

OPEN MINUTES



Grants & Awards Committee

Te Komiti Tuku Karāti me ngā Whiwhinga

Open Minutes of an ordinary meeting of the Grants and Awards Committee held in the Council Chambers, Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Wednesday, 17 April 2024 commencing at 3.00pm.

Tanya Winter, Chief Executive

19 April 2024

Elected Member attendance

| | | |
|--------------------|--------------------|----------|
| Chairperson | Katrina Christison | Attended |
| Deputy Chairperson | Jaimee Tamaki | Attended |
| Member | Rodney Dow | Attended |
| Member | Roy Willison | Apology |
| Member | Maxine Morgan-Wind | Attended |

ŌDC senior staff in attendance

| | | |
|------------------------------------|----------------|----------|
| Chief Executive | Tanya Winter | Attended |
| Group Manager Business Enablement | Graham Bunn | Apology |
| Group Manager Engineering & Assets | Mark Lewis | Apology |
| Group Manager Regulatory & Growth | Tony Quickfall | Apology |
| Group Manager Strategy & Community | Nardia Gower | Attended |
| Chief Advisor | Ross McNeil | Apology |

The Minutes were prepared by Manager Governance, Kaia King and approved for distribution by Group Manager Strategy & Community, Nardia Gower on 23 April 2024.

ORDER OF BUSINESS

| | |
|--|---|
| OPENING FORMALITIES | 3 |
| Commencement of meeting Te tīmatanga o te hui | 3 |
| Apologies Ngā hōnea | 3 |
| Late items Ngā take tōmuri | 3 |
| Declaration of conflict of interest Te whakapuakanga pānga taharua | 3 |
| Confirmation of minutes Te whakaū i ngā meneti | 3 |
| DECISION REPORTS NGĀ PŪRONGO WHAKATAU | |
| Item 12: Community Grant Fund - Accountability reports for Round 2 of 2023/24 | 4 |
| Item 13: Sport New Zealand Rural Travel Fund – Consideration of applications for Round 2 of 2023/23 | 4 |
| Item 14: Ōtorohanga District Community Grant Fund – Consideration of applications for Round 2 of 2023/24 | 5 |
| INFORMATION ONLY REPORTS NGĀ PŪRONGO MŌHIOHIO ANAKE | |
| No reports. | |
| PUBLIC EXCLUDED TAKE MATATAPU | |
| No reports. | |
| CLOSING FORMALITIES | |
| Meeting closure Katinga o te hui | 7 |
| WORKSHOPS HUI AWHEAWHE | |
| There are no scheduled workshops. | |

OPENING FORMALITIES**COMMENCEMENT OF MEETING | TE TĪMATANGA O TE HUI**

Chairperson Christison declared the meeting open at 3.04pm.

Councillor Rodney Dow provided an opening prayer.

APOLOGIES | NGĀ HŌNEA

Resolved G21: That the Grants & Awards Committee receive and accept the apology from Committee Member Roy Willison for non-attendance.

Deputy Chairperson Tamaki | Councillor Dow

LATE ITEMS | NGĀ TAKE TŌMURI

There were no late items.

DECLARATION OF CONFLICT OF INTEREST | TE WHAKAPUAKANGA PĀNGA TAHARUA

Chairperson Christison spoke to perceived conflicts of interest. She advised her sister wrote the application for the Ōtorohanga Netball Club (Item 14). She stated neither herself nor her sister stand to benefit from the proposal. She also advised that she was Ōtorohanga District Council's appointed representative to the Ōtorohanga District Development Board, of which the sub-committee Project Kiwiana Committee had also applied under Item 14. She advised she obtained a quote for an artist but otherwise did not contribute to the application and had no monetary interest. She stated she did not need to withdraw from the discussions and decisions relating to those applications.

Committee Member Morgan-Wind advised she was the secretary for Te Rōpū Manaaki Aroha Incorporated (TRMAI) and although she didn't fill in or send the application, she would withdraw for the discussions and decision relating to the application (Item 14).

Councillor Dow advised he was the organiser for the Truck and Ute Show which used re-purposed funds allocated to the Pistons and Picnics Event (Item 14). He advised his partner was a member of the Ōtorohanga District Development Board who also applied to Item 14. He stated he had no financial interest and wouldn't gain from either application so did not need to withdraw from the discussions and decisions relating to those applications.

CONFIRMATION OF MINUTES | TE WHAKAŪ I NGĀ MENETI

Resolved G22: That the Grants and Awards Committee confirm as a true and correct record of the meeting, the unconfirmed open minutes of the meeting held on 25 October 2023.

Deputy Chairperson Tamaki | Councillor Dow

DECISION REPORTS | NGĀ PŪRONGO WHAKATAU

ITEM 12: COMMUNITY GRANT FUND ACCOUNTABILITY REPORTS FOR ROUND 2 OF 2023/24

ŌDC's Nicky Deeley spoke to her report. She advised the accountability reports were shown for those projects where applicants were applying to this funding round and required their previous project accountability reports to be lodged to be eligible. She noted accountability reports for other projects had been received but due to the large number of applicants, those reports had been deferred to the next meeting.

Resolved G23: That the Grants and Awards Committee receive accountability reports from the listed grant recipients (attached as Appendix 1) from Nicky Deeley Manager Community Development & Wellbeing.

| | |
|--|-------------------------------|
| Ōtorohanga Tennis Club | (\$2,000 in Round 2, 2022/23) |
| Te Hokinga mai ki te Nehenehenui (Ōtewā Marae) | (\$3,000 in Round 1, 2022/23) |
| Ōtorohanga Sports Club | (\$5,000 in Round 1, 2022/23) |
| Ōtorohanga Carriers Association | (\$3,500 in Round 2, 2022/23) |
| Toi Aringa | (\$2,000 in Round 2, 2022/23) |

Councillor Dow | Committee Member Morgan-Wind

ITEM 13: SPORT NEW ZEALAND RURAL TRAVEL FUND – CONSIDERATION OF APPLICATIONS FOR ROUND 2 OF 2023/24

ŌDC's Nicky Deeley spoke to her report. She advised a total of \$9,950 had been requested and the available funds were \$8,325.

Resolved G24: That the Grants and Awards Committee exclude the public from the following parts of the proceedings of this meeting confirming:

- a. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act where a risk of prejudice is minimised by the holding of the whole or the relevant part of the proceedings of the meeting in public; and,

- b. The general subject of each matter to be considered while the public is excluded and the reason for passing this resolution in relation to each matter and the specific grounds for the passing of this resolution are as follows:

| General subject of each matter to be considered | Ground(s) under section 48(1) for the passing of this resolution | Interest |
|---|--|--|
| Item 13: Sport New Zealand Rural Travel Fund – Consideration of applications for Round 2 of 2023/24 | Section 9(2)(a) | Protect the privacy of natural persons, including that of deceased natural persons |

Councillor Dow | Committee Member Morgan-Wind

The public were excluded during the deliberations phase of the item.

Resolved G25: That the Grants and Awards Committee approves the applications listed below, on behalf of the Rural Travel Fund (funded by Sport New Zealand), and disburse the funds as listed to successful applicants:

| | | | |
|----------------------------|------------|------------------------------------|---------|
| Ōtorohanga Sports Club Inc | \$1,100 | Tiffany Te Wao | \$500 |
| Tennille Kamoe Kete | \$256.25 | Kane Wharepouri | \$500 |
| Kio Kio School | \$933.50 | Lucy Marshall | \$500 |
| Ōtorohanga College | \$1,401.25 | Kāwhia Moana District Sport | \$2,000 |
| Ōtorohanga South School | \$934.50 | Coast Rugby Football & Sports Club | \$200 |

Deputy Chairperson Tamaki | Committee Member Morgan-Wind

ITEM 14: ŌTOROHANGA COMMUNITY GRANTS FUND - CONSIDERATION OF APPLICATIONS FOR ROUND 2 OF 2023/24

ŌDC's Nicky Deeley spoke to her report. She noted one applicant, Kāwhia Museum from a previous round has requested to apply to this round and roll over their previously successful grant amount to combine with any successful funds from this Round 2 of 2023/24.

Deputy Chairperson Tamaki, Councillor Dow and Committee Member Morgan-Wind all spoke against the request as it would set a precedent for stockpiling funds and was not in alignment with the Fund's intentions.

Resolved G26: That the Grants and Awards Committee **declines** the request by the Kāwhia Museum to:

- a. Retain the grant awarded in Round 2, 2022/2023 of \$5,000 for their foyer and entrance refurbishment project; AND
- b. Apply to this Round 2 of 2023/24 for consideration of additional funding for the same project.

Councillor Tamaki | Councillor Dow

Ms Deeley confirmed the removal of Kāwhia Museum from the list of applicants following the previous resolution. She then outlined the request from each applicant for the Committee's consideration.

Members queried the Ōtewā Marae application and the impact on partially funding for this Round which would mean they would not be eligible for the next Round. The Committee encouraged the applicants to apply again in the upcoming Round.

Members discussed the application by Waikato Screen and due to the youth element of the project whether the applicant could work directly with Mayors Taskforce for Jobs.

Committee Member Morgan-Wind withdrew from the meeting at 4.31pm for the deliberations on the application by Te Rōpū Manaaki Aroha Incorporated (TRMAI) due to her declared conflict of interest.

Members discussed the application by Te Rōpū Manaaki Aroha Incorporated (TRMAI) and expressed health and safety concerns with the proposed bouncy castle. They also considered a photocopier and computer as 'nice to have' rather than event essentials.

Committee Member Morgan-Wind returned to the meeting following the completion of those discussions at 4.37pm. Chairperson Christison then adjourned the meeting for a short break at 4.37pm and recommenced at 4.41pm.

Chairperson Christison acknowledged the number of applicants meant the Committee had to use a range of full, partial or no funding in some cases as the fund was not sufficient to meet the requested amounts.

Resolved G27: That the Grants and Awards Committee approves the applications listed below from the Ōtorohanga Community Grants Fund, and disburse the funds as listed to successful applicants noting the grant to Te Rōpū Manaaki Aroha Incorporated (TRMAI) was not to be used to purchase a bouncy castle, photocopier, or computer:

| | | | |
|-------------------------------------|------------|--|---------|
| Assembly of God – Harvest Church | \$2,000 | Ōtorohanga Railway Station 100 Years – Event Volunteers | \$5,000 |
| Ōtorohanga Christmas Club | \$2,780.76 | Waikato Screen | \$0 |
| Janie Tuhoro | \$1,575 | Ōtewā Marae | \$0 |
| Kāwhia Museum (not eligible) | \$0 | Kio Kio School Social Committee | \$3,750 |
| Central Motorcross Incorporated | \$1,500 | Picnic and Pistons Event | \$4,000 |
| Ōtorohanga Tennis Club Incorporated | \$2,125 | Te Rōpū Manaaki Aroha Incorporated (TRMAI) | \$4,000 |

GRANTS & AWARDS COMMITTEE**TE KOMITI TUKU KARĀTI ME NGĀ WHIWHINGA**

| | | | |
|-------------------------|------------|---------------------------|-----------|
| Ōtorohanga Netball Club | \$5,000 | Project Kiwiana Committee | \$4,681 |
| Ōtorohanga Squash Club | \$500 | Ōtorohanga Men's Shed | \$3293.91 |
| Toi Aringa | \$3,000 | Ōtorohanga Sports Club | \$2,875 |
| Unplugged Arcade | \$1,201.86 | | |

Deputy Chairperson Tamaki | Councillor Dow

INFORMATION ONLY REPORTS | NGĀ PŪRONGO MŌHIOHIO ANAKE

There were no reports.

PUBLIC EXCLUDED | TAKE MATATAPU

There were no reports.

CLOSING FORMALITIES**MEETING CLOSURE | KATINGA O TE HUI**

Councillor Tamaki provided the closing karakia.

Chairperson Christison declared the meeting closed at 4.57pm.

WORKSHOPS | HUI AWHEAWHE

There were no workshops.