



TE KAUNIHERA Ā-ROHE O
ŌTOROHANGA
DISTRICT COUNCIL

Kāwhia Community Board

Open Minutes of an ordinary meeting of the Kāwhia Community Board held in the Kāwhia Community Hall, 141 Jervois Street, Kāwhia on Thursday, 8 May 2025 commencing at 4.00pm.

Tanya Winter, Chief Executive

14 May 2025

Kāwhia Community Board attendance

Chairperson	Geoff Good	Attended
Deputy Chairperson	Hinga Whiu	Attended
Ōtorohanga District Councillor	Kit Jeffries	Attended
Board Member	Richard Harpur	Attended
Board Member	Dave Walsh	Absent

Senior staff in attendance

Chief Executive	Tanya Winter	Apology
Group Manager Business Enablement	Graham Bunn	Attended via Zoom
Group Manager Engineering & Assets	Mark Lewis	Apology
Group Manager Regulatory & Growth	Tony Quickfall	Attended
Group Manager Strategy & Community	Nardia Gower	Apology
Chief Advisor	Ross McNeil	Apology

Opening formalities

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Information only reports

Ngā pūrongo mōhiohio anake

There are no reports.

Public excluded

Take matatapu

There are no reports.

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Monthly discussion on items raised in public forum or outstanding matters.	Open
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These Open Minutes were prepared by Manager Governance, Kaia King and approved for distribution by Group Manager Regulatory & Growth, Tony Quickfall on 14 May 2025.

Commencement of meeting

Te tīmatanga o te hui

Chairperson Good declared the meeting open at 4.00pm.

Prayer/reflection/words of wisdom

Karakia/huitao/whakataukī

Deputy Chairperson Whiu provided the opening karakia.

Apologies

Ngā hōnea

There were no apologies tendered. Board Member Walsh was absent.

Public forum

Hui tūmatanui

Speaker: Annie Mahara requested funding for the Kāwhia Community Hall charges to the end of 2025 for the Kai 4 All food distribution.

Late items

Ngā take tōmuri

Chairperson Good spoke to the Fees and Charges resolution passed by the Board at their April meeting. He proposed the Board consider the matter as a late item.

Resolved K105: That Kāwhia Community Board accept the late item 'Fees and Charges 2025/26' due to Ōtorohanga District Council considering and approving Fees and Charges for 2025/26 at their meeting on 27 May which is before the next Board meeting.

Chairperson Good | Deputy Chairperson Whiu

Declaration of conflict of interest

Te whakapuakanga pānga taharua

Chairperson Good noted he had proposed a grant for the Kāwhia ANZAC Day service and that Deputy Chairperson Whiu would assume the Chair for that discussion and decision.

Confirmation of minutes

Te whakaū i ngā meneti

Deputy Chairperson Whiu requested a correction on page 15 where the commentary for the signage was placed under Project 1: Kāwhia Storyboards. The signage was a separate project.

Resolved K106: That Kāwhia Community Board confirm as a true and correct record of the meeting, the open Minutes of the meeting held on 3 April 2025 (document number 817967) with a correction on page 15 to clarify that the commentary was not in relation to the Board project.

Chairperson Good | Councillor Jeffries

Decision reports

Ngā pūrongo whakatau

Item 34: Kāwhia boat parking

ODC's Graham Bunn spoke to the staff report noting the report recommended in a)ii) that no formal lease agreements be progressed. Councillor Jeffries spoke on the rates impact of any physical works in the area under discussion querying why it was proposed as a rate charge on only Kāwhia residents when the out of area visitors were the ones using the car parking area. Mr Bunn advised that under the current funding policy, any works would be included in the harbour budget which had 75% district and 25% Kāwhia rate funding. He noted there was no budget for lease payments or physical works in the current Long Term Plan. Mr Bunn noted the estimate provided did not include fencing, survey costs, archaeological assessment and legal costs. He noted the fencing was not on the boundary and the site had a drain running through the middle of the area and that the site was potentially historically important.

Board Member Harpur noted the report recommended in b) that a full report is prepared and Mr Bunn spoke on potential charging options and enforcement requirements which would require a bylaw to be drafted and consulted on before adoption.

Councillor Jeffries queried how a budget could be prepared for a upgrade of the car park area and ŌDC's Tony Quickfall advised a recommendation from the Board would need to be made to Ōtorohanga District Council for consideration as part of the next Long Term Plan development. Mr Bunn noted a lease agreement could only be signed if all the landowners were agreed. Deputy Chairperson Whiu spoke about the efforts over the previous years to progress discussions with the landowners and reiterated that all landowners would need to agree to any lease. Mr Quickfall advised the Board did not have delegation to enter into a lease agreement but could make a recommendation to ŌDC to consider.

Chairperson Good proposed a resolution which recommended that ŌDC enter into a formal lease agreement discussions with the landowners. Mr Bunn noted the proposed resolution was a reversal of the direction provided in the workshop.

Deputy Chairperson Whiu commented on the difficult task of obtaining agreement from all the landowners and Mr Bunn noted Councillor Tamaki had spent the previous year trying to pull the landowners together but was unsuccessful.

Councillor Jeffries spoke on the necessity of obtaining a lease agreement and Mr Bunn noted this would require considerable staff time when a wider analysis of parking within Kāwhia had not been undertaken. Board Member Harpur was concerned about the funding requirements to obtain an agreed lease and the following physical works. Deputy Chairperson Whiu noted the landowners may have other arrangements for the land.

Resolved K107: That the Kāwhia Community Board:

- a) Support the continuation of the historic agreement with the owners of the land on Kaora Street noting that:
 - i) ŌDC would continue to pay the Rates on the land in compensation; and
 - ii) the boat parking area remains as it is currently; and
- b) Recommend that ŌDC investigate the overall parking situation in Kāwhia, particularly around the Wharf and Boat Ramp area and prepare a full report on various options for enforcement and potential charging; and
- c) Recommend that ŌDC enter into a formal lease agreement discussions with the landowners.

Chairperson Good | Councillor Jeffries

Late item

Ngā take tōmuri

Item 35: Fees and Charges 2025/26

Chairperson Good spoke to the item and commented on the increasing usage of the Hall and the impact of Fees and Charges increases on those groups. He proposed that the Board rescind the recommendation to ŌDC and relook at charging for recognised community groups.

Resolved K108: That the Kāwhia Community Board:

- a) revoke the KCB recommendation of April 2025 (resolution K99(a)) to amend Kawhia Community Centre fees; and
- b) recommend to ŌDC to defer any changes to the Kāwhia Community Centre Fees; and
- c) staff to report back to KCB on options around fees for the Community Centre”.

Deputy Chairperson Whiu | Board Member Harpur

Information only reports

Ngā pūrongo mōhiohio anake

There were no reports.

Public excluded

Take matatapu

There were no reports.

Chairperson Good adjourned the meeting at 4.54pm for a short break and recommenced the meeting at 5.00pm.

Board Member updates

Ngā kōrero hou a ngā Kaikaunihera

Board Member Harpur attended the Kāwhia/Aotea/Ōpārau concept plan meetings and the forestry community meeting. He also attended the Ōtorohanga ANZAC Day service. Councillor Jeffries attended the extra-ordinary Council and ordinary Council meetings and workshop day as well as

multiple Local Water Done Well meetings. He attended a site visit with Tainui Kāwhia Inc. and ŌDC staff to assess an alternative beach access site. He joined other councillors in a tour of Waikeria Prison prior to its opening. Councillor Jeffries attended the Aotea Ratepayers meeting, Housing Committee meeting and the Kāwhia ANZAC Day service.

Deputy Chairperson Whiu sat on the interview panel for the new Kāwhia Police Officer and attended the Tainui Regional Hui at Maketu Marae. Chairperson Good spoke on the forestry community meeting and the concept plan meetings. He attended the Te Korowai celebration at the Council offices and was also on the interview panel. He was the Master of Ceremonies for the Kāwhia ANZAC Day service and attended the Aotea sunset service.

Board projects

Project 1: Kāwhia Storyboards

Deputy Chairperson Whiu advised a draft copy of the narratives should be presented to the next meeting.

Other projects

Deputy Chairperson Whiu advised the draft slow down sign would be emailed to the Board for feedback. The sign would have branding similar to the photo frame design and Kāwhia turnoff signs recently installed. She advised a meeting would be scheduled with ŌDC staff to finalise the noticeboard design brief.

Community Board discretionary fund

Chairperson Good referred the Board to the request included in the agenda from Jasmine Teei. Councillor Jeffries expressed concern that Board funding requests for social services should be funded by central Government. Deputy Chairperson Whiu noted there were several funding avenues and the Board was not a funding committee. ŌDC's Tony Quickfall referred to an additional request received for the Kāwhia Hauora Club after the agenda was published.

Resolved K109: That the Kāwhia Community Board grant Jasmine Teei the sum of \$1,500.00 excluding GST for the delivery of the 2025 Kāwhia Kaumatua Programme.

Board Member Harpur | Deputy Chairperson Whiu

Chairperson Good vacated the Chair for the discussion and following resolution relating to the Kāwhia ANZAC Day service. Deputy Chairperson Whiu assumed the Chair.

Mr Good spoke in support of a retrospective grant to the Kāwhia RSA. He did not participate in the discussion or decision.

Resolved K110: That the Kāwhia Community Board retrospectively grant the Kāwhia Returned Service Association the sum of \$500.00 excluding GST for the 2025 Kāwhia ANZAC Day service.

Deputy Chairperson Whiu | Board Member Harpur

Chairperson Good re-assumed the Chair.

Resolved K111: That the Kāwhia Community Board grant Annie Mahara up to \$540.00 excluding GST for the hireage of the Kāwhia Community Hall to the end of 2025 for the Kai 4 All food distribution noting the Fees and Charges for 2025/26 had not been confirmed and any unrequired funding should be returned to the Board.

Chairperson Good | Councillor Jeffries

Chairperson Good referred to the late request received from Kelly Barrett circulated to the Board by email.

Resolved K112: That the Kāwhia Community Board grant Kelly Barrett up to \$540.00 excluding GST for the hireage of the Kāwhia Community Hall for up to 25 fitness group sessions of the Kāwhia Hauora Club noting the Fees and Charges for 2025/26 had not been confirmed and any unrequired funding should be returned to the Board.

Deputy Chairperson Whiu | Board Member Harpur

Councillor Jeffries queried if any unspent funds would be held over to the following financial year. ŌDC's Tony Quickfall stated a recommendation would need to be made for ŌDC to consider and the funding would have to be for a specific project.

Resolution Register

There were no changes made to the Register.

Prayer/reflection/words of wisdom

Karakia/huritao/whakataukī

Deputy Chairperson Whiu provided the closing karakia and led the Board in a recitation of the karakia provided in the agenda.

Meeting closure

Katinga o te hui

Chairperson Good declared the meeting closed at 5.57pm.

Workshops/briefings

Monthly discussion with staff on items raised in public forum or outstanding matters.