



TE KAUNIHERA Ā-ROHE O
ŌTOROHANGA
DISTRICT COUNCIL

Open Minutes

Kāwhia Community Board

5 June 2025

Kāwhia Community Board

Open Minutes of an ordinary meeting of the Kāwhia Community Board held in the Kāwhia Community Hall, 141 Jervois Street, Kāwhia on Thursday, 5 June 2025 commencing at 4.00pm.

Tanya Winter, Chief Executive

10 June 2025

Kāwhia Community Board attendance

Chairperson	Geoff Good	Attended
Deputy Chairperson	Hinga Whiu	Attended
Ōtorohanga District Councillor	Kit Jeffries	Attended
Board Member	Richard Harpur	Attended
Board Member	Dave Walsh	Apology

Senior staff in attendance

Chief Executive	Tanya Winter	Apology
Group Manager Business Enablement	Graham Bunn	Attended via Zoom
Group Manager Engineering & Assets	Mark Lewis	Attended workshops via Zoom
Group Manager Regulatory & Growth	Tony Quickfall	Attended
Group Manager Strategy & Community	Nardia Gower	Apology
Chief Advisor	Ross McNeil	Apology

These Open Minutes were prepared by Manager Governance, Kaia King and approved for distribution by Group Manager Regulatory & Growth, Tony Quickfall on 10 June 2025.

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Information only reports**Ngā pūrongo mōhiohio anake**

There were no reports.

Public excluded**Take matatapu**

There were no reports.

Other business**Ētahi atu take**

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Closing formalities

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Workshops/briefings

CCTV cameras at Kāwhia	Open
Signage policies	Open
Better Places, Together	Open
Standing orders	Open

Commencement of meeting**Te tīmatanga o te hui**

Chairperson Good declared the meeting open at 4.05pm.

Opening prayer/reflection/words of wisdom**Karakia/huitao/whakataukī**

Deputy Chairperson Whiu provided the opening karakia.

Apologies**Ngā hōnea**

Resolved K113: That Kāwhia Community Board receive and accept the apology from Board Member Walsh for non-attendance.

Chairperson Good | Board Member Harpur

Public forum**Hui tūmatanui**

No speakers had requested to be heard.

Late items**Ngā take tōmuri**

There were no late items.

Declaration of conflict of interest**Te whakapuakanga pānga taharua**

There were no Declarations made.

Confirmation of minutes**Te whakaū i ngā meneti**

Resolved K114: That Kāwhia Community Board confirm as a true and correct record of the meeting, the open Minutes of the meeting held on 8 May 2025 (document number 817967).

Chairperson Good | Deputy Chairperson Whiu

Decision reports**Ngā pūrongo whakatau****Item 35 - Kāwhia Community Centre hire charges for 2025/26**

ŌDC's Graham Bunn noted the KCB rescinded the previous resolution recommending ŌDC adopt the fees and charges for the Kāwhia Community Centre. Staff looked at the Board's concerns around regular users and have provided the report and staff recommendation for consideration.

Board Member Harpur sought an accountability mechanism such as quarterly reporting from any community group that had been granted an exemption from the Fees and Charges. Deputy Chairperson Whiu spoke in support of ensuring accountability. Councillor Jeffries commented on the \$200 bond for community groups and whether it should be mandatory for exempted community groups. Board Member Harpur noted it may be hard for those groups to cover the \$200 bond. Chairperson Good spoke on the importance of the Board ensuring that the groups were using the Community Centre for the exempted purpose by maintaining a level of oversight.

Resolved K115: That the Kāwhia Community Board:

- a) Approve in principle that Kāwhia Community Centre hire charges be waived for some non-profit community groups who are regular users, noting the Board does not currently have the delegation to waive any fees.
- b) Recommend to Ōtorohanga District Council that delegation be granted to the Kāwhia Community Board to waive Kāwhia Community Centre hire charges for some non-profit community groups who are regular users with significant benefit to the Kāwhia community, at the Board's discretion.
- c) Recommend to Ōtorohanga District Council that the Kāwhia Community Hall hire charges be waived for the following non-profit community groups:
 - i) **Operation Kai 4 All** – weekly hire of the Board/Supper Room (and kitchen) for the purpose of free food distribution services for those in need (volunteer run); and,

- ii) **Kāwhia Hauora Club** – hire of the main hall area at six sessions per week for the purposes of fitness group sessions for the local community (volunteer run); and,
 - iii) **Strength training exercise class** – weekly hire of the main hall area for the purposes of assisting those with mobility issues and fall prevention (volunteer run).
- d) Recommend to Ōtorohanga District Council that the following Kāwhia Community Centre Fees and Charges be included in the 25/26 Annual Plan.

Kāwhia Community Centre	Private/Commercial Group	Non-Profit Community Group
Half Day (up to 4 hours) Entire facility	\$75.00	\$35.00
Full Day (over 4 hours) Entire facility	\$150.00	\$75.00
Board/Supper Room only (Kāwhia Hall)	\$20.00	\$20.00
Bond	\$200.00	\$200.00

Board Member Harpur | Deputy Chairperson Whiu

Item 36 - Kāwhia Community Board Discretionary Fund

ŌDC's Graham Bunn outlined the staff report noting Ōtorohanga District Council do not generally carry over operational budgets. He noted the recommendation sought to ensure the Board do not have to spend to meet an arbitrary deadline to spend the available Fund. Mr Bunn spoke on the intent of the Fund was to ensure funds were available for the Board to spend on any purpose that benefits the Kāwhia and Aotea community.

Councillor Jeffries queried the carry over process and Mr Bunn advised ŌDC would approve carryovers in September so no outcome would be known until that decision was made.

Resolved K116: That the Kāwhia Community Board recommend to Ōtorohanga District Council that any balance left in the Kāwhia Community Board Discretionary fund as at 30 June 2025 be carried over to the following financial year and be included in the carryover schedule for adoption by Council in September.

Councillor Jeffries | Deputy Chairperson Whiu

Information only reports**Ngā pūrongo mōhiohio anake**

There were no reports.

Public excluded**Take matatapu**

There were no reports.

Board Member updates**Ngā kōrero hou a ngā Kaikaunihera**

Board Member Harpur spoke on his visit to the Beattie Home open day in Ōtorohanga and noted they were the third biggest employer in the Ōtorohanga district. He referenced a meeting he attended with the Kāwhia Oyster Farm and ŌDC's Tony Quickfall to advise on regulatory matters. He attended the Forestry meeting and the Kaumatua group.

Councillor Jeffries had a discussion with local Terry Johnston on the CCTV cameras at Kāwhia and attended the ŌDC workshop and meeting days. He also attended the Aotea Ratepayers Society annual general meeting.

Deputy Chairperson Whiu spoke on the upcoming Matariki Kaumatua Ball.

Chairperson Good attended the Aotea Ratepayers Society annual general meeting and the ŌDC workshop day.

Board projects**Project 1: Kāwhia Storyboards**

Deputy Chairperson Whiu stated the project was a work in progress with consideration being given to QR codes being included to limit the information on the signs but allows for further information to be available.

Community Board discretionary fund

No Funds were allocated.

Resolution Register

Resolved K117: That the Kāwhia Community Board approve:

- a) Parts b) and c) from the Resolution on 26/2/21 be removed from the Register.
- b) Resolution K99 be removed from the Register as it has been rescinded by Board Resolution K108; and,
- c) Resolution K100 to be rescinded and removed from the Register as it is no longer required; and,
- d) Resolution K108 be removed from the Register.

Board Member Harpur | Councillor Jeffries

Closing prayer/reflection/words of wisdom**Karakia/huritao/whakataukī**

Deputy Chairperson Whiu led the Board in a recitation of the karakia provided in the agenda, first in Te Reo and secondly in English.

Meeting closure**Katinga o te hui**

Chairperson Good declared the meeting closed at 4.46pm.

Workshops/briefings

Refer to page 4 for a list of workshops and briefings held.

The meeting day ended at 6.31pm.