te whakapuakanga pānga taharua

Board Member Harpur and Councillor Jeffries indicated a potential conflict but had not considered their participation at that time. Chairperson Good deferred the declarations until the Kāwhia Discretionary Fund item later in the meeting.

Confirmation of minutes — Te whakaū i ngā meneti

Resolved K27: That Kāwhia Community Board confirm as a true and correct record of the meeting the open Minutes of the meeting held on 03 September 2026 as distributed.

Chairperson Good | Deputy Chairperson Whiu

Decision reports — Ngā pūrongo whakatau

There were no reports.

Information only reports — Ngā pūrongo mōhiohio anake

There were no reports.

Board project: Kāwhia Storyboards

Chairperson Good took this item before Board Member updates as Frank Thorne was available to present online. Mr Thorne outlined the 13 storyboards prepared to date and in response to Chairperson Good's query, he advised that a centrally located map would be prepared to direct people.

Board Member updates — Ngā kōrero hou a ngā Kaikaunihera

Board Member Mahara reported on the Waipā Networks presentation and the ŌDC Pop-Up Council. She also provided updates on a free after-school programme at the Kāwhia Community Centre; the Kāwhia School mobile ear clinic, which checked 45 tamariki; the school's visit to Maketū Marae; a Community Law information session at the Hub; a permaculture workshop at the LDS Church; the Taiao o Kāwhia Moana meeting, including a proposed trapping workshop and maritime safety information; restricted vehicle access at Maketū from Labour Weekend; and the Hauora walking club, which met on Mondays, Wednesdays and Fridays.

Deputy Chairperson Whiu reported that the Māori Women's Welfare League Kāwhia and Kaiewe branches had attended the League's 75th anniversary celebration at The Atrium the previous Saturday. She advised that an exhibition at ArtsPost on Victoria Street would open the following Tuesday, showcasing the work and history of Māori Women's Welfare League branches from the Tainui rohe, with the Kāwhia branch contributing photographs. She also noted that Waikato-Tainui staff would visit Maketū Marae on 17 November, with five waka undertaking a four-day learning journey from Kāwhia to Port Waikato.

Councillor Jeffries reported on the 25 August CDEM meeting to update the Kāwhia and Aotea community response plans; the 3 September fitness trail meeting; the 3 September Kāwhia Community Board meeting; the 8 September elected members' workshop; the Ōtorohanga Kiwi House Annual General Meeting on 10 September; and the ŌDC meeting on 29 September, including the attendance of Aotea residents for the seawall discussion. He also reported on his presentation to the Waikato Regional Council Public Transport Committee regarding a potential bus service between Kāwhia and Ōtorohanga or Te Awamutu; Kāwhia Kai Festival meetings and work relating to the significance of Te Tiriti o Waitangi; progress on the Sports Club, which was expected to open before Christmas; Head Start; and the 101st birthday of long-standing community member Bob Blackwood.

Board Member Harpur reported that the Hub gardens had been built and mulched, with topsoil still required. He advised that the Hub's six-week rangatahi programme was progressing well, with approximately 20 to 25 participants; a nurse continued to attend each Thursday; career pathways and work-experience courses continued; and Community Law was expected to visit Kāwhia monthly. He also provided updates on the Kāwhia Kai Festival, including a $5,000 contribution from ŌDC; the potential for the storyboard project to complement the Kāwhia Museum visitor experience; progress on the Sports Club and its planned emergency-support capability; and Head Start.

Chairperson Good reported that a quote had been obtained for commercial kitchen equipment and passed to staff for procurement. He advised that the proposed $55,000 internal loan for the Kāwhia Community Centre upgrade had been removed and replaced with funding from the Kāwhia Community Board General Reserve Fund. He raised concerns about household and commercial waste being placed in public rubbish bins and about illegal dumping. He also reported on the ŌDC workshop concerning the Kāwhia and Aotea seawalls and noted that Mayor Dow would attend the Aotea Ratepayers and Residents Society meeting over Labour Weekend.

Kāwhia General Reserve Fund

No disbursements were made.

Declaration of conflict of interest — Te whakapuakanga pānga taharua

Resolved K28: That Kāwhia Community Board

a) receive the declaration of a conflict of interest from Councillor Jeffries for the Discretionary Fund item, noting his decision to participate in the discussion but abstain from the vote; and

b) receive the declaration of a conflict of interest from Board Member Harpur for the Discretionary Fund item, noting his decision to abstain from both the discussion and the vote; and

c) direct the conflicts to be recorded in Ōtorohanga District Council's Conflicts of Interest Register.

Chairperson Good | Deputy Chairperson Whiu

Kāwhia Community Board discretionary fund

Chairperson Good noted ŌDC approved the Board's request to carry forward unspent funds from the 2025/26 financial year at its meeting on 29 September 2026.

Request for funding – Kāwhia Kai Festival Committee

Resolved K29: That the Kāwhia Community Board grant $1,000 (GST exclusive) to the Kāwhia Kai Festival Committee to assist with the running of the 2027 Kāwhia Kai Festival scheduled for Saturday 6th February 2027.

Board Member Mahara | Deputy Chairperson Whiu

Kāwhia Community Centre hire charge waivers

No requests had been received.

Resolution Register

Chairperson Good requested Resolution K20 remain on the Register.

Resolved K30: That the Kāwhia Community Board approve the removal of Resolution K26 from the Register.

Chairperson Good | Board Member Harpur

Public excluded — Take matatapu

There were no reports.

Closing prayer/reflection/words of wisdom — Karakia/huritao/whakataukī

Board Member Mahara provided the closing karakia.

Meeting closure

Katinga o te hui

Chairperson Good declared the meeting closed at 5.27pm.

Workshops/briefings

Monthly discussion with staff on items raised in public forum or outstanding matters.	Open
Kāwhia property	Closed

Adoption of Minutes

Te whakaūnga o ngā meneti

Resolution to be added following confirmation.

Version control

Version	Status	Date	Description
1.0	Draft	02 October 2026	Initial draft prepared following the meeting
2.0	Confirmed	*Yet to be confirmed*	Minutes adopted by the Kāwhia Community Board

Decision reports Ngā pūrongo whakatau

DISCLAIMER: The reports attached to this Open Agenda set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions DO NOT represent Kāwhia Community Board policy until such time as they might be adopted by formal resolution. This Open Agenda may be subject to amendment either by the addition or withdrawal of items contained therein.

Item	Installation of new footpath on Rosamond Terrace, Kāwhia
To	Kāwhia Community Board
From	Paul Strange, Manager Roading
Type	**DECISION REPORT**
Date	5 November 2026



1. Purpose | Te kaupapa

1.1. To present footpath options for Rosamond Terrace to improve pedestrian and mobility access between Council's Housing for Older Persons units and the Kāwhia School area, and to seek a decision from the Kāwhia Community Board on its preferred option for endorsement and recommendation to Ōtorohanga District Council

2. Executive summary | Whakarāpopoto matua

2.1. The Kāwhia Community Board initially identified a need for improved pedestrian access to the adjacent Housing for Older Persons through the provision of a footpath. Staff have investigated a range of options and assessed their respective costs, benefits, and impacts. Following this assessment, staff recommend the construction of a footpath along the Kāwhia Primary School frontage as the preferred option, as it provides the greatest improvement to pedestrian safety while representing the most cost effective and sustainable long-term outcome. The Kāwhia Community Board is requested to consider the options presented and endorse a preferred option for implementation.

3. Staff recommendation | Tūtohutanga a ngā kaimahi

That the Kāwhia Community Board:

1) Receives the report titled ***Installation of new footpath on Rosamond Terrace, Kāwhia;***

   And

2) Endorses one of the following options as the preferred option for implementation:

   Option 1 – **Construction of a footpath along the Kāwhia Primary School frontage**

   Option 2 – **Construction of a footpath opposite the Kāwhia Primary School frontage**

   Option 3 – **Do not construct a footpath**

3) Requests that the footpath works on Rosamond Terrace proceeds with one of the following options:

   Option 1 - **subject to ODC budgeting and capital works programme processes**

Option 2 - **Kāwhia Community Board funding for the approved works from Kāwhia General Reserve Fund**

Context | Horopaki

3.1. The Kāwhia Community Board has previously expressed support for improving pedestrian access within Kāwhia, particularly between the Housing for Older Persons units and surrounding community facilities. As part of this, staff were requested to investigate potential footpath alignments and provide options for consideration.

4. Discussion | He kōrerorero

4.1. Staff investigated two potential footpath alignments and assessed each option against key considerations, including constructability, cost, pedestrian safety, accessibility, and ongoing maintenance requirements. Both options would improve pedestrian connectivity; however, they differ in terms of construction complexity, cost, and the level of safety outcomes achieved. A further option to do nothing has also been considered.

4.2. As this matter was initiated by the Kāwhia Community Board, it is important that the Board considers the advantages and disadvantages of each option and provides a clear recommendation to Council on its preferred approach.

4.3. As any new footpath would result in additional capital and ongoing operational costs to Council, the Community Board's recommendation would not constitute final approval to proceed. A further report would be presented to Council to consider the preferred option, associated costs, funding implications and other relevant factors before making a final decision on whether the project should proceed.

4.4. Under either option, the footpath would be constructed as a 1.5-metre-wide concrete path in accordance with the applicable Regional Infrastructure Technical Specifications, ensuring a consistent standard of design and construction.

5. Strategic Considerations | Ngā whai whakaarotanga

Significance and engagement

5.1. The proposal is considered to be of low significance as it relates to a local infrastructure improvement and does not result in a significant change to Council's levels of service, strategic direction, or ownership of assets. The matters considered within this report are of primary interest to the Kāwhia community, particularly users of the proposed footpath.

5.2. There is currently no specific provision for construction of this footpath within the Annual Plan. Any new footpath construction would therefore require Council funding and, as the proposed works do not qualify

for NZTA Waka Kotahi funding assistance, the full cost would be met from Council rates. While the proposal itself is of low significance, approving a new footpath may also create an expectation that Council will consider similar requests for new footpaths elsewhere in the district, with potential implications for future budgets and prioritisation.

Mana whenua / Māori

5.3. The proposed footpath is expected to have a positive impact on the Kāwhia community by improving pedestrian safety and accessibility for all users. No impacts on sites of significance, cultural heritage values, or waterways have been identified through the assessment of the options presented

Strategic alignment

5.4. The proposal aligns with Council's objective of providing safe, accessible, and connected infrastructure that supports community wellbeing. The provision of improved pedestrian facilities will enhance accessibility, encourage active transport, and contribute to a safer environment for residents and visitors. Strategic links include the ŌDC LTP, the Kāwhia town concept plan, “the fitness path” and the Transport Asset Management Plan (AMP).

Legal

5.5. There are no specific legal implications arising from the Kāwhia Community Board's consideration of the options contained within this report. Any approved works will be undertaken in accordance with relevant legislation, engineering standards, and Council requirements.

Financial

5.6. The estimated construction cost for Option 1 is $53,652.08. The estimated cost for Option 2 is approximately $20,000. Option 3 would involve no further action being taken and therefore would not require any capital expenditure.

Funding for any approved works will be subject to Council's budgeting and capital works programme processes, this will cause some delays. Kāwhia Community Board can choose to use their own funding to ensure timely construction.

Risk analysis

5.7. The footpath options provide an opportunity to improve pedestrian amenity and accessibility within the area. The proposals have been developed in response to community interest in improving pedestrian connections between the pensioner housing and surrounding facilities.

6. Options analysis | Tātari Kōwhiringa

Options summary of considerations

Option 1:	**Footpath along Rosamond Terrace, Kāwhia Primary School Frontage**
	 **Footpath length: 115m** **Cost: $53,652**
Summary	Construction of a footpath along Rosamond Terrace, Kāwhia Primary School frontage, providing a dedicated pedestrian connection between the Housing for Older Persons units and surrounding community facilities.
Advantages	• Improves pedestrian safety by creating separation between pedestrians and live traffic. • Reduces the risk of children being exposed to vehicle movements during school drop-off and pick-up times. • Provides a dedicated and accessible route for mobility scooter users. • Creates a continuous pedestrian corridor, reducing the need for pedestrians to walk on road shoulders. • Supports safer parking arrangements and protects pedestrian movement through the area.

	• Enhances accessibility for residents of the adjacent Housing for Older Persons units and other community members.
Disadvantages	• Higher capital cost than the alternative option. • Construction works may result in temporary disruption during installation. • May require changes to the existing road corridor and parking arrangements. • Ongoing maintenance obligations for Council.

Option 2:

Smaller footpath erected on Rosamond Terrace, across the street from the Housing for Older Persons units & School.



Footpath length: 50m

Cost EST: $20,000

Summary

Construction of a footpath on the side of the road adjacent to the Housing for Older Persons units, primarily to provide a safe and accessible route for residents, including those using mobility scooters. The footpath would improve accessibility for Housing for Older Persons residents while also providing some benefit to other pedestrians travelling through the area.

Advantages

6.1. Improves accessibility and safety for residents of the Housing for Older Persons units.

- Provides a dedicated off-road pedestrian route where none currently exists.
- Supports mobility scooter users and pedestrians within the immediate area.
- Lower construction cost than Option 1.
- May require fewer changes to the existing road corridor and parking arrangements.

Disadvantages

- Benefits a smaller user group compared with Option 1.

- Does not directly address pedestrian safety concerns associated with Kāwhia Primary School.
- Provides less overall improvement to pedestrian connectivity within the wider community.
- Offers fewer safety benefits for children walking to and from school.
- Lower long-term community benefit compared with Option 1.
- May not adequately cater for future pedestrian demand in the area.

Option 3:	**Provide no footpath improvements.**
Summary	Do not construct any paths.
Advantages	• No cost
Disadvantages	• No benefits to the Kāwhia Community. • Safety risks continue to be a concern for residents. • Reputational risk to Council and Kāwhia Community Board.

7. Recommended option and rationale

Staff recommend Option 1 - Footpath along the Kāwhia Primary School frontage. Although the estimated cost of $53,652.08 is higher than the estimated $20,000 cost of Option 2, Option 1 provides significantly greater pedestrian safety benefits and serves a wider range of users. Staff consider the additional investment justified given the enhanced accessibility, improved separation of pedestrians from vehicle movements, and greater long-term community benefit.

Information only reports — Ngā pūrongo mōhiohio anake

There are no reports.

Board Member updates — Ngā kōrero hou a ngā Kaikaunihera

All Board Members will be invited by the Chairperson to provide a verbal update to the meeting.

Board projects

Board Members will provide updates as appropriate.

Kāwhia General Reserve Fund

The Reserve Fund should only be used to fund expenditure[1] within the KCB area. Any surplus in the General Reserve can be used to fund one off items of unforeseen expenditure for which there is no approved budget. When considering any request for funding from the General Reserve Fund the Board should ensure that any distribution from the Reserve:

- Is appropriately targeted,
- Occurs in a consistent, efficient and effective manner,
- Is fair and transparent, and
- Promotes accountability.

[1] 1 Any acquisition of an asset must be recommended to ŌDC for a final decision. The Board are unable to own assets.

Kāwhia Community Board discretionary fund

Any decision to allocate the Board's funds must be made to promote the social, economic, environmental, and cultural well-being of the Kāwhia and Aotea community in the present and for the future. The grants below were made by the previous Kāwhia Community Board.

Date of grant	Resolution #	Recipient	Purpose	Amount (excl. GST)
1/10/2026	K29	Kāwhia Kai Festival Committee	Assist with the running of the 2027 Kāwhia Kai Festival scheduled for Saturday 6th February 2027	$1000
			Total remaining	**$6,949**

Request for funding

No requests have been received.

Kāwhia Community Centre hire charge waivers

Waiver criteria and requirements

The Kāwhia Community Board:

) Advise that all applications for a waiver of the Kāwhia Community Centre fees and charges must be submitted for consideration by the Board as an agenda item at the next available meeting.

) Determine that the following criteria be used in assessing any applications from community groups for a Kāwhia Community Centre fees and charges waiver:

i. must be recognised, non-profit volunteer run that are Kāwhia/Aotea based.

ii. must be providing a service that benefits the Kāwhia/Aotea communities e.g. health, wellness, youth development etc.

iii. must be using the Centre on a regular weekly basis.

) Advise that community groups who receive a fees and charges waiver for the Kāwhia Community Centre must abide by the following requirements:

i. Must leave the hall in a clean, swept condition, including the toilet area.

ii. Cannot re-allocate their booking to any other group or person.

iii. Must relinquish or choose to pay for any booking that has been requested by a fee-paying individual or group.

iv. Cannot use the Centre for profit-making purposes.

v. Will be responsible for any damage caused by attendees/participants.

vi. vi) Must maintain an on-site event attendance register detailing attendance numbers for their bookings.

vii. Will be required to provide a short verbal or written update to the Board at their November and March meetings except as agreed and confirmed in writing.

- Advise that the Kāwhia Community Board reserve the right to rescind the waiver at their discretion.

Existing waivers

The following non-profit community groups have received hire charge waivers for the 2025/26 financial year from the previous Kāwhia Community Board.

- **Operation Kai 4 All** – weekly hire of the Board/Supper Room (and kitchen) for the purpose of free food distribution services for those in need (volunteer run); and,
- **Kāwhia Hauora Club** – hire of the main hall at six sessions per week for the purposes of fitness group sessions for the local community (volunteer run); and,
- **Strength training exercise class** – weekly hire of the main hall for the purposes of assisting those with mobility issues and fall prevention (volunteer run).
- **Rowley Clegg** – weekly hire of the main hall for the purpose of providing music both live and via website playlists to provide residents the opportunity to sing or play an instrument (volunteer run).

Request for hire charge waiver

No requests have been received.

Resolution Register

Resolutions of the Kāwhia Community Board which are not yet finalised are outlined below.

Resolution #	Date	Resolution	Staff update
K20	04/06/26	**Item 8 – Older Persons Housing Policy** That the Kāwhia Community Board notes the proposed Older Persons Housing Policy and recommends to Ōtorohanga District Council that the Kāwhia allocation be set at 60% with annual reviews.	There is no further decision required for this item therefore staff recommend this Resolution be **removed** from the Register

Staff recommendation

That the Kāwhia Community Board approve the removal of Resolutions K20 from the Register.

Public excluded — Take matatapu

There are no reports.

Closing prayer/reflection/words of wisdom — Karakia/huritao/whakataukī

The Chairperson will invite a Member to provide the closing words and/or prayer/karakia.

Meeting closure — Katinga o te hui

The Chairperson will declare the meeting closed.

Workshops/briefings

Super El Nino Briefing	Open
Kāwhia & Aotea Community Notice Boards and Information Boards	Open
KCB Property	Public Excluded
Monthly discussion with staff on items raised in public forum or outstanding matters.	Open

For use in both opening and closing meetings

A Member will provide the words of their preference or may choose to use the following:

Mā te whakapono	*By believing and trusting*
Mā te tūmanako	*By having faith and hope*
Mā te titiro	*By looking and searching*
Mā te whakarongo	*By listening and hearing*
Mā te mahi tahi	*By working and striving together*
Mā te manawanui	*By patience and perseverance*
Mā te aroha	*By all being done with compassion*
Ka taea e tātou	*We will succeed*